

Program Name: Ex-Offender Employment Program – Clara White Mission

Department Name: Recreation and Community Services Department

Prepared By: Veronica Chambers/Meg Fisher Clara White Mission, Inc.	Reporting Month: March 2013 Reporting Date: 4/12/13	Contact Info: vchambers@clarawhitemission.org meg@clarawhitemission.org (904) 354-4162
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Type Allocation: City Direct Delivery Competitive Bid Legislative Award

Program Strategy: Focusing on Felon Re-Entry

Program Summary:

36 ex-offender students participated in culinary or janitorial training during the month of March. Janitorial and Culinary classes graduated on March 22, 2013. 20 graduates, or 67% of the graduating class, were ex-offenders. One student left the program. New classes began on March 18, 2013; 16 ex-offenders enrolled during the month. No new or graduating students were re-arrested during March.

Graduating students received intensive employment preparation during the month, including WorkNet (employment soft skills) training, job search assistance, and job placement services. 6 ex-offender graduating students became employed.

All students received regular case management services. New students completed an Individual Service Plan with their case manager and received an initial assessment from the Mental Health Counselor. Service plans are regularly updated, and all students receive ongoing mental health services as needed/requested. All students participated in Life Skills training in addition to their vocational training. Life skills topics for the month of March included: Anger Management, Career Planning, Job Readiness, and Reading Comprehension / Language Arts. All students have been drug-tested and will continue to receive random drug-screenings throughout the term of their enrollment.

Additional supportive services available include Transportation, Meals, Clothing, Laundry Services, Employment Placement Assistance, and Housing Placement Assistance. Specific case management services provided are designed to address the unique needs of ex-offenders, and include 1) development and regular review of a plan of care (required), 2) advocacy and referral, as indicated and/or requested, 3) employment placement/assistance (search, resume development, etc.), as indicated and/or requested, 4) linkages to mainstream and other resources, as indicated and/or requested, 5) development of a discharge plan, and, 6) to provide follow-up services to ex-offenders having completed CWM programming.

Program Overall Status:

Successes:

67% of the graduating vocational training class (March 22, 2013) were ex-offenders. 6 ex-offender graduates have become employed since graduation.

Challenges:

No significant challenges.

Program Providers – Where there are multiple agencies working together, please specify each agencies role. If type other than those illustrated below, please add to legend type below. Types: D\$=City direct funded provider PT = Partner or subcontracted provider – NO FUNDING

PT\$ = Partner or subcontracted provider receiving funds from direct funded provider

Provider(s)	Type (Include type code from above)	Contact Name	Address/Tel. No.	Program Specifics/ Services Provided
Clara White Mission	D\$	Ju'Coby Pittman	904-354-4162	To provide assistance to ex-offenders trying to obtain employment.

Program Budget/Financial Status

Budget Item	Budget	Actual (cumulative)	Balance	Variance/ Explanation
Case Management Provision	\$75,000	\$9,474.24	\$65,525.76	On track with spending

Unit Cost Indicator	Baseline 2011-2012*	Actual (cumulative)
Number receiving Case Management/ Cost of Program	62 received Case Management Services 2011 - 2012	41 receiving Case Management Services YTD 2012-2013

Program Information

Program Metrics/Statistics/Outcomes: SCOPE OF SERVICE

- Develop a staffing plan for the programs and qualifications of staff conducting the re-entry program
- Develop a program plan to include but not be limited to: detailed case management; screening and assessment; job coaching; job placement/job retention; assistance with civil legal barriers to re-entry.
- Identify transportation and employment barriers and develop actions to address them.

DELIVERABLES-Five key deliverables from the organization are expected at the conclusion of the project:

A. Quantity: How much?	Current Month	YTD	Proposed
Number of Participant Receiving Case Management (12/13)	36	41	100
Number of Violent Ex-Offenders Receiving CM (12/13)	12	12	36
Number of Participants Referred for Legal Services (12/13)	0	0	N/A
New Clients contacting program (12/13)	16	45	N/A
Returning Clients 11/12	0	0	N/A
Prior Clients 10/11	0	0	N/A
Prior Clients 09/10	0	0	N/A
Prior Clients 08/09	0	0	N/A
Completers	Current Month	YTD	Proposed
2012-2013	20	20	60% (60)
2011-2012	0	41	60%
2010-2011	0	56	60%
2009-2010	0	61	60%
2008-2009	0	20	N/A
Gained employment	Current Month	YTD	Proposed
2012-2013	3	6	60%
2011-2012	0	35	60%
2010-2011	0	49	60%
2009-2010	0	51	60%
2008-2009	N/A	N/A	N/A
Education 12/13	Current Month	YTD	Proposed
Number referred for Educational Training	0	5	N/A
Percent Completing Education Training	0	100%	N/A
Job Training 12/13	Current Month	YTD	Proposed
Number referred for Job Training (receiving)	36	41	100
Percent Completing Job Training	20	20	60
B. Quality / Effort: How well services provided?	Current Month	YTD	Proposed
Job retention: 30 days/2012-2013	3	6	60%
Job retention: 90 days/2012-2013	N/A	N/A	60%
Job retention: 1 year/2012-2013	N/A	N/A	60%
C. Client Benefits: Is anyone any better off?	QTR	YTD	Proposed
Reduce recidivism rates at 6 months - 3 years.			
Year 1 Clients (3 year)	0	21 / 42.85%	33% (per 12 months)
Year 2 Clients (2 year)	0	19 / 23.17%	33% (per 12 months)
Year 3 Clients (6mos)	0	9 / 9.67%	25% (per 12 months)
Year 4 Clients (3 mos)	0	0%	25% (per 12 months)

Program Name: Ex-Offender Employment Program – Jacksonville Area Legal Aid		
Department Name: Recreation and Community Services Department		
Prepared By: Jacksonville Area Legal Aid, Inc.	Reporting Month: February 2013	Contact Info: James Kowalski, Jr., Executive Director 356-8371
Type Allocation: City Direct Delivery <input type="checkbox"/> Competitive Bid <input checked="" type="checkbox"/> Legislative Award <input type="checkbox"/>		
Program Strategy: Focusing on Felon Re-Entry		
<p>Program Summary: Provide job placement services to ex-offenders.</p> <p>Program Overall Status:</p> <ul style="list-style-type: none"> During the month of February, the Jacksonville Area Legal Aid (JALA) Ex-Offender Re-entry Program opened (36) new cases in which the applicant was screened and placed on our employment/case management list or assisted with a legal issue. JALA staff sent (15) clients to a job and/or educational lead during the month of February. There are currently a total of (1) clients working in the month of February. (0) client(s) is/are no longer employed who had been working as of our last grant report month, bringing the total number of participants who have not been able to maintain employment once obtained to (0). Also, (0) clients from FY4 are currently enrolled in an educational/apprenticeship program, furthering their likelihood of obtaining and maintaining employment. JALA Re-entry Program staff conducted (4) New Start Clinics with WorkSource informing attendees of our program and its services and attended presentations at Bridges transitional incarceration center. JALA Re-entry Program staff maintains active membership in the Jacksonville Area Discharge Enhancement Consortium. <p>Successes:</p> <ul style="list-style-type: none"> We are in the process of reaching out to employers to become hiring partners. <p>Challenges:</p> <ul style="list-style-type: none"> Getting ex-offenders to participate in the employment readiness part of the program, many will not attend the mandatory workshops, they just want a job and do not want to be assessed. 		

Program Providers – Where there are multiple agencies working together, please specify each agencies role. If type other than those illustrated below, please add to legend type below. Types: D\$=City direct funded provider PT = Partner or subcontracted provider – NO FUNDING

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Provider(s)	Type (Include type code from above)	Contact Name	Address/Tel. No.	Program Specifics/ Services Provided
Jacksonville Area Legal Aid	D\$	James Kowalski	126 W. Adams St. Jax, Fl. 32202 356-8371	To provide assistance to ex-offenders trying to obtain employment.

Program Budget/Financial Status

Budget Item	Budget	Actual (cumulative)	Balance	Variance/ Explanation
Jacksonville Area Legal Aid	\$100,260.00	\$9,917.60	\$82,336.31	Due to late start of grant behind on spending- in process of adding staff

Unit Cost Indicator	Baseline 2011-2012*	Actual (cumulative)
Number receiving Case Management/ Cost of Program	135	32

Program Information

Program Metrics/Statistics/Outcomes: SCOPE OF SERVICE

- Develop a staffing plan for the programs and qualifications of staff conducting the re-entry program

- Develop a program plan to include but not be limited to: detailed case management; screening and assessment; job coaching; job placement/job retention; assistance with civil legal barriers to re-entry.
- Identify transportation and employment barriers and develop actions to address them.

DELIVERABLES-Five key deliverables from the organization are expected at the conclusion of the project:

A. Quantity: How much?	Current Month	YTD	Proposed
Number of Participant Receiving Case Management	32	32	135
Number of Violent Ex-Offenders Receiving CM	13	13=40%	25%-35%
Number of Participants Receiving Legal Services	9	9	250
Limited Legal Advocacy	3	3	135
Legal Advocacy	2	2	20
Prison Advocacy	1	2	12
Number of Violent Ex-Offenders Receiving Services	16	16=44%	25%-35%
New Clients contacting program	36	36	375
Returning Clients 2013	0	0	N/A
Returning Clients 11/12	0	0	N/A
Prior Clients (553) 10/11	0	0~	N/A
Prior Clients (419) 09/10	0	0^	N/A
Completers	Current Month	YTD	Proposed
2013	4	4	n/a
2011-2012	45	295	275
2010-2011	TBD- can report in April	553~	275
2009-2010	0	362^	275
Gained employment	Current Month	YTD	Proposed
2013	1	1	30
2011-2012	1	15	40
2010-2011	0	31	29
2009-2010	0	40	40
Education	Current Month	YTD	Proposed
Number referred for Educational Training	0	0	30 ¹
Percent Completing Education Training	0%	0%	n/a
Job Training	Current Month	YTD	Proposed
Number referred for Job Training	0	0	30 ¹
Percent Completing Job Training	0%	0%	n/a
B. Quality / Effort: How well services provided?	Current Month	YTD	Proposed
Job retention: 30 days/ 2011-2012	1	1	30
Job retention: 90 days/ 2011-2012			
Job retention : 1 year/ 2011-2012	--		
C. Client Benefits: Is anyone any better off?	QTR	YTD	Proposed
Reduce recidivism rates at 3 months - 3 years.	n/a	n/a	15%
Year 1 Clients (3 year)	0	158/508= 31.10 %	
Year 2 Clients (3 year)	0	148/419= 35.30	
Year 3 Clients (1 year)	0	50/553= 9%	
Year 4 Clients (6 mos & 3 mos)	0	25/550= 4.5%	

Intake Clients- 375 (contact with legal aid for services of PRP)

Number of Clients receiving legal services - 250 (self-help information, advice and counsel letters)

Limited legal advocacy/Case Management-135 (assisted with driver's licenses, Florida IDs, Birth Certificates, Social Security Cards, Food Stamps, payment plans, etc.)

Legal Advocacy- 20 (represented in child support case, motion to convert fines, seal /expunge, wage claims, etc.)

Prison Advocacy- 12 (monthly legal self-help clinic/ seminar, handing out of materials and self-help packets. Info on ex-offender programs available upon release)

Number of Clients gaining employment- 30

Recidivism at 6 mos, 1 year and 3 years- 15%

Formulas:

Year 1 *508=499+9

Year 2 ^419=362+57+0

Year 3 ~553=470+19+64

Year 4 347=133+6+153+52

- 1- The educational placement and job training numbers are combined for a total number of 30 completing either education or job training. **(although I think job training should just be one category combined in the educational placement)**

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