

Required Documents:

- Identification for all household members
- Copy of the lease/Mortgage
- Landlord/Mortgagee W9
- Documentation of ability to make payment of 60 days of rent/mortgage
- Notice from Landlord or Mortgagees indicating they will be evicted, or a foreclosure action is pending (if applicable)

Process / Timeline:

Program starts **December 3, 2020**. Please visit **www.jacksonvillecares.com** to learn more about the program and to apply. Only complete applications will be eligible for review.

Eligibility Criteria for Tenants or Mortgagors:

- 1. At least two months behind between April 1, 2020 through October 31, 2020, and in receipt of pending eviction/foreclosure written notice or have received a Neighborly-software invitation from their Landlord/Mortgagee or a referral from the court.
- 2. Duval County, Florida resident, residing in property as primary residence.
- 3. Lease/loan is in residents name and resident is responsible for rent/mortgage payment.
- 4. Resident documentation of involuntary loss of income due to COVID-19 between March 1, 2020 and September 30, 2020.
- 5. Payment arrears accrued between April 1, 2020 and October 31, 2020.
- 6. Duplicate applications from multiple individuals at the same address will not be reviewed and immediately denied.
- 7. All Landlords/Mortgagees and all Tenants/Mortgagors of the property in question agree to participate in the program.
- 8. Demonstrated ability to pay their rent/mortgage for the next 60 days after receipt of grant approval.
- 9. Written lease for the rental property.
- 10. Proof of income before and after March 1, 2020 is required. The projected annual must fall below these brackets:

HH Size 1 2 3 4 5
120% AMI \$73,500 \$84,000 \$94,500 \$105.000 \$113,400

COVID-19 Loss of income documentation:

Any of the following/other documents may be considered.

- Letter or email from employer stating your job loss or reduced work schedule and hours OR
- Unemployment award letter/statement from Department of Economic Opportunity (DEO) with unemployment amount and date range during COVID-19 OR
- At least two paystubs, one paystub before COVID-19 and one current (most recent) paystub during COVID-19 showing reduced hours (Note: Paystubs must show your name) OR
- At least two bank statements with transaction history that shows your income (deposits) before COVID-19 and one current bank statements that shows your reduced income (deposits) during COVID-19 - Bank statement must include your name
- Any other verifiable document(s) that demonstrates a loss of income due to COVID-19, document must include your name
- Department of Economic Opportunity (DEO) benefit letter

Eligibility Criteria for Landlords and Mortgagees:

- Agrees to accept up to \$5,000 to cover the remainder of rent/mortgage payments due and release Tenants or Mortgagors from any obligation to pay any rent/mortgage due that exceeds \$5,000 maximum payment.
- 2. Agrees to withdraw any currently filed eviction or foreclosure action and to sign a contractual workout agreement not to initiate the eviction/foreclosure process for 60 days after receiving payment.
- 3. Agrees not to increase rent, interest rate or substantially revise terms of mortgage to negatively affect mortgagor through December 31, 2020.
- 4. Agrees to waive all costs, fees and charges incurred due to non/partial payment April 1, 2020-October 31, 2020.
- 5. No unpaid code enforcement liens or violation of any state, federal, or local laws or, if such exists, can provide evidence of repair or abatement to close the violation.
- No financial mismanagement, including any conviction(s) for financial crimes within last 3 years.
- 7. Duval County, Florida property(ies) only.
- 8. W-9 for payment required.

6 7 8 9 10+ \$121,800 \$130,200 \$138,600 \$147,000 \$155,400