

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Planning Council Meeting Minutes

Thursday, February 24, 2022 – 3:00 p.m.

Meeting Location: Ed Ball Building – 214 N Hogan St. 8th Floor Conference Room ♦
Jacksonville, FL 32202

PLANNING COUNCIL MEMBERS PRESENT	PLANNING COUNCIL MEMBERS ABSENT	STAFF PRESENT
Michael Acker	Paula Burns	Karen Andrade
Justin Bell	Dr. Justin Oring	Sandy Arts
Dawna Cornelissen, Vice Chair		Johnnetta Moore
Glen Edwards	ASSOCIATE MEMBERS PRESENT	Cyntoria Thomas
Chuck Flaherty	None	Jada Williams
Mary Glenn		Rosa Knight
Heather Kilpatrick	ASSOCIATE MEMBERS ABSENT	GUESTS PRESENT
Frances Lynch	Jonathon Harris	Pamela Hagley
Dan Merkan	Lynnette Cuebas	Stephon Collins
Timm Purcell		Johanne Belizaire
Deweyne Robinson	GUESTS PRESENT BY ZOOM	Michael Kyger
Katrina Williams, Chair	Reginald Caldwell	Greg Baxter
	Chrissy Edmonds	

Call to Order: K. Williams, Chair, called the meeting to order at 3:00 p.m.

Moment of Silence for those affected by HIV.

Roll call was taken By D. Cornelissen, Vice Chair

A quorum is established

NHAS Goals were read by Frances Lynch

Introduction of Guests

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Public Comments: (Please disclose conflict of interest, 3 min limit & blue card required) – There were no public comments

Approval of Minutes from January 27, 2022. T. Purcell made a motion to approve the minutes from January 27, 2022, and it was seconded by M. Acker. Voting results were 11 yeas, 0 nays and 0 abstentions. The motion carries.

Agency Reports:

Lead Agency Part B (J. Belizaire): Client Services for January were Test and Treat-7, PrEP – 3, nPEP- 0. The ADAP pick up rates was 83.31% and the viral load suppression was 86.65%. The Mobile Unit saw 43 clients in January.

W.A.C (F. Lynch): There was no meeting in February, but the agency did participate in outreach activities by distributing fliers to women for NBHIV (National Black HIV) day. They also distributed fliers to Mayfair Village Apartments, Washington Heights, and Mitchell's home. They also gave out 150 safe sex kits in zip code 32204.

FL DOH C.A.B. Report (J. Belizaire): – No report

UF CARES C.A.B. Report (M. Kyger): – Meeting was on February 8, 2022. Executive committee is working on the NCQA recertification for the clinical medical home, the application is due in June. They are working on retaining patients and there have been changes to 340B. We have a contract with Curant and CVS and we are still working with Walgreen's. There is a new M.D. Dr. Asrar. Dr. Chiriboga is not part time. Pfizer vaccines and booster are still available in the clinic and children 5 – 11 can receive the vaccine at CMS. UF CARES now provides nutritional assessments for other Part A agencies within the network.

Administrative Agency – Part A (S. Arts): As of December 31, we are at 74% of the year and 74% of funds spent. We are doing well with expenditures this year. We received our partial funding of 1.9 million dollars. Contracts are being worked on. We have received budgets from the providers. EHE received partial funding of 276,000.00. There will be an EHE site visit the first week of August.

Florida Statewide Community HIV Advisory Board (J. Harris): The committee met on February 21, there was no U=U update at this time and we are still recruiting.

New Business:

Swearing In of New Officers (J. Moore): Mary Glenn, Community Representative, Dan Merkan, Vice Chair and Dawna Cornelissen were sworn into office by Chief Johnnetta Moore.

Committee Reports:

Executive Committee (K. Williams): The committee met on February 15, 2022. We discussed the Skills self-assessment that was sent out to Planning Council members. We also discussed the Youth Block Party letter. Since the Executive committee meeting and now, I was informed that these funds expired in 2020. We also discussed a letter that Chuck Flaherty brought before the Council back in November. The letter was referred to the Bylaws Committee. We went over policy 2013.01, Proxy and Associate Members. That was tabled to the next Executive Committee meeting. There were a lot of questions as to how and who would request this funding since it is not "Planning Council funding". F. Lynch made a motion to table this

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

conversation to another time for the sake of time. It was seconded by C. Flaherty and voting was 9 yeas, 2 nays and 1 abstention.

Community Connections (M. Acker): The last meeting was February 10, 2022. The speakers were from Overflow Health, and they spoke about the extensive list of services they provide. The next meeting will be March 10, 2022.

Membership Committee (Deweyne Robinson): The committee met on February 9, 2022. The unaligned ratio is 26.67, 40% Black, 60% White, 0% Other, 53.86 % male and 46.14 % female. Our primary focus was the Slate of Officers, we talked about mentorship and getting with Bylaws.

Continuum of Care Coordination Committee (Dan Merkan): CCCC met on February 10, 2022, at the Willow Branch Library. We talked about who the incoming Chair of CCCC would be. We reviewed the Resource Inventory Data. There were no updates to existing ICP. We coordinated with the Needs Assessment Ad-hoc committee.

Bylaws (H. Kilpatrick): No report, committee will resume in March.

Needs Assessment (D. Cornelissen): We went through the data for the resource inventory, we created a template and we divided up the tasks that need to be completed. The first assessment will be presented at the April Planning Council meeting. We have been asked to do a Town Hall rather than a PLWHA survey.

New Business:

Recognizing Outgoing Officers and Committee Chairs (S. Arts): Sandy thanked the Chair, Vice Chair, Community Representative and Chairs of all committees for their hard work this past year and they were presented with a certificate.

Chair Appointments (D. Cornelissen): The incoming Chair selected Committee Chairs for the 2022 Planning Council year. They are as follows:

- Bylaws – Chuck Flaherty
- Membership – Timm Purcell
- Priority and Allocations – Dan Merkan
- Continuum of Care Coordination – Paula Burns
- Community Connections – Mary Glenn
- Ad-Hoc Needs Assessment – Justin Bell
- ICP Writing Ad-Hoc – Heather Kilpatrick
- Technology Advisor – Deweyne Robinson

Public Comments: There were no Public Comments

Announcements: K. Williams told the Council that she did turn in her resignation from the Planning Council but that she would be available to PC members without violating the Sunshine Law.

J. Bell said he was pleased with the drive and work of the Chair and Vice Chair. He stated that as a consumer and longtime Council Member he has not seen the amount of work that was accomplished this year and he gave the Chair and Vice Chair a “Job Well Done”.

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

D. Cornelissen thanked the Chair for her hard work and let her know that she appreciated all she has done.

Committee Chair Information Exchange: The outgoing committee Chairs gave necessary information and had discussion with the incoming committee Chairs.

Adjournment:

Meeting adjourned at 4:57 p.m.

Minutes approved by:

Katrina Williams, Planning Council Chair

Attachments: Documents handed out at the meeting