

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Ryan White Part A and B Programs ♦ 1809 Art Museum Drive, Suite 100 ♦ Jacksonville, FL 32207

Planning Council MINUTES for Thursday, October 24, 2019 – 3:00 p.m.

Call to Order
Debbi Carter, Chair

Called to order at 3:00 p.m., followed by a moment of silence.
The NHAS Goals was read by Glen Edwards.

Comments

There were no public comments.

Mark Cleveland was introduced as new member of the Planning Council and was asked to come to the table.

Roll Call
*Steven Greene,
Vice-Chair*

Members Present: Michael Acker, Debbi Carter (*Chair*), Mark Cleveland; Dawna Cornelissen, Ne'Tosha Dopson-Woodall(*Tardy*), Glen Edwards, Steven Greene (Vice-Chair); Elinor Holmes, Christie Mathews, Dan Merkan, DeWeece Ogden(*Tardy*), Herb Smith, Zane Urbanski, and Katrina Williams

Associate Members: Wade Davis, Heather Kilpatrick

Members Absent: Veronica Hicks

Following roll call, staff and guests introduced themselves.

Staff: Sandy Arts, Megan Graham, Lourdes Diaz, Mary Martinez, and Johnnetta Moore

Guests: Justin Gordon, Jeff King, Magdalene Lakin, Joseph Mims, Aman Punwani, Dewayne Robinson, Esmine Shakespeare

Minutes

Minutes of the September 26, 2019 meeting were approved as presented

AGENCY REPORTS

**Planning
Council Chair**
(Debbi Carter)

- Acknowledge Youth Block Party committee for their hard work at the October 12th event.
- The Council is looking into finding and developing creative ways to encourage individuals living with HIV/AIDS to get involved with the Planning Council. There were ideas that were shared at the Executive meeting and members are being asked to bring in an idea or two at the next meeting for discussion.

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Lead Agency Client Services
– Part B

(Johanne Belizaire)

- *Financial: Part B (reported quarterly). See attached document.*
- Operations
 - ♦ **Staff changes:**
 - Looking into hiring a Perinatal coordinator to add to the Surveillance team (prospective)
 - ♦ **Clinic updates:**
 - None
 - ♦ **Pharmacy updates**
 - Still looking at extended pharmacy hours to coincide with our evening clinics on Tuesdays and Thursdays.
 - ♦ **Contracts/grant updates**
 - Finalizing external fiscal audit for Ryan White Part A (dental and pharmacy)
 - Currently onsite monitoring for Ryan White Part B. Patient Care Network and General Revenues (GR) funding.
 - ♦ **Clients services**

Clients services	September 2019	Comments Based on July 2019 data	YTD (Jan-Sept 2019)
Test and Treat	20	↑ by 9 clients	154
PrEP	5	↓ by 3 clients	58
nPEP	2	↓ by 1 clients	17
ADAP pick up rate	85.80%	↑ by 5.06%	
Area 4 viral load suppression	Baker: 100% Clay: 79.2% Duval: 77.17% Nassau 0% and St Johns 81.25% Average for Area 4: 84.40%	No change ↓10.3% ↓5.83% No change ↓3.15 ↓4.81	
Ryan White enrollment	105	↓ by 63 clients	

HIV testing numbers for area 4 (reported quarterly)

# of persons tested	1 st quarter	2 nd quarter	3 rd quarter	4 th quarter

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Positive	50	Not available		
Negative	7595	Not available		
Total	7668	Not available		

Community Connections

(Steven Greene)

- The Oasis Conference for first time attendees were positive and everyone had a good time. Looking forward to the next conference.
- Calendar of events for upcoming WAD Community Awards Banquet was shared to members and committee participation in planning for 2020.
- Members are being encouraged to think about candidates to consider for 2020 nominations.

Women, Administrative Adolescents Agency Report and Children (W.A.C.)

(Audrey Green)

- No Report given but included in packet.
- Discussion of Grant Application and the Epidemic Application were discussed.
- Discussion on how to be more involved in upcoming events
- Visiting will start on November 4 and end on December 10. The files will be reviewed and sent to providers at 11:00 on Dec 13th and have them ready on day of LGBTQA community.
- Discussion was approved by Board on 10/15 to distribute funds to NFAN for the HPA program

Dept. of Health (Duval)

C.A.B. Report
(Elinor Holmes)

- Contract amendment one was processed, fully executed and delivered to Providers
- Interviews will be scheduled for the position of Planning Council Support.
- The ADAP pickup rate is 90.24%. The No Show Rate is 44.92%.
- Recruitment strategies were discussed.
- Client survey was administered by the Quality Improvement Manager.
- Community service opportunity was discussed for the condom blast site during World AIDS Day Week.
- Quality Circle Liaisons (Eligibility, Dental, Clerical/Clinical, Peer Navigation, and Pharmacy) and Department contacts discussed respective departmental successes/challenges. CCC no-show rate was concerning and heavily discussed. Because of the recent hurricane, other priorities such as transportation, clinic wait time and other barriers were discussed as possible factors for the increase in no-show rate percentage.
- The NFAN luncheon will be held tomorrow, October 25, 2019.
- There will be a Day of Remembrance for the Transgender community honoring those who have gone and those that are still fighting the cause. It will be held on Wednesday, November 20, 2019 at 6:30 pm. The event will be held at The Outlet Church, at 1650 Art Museum Drive, Suite 15. To register for the event, please go to Eventbrite and reference "Transgender Day of Remembrance".
- The next meeting will be November 21, 2019

UF CARES

C.A.B. Report
(Justin Gordon)

- The IMPAACT Leadership Groups and Scientific Committee members will be creating informational reports for IMPAACT to distribute.

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- Enrollment for adolescents 18 years and older-non-compliance with medication adherence and chart extraction will be continued for the AMP UP-PHACS
- Reminder to sign up for My Chart to have access for Telehealth services.
- Please remind clients to maintain Ryan White eligibility.
- There will be a Symposium on November 8, Unmasking the Stigma.
- With holidays fast approaching clients are being urged to keep their appointments and to make sure their medication has refills.

COMMITTEE REPORTS

Membership Committee

(Elinor Holmes)

- Elinor Holmes, Committee Chair, went over the membership representation.
- The committee discussed additional training for Dewayne Robinson and Earvin James before referring them to the Mayor's Office.
- A ballot is being distributed to vote Zane Urbanski for PLWHA representative or write-in for another candidate. Signatures on the ballots are required.
- DeWeece Ogden and Ne'Tosha Woodall will not be voting as Heather Kilpatrick and Wade Davis were called to the table.

Executive Committee

(Debbi Carter)

- The recruitment phase will continue to increase participation to the Planning Council. There will be more discussion at the next meeting on ideas and suggestions.

Integrated Comp Plan

(Dan Merkan)

- No report.

Bylaws Committee

(Dawna Cornelissen)

- There was no meeting in October. The amended Bylaws from September have been given to each member. There will be no meeting till the end of the year.

Priority & Allocations

(Katrina Williams)

- There was no meeting for the month.

Youth Block Party

(Katrina Williams)

- Youth Block Party on October 12th was low in participation as other events were going on at the same time but it still went well. Many vendor participants stated that it was well organized, and weather was great. There were remaining chips that will be given to CRC for their trunk/treat on

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Thursday, October 31 and also to Community Connections at their next meeting.

- Next meeting will be in January 2020 to head start and get new suggestions for Youth Block Party.

FCCAPP

(Herb Smith)

- We will be electing the community Co-Chair. Candidates are: Damon Gross and Herb Smith
- Week of Prevention 2020 Meeting occurred October 21,2019
- Week of Prevention 2020 is June 21-27
- Events for each day of the week are being planned.
- A seminar is planned for Wednesday with a suggested topic of "Prevention in Jacksonville"

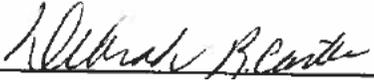
ANNOUNCEMENTS

- The ICPC Committee meeting will be November 7 at 2 p.m.
- Next FCCAPP meeting, November 5, 2-4 pm., Springfield Community Center, 1601 N. Main Street, 2nd floor of Wells Fargo Bldg.
- A symposium will be held on November 8, 2019 that will discuss the topic of "Unmasking the Stigma in Healthcare". It will be held at the UF Health Jacksonville at 653 W. 8th St, Jacksonville, FL 32209. Please contact Glen Edwards for additional information.
- Client Appreciation Thanksgiving Luncheon, November 8th, 12 p.m., Trinity Lutheran Church, 1415 McDuff Avenue South. RSVP is required by November 1st, (904) 381-9651.
- Reminded everyone the importance of having a Will. Heather Kilpatrick stated that JALA could assist anyone interested in creating a Will and they need to call to make an appointment.
- Descovy was recently approved by the FDA as approved drug for PrEP for men and Transgender women. Not approved for individuals at risk from receptive vaginal sex.

ADJOURNMENT

- The result of the PLWHA representative voting was unanimous. Zane Urbanski was elected as PLWHA Representative.
- The meeting was adjourned at 4:05 pm.

Approved by: 11/14/19
(Date)


Debbi Carter, Planning Council Chair