SUBJECT: WORKFORCE DEVELOPMENT AND EDUCATION TRAINING SERVICES

BID #: ESC-0317-24 **OPEN DATE: 02/21/24**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - June 1, 2024 through May 31, 2025 with three (3) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 92 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the highest scoring responsive, responsible providers listed in Exhibit 1, as a result of negotiations for Workforce Development and Education Training Services. Period of service will be from June 1, 2024 through May 31, 2025, with three (3) one (1) year renewal options. The total award expenditure not-to-exceed $382,290.00.

Funding Sources:
Jacksonville Upward Mobility Program (JUMP): 10906.181001.549006.000000.00000000.00000.0000000.
To be executed by formal contract through the Office of General Counsel and process by purchase order releases

Attachments: Recommendation Memo, Exhibit 1, Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Olive Wallace-Cohen DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Dustin Freeman, Chief of Procurement

FROM: Saralyn Grass, Chief Executive Officer
Kids Hope Alliance (KHA)

Saralyn Grass

CC: Kenneth Darity, Chief Administrative Officer,
Kids Hope Alliance (KHA)

SUBJECT: Request to Award - BID # ESC-0317-24 - Workforce Development and Education Training Services -- $382,290.00

DATE: April 10, 2024

Kids Hope Alliance, a public body acting on behalf of the City of Jacksonville, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida ("KHA") respectfully requests the following:

1. KHA has completed negotiations with applicants for BID # ESC-0317-24, Workforce Development and Education Training Services, and is requesting approval to award contracts to the three (3) applicants as listed on Exhibit 1, attached.

   The initial term of the contracts shall be from June 1, 2024 through May 31, 2025 with up to three (3) additional one-year terms. The total maximum indebtedness not to exceed shall be $382,290.00.

Upon approval of this request, contracts will be executed by the City of Jacksonville Office of General Counsel.

KHA anticipates funding as follows:

Account Name	Fund	Center	Account	Project	Activity	Interfund	Future
Jacksonville Upward Mobility Program (JUMP)	10906	181001	549006	000000	00000000	00000	0000000

Total Funding **$382,290.00**

Attachment(s): Exhibit 1, Funding Recommendations
Award for Negotiations Dated 3/22/24

For additional information, please contact Kenneth Darity at (904) 255-4422 or KDarity@coj.net.

Cc: Benjamin Kemp, Buyer
Jessica Pitts, Director Finance
Joyce Watson, Director, Administration, Contracts, and Purchasing

Exhibit 1
Funding Recommendations

ESC-0317-24: Workforce Development Education and Training Services

Supplier	Sourcing Event Title	Type of Budget	# of Participants	UOS Rate	Funding Awarded
Goodwill Industries of North Florida, Inc.	Workforce Development Education and Training Services	Cost Reimbursement	37	N/A	$ 82,500.00
Lutheran Social Services of Northeast Florida, Inc.	Workforce Development Education and Training Services	Units of Service, UOS	51	$ 2,940.00	$ 149,940.00
KRUMPIN 4 SUCCESS INC	Workforce Development Education and Training Services	Units of Service, UOS	270	$ 555.00	$ 149,850.00
					$ 382,290.00

SUBJECT: WORKFORCE DEVELOPMENT AND EDUCATION TRAINING SERVICES

BID #: ESC-0317-24 **OPEN DATE: 02/21/24**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract - June 1, 2024 through May 31, 2025 with three (3) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 92 **NUMBER RECEIVED:** 20 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Preliminary evaluation was done of the twenty (20) responses received for Workforce Development and Education Training Services.

KHA is hereby requesting approval to negotiate with the top three (3) providers, Goodwill Industries of Northeast Florida, Inc., Lutheran Services Florida, Inc., and Krumpin 4 Success, Inc., as outlined in Exhibit 1. The results will be documented and presented to the CSPEC Committee for approval.

Upon successful negotiation and approval, KHA will proceed with a request for award to the highest scoring applicants until all funding is exhausted.

Attachments: Recommendation Memo, Bid Tabulation, Scoring Sheets, Evaluation Matrix, Terms of Agreement/Scope

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Olive Wallace-Cohen
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 3/21/24

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 3/22/24

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____
Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02