SUBJECT: PIGGYBACK GSA CONTRACT # 35F-0623S FOR HARDWARE EQUIPMENT, MONITORING AND SUBSCRIPTION SERVICES

BID #: PSC-0555-18 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: FROM DATE OF CONTRACT EXECUTION THROUGH SEPTEMBER 30, 2019 WITH A ONE (1) YEAR RENEWAL OPTION

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: **NUMBER RECEIVED:** **OTHER**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject award was approved 6/6/19 with a total not to exceed expenditure amount of $200,473.80. Recommend approval to correct the not to exceed expenditure to $420,246.69.

Recommend approval to increase the piggyback award with Lytx, Inc. through GSA Contract GS-35F-0623S by $19,526.20 for the purchase of equipment and additional monitoring of event recorders through the period ending September 30, 2020. Total revised expenditure amount is $220,000.00, for an expenditure amount not to exceed $439,772.89.

Funding Source: AFRM581MI-04662 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Quote and Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Annette Burney
Gregory W. Pease, Chief
Procurement Division

CONCURRENCE BY: Twane Duckworth, Chief, Risk Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENICATION _____

City of Jacksonville, Florida

ONE CITY. ONE JACKSONVILLE.

Lenny Curry, Mayor

Department of Finance
Risk Management Division
117 W. Duval Street, Suite 335
Jacksonville, FL 32202
(904) 630-1312
www.coj.net

To: Gregory Pease, Chief of Procurement

From: Twane Duckworth, Chief of Risk Management

Through: Sharon Williams, Buyer

Re: Amendment 3 to recording equipment services through GSA Contract GS-35F-0623S.

Date: October 23, 2019

The Risk Management Division is requesting approval to increase the number of monitored vehicles under the managed services contract with Lytx, Inc. ("Lytx") by 29. The City is already monitoring 411 vehicles within the City of Jacksonville's (COJ) vehicle fleet under COJ contract 10187-02. This will increase the number of monitored vehicles to 440.

Accordingly, I request an award to authorize the office of General Counsel to amend the current Managed Services contract for a total of 440 units. The purchase of equipment and the additional event recorders monitored will be an increase of $15,805.00 plus installation and estimated miscellaneous charges of $3,721.20 for a total addition of $19,526.20 to the encumbered amount.

This will increase the total encumbrance to AFRM581MI-046629 to $220,000.00.

Please find the attached:

Exhibit A – COJ Contract 10187-02

SUBJECT: PIGGYBACK GSA CONTRACT # 35F-0623S FOR HARDWARE EQUIPMENT, MONITORING AND SUBSCRIPTION SERVICES

BID #: PSC-0555-18 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: FROM DATE OF CONTRACT EXECUTION THROUGH SEPTEMBER 30, 2019 WITH A ONE (1) YEAR RENEWAL OPTION

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: **NUMBER RECEIVED:** **OTHER**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to renew the piggyback award with Lytx, Inc. via GSA Contract GS-35F-0623S for hardware equipment, monitoring and subscription services for certain high-risk city vehicles (406 subscriptions) for the period of October 1, 2019 through September 30, 2020. Total not to exceed expenditure amount is $200,473.80.

Funding Source: AFRM561LP-03109 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Quote and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** Gregory W. Pease, Chief Procurement Division

CONCURRENCE BY: Twane Duckworth, Chief, Risk Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/06/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/6/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENICATION Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: PIGGYBACK GSA CONTRACT # 35F-0623S FOR HARDWARE EQUIPMENT, MONITORING AND SUBSCRIPTION SERVICES

BID #: PSC-0555-18 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK – FROM DATE OF CONTRACT EXECUTION THROUGH SEPTEMBER 30, 2019 WITH A ONE (1) YEAR RENEWAL OPTION

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: FROM DATE OF AWARD THROUGH FEBRUARY 28, 2017

NUMBER OF BIDS INVITED: **NUMBER RECEIVED:** **OTHER**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the piggyback award with Lytx, Inc. via GSA Contract GS-35F-0623S by $76,464.09 for the monitoring of 95 additional vehicles for the period ending September 30, 2019. Total revised not to exceed expenditure amount is $219,772.89.

Funding Source: AFRM561LP-03109 – To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Quote and Previous Awards

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** Gregory W. Pease, Chief Procurement Division

CONCURRENCE BY: Twane Duckworth, Chief, Risk Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11/29/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/29/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: PIGGYBACK GSA CONTRACT # 35F-0623S FOR HARDWARE EQUIPMENT, MONITORING AND SUBSCRIPTION SERVICES

BID #: PSC-0555-18 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK – FROM DATE OF CONTRACT EXECUTION THROUGH SEPTEMBER 30, 2019 WITH A ONE (1) YEAR RENEWAL OPTION

AGENCY: RISK MANAGEMENT

BASIS OF AWARD: FROM DATE OF AWARD THROUGH FEBRUARY 28, 2017

NUMBER OF BIDS INVITED: **NUMBER RECEIVED:** **OTHER**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to piggyback GSA Contract GS-35F-0623S with Lytx, Inc. for hardware equipment, monitoring and subscription services for certain high-risk city vehicles. Period of service is from date of contract execution through September 30, 2019, with a one (1) year renewal option. Total not to exceed expenditure amount is $143,308.80.

Funding Source: AFRM561LP-03109 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Quote and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED** _____ Gregory W. Pease, Chief Procurement Division

CONCURRENCE BY: Twane Duckworth, Chief, Risk Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/16/18

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 8/16/18

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENICATION _____ Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No 2015-05

QUOTE

Lytx, Inc.
9785 Towne Centre Drive
San Diego, CA 92121
Tel: 858.430.4000
Fax: 858.380.3133
orders@lytx.com

Quote #.....00067129
Date.....October 11, 2019
Valid Until.....October 31, 2019
Account Executive.....Kimberly Pence
Preparer.....Melina Rios
Phone.....858-380-3559

City of Jacksonville, FL

Bill To	Ship To	Contact
Senior Safety Officer 117 W Duval St, Suite 335 Jacksonville FL 32202		Magnus Wallen (904) 255-5330 mwallen@coj.net

SUBSCRIPTION SERVICES

Billed based on committed quantity

Item	Qty	Subscription Start Date (SSD)	Term Months from SSD	Unit Price	Total
DC Enterprise, DC Purchase - Bill Monthly	29	December 1, 2019	10	$29.41	$852.89
Fleet Tracking - Bill Monthly	29	December 1, 2019	10	$8.99	$260.71
				TOTAL USD	1,113.60

HARDWARE

One-time Cost

Item	Part#	Notes	Qty	Unit Price	Total
Event Recorder, SF300, LTE, NA	ER-SF300-0027PM	*	29	$545.00	$15,805.00
SF-Series - Power Only Cable (No ECM)	PER-CAT-0543-NI	*	29	$0.00	$0.00
				TOTAL USD	15,805.00

INSTALLATION, SETUP & TRAINING SERVICES

One-time Cost

Item	Part#	Qty	Unit Price	Total
Provisioning Fee	SRV-INS-0008	29	$47.86	$1,387.94
Installation - Standard Install Charge	SRV-INS-0010	29	$157.94	$4,580.26
			TOTAL USD	5,968.20

All sales as a result of this quotation are subject to the terms and conditions of Lytx's GSA 1T70 schedule, #GS-35F-0623S, and the additional terms in Addendum A attached hereto, which are incorporated herein by reference and all orders are subject to acceptance by Lytx.

By signing below, Client's authorized representative agrees to purchase the Products and Services described in this Quote, which becomes a binding part of the above-referenced Agreement upon acceptance by Lytx:

PRINTED NAME	**SIGNATURE**	**PO# (Optional)**
TITLE	**DATE**	**PO Amount (Optional)**

Credit Card Information (Optional) We will call the name and number below for card information. All payments are processed upon shipment.

CONTACT NAME	**CONTACT PHONE**	**CONTACT EMAIL**

ADDENDUM A
ADDITIONAL QUOTE TERMS

Governing Terms: All sales as a result of this quotation are subject to the terms and conditions of Lytx's GSA 1T70 schedule, #GS-35F-0623S, and the additional terms below.

Prices: All subscription Unit Prices are for the specified billing period, and Total amounts are for a single billing period.

Invoicing: Hardware, provisioning, implementation, and training charges are invoiced upon shipment. After the specified Deployment Date or SSD, Subscription services are invoiced in advance of the applicable billing period based on the quantity purchased. Prior to the specified Deployment Date or SSD, subscription services are invoiced monthly in arrears as described below.

Subscriptions: Subscriptions commence and become billable at the specified Unit Price on the earlier of activation (or trial conversion), the specified Deployment Date or SSD. Subscriptions remain billable through the Subscription Term, which continues through the Term Months specified, as measured from the Subscription Start Date. For each Deployment Date specified, the Minimum Billed Quantity represents the minimum number of new subscriptions for which Client will be billed commencing on such date. Billing is based on the cumulative minimum commitment as of the respective Deployment Date. Lytx reserves the right to audit the number of Client's Event Recorders using subscription Services, and to the extent such amount exceeds the purchased quantity, Client agrees to pay Lytx for such excess at the applicable rate for such Service.

API: With any purchased API, Lytx will provide documentation on how the API works. Client is responsible for API integration and programming.

Manually Triggered Events: Manual events transferred to the Lytx data center in excess of Manual Events Package will be charged at the specified overage fee per event, unless Client instructs Lytx in writing to turn the manuals feature off.

Installation Services: Any Lytx installation services provided hereunder shall be subject to a mutually agreed installation schedule. Client shall be responsible for ensuring availability of vehicles and Event Recorders (subject to supply by Lytx) and access to installation site on agreed installation date. No refunds shall apply for Lytx's failure to complete an installation due to vehicle or Event Recorder unavailability (unless caused by Lytx) or lack of access to installation site on agreed installation date. Additional fees may apply for return site visits due to such factors.

Trials: Trial Period commences on the specified Trial Start Date. Trial Program includes use of trial Services and Hardware, if applicable, only for the duration of the Trial Period at the specified Prices. Either party may terminate a trial at any time for any reason. The parties expressly agree that Client's trial shall automatically terminate at the end of the initial Trial Period. Alternatively, Client can elect to continue the trial on a month-to-month basis at the Extended Trial Monthly Price per subscription by agreeing to a trial extension in writing. All trial Hardware must be returned to Lytx within thirty (30) days of trial termination (or extended trial termination, if applicable) in good condition, reasonable wear and tear excepted, or otherwise purchased by Client. List price shall apply to any unreturned trial Hardware. Lytx agrees to provide Client a prepaid shipping label to return trial Hardware.

Part Numbers:

Part # Used in Quote	Corresponding GSA Schedule Item #
ER-SF64-0020PM, ER-SF64-0020P1, ER-SF64-0020T, ER-SF64-0020TC	ER-SF64-0020
DC Enterprise, DC Purchase - Bill Annually	4230-001MS-A1 and 3235-00DOL-AFY (together) or GSA-Tier1-MS-A
DC Enterprise, DC Purchase - Bill Annually	4230-001MS-A2 and 3235-00DOL-AFY (together) or GSA-Tier2-MS-A
DC Enterprise, DC Purchase - Bill Annually	4230-001MS-A3 and 3235-00DOL-AFY (together) or GSA-Tier3-MS-A
DC Enterprise, DC Purchase - Bill Monthly	GSA-Tier1-MS-M
DC Enterprise, DC Purchase - Bill Monthly	GSA-Tier2-MS-M
DC Enterprise, DC Purchase - Bill Monthly	GSA-Tier3-MS-M

Notes: As used herein, an * denotes an open market item.

Additional Services: The terms and conditions set forth at https://support.lytx.com/Terms shall apply to purchases of third party products resold by Lytx to Client and referred to herein as "Additional Services". Additional Services are not transferable or eligible for early termination without Lytx consent and acceleration of amounts due through remainder of the Subscription Term.

Entire Agreement: Orders submitted on Client's own purchase order forms, which may contain statements, clauses or conditions modifying, adding to, or inconsistent with the terms and provisions herein will only be accepted by Lytx upon the condition and with the express understanding that any such statements, clauses or conditions contained in any order forms of Client are void and have no effect and that the obligations and liabilities of Lytx and Client shall be determined solely by the terms and conditions of sale contained herein.

Notice: To the extent not exempt, this contractor and its subcontractors shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Leslie-Burney, Annette

From: Wallen, Magnus
Sent: Wednesday, October 23, 2019 4:37 PM
To: Leslie-Burney, Annette
Subject: RE: Amd#3 to LYTX contract 10187-02
Attachments: Lytx Price Quote City of Jacksonville FL - 10-11-2019.pdf

See attached. They quoted us for subscription as well as installation as a standard practice although all that was asked for was the cost of the hardware. We will only utilize them (LYTX) to install 17 units and Fleet Management will install the remainder. The cost of subscription services is included in the currently encumbered amount. The remaining $222.60 will be used on parts and hardware as may be needed throughout the life of the contract.

Magnus Wallen
Safety Officer, City of Jacksonville
Division of Insurance & Risk Management
(904) 255-5330 Office
(904) 772-4247 Cell
mwallen@coj.net
CitySafe@coj.net

-Accept today, have hope in tomorrow!

From: Leslie-Burney, Annette
Sent: Wednesday, October 23, 2019 4:24 PM
To: Wallen, Magnus
Subject: RE: Amd#3 to LYTX contract 10187-02

Thank you, Magnus. Do you have a quote from Lytx for the additional equipment and services?

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

CITY OF JACKSONVILLE

*** **Privacy Act:** This communication may contain privileged or other official city information. If you are not the intended recipient or believe that you have received this communication in error, please reply to the sender indicating

QWS3270X 10/24/2019 9:42 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/24/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 9:42 AM

FISCAL MO/YEAR : 01 2020 CURRENCY CODE :
INDEX CODE : AFRM581MI MISCELLANEOUS INSURED PROGRAMS
SUBOBJECT : 04662 HARDWARE/SOFTWARE MAINTENANCE & LICENSES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	OCT 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	220,000.00	220,000.00	220,000.00
EXPENDITURES	15,590.40	15,590.40	15,590.40
ENCUMBRANCES	184,883.40	184,883.40	184,883.40
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	19,526.20	19,526.20	19,526.20

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND