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SUBJECT: PURCHASE OF AED'S AND CABINETS

BID #: SC-0365-24 **OPEN DATE:** 4/10/2024

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 10 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Cintas Corporation as the lowest responsive, responsible bidder. Period of service will be one (1) year from the date of award with three (3) one (1) year renewal options. Estimated initial award amount not-to-exceed $177,165.00.

Funding for this award will be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

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City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
Jacksonville.gov

A NEW DAY.

April 17, 2024

TO: **Dustin Freeman, Chief**
Procurement Division

THRU: **Nina Sickler, P.E., Director**
Department of Public Works

FROM: **Roy Birbal, Chief**
Public Buildings Division

SUBJECT: **Recommendation to Award Bid #SC-0365-24**
Cintas Corporation
Purchase of AEDs and Cabinets

In response to the solicitation for bids to procure, provide, and deliver multiple new AED Kits and AED Storage Cabinets in support of the AED sustainment strategy, the Procurement Division received ten (10) responses on April 10, 2024, and forwarded the results to the Public Buildings division to review for a recommendation to award.

After reviewing the bids, the Public Buildings Division recommends approval of award to the lowest responsive, responsible bidder, Cintas Corporation, in the maximum indebtedness amount of $177,165.00 to procure 129 AED Kits, and 104 AED cabinets per the specifications and bid values.

Work will be performed by purchase orders. Account to be determined by the building being serviced.

Your assistance in concurring with this recommendation would be appreciated. If you have questions or need additional information regarding this request, please contact Kirah Bays 255-4342.

Attachments: Bid
Bid Response
Bid Tabulation

BID TABULATION

Title:	Purchase of AED's and Cabinets
Bid No.:	SC-0365-24
Close Date:	April 10, 2024
Analyst:	David Klages
No. Invited:	(6) **No. Received:** (10) **Other:** (0)
Announcer:	Michelle Spitler
Recorded By:	Melissa Pierce

				Amalgamated Services, Inc.		Bound Tree		California Medical Equipment		Cintas Corporation No. 2	
Item #	**Description**	**Unit of Measure**	**Est. Quantity**	**Unit Price**	**Extended Price**	**Unit Price**	**Extended Price**	**Unit Price**	**Extended Price**	**Unit Price**	**Extended Price**
1	AED Kit that meets or exceeds the technical specifications in this solicitation.	Each	80	$1,488.00	$119,040.00	$1,597.20	$127,776.00	$1,475.00	$118,000.00	$1,325.00	$106,000.00
2	AED Storage Cabinet that meets or exceeds the technical specifications in this solicitation.	Each	68	$99.00	$6,732.00	$205.52	$13,975.36	$95.00	$6,460.00	$60.00	$4,080.00
			Total Bid (Items 1 & 2):	**$125,772.00**		**$141,751.36**		**$124,460.00**		**$110,080.00**	

Terms:	No Discount	No Discount	Not Stated	Not Stated
Delivery:	30 Business Days	3 Business Days	5 Business Days	28 Business Days
Signed Bid Form:	Yes	Yes	Yes	Yes
Bid Proposal Form:	Yes	Yes	Yes	Yes
Conflict of Interest Certificate:	Yes	Yes	Yes	Yes
Addendum 1:	Yes	Yes	No	Yes

BID TABULATION

Title:	Purchase of AED's and Cabinets
Bid No.:	SC-0365-24
Close Date:	April 10, 2024
Analyst:	David Klages
No. Invited:	(6) **No. Received:** (10) **Other:** (0)
Announcer:	Michelle Spitler
Recorded By:	Melissa Pierce

Item #	Description	Unit of Measure	Est. Quantity	Coro Medical, LLC		Medserv Healthcare Solutions, LLC		Rescue One Training for Life, Inc.		School Health Corporation	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	AED Kit that meets or exceeds the technical specifications in this solicitation.	Each	80	$1,262.45	$100,996.00	$1,575.00	$126,000.00	$1,560.00	$124,800.00	$1,494.92	$119,593.60
2	AED Storage Cabinet that meets or exceeds the technical specifications in this solicitation.	Each	68	$195.92	$13,322.56	$240.00	$16,320.00	$145.00	$9,860.00	$382.50	$26,010.00
			Total Bid (Items 1 & 2):	**$114,318.56**		**$142,320.00**		**$134,660.00**		**$145,603.60**	

	Coro Medical, LLC	Medserv Healthcare Solutions, LLC	Rescue One Training for Life, Inc.	School Health Corporation
Terms:	Not Stated	5% Discount 30 Days	No Discount	No Discount
Delivery:	Not Stated	30 Business Days	30 Business Days	15 Business Days
Signed Bid Form:	Yes	Yes	Yes	Yes
Bid Proposal Form:	Yes	Yes	Yes	Yes
Conflict of Interest Certificate:	Yes	Yes	Yes	Yes
Addendum 1:	No	Yes	Yes	Yes

BID TABULATION

Title:	Purchase of AED's and Cabinets			**U.S. MedSource, LLC**		**UniFirst First Aid + Safety**	
Bid No.:	SC-0365-24						
Close Date:	April 10, 2024						
Analyst:	David Klages						
No. Invited:	(6) **No. Received:** (10) **Other:** (0)						
Announcer:	Michelle Spitler						
Recorded By:	Melissa Pierce						
Item #	**Description**	**Unit of Measure**	**Est. Quantity**	**Unit Price**	**Extended Price**	**Unit Price**	**Extended Price**
1	AED Kit that meets or exceeds the technical specifications in this solicitation.	Each	80	$1,755.79	$140,463.20	$1,714.10	$137,128.00
2	AED Storage Cabinet that meets or exceeds the technical specifications in this solicitation.	Each	68	$276.88	$18,827.84	$133.00	$9,044.00
			Total Bid (Items 1 & 2):	**$159,291.04**		**$146,172.00**	
			Terms:	No Discount		No Discount	
			Delivery:	125 Business Days		30 Business Days	
			Signed Bid Form:	Yes		Yes	
			Bid Proposal Form:	Yes		Yes	
			Conflict of Interest Certificate:	Yes		Yes	
			Addendum 1:	Yes		Yes	

TERMS AND CONDITIONS

PURCHASE OF AED's AND CABINETS

1. **SCOPE**
The City of Jacksonville's Procurement Division is currently accepting bids to obtain a source of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for the **Purchase of AED's and Cabinets** as listed in the bid documents.

2. **AWARD**
Award will be **ALL OR NONE** to the lowest responsive, responsible bidder subject to the Buy American Preference clause described below. Bidders must bid on all items and provide warranty and AED shelf life information to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

- Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.
- Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. **TERM OF AGREEMENT**
The term of this agreement will be **one (1) year from the date of award with three (3) one (1) year renewal options.** Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. **MINIMUM REQUIREMENTS**
Bidders should submit or comply with the following requirements. Failure to submit any of these requirements may be grounds for rejection:

   a. Bidders and Subcontractor(s) must possess a local business tax receipt from the Duval County Local Business Tax Office (904-255-5700, option 3) within ten (10) business days from the Notice of Award.

5. **PRE-BID CONFERENCE**
N/A.

6. **STATE CONTRACTS**
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. **The City reserves the right to add or delete items during the contract period.** The City will order on an as needed basis.

8. **DELIVERY**
A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

9. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the first year of the initial contract period. After the first year of the contract term, a supplier may submit in writing a request for price escalation / de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

10. PRICES

All unit prices shall include **freight, delivery, and handling charges** to the delivery location as outlined in the bid documents.

11. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: Purchase Order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net. The invoice email subject line **MUST BE**: inv_300000008806179. Invoices can also be submitted through the 1Cloud Supplier Portal.

14. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded supplier will be required to submit a copy of their Certificate of Commercial Liability Insurance within ten (10) days from the date of receipt of the award notice. Bid number shall be listed on certificate.

15. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

PURCHASE OF AED's AND CABINETS

All questions and/or discrepancies regarding the bidding process or the bid documents must be submitted in writing to David Klages, Purchasing Analyst, at dklages@coj.net by the date and time specified on the Bid Form.

When submitting a bid, please be sure to write the bid name and number and your company's name, address, and phone number on the **outermost** sealed envelope or package.

Bidders shall not make changes to any document in this solicitation. Changes to this solicitation will be authorized only via posted addendum. Any unauthorized changes may result in rejection of the bid submittal.

The City of Jacksonville and its agencies prefer to purchase the brands and stock/model numbers shown herein; however, equivalent items will be considered but they must meet the expectations of the City. Bidders must note the brand, stock/model number(s), and full specifications of item(s) being offered as "equivalent". The City reserves the right to request samples of any item to determine acceptability. **The City reserves the right to make the final determination with regards to acceptability.** Unless requested by the City, samples will not be required.

The work includes the following:

- Provide and deliver eighty (80) AED Kits with components/accessories in accordance with the technical specifications provided herein.
- Provide and deliver sixty-eight (68) AED Storage Cabinets in accordance with the technical specifications provided herein.

All items furnished shall be completely new, unopened, and free from defects.

All materials must be received within one hundred and eighty (180) calendar days after receipt of a Purchase Order. In the event the awarded bidder fails to deliver within these guidelines, the City reserves the right to make necessary purchases outside of the contract.

Deliveries shall be made F.O.B. Destination to the City of Jacksonville Public Buildings Administration, 555 44th Street, Jacksonville, FL 32208 Monday through Friday from 8:00 a.m. to 4:00 p.m.

AED Technical Specifications:

Description: Cardiac Science Powerheart GS (Automatic) Public Access AED

Components/Accessories:

1. Adult Pads (NLT two (2) years shelf life upon receipt)
2. Pediatric Pads (NLT two (2) years shelf life upon receipt)
3. One (1) Battery (EA)
4. One (1) Carry Case (EA)
5. One (1) Universal Ready Kit (EA) – Contains one (1) Pair of Gloves, one (1) CPR Barrier Mask, one (1) Disposable Razor, one (1) 4" x 4" Gauze, one (1) Scissor, one (1) Towel, one (1) Antiseptic Wipe, and one (1) One-Way Filter AED in a Storage Pouch
6. One (1) Printed User Guide (EA)
7. AED Warranty – Minimum Eight (8) Years (EA)
8. Battery Warranty – Full Operation Guarantee from Installation (EA)
9. RX if required

AED Cabinet Technical Specifications:

Description: Zoll storage cabinet, alarmed, white

Dimensions: 17-1/2" H x 17-1/2" W x 9" D

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