

Program Name: Ex-Offender Employment Program – Clara White Mission

Department Name: Recreation and Community Services Department

Prepared By: Veronica Chambers/Meg Fisher Clara White Mission, Inc.	Reporting Month: June 2013 Reporting Date: 7/05/13	Contact Info: vchambers@clarawhitemission.org meg@clarawhitemission.org (904) 354-4162
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Type Allocation: City Direct Delivery Competitive Bid Legislative Award

Program Strategy: Focusing on Felon Re-Entry

19 ex-offender students participated in culinary class #37 or janitorial class #13 during the month of June. 4 students left the program during the month. 1 student was re-arrested. 2 program graduates became employed.

All students received regular case management services. Individual Service Plans (ISPs) continued to be regularly updated, and all students received ongoing mental health services as needed/requested. All students participated in Life Skills training in addition to their vocational training. Life skills topics for the month of June included WorkNet (job readiness), Anger Management, math and reading remediation, and the 7 Habits of Successful Families.

Additional supportive services available include Transportation, Meals, Clothing, Laundry Services, Employment Placement Assistance, and Housing Placement Assistance. Specific case management services provided are designed to address the unique needs of ex-offenders, and include 1) development and regular review of a plan of care (required), 2) advocacy and referral, as indicated and/or requested, 3) employment placement/assistance (search, resume development, etc.), as indicated and/or requested, 4) linkages to mainstream and other resources, as indicated and/or requested, 5) development of a discharge plan, and, 6) to provide follow-up services to ex-offenders having completed CWM programming.

Program Overall Status:

Successes:
19 ex-offender students participated in culinary class #37 or janitorial class #13 during the month of June. 2 ex-offender graduates became employed. Orientation meetings have begun to enroll students for the upcoming classes; 40 attended the first of 4 meetings that will be held.

Challenges:
No significant challenges.

Program Providers – Where there are multiple agencies working together, please specify each agencies role. If type other than those illustrated below, please add to legend type below. Types: D\$=City direct funded provider PT = Partner or subcontracted provider – NO FUNDING

PT\$ = Partner or subcontracted provider receiving funds from direct funded provider

Provider(s)	Type (Include type code from above)	Contact Name	Address/Tel. No.	Program Specifics/ Services Provided
Clara White Mission	D\$	Ju'Coby Pittman	904-354-4162	To provide assistance to ex-offenders trying to obtain employment.

Program Budget/Financial Status

Budget Item	Budget	Actual (cumulative)	Balance	Variance/ Explanation
Case Management Provision	\$75,000	\$42,706.53	\$32,293.47	On track with spending

Unit Cost Indicator	Baseline 2011-2012*	Actual (cumulative)
Number receiving Case Management/ Cost of Program	62 received Case Management Services 2011 - 2012	41 receiving Case Management Services YTD 2012-2013

Program Information

Program Metrics/Statistics/Outcomes: SCOPE OF SERVICE

- Develop a staffing plan for the programs and qualifications of staff conducting the re-entry program
- Develop a program plan to include but not be limited to: detailed case management; screening and assessment; job coaching; job placement/job retention; assistance with civil legal barriers to re-entry.
- Identify transportation and employment barriers and develop actions to address them.

DELIVERABLES-Five key deliverables from the organization are expected at the conclusion of the project:

A. Quantity: How much?	Current Month	YTD	Proposed
Number of Participant Receiving Case Management (12/13)	19	44	100
Number of Violent Ex-Offenders Receiving CM (12/13)	5	12	36
Number of Participants Referred for Legal Services (12/13)	0	0	N/A
New Clients contacting program (12/13)	0	45	N/A
Returning Clients 11/12	0	0	N/A
Prior Clients 10/11	0	0	N/A
Prior Clients 09/10	0	0	N/A
Prior Clients 08/09	0	0	N/A
Completers	Current Month	YTD	Proposed
2012-2013	0	20	60% (60)
2011-2012	0	41	60%
2010-2011	0	56	60%
2009-2010	0	61	60%
2008-2009	0	20	N/A
Gained employment	Current Month	YTD	Proposed
2012-2013	2	14	60%
2011-2012	0	35	60%
2010-2011	0	49	60%
2009-2010	0	51	60%
2008-2009	N/A	N/A	N/A
Education 12/13	Current Month	YTD	Proposed
Number referred for Educational Training	4	9	N/A
Percent Completing Education Training	0	0	N/A
Job Training 12/13	Current Month	YTD	Proposed
Number referred for Job Training (receiving)	19	44	100
Percent Completing Job Training	0	20	60
B. Quality / Effort: How well services provided?	Current Month	YTD	Proposed
Job retention: 30 days/2012-2013	2	17	60%
Job retention: 90 days/2012-2013	6	6	60%
Job retention: 1 year/2012-2013	N/A	N/A	60%
C. Client Benefits: Is anyone any better off?	QTR	YTD	Proposed
Reduce recidivism rates at 6 months - 3 years.			
Year 1 Clients (3 year)	0	21 / 42.85%	33% (per 12 months)
Year 2 Clients (2 year)	0	19 / 23.17%	33% (per 12 months)
Year 3 Clients (6mos)	0	9 / 9.67%	25% (per 12 months)
Year 4 Clients (3 mos)	1	1 / 1.14%	25% (per 12 months)