SUBJECT: TRANSITIONAL HOUSING FOR EX-OFFENDERS

BID #: SC-0251-19 **OPEN DATE:** 11/14/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – Date of award though September 30, 2020 with four (4) one (1) year renewal options

AGENCY: Jacksonville Sheriff's Office

BASIS OF AWARD: To bidders meeting the minimum qualifications specified in the bid package

NUMBER OF BIDS INVITED: 15 **NUMBER RECEIVED:** 5 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award for transitional housing for ex-offenders to add additional qualified vendors, per the bid specifications. The rate for each of these additional vendors is $20.00 per night. Total estimated award for the initial period remains the same at $200,000.00.

1. McGhee Heartfelt Wholeness Center, Inc.
2. Van De Hessen Investments, LLC
3. House of Refuge Transition House of Florida, LLC
4. Start Right, LLC
5. AmeritrendJaxLLC
6. MRD Solutions
7. Trout River Place
8. Best Airport Inn
9. Rod-Nae Holding Company

Funding for this award has been encumbered by account SHCO011JREC-03410, to be paid via check request.

Attachments: Recommendation Memo, Letters from Vendors, Terms and Conditions, Specifications, Previous Award

Analyst: _____ TARYN MANSER

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: TAMMY MORRIS, DIRECTOR OF DEPARTMENT OF CORRECTIONS

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street
Jacksonville, FL 32202

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget

From: Tammy Morris
Director of Department of Corrections

Subject: SC-0251-19 Transitional Housing for Ex-Offenders

Date: November 6, 2019

We are recommending approval to amend award SC-0251-19, dated December 13, 2018, for Transitional Housing for Ex-Offenders to add additional qualified vendors per bid specifications. We are recommending the following vendors who meet the minimum qualifications specified in Sections 1.2. and 1.3. of the bid specifications:

1. McGhee Heartfelt Wholeness Center, Inc.
2. Van De Hessen Investments, LLC
3. House of Refuge Transition House of Florida, LLC
4. Start Right, LLC
5. AmeritrendJaxLLC
6. MRD Solutions
7. Trout River Place
8. Best Airport Inn
9. Rod-Nae Holding Company

We are not requesting any additional funds for the initial period ending September 30, 2020. The total not exceed estimated expenditure amount for the initial period remains $ 200,000. Payment to vendors will be via check requests.

Please let me know if you require any additional information. Thank you for your assistance.

November 1, 2019

Lenny Wright
Re-entry Coordinator
Jacksonville Reentry Center (JREC)
1024 Superior Street
Jacksonville , Fl 32254

SUBJECT: Transitional Housing for Ex-Offenders
Solicitation # SC-0251-19

Dear Officer Wright:

1. McGhee Heartfelt Wholeness Center, Inc. is interested in participation under this solicitation and are willing and capable of providing transitional housing under its guidelines.

2. Likewise, we are knowledgeable of the policies, its requirements, and mandates to meet the eligibility requirements for the City of Jacksonville, the Sheriff's Office and the Department of Corrections.

3. Our rate per person/per bed is $20.00 per day payable within 30 days.

4. Thanking you in advance for your consideration.

Carlos J. McGhee, Sr., COO
McGhee Heartfelt Wholeness Center, Inc.
5719 Moncrief Road, West
Jacksonville, FL 32219

mgmt.heartfelt@gmail.com
heartfeltwholeness@gmail.com

904-591-1620 (Direct)
904-924-1090 (In-house)

VAN DE HESSEN
INVESTMENTS LLC
1843 WISCONSIN
AVE, PALM HARBOR,
FL 34683
legal@vandehessen-
investments.com

JACKSONVILLE RE-ENTRY CENTRE (JREC)
1024 Superior Street
Jacksonville, FL 32254
Attn: Mr. Bradley Cooper

RE: Transitional Housing Services

6 November, 2019

Dear Mr. Cooper;

This letter is intended to serve as a notice that VAN DE HESSEN INVESTMENTS LLC would like to continue providing temporary transitional housing to the clients of JREC at the rate of $20,00 per night. This quote is valid for 90 days from the date of signing of this letter.

I will contact your kind self to confirm the receipt of this letter and I thank you for your time and kind consideration on this matter.

Boy Hendriks LL.M
Managing Member

Derek Hendriks
Managing Member

7 November 2019

House of Refuge Transition House of Florida, LLC

2428 Palmdale Street

Jacksonville, Florida 32208

JREC

1024 Superior Street

Jacksonville, Florida 32254

Attn: Mr. Bradley Cooper

This letter is intended to serve as a notice that House of Refuge Transition House of Florida, LLC would like to continue providing temporary transitional housing to the clients of JREC at the rate of $20.00 per night.

This quote is valid 90 days from the date of this letter.

Thank you for your time and consideration

Barbara Battle

Managing Member

Start Right, LLC
573 Hagans Court, Fleming Island, FL 32003
904.716.4865 or 904.742.8643
AWysocki69@yahoo.com

11/13/19
JREC
1024 Superior Street
Jacksonville, FL 32254
Attn: Bradley Cooper

Dear Mr. Cooper

This letter is intended to serve as a notice that Start Right, LLC would like to continue providing temporary transitional housing to the clients of JREC at the rate of $20.00 per night.

This quote is valid for 90 days from the date of this letter.

We just wanted to take a minute to recognize you and your team for a job well done. As part of the post-release program, we are able to see firsthand the difference that your team is making in the lives of people within the Jacksonville community. These community-based correctional services truly help rehabilitate the inmates as they transition back into the community. We really appreciate what you are doing and we want you to know that you are making an impact in our local area.

Thank you for your continued partnership.

Alex Wysocki – Owner of Start Right, LLC 904.716.4865

AmeritrendJaxLLC

November 23,2019

Office of sheriff - consolidated city of Jacksonville

Attn: Bradley Cooper

Jacksonville Re-entry Center
1024 superior street
Jacksonville, Fl 32254

REF: Housing Reward Renewal

To whom it may concern:

This letter is intended to serve as a notice that AmeritrendJaxLLC would like to continue providing temporary transitional housing to the clients of JREC at the rate of $20.00 per night.

This quote is valid for 90 days from the date of this letter.

Owner

Scanned with CamScanner

MRD SOLUTIONS
CALLED TO CREATE

November 21, 2019

Office of the Sheriff – Consolidated City of Jacksonville
ATTN: Bradley Cooper
Jacksonville Re-Entry Center
1024 Superior Street
Jacksonville, FL 32254

REF: Housing Award Renewal

To Whom it May Concern:

Please accept my notice to continue providing temporary transitional housing to clients of JREC at the rate of $20.00 per night. Should you have any questions regarding this quote, please don't hesitate to reach me at 904-207-5232.

VENUS D. HUBBARD
Managing Director

Cooper, Bradley G.

From: Ora Ruhnau <newbeginnings.oraruhnau@gmail.com>
Sent: Monday, November 25, 2019 12:35 PM
To: Cooper, Bradley G.
Subject: Re: JREC Vendor Letter

******EXTERNAL EMAIL SOURCE******

This email was sent from a non-JSO account. Do not open any links or any attachments unless you trust the sender and know the content is safe.

Trout River Place

Dear Bradley Cooper and JREC

This is to inform you that we would like to continue housing people for JREC at the rate of $20 per night per person at 4728 Trout River Jacksonville, FL 32208. It has been our pleasure to assist the city with this endeavor.

Sincerely,
Ora Ruhnau
Property Manager
7127 Camfield St box 6
Jacksonville, FL 32222
904-610-3015
newbeginnings.oraruhnau@ yahoo.com

Sent from my iPhone

On Nov 20, 2019, at 2:25 PM, Cooper, Bradley G. <Bradley.Cooper@jaxsheriff.org> wrote:

Good afternoon,

Can you please provide a letter to me stating that you would like to continue doing business with JREC? Please see the attached letter as an example of what we need from you.

Please let me know if you have any questions.

Thanks,

Bradley Cooper, #74667
Budget Management Analyst
Jacksonville Sheriff's Office | Office of Budget and Management
Office: 904.630.2217 | Desk: 904.630.2802 | Fax: 904.630.2772
Bradley.Cooper@jaxsheriff.org

Connect with us: jaxsheriff.org or on social media

Best Airport Inn
1077Airport Road
Jacksonville Florida 32218

November 25, 2019

Office of the Sherriff
Attn: Bradley Cooper
Jacksonville Re-Entry Center
1024 Superior Street
Jacksonville, FL 32254

REF: Housing Award Renewal

To whom it may concern:

1. This letter is intended to serve as a notice that Best Airport Inn would like to continue providing temporary transitional housing to the clients of JREC at the rate of $20.00 per night.
2. This quote is valid for 90 days from the date of this letter.

Samuel Bonnardel
CEO

ROD-NAE HOLDING COMPANY
2933 N. Myrtle Avenue
Suite 200
Jacksonville, FL 32209

(904) 900-1507 Office
(904) 634-0352 Fax

November 26, 2019

Bradley Cooper
Budget Management Analyst
Jacksonville Re-Entry Center
1024 Superior Street
Jacksonville, FL 32254

RE: Housing Award Renewal

Dear Mr. Cooper,

Please accept this letter as intention that Rod-Nae Holding Company would like to continue providing temporary transitional housing to the clients of JREC at the rate of $20.00 per night.

This quote is valid for the next 90 days.

Thank you in advance,

Louise Vileno
Office Manager

TERMS AND CONDITIONS

Transitional Housing for Ex-Offenders

1. SCOPE

   The Jacksonville Sheriff's Office of the City of Jacksonville, Florida, is currently accepting bids to obtain source(s) of supply for the item(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide the item(s) and to obtain pricing commitments to establish vendors for providing Transitional Housing on behalf of the Office of Sheriff, Jacksonville, FL.

2. AWARD

   The award will be to the Bidder(s) meeting the minimum qualifications specified in Sections 1.2. and 1.3. No Award will be made until all necessary inquiries have been made in reference to the proposals submitted. The City reserves the right to add additional qualified vendors at any time during the award to meet housing demands. All awards are subject to the availability of funds.

3. TERM OF AGREEMENT

   Award will be from date of award through September 30, 2020, with four (4) additional one (1) year renewal options.

4. PRE-BID CONFERENCE

   Pre-bid conference will be held on October 29, 2018, at 10:30 a.m. @ 214 N. Hogan Street, Floor 8-Suite 800 Jacksonville, FL 32202-Ed Ball Building.

5. REQUIREMENTS

   Vendor **MUST** meet or exceed the criteria contained in the bid package in order to be awarded.

6. STATE CONTRACTS

   Not applicable

7. QUANTITIES

   Quantities indicated reflect the estimated quantities to be purchased and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary.

8. PRICES

   The daily submitted price shall include all items listed in the bid package.

9. ESCALATION/DE-ESCALATION

   Not Applicable

10. DELIVERY

    N/A

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlines in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

On or before the third (3rd) day of each month, the Contractor will be required to prepare and submit invoices for all clients housed under the terms of this contract for the previous month. Preparation of the invoice is the sole responsibility of the Contractor. Each client's resident of occupancy must be identified on each invoice.

Billing will be for the period starting with the first day of the month and ending with the last day of the month, inclusive. The Contractor will mail or hand-deliver all billing requests to the Jacksonville Sheriff's Budget Office, 501 E. Bay Street, Jacksonville, FL 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. A copy of the insurance certificate must be submitted within ten (10) days of award notice. Bid number should be listed on the insurance certificate.

Description of Services and Deliverables
Transitional Housing for Ex-Offenders

1.1. AWARD CRITERIA

The selection of Bidder(s) for the contract will be made using the following process:

(a) The facility the Bidder intends to utilize in satisfaction of the bid must meet the minimum facility qualifications as specified in Section 1.2. Facility Minimum Requirements.

(b) The Bidder's housing proposal must meet the requirements contained in section 1.3. Housing Minimum Qualifications.

(c) The Bidder will indicate if any programs are offered at the facility such as ; Life Skills Training, Financial Literacy, Celebrate Recovery, AA/NA, Anger Management, etc. Submit all qualified facilitators, times, schedules, and course work offered.

(d) The Bidder must possess proper licensure, in good standing, at the time of the bid opening.

(e) The Bidder must demonstrate the ability to begin full operation on the date of award.

(f) Final award, if award is made, will be made to the Bidder(s) who meet all the stated selection criteria.

(h) The City Reserves the right to perform a site visit prior to and during award.

1.2. FACILITY MINIMUM REQUIREMENTS

The facility the Contractor wishes to utilize in performance of this proposal must meet all the following minimum requirements:

(a) The facility must be located in Duval County.

(b) The facility must have electricity, central heat and air conditioning, hot and cold water, and **access to on-site local telephone service in case of an emergency.**

(c) At a minimum, the facility must have one (1) operable toilet, sink, and shower for every six (6) residents.

(d) At a minimum, the facility must have one (1) operable washer and dryer for every six (6) residents. This must be provided at no additional cost to the resident.

(e) The facility must be maintained and operated in accordance with all applicable zoning ordinances, laws and codes regarding buildings, sanitation, health, fire and safety.

Housing contractors shall follow the City of Jacksonville and State of Florida guidelines:

- Residential property (one to two family dwelling) 1- 4 occupants;
  City Ordinance, Chapter 518, Section 518.421
- Lodging and rooming house (5 or more occupants);
  Florida Fire Protection Code (FFPC)

(f) At a minimum, the facility must have one (1) complete first aid kit for every six (6) residents.

1.3. HOUSING MINIMUM QUALIFICATIONS

The City is seeking multiple Contractor(s) to provide housing for ex-offenders in Duval County. The Contractors must provide, at a minimum, the following:

(a) The Contractor must furnish one (1) bed per resident to include a mattress, pillow, and bed linens. A secure room or space shall be provided for clothing and personal items.

(b) At a minimum, the Contractor must provide seventy (70) square feet of sleeping space per resident. This sleeping space must have adequate lighting, proper ventilation and egress. **NOTE: This will be outlined in each stature (City/State)**

(c) A clean, dry, secured ventilated space for each resident to store dry food supplies.

(d) The Contractor must provide access to a fully equipped kitchen and dining area in which food may be prepared, served, and consumed. If the facility is not equipped with a kitchen, the Contractor must provide each resident with two (2) hot meals on a daily basis, at no cost to the resident.

(e) Under no circumstances shall a resident be required to submit food stamps or mandated to purchase or contribute towards the purchase of incidental goods for/from the Contractor. A resident shall **NOT BE REQUIRED** to pay any additional rental fees unless the resident has utilized all program fees through Jacksonville Re-Entry Center, Emergency Housing, etc...

(f) Contractor must have a property manager available locally 24 hours a day to address the Contractor obligations outlined in Section 1.8.3.

1.4 Special Housing

Special Housing is defined as housing offered for a period one (1) to three (3) days but not to exceed seven (7) days for individuals under special conditions:

(a) Released on weekend or holiday; JREC closed

(b) Released and waiting for program to start

1.5. SUBMITTAL REQUIRED FROM BIDDERS

Each Bidder shall submit the following as part of its bid proposal:

(a) A bid proposal on the bid form attached.

(b) Documentation and picture describing the facility, including, but not limited to: the maximum number of beds available, the number of sinks, toilets, showers, first aid kits, washers and dryers at the facility, and the available living space and furnishings for each resident.

(c) A detailed plan for an informal grievance procedure, which will be utilized by the residents. The grievance procedure shall address deficiencies in the facility or incidents with employees of the Bidder.

(d) If the kitchen is not available at the facility, the Bidder must submit their process for providing two (2) hot daily meals,

(e) If the facility has an on-site manager, the Bidder must submit the following information for each location: the name of the on-site manager, the hours the on-site manager works at the facility, and the responsibilities of the on-site manager. An on-site manager is not required, but may be a factor in determining where a resident is placed, as specified in Section 1.14.

(f) The Bidder must submit a detailed plan for obtaining emergency medical care for a resident, if the Bidder or an employee of the Bidder is notified of said emergency.

(g) Documentation demonstrating the Bidder possesses the proper licensure, and the licensure is in good standing.

(h) All proposals must contain a letter of intent from an insurance company authorized to do business in the State of Florida stating its willingness to insure the Bidder in pursuant to the terms of this invitation to bid.

(i) The Bidder must submit and "acknowledgement of addendum" in accordance with the attached form.

(j) The Bidder must execute a "conflict of interest certificate" in accordance with the enclosed form.

(k) The Bidder shall specify in the submission if they comply with ADA standards,

(l) The Bidder shall identify the address and contact phone number of the facility and the name of Bidder's company contact, address and contact phone number.

(m) The Bidder shall identify the name and contact phone number of the proposed Property Manager and designee (if applicable).

1.6. RATES

Contractor will submit their rate on the bid proposal form for housing on a nightly basis. Contractor's rate must be the same regardless of duration a JREC client is housed. JSO's intent is to have multiple vendors for client housing. Award is not based on price. Price may affect the number of clients placed per section 1.14.

1.7. BILLING

On or before the third (3rd) day of each month, the Contractor will be required to prepare and submit invoices for all clients housed under the terms of this contract for the previous month. Preparation of the invoice is the sole responsibility of the Contractor. Each client's resident of occupancy must be identified on each invoice.

Billing will be for the period starting with the first day of the month and ending with the last day of the month, inclusive. The Contractor will mail or hand-deliver all billing requests to the Jacksonville Sheriff's Budget Office, 501 E. Bay Street, Jacksonville, FL 32202.

Upon review and approval of said invoices, the City agrees to pay all invoices in full within forty-five (45) days from receipt of correct invoice. Late payments will accrue interest at the maximum lawful rate, not to exceed one (1) percent per month interest on all late amounts.

1.8. CONTRACTOR'S OBLIGATIONS

1.8.1 MAINTENANCE OF FACILITY

(a) The Contractor must conduct monthly maintenance inspections of the facility and promptly correct any deficiencies. The Contractor must maintain a log of these monthly inspections, which is subject to review by the city. Failure to conduct the monthly inspections can lead to termination of the award under Section 1.15.

(b) The Contractor must ensure facility is maintained in a safe, clean condition. The Contractor must ensure there is scheduled garbage pickup for the facility.

(c) All appliances and fixtures must be in good repair and proper working condition at all times. Any deficiencies must be corrected within seven (7) days.

(d) The Contractor must have a pest control program for the facility, to include insects and vermin. The Contractor must maintain documentation of all pest control program activity subject to the City's inspection.

(e) The City has the right to perform random inspections of the facility.

1.8.2 NOTIFICATIONS OF INCIDENTS

The Contractor must notify the City, within two (2) business days in writing, if any of the following incidents occur during the resident's stay at the facility, including but not limited to: illegal activity conducted by the resident, medical emergencies, violence or aggression towards fellow residents or employees of the Contractor, destruction of property, violation of house rules or if the resident vacates the facility. The City reserves the right to remove the resident from the facility, pending review of the incident.

If the facility has two (2) or more incidents within a month, the City reserves the right to discontinue business with the Contractor until the problem is corrected to the satisfaction of the City. All local substations will monitor all reported incidents daily.

1.8.3 ONSITE PROPERTY MANAGER

JREC will contact the Property Manager overseeing the property's occupancy and forward an approval, a copy of the housing agreement, within two (2) days of sending the client to the facility. The Contractor's property manager must be available upon client's arrival to provide an orientation regarding Contractor housing guidelines. The written guidelines, contract or lease will be presented and completed during orientation. The Contractor will forward a copy to JREC within five (5) days, if the client is released during the weekend, JREC will pre-arrange housing accommodations.

In the event the property manager will not be available locally the Contractor may assign a designee, which must be identified at the time of the bid-submission. The Contractor must provide advance written notice to the City specifying the date(s) the property manager or designee will not be available locally.

1.9. COMPLIANCE WITH LAWS AND REGULATIONS

(a) The contractor will perform its obligations and functions here under in compliance with applicable laws of the United States or any of its agencies, the State of Florida, and the County of Duval, and the applicable regulations of the client, and any applicable rules , regulations or directives of any agency hereof.

(b) The Contractor, at no cost to the City, will keep current all licenses and permits, whether municipal, state or federal, required for the performance of its obligations and functions hereunder and will pay promptly when due all fees thereof.

1.10. RECORDS

The Contractor will maintain, in Duval County, Florida all records and documents relative to the direct cost incurred by the Contractor on the performance of its obligations and functions under this Contract for a period of at least sixty (60) months from the date of receipt of the invoice. The records and

documents will be subject to inspection or audit by the City or its agency at any time during the period to determine the accuracy of the invoices previously submitted.

1.11. MANNER OF PERFORMANCE

The Contractor will perform their obligation and functions under this Contract in accordance with the requirements and standards contained herein. Employees of the Contractor and Subcontractor must operate their facility in a professional businesslike manner.

1.12. CITY'S OBLIGATION

(a) The City will notify the Contractor within forty-eight (48) hours if a resident is available for placement at the Contractor's facility.

(b) If the Contractor agrees to provide housing to the resident, the City will provide written documentation authorizing the housing of the resident at the Contractor's facility. The written documentation must be signed by the Chief of Programs & Transitional Services, the JREC Re-Entry Coordinator, or their designee. Any resident housed without the required documentation will result in non-payment by the City. As specified in Section 24.03.

(c) The City will notify the Contractor, in writing, within two (2) business day's if any of the following incidents occur during the residents stay at the Contractor's facility, including but not limited to:

Arrest of the resident, violation of probation, NO SHOW within 24 HOURS or any other condition, which would indicate the resident would no longer be housed at the Contractor's facility.

1.13. NONDISCRIMINATION REQUIREMENT

(a) In compliance with section 126.401 of the Jacksonville Municipal Ordinance Code, by signing the proposal form, the Bidder shall certify they have agreed to the following provisions, which shall be incorporated into the contract.

(b) The Contractor represents they have adopted and will maintain a policy of nondiscrimination as defined by the ordinance of the City of Jacksonville.

(c) The Contractor agrees, on written request, they will permit reasonable access to their records of employment, employment advertisement, application forms, and other pertinent data and records by the Executive Director of the Community Relations Commission of the City of Jacksonville, for the purpose of investigation to ascertain compliance with the nondiscrimination provision the this contract. The Contractor shall not be required to produce for inspections; any records over one (1) year before the effective date of the Contract.

(d) The Contractor agrees if any of the obligations of this Contract are to be performed by a Subcontractor, the provisions of B and C above shall be incorporated and become a part of the subcontract.

1.14. METHOD OF CONTRACTOR SELECTION

The City makes no guarantees as to the number of residents, which will be directed to each Contractor. Additionally, the City makes no guarantees as to the minimum duration a resident may be housed.

The City reserves the right to place residents at the discretion of the City. It is the City's intent to place the residents in a facility, which will be in the best interest of the resident. The factors the City will consider will include, but not be limited to, on-site supervision, access to public transportation, proximity to work, proximity to family, grievances filed by residents, etc.

Historically, the City has placed thirty (30) residents in facilities per month, with an average stay of thirty (30) days. The number of residents and average stay may increase through the award period. Note: The City makes **no guarantees** as to the number of residents housed on a daily/monthly basis. The number of resides housed is provided for informational purposes only. JREC will place a client at one of the contractors, for one or more nights, based on the following criteria:

(a) Price; (b) Needs of the client; (c) Location

1.15. DEFAULT AND TERMINATION

(a) In the event the Contractor should default in any of the conditions set forth in the bid invitation, the City may notify the Contractor of such default in writing.

(b) Written notice referred to in this section shall be deemed delivered upon presentation to any person designated by the Contractor or the Director of Corrections, or by mailing the same via certified or registered mail, or independent guaranteed overnight delivery service to the address set forth by the Contractor in the proposal or the address of the City as Director of Corrections, Office of the Sheriff, 501 East Bay Street, Jacksonville, Florida, 32202, in case of notice by the Contractor.

(c) Failure on the part of the City to notify the Contractor of default in accordance with this section shall not be deemed a wavier by the City of its rights on default of the Contractor nor shall it be deemed a waiver of the City's rights to notify the Contractor of such default at a subsequent time, and such a notice shall have the same effect as if promptly made.

(d) Upon receipt of notice of default from the City, the Contractor shall correct such default within twenty-four (24) hours of receipt of this notice. In the event the Contractor fails to correct the default to the satisfaction of the City within the specified, or such greater period as the City may permit, the City shall have the right accorded by law, including the right to terminate any award resulting from this bid invitation.

(e) In the event a Contractor cannot perform its obligations under the award due to a labor dispute, such non-performance will not be considered a default; provided, however , in such an event, the City shall maintain the right to house residents with other Contractors until the labor dispute is settled and the Contractor is able to resume operations.

(f) The City may terminate the formal contract and all rights of the Contractor in the even a decree or order by a court having jurisdiction shall be issued any of the following:

i. A judgment that the Contractor is bankrupt or insolvent;

ii. Approving a properly filed, a petition seeking reorganization of the Contractor under a section of the national bankruptcy acts, and amended;

iii. Ordering or approving the winding up or liquidations of the Contractor's affairs; or

iv. Appointment of a receiver, liquidator or trustee in bankruptcy for the Contractor or its property; or if the Contractor shall institute proceedings to be adjudicated a voluntary bankrupt or shall consent to the filing of any bankruptcy or insolvency proceedings against it, or shall file a petition or answer or consent seeking a reorganization under any section of the national bankruptcy act, as amended , or under any state insolvency law, or shall admit in writing its inability to pay its debts as the come due.

SUBJECT: Transitional Housing for Ex-Offenders

BID #: SC-0251-19 **OPEN DATE:** 11/14/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: From Date of Award through September 30, 2020 with Four (4) One (1) Year Renewal Options.

AGENCY: Jacksonville Sheriff's Office

BASIS OF AWARD: Award to Responsive, Responsible Bidder Based on the Qualification Requirements set on the Criteria.

NUMBER OF BIDS INVITED: (15) **NUMBER RECEIVED:** (5) **OTHER:** (1)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the following vendors below, to provide transitional housing for Ex-Offenders. Period of service will be from the date of award through September 30, 2020, with four (4) one (1) year renewal options. Total estimated amount expenditure not to exceed $200,000.00 for the initial period.

Southeast NewStart	$18.34/day
Ferguson Investment	$18.33/day
DL's Recovery	$22.00/day
DOD Manor	$20.00/day
Clara White Mission	$45.79/day

Funding source to be encumbered by SHCO011JREC-03410. Payment to vendors will be via check request.

Attachments: Recommendation Memo; Bid Tabulation Sheet, Terms and Conditions

Analyst: RUBEN OLA **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tammy Morris, Director, Department of Corrections

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/13/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 12/13/18

APPROVED MR DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

QWS3270X 12/5/2019 3:17 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 12/05/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 3:17 PM

FISCAL MO/YEAR : 03 2020 CURRENCY CODE :
INDEX CODE : SHCO011JREC JACKSONVILLE RE-ENTRY CENTER
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	DEC 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	178,849.93	178,849.93
EXPENDITURES	.00	21,800.00	21,800.00
ENCUMBRANCES	.00	138.93	138.93
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	156,911.00	156,911.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND