

North Citizens Planning Advisory Committee

May 8, 2024, Meeting Summary

Oceanway Community Center, 12215 Sago Ave. W

Zoom Meeting ID: 856 9534 8911

Passcode: 626748

Meeting Attendance

CPAC Members: Jamie Lacy, Chair; Charles Barr, Vice Chair; Ingrid Montgomery, Victoria Preserve HOA; Jennifer Casey, Parque Diane HOA; Tommy Ruffin, Council Appointee District 8; Vicki Drake, Duval County Council of PTS/PTA Assoc.; Sasha Pearson, Victoria Preserve 2; Kelvin Postell, Greater Works Church, Inc.; Sharon Bivins, Blue Grass Northwood; Sharon Johnson, Jacobs Way HOA; Mike Getchell Eagle Bend HOA; Betty Williams.; Sylvester Wilkins, Alta Lakes CDD; Stephanie Oglesby, Community Harts Estate; Albertha Walley, Community Harts Estate

Zoom: Michael and Shelley Wozniak, Lydia Estates; Aletha Mikell, Victoria Preserve 2; Glenn Fowler, Northside Business Leaders; Vera Jones-Wilkins, Alta Lakes, CDD; Josephine Fiveash-Porter, Northlake HOA; Herlena Washington, Greater Works Church, Inc.; Earnestine Johnson, Jacobs Way HOA; Sharon Johnson, Jacobs Way HOA;

Visitors: Paul Forte; Denise Dean; James Matchett; Dale Thaxton; LaShonda Holloway; Carol Kimbrough; Chrystan Bowman, Out Reach Mission; Gene Braxton, Greene Meadow HOA; Collin Wynter, Greene Meadow HOA.

Zoom: Donna Philbrick, SMN, Inc.; Lynn Vandenhoy, SMN, Inc.; Pat Medley; Lenell Cuning; Brittnee Williams, Biscayne Estates; Mary; Sarah Price; Sharon Sumlar Jones; Mark Bivins, Blue Grass Northwood; Ronda Cargile Jamison, Greene Meadows HOA; (904)924-7357; L. Cunningham.

Staff and Elected Officials: Lt. Clarence Hodge, JFRD; Asst. Chief Chuck Ford, JSO; Chief Michael Bricker, Animal Care and Protective Services; Jackie Spiritas, JPL; Michelle Godwin-Ware, Neighborhood Services Office; Erin Abney, Chief of Current Planning and Development Department; Robert Bautochka, MCCC; Derek Dixon, FDOT; Victoria Schultz, DCPS; Tiffany Morales, MAVD.

Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Jamie Lacy called the meeting to order at 5:31 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The CPAC approved the March 13, 2024, and April 10, 2024, summaries.
- 3. Elected Officials Report:** None
- 4. Chair Report:** Chair Lacy gave the following report:
 - She sent the North CPACs resolution of support to have the CPAC comments on Land Use and Zoning applications read at City Council and Land Use and Zoning meetings to the Office of General Counsel, the Planning Department, and the Planning Commission. Council Member Rahman Johnson, District 14, responded to the resolution by email, stating that he reads each CPAC letter of recommendation. In his response, he explained the standards to which the City Council Land Use and Zoning Subcommittee is held and that, due to time restrictions, reading every letter of recommendation received by all six CPACs during the meeting is not practical.
 - Chair Lacy reminded members that CPAC Chairs would meet with the mayor's staff on Friday, May 10, 2024, at 8:30 a.m. CPAC members are encouraged to send their concerns to Mrs. Godwin-Ware at Michellelegw@coj.net or see Chair Lacy after the meeting.
- 5. Jacksonville Sheriff's Office (JSO) – Asst. Chief Chuck Ford gave the following report:**
 - JSO is in the process of addressing the traffic problems in District 6. Sheriff Waters has created a traffic division and patrol division. The traffic division addresses the traffic complaints received from citizens at various meetings, such as CPAC. There are several active complaints in school zones. Many have received traffic citations or written warnings.

- There has been a squatter problem in District 6. A squatter is someone who illegally takes residence in a home. The property is usually abandoned, a vacant rental property, or a home for sale. They have also taken residency in newly constructed homes. Florida House Bill 621: Property Rights was passed authorizing property owners or authorized agents to request assistance from the Sheriff to remove unauthorized occupants from residential dwellings under certain conditions immediately. The law will go into effect starting July 1, 2024.
- JSO's Blight Unit assists with cleaning homeless encampments. They clean the area and provide resources to people who must relocate. Citizens may call (904) 630-2160 or email JSOBlight@JaxSheriff.org to report a blight complaint.
- The JSO website now has an online Crime Reporting System that allows citizens to submit a police report quickly and efficiently for certain crimes or occurrences. Please visit the JSO website at <https://www.jaxsheriff.org/Resources/crime-reporting.aspx> for details.

Asst. Chief Ford - (904)696-4335.

6. Jacksonville Fire and Rescue Department (JFRD) – Lt. Clarence Hodge gave the following report:

- Two million people each year suffer from poison emergencies. Many are non-fatal and can be prevented. Poison enters the body through our eyes, mouth, and nose and is absorbed through our skin; it should be dealt with proactively by learning how to poison-proof your home. Citizens should:
 - Dispose of potentially dangerous expired, unused, and unwanted prescription drugs.
 - Call the Poison Help Line 1(800)-222-1222 which will connect you to your local poison center.
 - Monitor food temperature when picnicking or at a Bar-B-Que during the summer. There is an increased risk of poisoning due to food, insect bites, plants, snake bites, spider bites, insect sprays, or lotions.

For more details regarding poisoning and poisoning emergencies, visit the Health Resources & Services Administration Poison Help website at <https://poisonhelp.hrsa.gov/what-you-can-do>.

Lt. Clarence Hodge - (904) 255-3284 or ClarenceH@coj.net.

7. Governmental Affairs (GA) and Planning & Development – Vice Chair Barr and Erin Abney, Chief of Current Planning.

The Governmental Affairs Subcommittee reviewed two applications with the full CPAC:

New Business

- **MM-24-07—Minor Modification: 0 Broward Road:** The application seeks a minor modification to PUD Ord. # 2022-0196 to substitute the site plan and decrease the minimum lot size for townhomes from 1,500 sq ft to 1,400 sq ft. A motion was made and seconded to take no action. CPAC members passed the motion unanimously.
- **AD-24-25—Administrative Deviation: 3000 Dunn Ave.:** The Administrative Deviation seeks to reduce interior landscaping, increase the distance from VUA to the nearest tree, and reduce the number of trees along the western property boundary. A motion was made and seconded to take no action. CPAC members passed the motion unanimously.

Erin Abney - (904)255-7817 or EAbney@coj.net.

8. Staff Reports.

- **Animal Care and Protective Services (ACPS)** - Chief Michael Bricker reported that summer is ACPS's busiest time of the year. More than 7,000 dogs and cats, including kittens and puppies, are taken in every year. ACPS has 264 dog kennels, and as of now, the shelter has 315 dogs.
 - The intake for cats has gone up 110% over the past two weeks.
 - ACPS is asking the community for help with fostering. Fostering involves keeping an animal for as long as possible. The shelter is open seven days a week. Monday through Friday, from 12 p.m. to 7 p.m. and Saturdays from 10 a.m. to 6 p.m. Fosters are provided with all the necessary supplies, including bottles, crates, toys, and food.
 - Citizens should schedule an appointment if they need to surrender their pets. They can do so by coming into the shelter at 2020 Forest St. or calling (904)630-CITY (2489).

Michael Bricker (904) 255-7372 or Mbricker@coj.net.

- **Duval County Public Schools (DCPS)** – Victoria Schultz, Assistant Superintendent of Human Resource Services, provided a PowerPoint presentation on the Master Facility Plan. Mrs. Schultz explained when the plan was created and the reason behind the need to reevaluate the plan.

The major problem DCPS faces is the drop in enrollment in traditional public schools and increased construction costs. DCPS loses \$ 7,200 per student per year. Every school that is not at 85% capacity costs more than the student enrollment is producing, causing the district to have to use \$32 million of reserves to help cover schools with low enrollment over the past three years. The revised cost of the plan, the increase in construction cost, and the lack of enrollment are \$3.91 billion. All the proposed plans are on the DCPS website. Each board member's district will hold a series of public forums. Community meetings will be posted on the DCPS website on Friday, May 10, 2024. Online surveys will also be available.

Victoria Schultz - SchultzV@duvalschools.org.

- **Jacksonville Public Library (JPL)** – Jackie Spiritas, Manager for Branch Services, reported:
 - The Main library will stay open until 7 p.m. on Friday, May 10, 2024, for the New World Reading Bash, which is open to families of VPK through 5th-grade students. This literacy event will include various activities, such as face painting, community resources, grab-and-go food, and different author read-alouds.
 - Jacks Ready Fest will be held at the Prime Osborne Convention Center on Friday, May 10, 2024, and Saturday, May 11, 2024. It is an interactive experience for Jacksonville residents to learn about emergency preparedness.
 - The Friends of the Brentwood Branch Library, 3725 N Pearl St., are hosting a Cicely Tyson Reading Party on Saturday, May 18, 2024, from 11:30 a.m. to 1 p.m. Zenobia Scurry will speak, and Ray Mezo will provide live jazz music. For more information, please visit the Jacksonville Public Library website at www.jpl.com.
 - The schematic design package for the New Berlin Library is 30% complete and will be reviewed this month. The design process can take up to two years, and the construction will take one year.

Jackie Spiritas may be reached at (904) 255-6463 or Spiritas@coj.net.

- **Florida Department of Transportation (FDOT)** – Derek Dixon, Transportation System Manager District 2 Urban Planning Office, responded to a previously submitted question regarding the installation of traffic lights at the US 17 to I-95 Interchange before construction is completed:
 - Mr. Dixon shared the question with the project team and was advised that traffic lights will be installed after the various phases of construction are completed or near the last phase of the project.
 - CPAC members can check the FDOT advisory for nighttime closures. You can find this information on the FDOT website at <https://nflroads.com>.

Derek Dixon - (904) 360-5653 or derek.dixon@dot.state.fl.us.

- **Municipal Code Compliance Department (MCCD)** – Robert Bautochka, Code Compliance Supervisor, reported that changes have occurred in the MCCD and that three new supervisors are being hired. Mr. Bautochka gave the following report:
 - A total of 826 cases were completed in April. This fiscal year, 3,743 inspections have been completed within Planning District 4.
 - Jacksonville Assistance and Relief Program (JAR) applications are still available. The JAR program assists with required abatement services at no cost to qualifying citizens. The program only prevents liens from being placed on property after the abatement occurs. Visit the Municipal Code Compliance Department website for more information: [https://www.coj.net/Jacksonville Assistance and Relief Program](https://www.coj.net/Jacksonville%20Assistance%20and%20Relief%20Program)
 - MCCD only has jurisdiction over squatting in or on a property if MCCD classifies the structure as unsafe and condemns it. MCCD can then remove the squatters immediately. The owner of a property that has squatters that are not causing a mess must work with JSO to have the trespassers removed.
 - Mr. Bautochka reminded CPAC members that complaints must have names and addresses associated with them. Citizens may contact MCCD if they feel an issue was closed in error. The primary point of contact is the officer assigned to the case. Residents may also email Code Enforcement at CodeEnforcement@coj.net.

Robert Bautochka - (904) 677-1065 or RBautochka@coj.net.

9. Subcommittee/Liaison Reports.

- **Neighborhood Coordinator's Report** – Michelle Godwin-Ware reminded everyone that applications are being accepted for the 2024 Neighborhood Awards program through May 23, 2024. The program is November 7, 2024, and will be held in the Main Public Library Auditorium. Each organization is encouraged to apply to highlight the excellent work and

projects they have completed in their neighborhood in 2023. Applications should be hand delivered, emailed, or postmarked by 6 p.m. on May 23, 2024.

- Michelle Godwin-Ware thanked CommUniverCity graduate Dale Thaxton of Mu Beta Phi Military Fraternity, Inc. for attending the CPAC meeting and presented him with his certificate of completion of the 2024 CommUniverCity training.
- Michelle Godwin-Ware thanked CommUniverCity graduate Denise Dean with Turtle Creek Homeowners Association for attending the North CPAC meeting.

Michelle Godwin-Ware - (904) 255-8236 or Michellelegw@coj.net.

10. Unfinished Business - None

11. New Business – None

12. Public Comments/Concerns/Announcements:

Military Affairs and Veterans Department (MAVD) – Tiffany Morales, Veterans Outreach Coordinator, announced that:

- Jacksonville's fallen heroes will be honored on Memorial Day, Monday, May 27, 2024, starting at 8 a.m. at the Veteran's Memorial Wall, 1145 East Adams St. Parking is free.
- Military Spouses Night Out will occur Thursday, June 20, 2024, at the Vystar Veterans Memorial Arena, 300 A. Philip Randolph Blvd. It will be a free night of pampering for U.S. and allied military spouses of active duty, National Guard, Reserve, and retired service members. A valid Military ID is required. Childcare is not available.
- Three Rivers Legal Services, Inc. has partnered with the City of Jacksonville's Military Affairs and Veterans Department to host a series of Ask-A-Lawyer events for veterans on the second Tuesday of each month in City Hall, 117 W. Duval St., Suite 175. To schedule an appointment or for more information, please call the MAVD at (904) 255-5550.

Tiffany Morales - (904) 255-5524 or tmorales@coj.net.

Turbo Action, Inc. - Paul Forte announced that State Representative Kimberly Daniels, District 14, is speaking during the Northside Business Leaders, Inc. meeting at 11:45 a.m. on Tuesday, May 14, 2024, at the Airport Crown Plaza's Sago Room. All are welcome to attend.

13. Motion to Adjourn: Chair Lacy adjourned the meeting at 7:27 p.m.

Next CPAC Meeting: **Wednesday, June 12, 2024, 5:30 p.m.** Hybrid - **Oceanway Community Center**, 12215 Sago Ave. W., 32218, and via Zoom. Meeting ID: 869 9318 1164 Passcode: 595972.

Next Governmental Affairs Subcommittee Meeting: **Wednesday, June 12, 2024, 4:30 p.m.** **Oceanway Community Center**, 12215 Sago Ave. W. 32218 and via Zoom. Meeting ID: 869 9318 1164 Passcode: 595972.

Summary prepared by Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or MichelleGW@coj.net

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [COJ Public Records Request](#).