



# City of Jacksonville

Planning and Development Department  
Development Services Division

## Permission by Owner to Obtain Site Work Permits

Owner Information			
Owner Name _____			
Mailing Address _____			
_____		_____	_____
City		State	Zip Code
Phone (_____) _____		Cell Phone (_____) _____	
Email address _____			

Project and Contractor Information
Project Address _____
Company Name _____
Description of Work (attach separate page if necessary)

### WARNING TO OWNER: YOUR FAILURE TO SCHEDULE INSPECTIONS MAY RESULT IN ASSESSMENT OF FINES AND PENALTIES

I, \_\_\_\_\_ (property owner/agent), give permission to the company listed above to obtain the necessary permit(s) to complete the scope of work as described above.

I attest this information is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Owner/Agent Signature (Agent signature will require a separate Letter of Agency)

\_\_\_\_\_  
Owner/Agent Printed Name

\_\_\_\_\_  
Date

#### NOTARY AS TO OWNER

Before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_,

Personally appeared \_\_\_\_\_

Who executed the foregoing instrument, and acknowledged before me the same was executed for the purposes therein expressed.

Type of ID produced: \_\_\_\_\_

Notary (Signature): \_\_\_\_\_

Printed Name: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_