

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL



Planning Council Meeting Minutes

Thursday, June 23, 2022 – 3:00 p.m.

Meeting Location: UF Towers – 580 8th St. W. ♦ 2nd Floor Charter Room
Jacksonville, FL 32209

PLANNING COUNCIL MEMBERS PRESENT	PLANNING COUNCIL MEMBERS ABSENT	STAFF PRESENT
Justin Bell	Dr. Justin Oring	Karen Andrade
Randal Lucero	Glen Edwards	Sandy Arts
Dawna Cornelissen, Chair	Chuck Flaherty	Rosa Knight
Dan Merkan, Vice Chair	Heather Kilpatrick	Cyntoria Thomas
Timm Purcell		Jada Williams
Mary Glenn, Community Representative	ASSOCIATE MEMBERS PRESENT	
Frances Lynch	Lynnette Cuebas	GUESTS PRESENT
Deweyne Robinson	J C Harris	Pamela Hagley
		Patrick Perkins
	GUESTS PRESENT BY ZOOM	Matthew Morrison
	Chief Moore	Greg Baxter
PC MEMBERS PRESENT BY ZOOM – NON-VOTING		
Paula Burns		

Call to Order: D. Cornelissen, Chair, called the meeting to order at 3:03 p.m.

Moment of Silence for those affected by HIV.

Roll call was taken by D. Merkan, Vice Chair.

A quorum is established

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NHAS Goals were read by R. Lucero

Introduction of Guests

Approval of Agenda J. Bell made a motion to approve the agenda as is written and it was seconded by T. Purcell. There were 7 yeas, 0 nays and 0 abstentions. **Motion #1 carried.**

Approval of Minutes from May 26, 2022. J. Bell made a motion to approve the minutes from May 26, 2022, and it was seconded by T. Purcell. The vote to approve the minutes was 6 yeas, 0 nays and 1 abstention. **Motion #2 carried.**

Public Comments: There were no public comments.

Officer Reports:

Chair (D. Cornelissen): The attendance letter was sent out to Dr. Oring. We will know by next month if he responds. There was a P&A data presentation that most PC members attended. The two who did not have been emailed the material to review as we will vote during the July meeting. The newsletter did not go out in June.

Vice Chair (D. Merkan): There was an FCPN PPG meeting, and they are having a hard time finding a hotel for the dates that were set for the in-person meeting. The FCPN also has a new Co-Chair.

Community Representative (M. Glenn): There were no comments in the white boxes. June 16, 2022, was a CAB meeting that was interesting. No one at the meeting was interested in joining the PC.

Agency Reports:

Administrative Agency – Part A (S. Arts): The allocation report for 2022-2023 was on the table as a handout. The award was received, which is about 6.2 million dollars, and the EHE award was also received for 1.2 million dollars. There is an EHE HRSA site visit from August 2 – 4. The HRSA annual conference is also in August this year and it is encouraged that all sign up to attend the meetings you choose. It is virtual. Standards of Care dental preauthorization is being changed from \$2,500.00 to \$4,000.00 per grant year. The health insurance copay is changing from 100 percent cost of living to 200 percent. J. Bell made a motion to approve the draft version of Standards of Care to be submitted to Chief Moore and then HRSA for approval. The motion was seconded by R. Lucero. The votes were 6 yeas, 0 nays and 1 abstention. **Motion #3 carried.**

Department of Health Presentation (T. Washington and E. Evanoff): E. Evanoff gave a presentation on Monkeypox. She talked about when and where it originated, and that it is currently most common in the MSM community. She discussed the symptoms and timeframe when you are contagious and how the monkeypox is transmitted. The importance of treatment

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and vaccines were discussed. There are Monkeypox vaccines available locally. T. Washington spoke briefly about the increase of Hepatitis A and Meningitis and how important it is to be on the lookout for symptoms and talk to your doctor.

Lead Agency Part B (J. Belizaire): No report

W.A.C (F. Lynch): There was no meeting in June, but they have been handing out personal hygiene kits.

FL DOH C.A.B. Report (J. Belizaire): No report

UF CARES C.A.B. Report (G. Edwards): No report

FCPN Report (J. Bell): J. Bell said he will start forwarding meeting invites to Support staff so they can go out to PC members. He stated that you do not have to be a member to attend a meeting.

Committee Reports:

Executive Committee (D. Cornelissen): The committee discussed training on National Monitoring Standards. This will be sent out to PC members to view on their own and bring back to Executive committee. A new feedback card that was drafted for the White boxes, now called feedback boxes. A workgroup was formed to help with Reflectiveness as currently the council is short members and PLWH. There is an EHE site visit in August as well as the HRSA conference. D. Merkan made a motion for the full PC not to meet in August unless there was business that needed to be addressed. It was seconded by D. Robinson. Voting results were 7 yeas, 0 nays and 0 abstentions. **Motion #4 carried.**

Bylaws Committee (C. Flaherty): Bylaws Chair was not present to report.

Community Connections (M Glenn): The June meeting was attended by the usual group. There was a survey sent out to see who was interested in joining a workgroup to work on the idea of a podcast.

Continuum of Care Coordination Committee (D. Merkan): CCCC did not meet in June. Members are creating the integrated comp plan. The townhall information has been received. The committee will be looking at goals and objectives starting next month. Members did work on Gap analysis, but it needs to be put together. The committee could use some help with attendance.

Membership Committee (T. Purcell): The membership committee did meet on June 8. We agreed to have a Membership committee member to act as a greeter at PC meetings. D. Robinson started this today. F. Lynch agreed to be the greeter for next month. The committee came up with a new mission statement which reads: The purpose of the Planning Council Membership committee is to plan for and develop a recruiting and training system, for members and potential members of the Planning Council, in a way that is comprehensive,

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culturally sensitive, and reflective of our community.” T. Purcell made a motion asking the PC to approve the Membership committee mission statement. It was seconded by J. Bell. The votes were 7 yeas, 0 nays and 0 abstentions. **Motion #5 carried.** Membership also came up with new interview questions to make the interview less stressful for potential members. They are:

1. Can you explain, in your own words, Ryan White funding?
2. Why do you want to be a member?
3. This is a volunteer position, yet we do hold you accountable for coming to every Planning Council meeting and committee meetings that you sign-up for, is this something that you can dedicate your time to?
4. All the members of this committee have passion for the HIV community, what kind of passion can you bring to the community and to this Planning Council?
5. Name a couple of examples you see or don't see within the communities that need to be addressed.
6. If you are an advocate for the HIV community, how do you think Jacksonville is meeting the needs of the HIV community?
7. Would you like a mentor to be provided to you? (This is voluntary)
8. Members are appointed by the Mayor of the City of Jacksonville and held accountable to the City's moral and ethical standards. Do you have any concerns regarding this commitment?

T. Purcell made a motion to approve the interview questions and it was seconded by J. Bell. The votes were 7 yeas, 0 nays and 0 abstentions. **Motion #6 carried.** We talked about the blue cards and the fact that consumers don't get a response, so they don't want to fill them out.

Needs Assessment (J. Bell): Needs Assessment did not meet but will have a meeting scheduled in July.

Priority and Allocations (D. Merkan): Priority and Allocations did meet and reviewed the two townhalls and also had the Data presentation. We will begin Priority setting process at our next meeting on Monday. We are hoping to have Priority setting and resource allocations completed to present to the PC in July.

Old Business:

Timeline Review: The timeline was reviewed at the Executive committee and there were not any real changes. Chair apologized for not bringing a copy to review.

New Business:

Review Action items: There is a document in the package called the action items tracker. It is a spreadsheet that we will use to track referrals and motions. We will review at each PC meeting going forward.

Agenda Items for July: Priority and Allocations should be presenting PSRA in July. R. Lucero said he would like to add update from the Reflectiveness workgroup.

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Public Comments:

J. Bell made a public comment stating that he is a Ryan White consumer, and he does work for a Ryan White provider. He thanked the Peer Navigators for going beyond their normal scope of work. They come in early, stay late and answer calls on the weekend. The EHE site visit last year was very much about how Peer Navigators linked PLWH to care. In two townhall meetings there was a concern about the barriers in substance abuse. Recently working with a client, I encountered a barrier. The barrier was that the Dr. recommended that the individual go into a substance abuse program. The individual has a residence and goes into substance abuse. It causes a financial barrier because they are not eligible for HOPWA because they are in substance abuse treatment. What happens to this person when he comes out of substance abuse treatment? Does he return to his housing with no electricity? That is a violation of the lease.

Announcements:

J. Bell: The World Aids Day registration is in your packet and R. Lucero will be the guest speaker. There is also the virtual raffle ticket. Individuals are getting bonus points for buying tickets. There is also a spaghetti dinner fund raiser at Trinity Lutheran Church coming up as well.

D. Cornelissen: If you need help signing up for the conference, please reach out to K. Andrade or S. Arts and they can help you get registered.

Adjournment:

Meeting adjourned at 4:51 p.m.

Minutes approved by:

Dawna Cornelissen, Planning Council Chair

Attachments: