

Program Name: Ex-Offender Employment Program – Clara White Mission

Department Name: Recreation and Community Services Department

Prepared By: Veronica Chambers/Meg Fisher Clara White Mission, Inc.	Reporting Month: April 2013 Reporting Date: 5/06/13	Contact Info: vchambers@clarawhitemission.org meg@clarawhitemission.org (904) 354-4162
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Type Allocation: City Direct Delivery Competitive Bid Legislative Award

Program Strategy: Focusing on Felon Re-Entry

19 ex-offenders participated in vocational training during the month. No students were re-arrested during April. 3 students enrolled in the program and 2 students left the program. 4 ex-offender graduates become employed during the month.

All students received regular case management services. Service plans are regularly reviewed, and all students receive ongoing mental health services as needed/requested. All students participated in Life Skills training in addition to their vocational training. Life skills topics for the month of April included: Anger Management, WorkNet (Job Readiness training) Reading Comprehension / Language Arts, Leadership Development, and Nutrition & Wellness. All students have been drug-tested and will continue to receive random drug-screenings throughout the term of their enrollment.

Additional supportive services available include Transportation, Meals, Clothing, Laundry Services, Employment Placement Assistance, and Housing Placement Assistance. Specific case management services provided are designed to address the unique needs of ex-offenders, and include 1) development and regular review of a plan of care (required), 2) advocacy and referral, as indicated and/or requested, 3) employment placement/assistance (search, resume development, etc.), as indicated and/or requested, 4) linkages to mainstream and other resources, as indicated and/or requested, 5) development of a discharge plan, and, 6) to provide follow-up services to ex-offenders having completed CWM programming.

Program Overall Status:

Successes:
No students were re-arrested during April. 4 graduates became employed. 3 students enrolled in the program.

Challenges:
No significant challenges.

Program Providers – Where there are multiple agencies working together, please specify each agencies role. If type other than those illustrated below, please add to legend type below. Types: D\$=City direct funded provider PT = Partner or subcontracted provider – NO FUNDING

PT\$ = Partner or subcontracted provider receiving funds from direct funded provider

Provider(s)	Type (Include type code from above)	Contact Name	Address/Tel. No.	Program Specifics/ Services Provided
Clara White Mission	D\$	Ju'Coby Pittman	904-354-4162	To provide assistance to ex-offenders trying to obtain employment.

Program Budget/Financial Status

Budget Item	Budget	Actual (cumulative)	Balance	Variance/ Explanation
Case Management Provision	\$75,000	\$19,192.02	\$55,807.98	On track with spending

Unit Cost Indicator	Baseline 2011-2012*	Actual (cumulative)
Number receiving Case Management/	62 received Case	41 receiving Case Management

Cost of Program	Management Services 2011 - 2012	Services YTD 2012-2013
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Program Information

Program Metrics/Statistics/Outcomes: SCOPE OF SERVICE

- Develop a staffing plan for the programs and qualifications of staff conducting the re-entry program
- Develop a program plan to include but not be limited to: detailed case management; screening and assessment; job coaching; job placement/job retention; assistance with civil legal barriers to re-entry.
- Identify transportation and employment barriers and develop actions to address them.

DELIVERABLES -Five key deliverables from the organization are expected at the conclusion of the project:			
A. Quantity: How much?	Current Month	YTD	Proposed
Number of Participant Receiving Case Management (12/13)	19	44	100
Number of Violent Ex-Offenders Receiving CM (12/13)	5	12	36
Number of Participants Referred for Legal Services (12/13)	0	0	N/A
New Clients contacting program (12/13)	0	45	N/A
Returning Clients 11/12	0	0	N/A
Prior Clients 10/11	0	0	N/A
Prior Clients 09/10	0	0	N/A
Prior Clients 08/09	0	0	N/A
Completers	Current Month	YTD	Proposed
2012-2013	0	20	60% (60)
2011-2012	0	41	60%
2010-2011	0	56	60%
2009-2010	0	61	60%
2008-2009	0	20	N/A
Gained employment	Current Month	YTD	Proposed
2012-2013	4	10	60%
2011-2012	0	35	60%
2010-2011	0	49	60%
2009-2010	0	51	60%
2008-2009	N/A	N/A	N/A
Education 12/13	Current Month	YTD	Proposed
Number referred for Educational Training	0	5	N/A
Percent Completing Education Training	0	100%	N/A
Job Training 12/13	Current Month	YTD	Proposed
Number referred for Job Training (receiving)	19	44	100
Percent Completing Job Training	0	20	60
B. Quality / Effort: How well services provided?	Current Month	YTD	Proposed
Job retention: 30 days/2012-2013	5	11	60%
Job retention: 90 days/2012-2013	N/A	N/A	60%
Job retention: 1 year/2012-2013	N/A	N/A	60%
C. Client Benefits: Is anyone any better off?	QTR	YTD	Proposed
Reduce recidivism rates at 6 months - 3 years.			
Year 1 Clients (3 year)	0	21 / 42.85%	33% (per 12 months)
Year 2 Clients (2 year)	0	19 / 23.17%	33% (per 12 months)
Year 3 Clients (6mos)	0	9 / 9.67%	25% (per 12 months)
Year 4 Clients (3 mos)	0	0%	25% (per 12 months)

Program Name: Ex-Offender Employment Program – Jacksonville Area Legal Aid		
Department Name: Recreation and Community Services Department		
Prepared By: Jacksonville Area Legal Aid, Inc.	Reporting Month: April 2013	Contact Info: James Kowalski, Jr., Executive Director 356-8371
Type Allocation: City Direct Delivery <input type="checkbox"/> Competitive Bid <input checked="" type="checkbox"/> Legislative Award <input type="checkbox"/>		
Program Strategy: Focusing on Felon Re-Entry		
<p>Program Summary: Provide job placement services to ex-offenders.</p> <p>Program Overall Status:</p> <ul style="list-style-type: none"> During the month of February, the Jacksonville Area Legal Aid (JALA) Ex-Offender Re-entry Program opened (27) new cases in which the applicant was screened and placed on our employment/case management list or assisted with a legal issue. JALA staff sent (12) clients to a job and/or educational lead during the month of April. There are currently a total of (3) clients working in the month of April. (0) client(s) is/are no longer employed who had been working as of our last grant report month, bringing the total number of participants who have not been able to maintain employment once obtained to (0). Also, (21) clients from FY4 are currently enrolled in an educational/apprenticeship program, furthering their likelihood of obtaining and maintaining employment. JALA Re-entry Program staff conducted (4) New Start Clinics with WorkSource informing attendees of our program and its services. JALA provided program information and legal seminars to the inmates of Baker CI and Baker Detention Center in April JALA Re-entry Program staff maintains active membership in the Jacksonville Area Discharge Enhancement Consortium. <p>Successes:</p> <ul style="list-style-type: none"> Many applicants have completed initial job readiness assessments and the rise program training and will be worked closely with to strategically identify employment opportunities to their skill sets. <p>Challenges:</p> <ul style="list-style-type: none"> We await responses from community employers with regards to advertising openings directly to our programs participants. 		

Program Providers – Where there are multiple agencies working together, please specify each agencies role. If type other than those illustrated below, please add to legend type below. Types: D\$=City direct funded provider PT = Partner or subcontracted provider – NO FUNDING

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Provider(s)	Type (Include type code from above)	Contact Name	Address/Tel. No.	Program Specifics/ Services Provided
Jacksonville Area Legal Aid	D\$	James Kowalski	126 W. Adams St. Jax, Fl. 32202 356-8371	To provide assistance to ex-offenders trying to obtain employment.

Program Budget/Financial Status

Budget Item	Budget	Actual (cumulative)	Balance	Variance/ Explanation
Jacksonville Area Legal Aid	\$100,260.00	\$27,820.48	\$72,439.52	Due to late start of grant behind on spending

Unit Cost Indicator	Baseline 2011-2012*	Actual (cumulative)
Number receiving Case Management/ Cost of Program	135/\$125,391= \$928.82	59/\$27,820.48= \$471.53

Program Information

Program Metrics/Statistics/Outcomes: SCOPE OF SERVICE

- Develop a staffing plan for the programs and qualifications of staff conducting the re-entry program

- Develop a program plan to include but not be limited to: detailed case management; screening and assessment; job coaching; job placement/job retention; assistance with civil legal barriers to re-entry.
- Identify transportation and employment barriers and develop actions to address them.

DELIVERABLES-Five key deliverables from the organization are expected at the conclusion of the project:

A. Quantity: How much?	Current Month	YTD	Proposed
Number of Participant Receiving Case Management	27	59	135
Number of Violent Ex-Offenders Receiving CM	11	11=18%	25%-35%
Number of Participants Receiving Legal Services	13	22	250
Limited Legal Advocacy	7	10	135
Legal Advocacy	2	4	20
Prison Advocacy	0	2	12
Number of Violent Ex-Offenders Receiving Services	11	36=58%	25%-35%
New Clients contacting program	27	62	375
Returning Clients 2013	31	31	N/A
Returning Clients 11/12	0	0	N/A
Prior Clients (553) 10/11	0	0~	N/A
Prior Clients (419) 09/10	0	0^	N/A
Completers	Current Month	YTD	Proposed
2013	0	4	n/a
2011-2012	45	295	275
2010-2011	0	553~	275
2009-2010	0	362^	275
Gained employment	Current Month	YTD	Proposed
2013	2	3	30
2011-2012	0	15	40
2010-2011	0	31	29
2009-2010	0	40	40
Education	Current Month	YTD	Proposed
Number referred for Educational Training	5	5	30 ¹
Percent Completing Education Training	0%	0%	n/a
Job Training	Current Month	YTD	Proposed
Number referred for Job Training	16	16	30 ¹
Percent Completing Job Training	0%	0%	n/a
B. Quality / Effort: How well services provided?	Current Month	YTD	Proposed
Job retention: 30 days/ 2011-2012	3	3	30
Job retention: 90 days/ 2011-2012			
Job retention : 1 year/ 2011-2012	--		
C. Client Benefits: Is anyone any better off?	QTR	YTD	Proposed
Reduce recidivism rates at 3 months - 3 years.	n/a	n/a	15%
Year 1 Clients (3 year)	0	158/508= 31.10 %	
Year 2 Clients (3 year)	0	148/419= 35.30	
Year 3 Clients (1 year)	0	50/553= 9%	
Year 4 Clients (6 mos & 3 mos)	0	25/550= 4.5%	

Intake Clients- 375 (contact with legal aid for services of PRP)

Number of Clients receiving legal services - 250 (self-help information, advice and counsel letters)

Limited legal advocacy/Case Management-135 (assisted with driver's licenses, Florida IDs, Birth Certificates, Social Security Cards, Food Stamps, payment plans, etc.)

Legal Advocacy- 20 (represented in child support case, motion to convert fines, seal /expunge, wage claims, etc.)

Prison Advocacy- 12 (monthly legal self-help clinic/ seminar, handing out of materials and self-help packets. Info on ex-offender programs available upon release)

Number of Clients gaining employment- 30

Recidivism at 6 mos, 1 year and 3 years- 15%

Formulas:

Year 1 *508=499+9

Year 2 ^419=362+57+0

Year 3 ~553=470+19+64

Year 4 347=133+6+153+52

- 1- The educational placement and job training numbers are combined for a total number of 30 completing either education or job training. **(although I think job training should just be one category combined in the educational placement)**

Program Name: Ex-Offender Employment Program – Women’s Center of Jacksonville, Inc.

Department Name: Recreation and Community Services Department

Prepared By: Christine Tyler	Reporting Month: April 2013	Contact Info: Christine Tyler Women’s Center of Jacksonville 5644 Colcord Ave. Jacksonville, FL 32211 904-722-3000 X 227 ctyler@womenscenterofjax.org
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Type Allocation: City Direct Delivery Competitive Bid Legislative Award

Program Strategy: Focusing on Felon Re-Entry

Program Summary:
Provide job placement services to ex-offenders.

Program Overall Status:

- Employment Counselor created an eight session curriculum for Phase Two (Workforce Readiness)
- Interviewed and have set up background check screening for two babysitters. One sitter has successfully completed finger printing and the other is scheduled for May 8, 2013.
- Re-developed reentry program work force phase schedule with Expanded Horizons Program Coordinator, Women Renewed Program Coordinator, Mental Health Counselor, and Employment Counselor
- Program Coordinator, Mental Health Counselor, and Employment Counselor contacted the following organizations about the employment reentry services: Keiser University, Today’s Office Professionals, The First Baptist Church of Mandarin, Celebration Church, African Universal Baptist Church, Mayo Clinic, Arden’s Kafe & Katering, Orange to Dollars. Family Dollar, Omni Hotel, Two Men and A Truck, and Northeast Florida Council on alcoholism and Drug Abuse.

Successes:

- The Women Renewed Reentry Employment Program has accepted nineteen (19) program participants. Currently two (2) have successfully attained employment. Total of seven (7) are currently in Phase two (workforce readiness).

Challenges:

- The main challenges have been to reorganize the program structure to allow for open enrollment as well as to encourage the women to continue with substance abuse and/or mental health treatment programs.

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PT\$ = Partner or subcontracted provider receiving funds from direct funded provider

Provider(s)	Type (Include type code from above)	Contact Name	Address/Tel. No.	Program Specifics/ Services Provided
Women’s Center of Jacksonville	D\$	Christine Tyler	5644 Colcord Avenue Jacksonville, FL 32211	To provide assistance to ex-offenders trying to obtain employment.

Program Budget/Financial Status

Budget Item	Budget	Actual (cumulative)	Balance	Variance/ Explanation
Women’s Center of Jacksonville	\$171,784.06	\$23,244.78.	\$148,539.28	On track considering effective date of the contract in late January

Unit Cost Indicator	Baseline 2011-2012*	Actual (cumulative)
Number receiving Case Management/ Cost of Program	N/A	\$ 1057 per person (\$ 23,245 actual cumulative / 22 persons who received case management services YTD)

Program Information

Program Metrics/Statistics/Outcomes: SCOPE OF SERVICE

A. Quantity: How much?	Current Month	YTD	Proposed
Intake	13	32	100
Mental Health Assessment	12	25	100
Transportation Assistance	10	17	75
Case Management Services	13	22	60
Mental Health Services	22	24	60
Workforce Readiness	11	13	60
Employment or Education Fees	2	2	50
Adult Basic Education or GED	9	9	25
Babysitting	0	0	20
Number of Violent Ex-Offenders Receiving Services	4	7	25

DELIVERABLES-Five key deliverables from the organization are expected at the conclusion of the project:

A. Quantity: How much?	Current Month	YTD	Proposed
Number of Participants Receiving Case Management	13	22	60
Number of Violent Ex-offenders Receiving Case Management	4	7	15
Number of Participants Receiving Limited Legal Advocacy/Services	0	0	10
Legal Services	0	0	0
Prison Advocacy	0	0	0
New Clients contacting program	19	32	100
Returning Clients	0	0	0
New Clients contacting program			N/A
Returning Clients 12/13	0	0	N/A
Inactive (No contact for 90 days)	Current Month	YTD	Proposed
2012-2013	0	0	-
Completers	Current Month	YTD	Proposed
2012-2013	0	0	60
Gained employment	Current Month	YTD	Proposed
2012-2013	0	0	40
Education	Current Month	YTD	Proposed
Number referred for Educational Training	0	0	-
Percent Completing Education Training	0	0	-
Job Training	Current Month	YTD	Proposed
Number referred for Job Training	0	0	-
Percent Completing Job Training	0	0	-
B. Quality / Effort: How well services provided?	Current Month	YTD	Proposed
Job retention: 30 days/ 2012-2013	0	0	-
Job retention: 90 days/ 2012-2013	0	0	-
Job retention : 1 year/ 2012-2013	0	0	-
C. Client Benefits: Is anyone any better off?	QTR	YTD	Proposed
Reduce recidivism rates at 6 months - 3 years.	N/A		-
Year 1 Clients (3 year)	0		-
Year 2 Clients (2 year)			-
Year 3 Clients (6mos)			-
Year 4 Clients (3 mos)			-

Intake Clients- 0

Number of Clients receiving legal services- 0

Limited legal advocacy- 0

Legal Advocacy- 0

Prison Advocacy- 0

Number of Clients gaining employment- 2

Recidivism at 6 mos, 1 year and 3 years- 0