SUBJECT: WATER TREATMENT SYSTEMS AND WASTEWATER LIFT STATIONS INSPECTIONS AND SERVICES

BID #: SC-0377-18 **OPEN DATE:** 2018-01-17

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- MARCH 1, 2018 THRU FEB. 28, 2019, WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (7) **NUMBER RECEIVED:** (3) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to U.S. Water Services Corporation, as the lowest responsive, responsible bidder in the amount of $115,809.60, plus adding an additional $54,000.00 for as needed maintenance and repairs. Period of Service will be from March 1, 2018 through February 28, 2019, with four (4) one (1) year renewal options. Total estimated annual expenditure amount will be $169,809.60.

Bid SC-0377-18	FY 18 Total (7 months)	12 Month Total
Inspections and Services	$67,555.60	$115,809.60
As Needed Maintenance & Repairs	$31,500.00	$54,000.00
Total	$99,055.60	$169,809.60

This award to be encumbered by various accounts and encumbered by individual Purchase Order releases, dependent on appropriate account and fiscal year.

Attachments: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specifications

ANALYST: _____ for MARILYN LAIDLER **RESPECTFULLY SUBMITTED** _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE

January 25, 2018

TO: Gregory W. Pease, Chief
Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, CFM, Chief

SUBJECT: SC-0377-18 Recommendation
Water Treatment Systems and Wastewater Lift Stations Inspections and Services

In response to the solicitation for bids to provide Water Treatment Systems and Wastewater Lift Stations Inspections and Services at designated City of Jacksonville locations, the Procurement Division received responses from three (3) bidders on January 17, 2018 and forwarded the bids to the Public Buildings Division to review for a recommendation of award.

After reviewing the three (3) bids, the Public Buildings Division recommends approval to award to the lowest responsive, responsible bidder, U.S. Water Services Corporation, in the amount of $115,809.60.

Public Buildings recommends the award be made effective March 1, 2018 vs. the date of award as the current Bid (SC-0356-16) will be terminated effective February 28, 2018 as agreed by the Public Buildings Division and ERS Corp.

Additionally, Public Buildings recommends adding an additional $54,000.00 to this award for as needed maintenance and repairs during the first contract period (March 1, 2018 through February 28, 2019).

The combined not-to-exceed amount will be $169,809.60.

BID SC-0377-18	FY18 Total (7 Months)	12 Month Total
Inspections and Services:	$67,555.60	$115,809.60
As Needed Maintenance & Repairs:	$31,500.00	$54,000.00
Total:	$99,055.60	$169,809.60

If approved, the initial agreement period will be one (1) year from March 1, 2018 through February 28, 2019 with four (4), one (1) year renewal options.

The following active license has been verified under the Florida Department of State.

U.S. Water Services Corporation License Number CUC1223914

U.S. Water Services Corporation also provided copies of active licenses/certifications as defined in the bid specifications.

Funding for this award will be encumbered by individual releases against a master blanket, dependent on funding, the appropriate account and fiscal year.

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Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have any questions or need additional information regarding this request, please contact Jim Lange at (904) 255-4340.

Attachments: Bid Tabulation
Vendor Bid

cc: Bob Upson, Facility Manager, Public Buildings Division
Ann Brackin, Public Works Contracts and Finance Manager
Marilyn Laidler, Purchasing Analyst
Jim Lange, Contract Administration Coordinator

TITLE:	WATER TREATMENT SYSTEMS AND WASTEWATER LIFT STATIONS INSPECTIONS AND SERVICES	U.S. WATER SERVICES CORPORATION		ERS CORP		WEEKS UTILITY SERVICES, INC.	
BID NO.	SC-0377-18 (PUBLIC BLDGS)						
OPEN DATE:	JANUARY 17, 2018 @ 2:00 PM						
BUYER:	MARILYN LAIDLER						
No. Invited: (7)	No. Received (3) No Bids: (0)						
ITEM	DESCRIPTION OF WORK	MONTHLY PRICE	ANNUAL TOTAL	MONTHLY PRICE	ANNUAL TOTAL	MONTHLY PRICE	ANNUAL TOTAL
1	WATER TREATMENT SYSTEMS- MONTHLY PRICE FOR ALL SERVICES PERFORMED IN ACCORDANCE WITH SPECIFICATIONS- 22 LOCATIONS	$ 3,433.97	$ 41,207.64	$ 6,980.00	$ 83,760.00	$ 9,548.00	$ 114,576.00
2	WASTEWATER LIFT STATIONS- MONTHLY PRICE FOR ALL SERVICES PERFORMED IN ACCORDANCE WITH SPECIFICATIONS.- 121 LOCATIONS	$ 6,216.83	$ 74,601.96	$ 5,929.00	$ 71,148.00	$ 5,203.00	$ 62,436.00
	ANNUAL GRAND TOTAL	$	115,809.60	$	154,908.00	$	177,012.00
	MONTHLY UNIT PRICE FOR ADDITION OF DELETION OF ONE (1) LIFT STATION UP TO 3-HORSEPOWER	$	51.38	$	50.00	$	43.00
				VENDOR DID NOT USE THE CORRECTED BID PROPOSAL FORM PER ADDENDUM #1			
	CONFLICT OF INTEREST:	YES		YES		YES	
	DELIVERY:	NOT STATED		NOT STATED		1 BUSINESS DAY	
	TERMS :	NET OR 0%		NOT STATED		NET	
	ADDENDUM(S) (1,2)	YES		NOT INCLUDED		YES	

TERMS AND CONDITIONS
WATER TREATMENT SYSTEMS AND WASTEWATER LIFT STATIONS INSPECTIONS AND SERVICES

1. SCOPE

The **Public Works Department/Public Buildings Division** of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **Water Treatment Systems and Wastewater Lift Stations Inspections and Services** as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Lowest Bid will be determined by the Annual Grand Total Amount indicated on the Bid Form. Bidders must bid on ALL items to be considered for award. ALL awards are subject to the availability of funds.

3. MINIMUM QUALIFICATIONS OF BIDDERS

A. All bidders must include with their bid submission certifications of a minimum Class "C" Water Treatment System Operator license from the State of Florida, and a minimum Class "C" Wastewater Treatment Plant Operator license from the State of Florida or certification that operator is a certified wastewater collection/transmission system operator (University of Florida TREEO or similar training course by a certified environmental trainer), or manufacturer trained and certified technician to monitor wastewater lift stations.

B. Bidders are required to submit an insurance specimen certificate with bid submittal.

4 .TERM OF AGREEMENT

The term of this agreement is one (1) year from date of award, with four (4), one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance adherence to the terms and conditions set forth in the bid documents.

5. PRE-BID CONFERENCE

Not applicable.

SPECIFICATIONS

WATER TREATMENT SYSTEMS AND WASTEWATER LIFT STATIONS INSPECTIONS AND SERVICES

All water treatment systems and wastewater lift stations under this bid shall be serviced in accordance with the specifications listed herein.

SCOPE OF WORK

The work covered by these specifications consists of furnishing all labor, equipment and supplies to perform work listed herein, at specified sites owned by the City of Jacksonville (COJ). The City requires service under this contract in order to provide a quality environment for its citizens. The contractor shall, during the performance of this contract, represent the City of Jacksonville Public Buildings and assist in the resolution/ clarification of any operational issues, provide any documentation, or filings and solutions which satisfy any injury or citation at no additional cost. Contractor shall be available to meet or correspond with City Representatives and regulatory agencies. The contractor shall be responsible for payment of any penalty resulting from failure to execute their work or failure to notify Public Buildings of a needed corrective repair or regulatory notices of non-compliance that evokes a payable citation arising from routine site visits. The contractor will not be responsible for a citation resulting from COJ Maintenance failure to correct or repair contractor reported repairs or failure/repair of equipment outside this specification.

All services must meet Wastewater Collection/Transmission Systems - Operation and Maintenance Requirements as stated in the JACKSONVILLE ENVIRONMENTAL PROTECTION BOARD RULE 3: WATER POLLUTION standards as amended April 11, 2011, Effective May 2, 2011.

MINIMUM QUALIFICATIONS OF BIDDERS

A. All bidders must submit certifications of a minimum Class "C" Water Treatment System Operator license from the State of Florida, and a minimum Class "C" Wastewater Treatment Plant Operator license from the State of Florida or certification that operator is a certified wastewater collection/transmission system operator (University of Florida TREEO or similar training course by a certified environmental trainer), or manufacturer trained and certified technician to monitor wastewater lift stations.

B. Bidders are required to submit an insurance specimen certificate with bid submittal.