

## North Citizens Planning Advisory Committee

### February 8, 2023, Meeting Summary

Oceanway Community Center, 12215 Sago Ave. W

Zoom Meeting ID: 869 9318 1164

Passcode: 595972

### Meeting Attendance

**CPAC Members:** Dr. Donald Green, Chair; Jamie Lacy, Vice Chair; Mike Getchell, Eagle Bend Island; Michael and Shelley Wozniak, Lydia Estates; Sharon Bivins, Blue Grass Northwood; Deborah Green, Captiva Bluff HOA; Bessie Williams, Copper Hill HOA; Ingrid Montgomery, Victoria Preserve HOA; Bob Austin, Blue Grass Northwood; Joseph Tate, Copper Hill Assoc; Jennifer Casey, Parque Diane HOA; Dot Mathias, Charter Member; Tommy Ruffin, Council Appointee District 7; Vicki Drake, Duval County Council of PTS/PTA;

**Zoom:** Josephine Fiveash-Porter, Northlake HOA; Glenn Fowler, Northside Business Leaders; Jim Sumara, HDCC.

**Visitors:** Charles Barr; Jerry Edwards; Barry Farmer; Janetta Jones; Donald Drake; Mary Sperow; Pat Hilleman, Amelia View; Dotty Boland, Amelia View; Paul Forte; Brittnee Williams, Biscayne Estates; Janice Williams, Biscayne Estates; Karen Goins; Ernestine Feggans.

**Zoom:** Donna Philbrick, SMN, Inc.; Lynn Vandenhoy, SMN, Inc.; Pat Medley; Althea. Pam Raspberry, Lenell Cunning.

**Staff and Elected Officials:** Council Member Reggie Gaffney Jr. District 7; Roshanda Shine, Executive Assistant to CM Reggie Gaffney Jr.; Council Member Joyce Morgan, District 1; Byron Jackson, Jacksonville Fire, and Rescue Department; Chuck Ford, Jacksonville Sheriff's Office; Jackie Spiritas, Jacksonville Public Libraries; Michelle Godwin-Ware, Neighborhood Services Office; Erin Abney, Planning and Development Department; Allan Funez, MCCD; Derek Dixon, FDOT; Randy Wishard, Mosquito Control; Dan Durbec, EQD; Kara Tucker, Disabled Services; Lois Smokes, Disabled Services; Clinton Hamilton, Disabled Parking; Victoria Schultz, DCPS.

### Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Dr. Donald Green called the meeting to order at 5:30 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The January 11, 2023 summary was approved by the CPAC.
- 3. Elected Officials Report:**
  - Council Member Reggie Gaffney Jr., District 7, had no report, but stated he was there to listen to everyone's concerns and take notes. Council Member Gaffney said he would like to build a partnership with constituents.  
Council Member Reggie Gaffney Jr. may be reached by calling his office at (904) 255-5207, by personal cell at (904) 294-4664, or by emailing at [RGaffneyJr@coj.net](mailto:RGaffneyJr@coj.net).
  - Council Member Joyce Morgan, District 1, reported that she serves on the Keep Jacksonville Beautiful Committee and is pushing for more money for litter control and education. Council Member Morgan also reported that City Council would vote on a pedestrian safety bill to ban panhandling at the intersections and major roadways.  
Council Member Joyce Morgan may be reached at (904) 255-5201 or [JoyceMorgan@coj.net](mailto:JoyceMorgan@coj.net).
- 4. Chair Report:** Chair Green announced that he sent an email inviting City Council members Al Ferrero Council District 2, Reggie Gaffney Jr. Council District 7, and JuCoby Pittman District 8 to attend the North CPAC meeting. Chair Green also announced that the CPAC chairs' meeting with the mayor's staff is Friday, February 10, 2023 at 8:30 a.m. via Zoom.
- 5. Presentation:** Chief of Disabled Services Kara Tucker and Disabled Parking Administrator Clinton Hamilton provided information regarding the services offered by the Department of Disabled Services.

- Ms. Tucker briefly discussed the many programs, services, and resources available through the Disabled Services Division. The Division serves all disabilities. The office provides aid for wheelchair ramp installation and repairs, tracks legislation regarding the disabled community, and provides community awareness by conducting presentations. The Disabled Services Division also offers two scholarships for students with disabilities: The James Brady Scholarship and the Mark Roesser Technical and Vocational Sponsorship. For more information regarding the various services, programs and scholarships, please visit the Disabled Services Division Program and Services website <https://www.coj.net/departments/parks,-recreation-and-community-services/disabled-services/programs-and-services>.
- Mr. Hamilton explained the difference between the various disabled placards and the process to obtain a placard when diagnosed with a disability. The Disabled Services Division is seeking volunteers for the Disabled Parking Enforcement Program. Volunteers are trained to monitor and enforce the law by issuing citations to persons illegally parked in designated accessible parking spaces. Please visit the Disabled Services website at [www.jaxada.com](http://www.jaxada.com) for more information.

Kara Tucker may be reached at (904) 255-5472 or [KaraT@coj.net](mailto:KaraT@coj.net).

Clinton Hamilton may be reached at (904) 255-5464 or [ClintonH@coj.net](mailto:ClintonH@coj.net).

**6. Jacksonville Sheriff's Office (JSO) – Assistant Chief Chuck Ford reported:**

- Zone 6 was the only zone down in crime by 2 percent. However, auto burglaries and auto theft have not improved. Firearms are being stolen from unlocked cars and used for crimes throughout Jacksonville. Chief Ford asked that homeowner associations, neighborhood associations, and neighborhood watch groups remind the community about the 9 O'clock Routine, which is to check to ensure your vehicle is locked nightly at 9 p.m.
- There is a trend in business theft where thieves run into a store, snatch as many items as possible into their shopping carts, and then run out of the store. A Retail Theft Unit has been organized to prevent this from happening. Unfortunately, it has been tough to catch them because thieves move around town, hitting different stores outside of Duval County, such as Nassau, St. Johns, and Clay counties. If you see something like this happening and can take a picture of the vehicle's tag, please send it anonymously through Crime Stoppers or to the Jacksonville Sheriff's Office.

Assistant Chief Ford provided the following updates.

- JSO reached out to Traffic Engineering and had a "No Left Turn" sign placed at the Dunn Avenue exit of the Amoco Gas Station. Citizens were turning left from the station to head east but crossing over traffic going west, causing a traffic hazard.
- JSO's Blight Unit has contacted the property owner of the Sunoco on Dunn Avenue and advised them that their property needs to be cleaned and maintained. The property has been cleaned and gated off until the property is sold, and No Trespassing signs have been put up so that anyone who is not authorized to be on the property will now be trespassing.
- The homeless camp on Monaco Drive has also been assigned to JSO's Blight Unit. The unit plans to go back and revisit the area to make sure they have cleared out.

You may call the Dunn Avenue substation at (904) 630-8688 and submit your blight complaints to Officer Vickers. She will record the complaint and send an officer or other City resources to investigate the problem.

Assistant Chief Charles Ford may be reached at (904)696-4335.

**7. Jacksonville Fire and Rescue Department (JFRD) – Caption Byron Jackson went over the five types of fire extinguishers, how to use an extinguisher, and how to check your extinguisher to make sure it has not expired and is charged. Captain Jackson recommended that everyone have an extinguisher in their garage, their pantry area, or near the kitchen. Most home improvement stores, such as Lowe's and Home Depot, carry multipurpose fire extinguishers that cover Class A through Class C. Fire extinguishers are good for up to six years.**

Caption Byron Jackson may be contacted at (904) 255-0000.

**8. Staff Reports.**

- **Neighborhoods Department** – Randy Wishard, Chief of Mosquito Control, reported that Mosquito infestations would increase in early April. To help control mosquitos, remove items holding water to decrease breeding. The removal of leaves from gutters will also reduce the breeding of mosquitos. Citizens can call 630-City to schedule a mosquito inspection and spray.

The Environmental Protection Agency (EPA) passed the National Pollutant Discharge Elimination System (NPDES) permit. This permit program no longer allows routine spraying for mosquitos. An investigation of the area must be done to justify the spraying of a site. To have an area investigated or tested, a resident must submit a service request through MyJax or by calling 630-CITY. A mosquito truck will be sent out to spray the site if a justifiable number of mosquitos are found. Mr. Wishard stated that to decrease the number of mosquito infestations, checking anything that can hold water, such as birdbaths, flowerpots, and gutters is beneficial. Mosquitoes can lay up to 258 eggs in a bottle cap full of water.

Randy Wishard may be reached at (904) 255-6596 or [RWishard@coj.net](mailto:RWishard@coj.net).

- **Duval County Public Schools (DCPS)** – Victoria Schultz, Assistant Superintendent of Human Resource Services, reported:
  - The deadline for School Choice selections is February 28, 2023. Please go to the Duval County Public Schools website <https://dcps.duvalschools.org> for more information. Parents may also call the enrollment hotline at (904) 348-7777 to get their questions answered Monday thru Friday from 8 a.m. to 4 p.m.
  - Duval County Public Schools will conduct the 5 Essentials Parent Survey through March 10, 2023. The survey is used to get input from constituents throughout the school district. To access the survey, please visit the website at <https://dcps.duvalschools.org/page/21439>.
  - DCPS is celebrating Black History Month. Parents can visit the DCPS website to see the many activities taking place to celebrate Black History Month.
  - Trained media specialists have begun to review all books in classroom libraries to ensure they are appropriate and in compliance with the law for a student's class.Victoria Schultz may be reached at [SchultzV@duvalschools.org](mailto:SchultzV@duvalschools.org).
- **Environmental Quality Department (EQD)** – Dan Durbec, Environmental Program Specialist, announced that volunteers are needed for the 28<sup>th</sup> Annual St. Johns River Celebration scheduled for Saturday, March 18, 2023. Seventy-eight sites have been identified. Site captains are needed for 39 of the sites. Supplies are provided through grant money, not the City of Jacksonville, and will be provided for every site. Those interested in participating may contact Mr. Durbec at (904)255-8276 or [Ddurbec@coj.net](mailto:Ddurbec@coj.net) for more details. Dan Durbec may be reached at (904)255-8276 or [Ddurbec@coj.net](mailto:Ddurbec@coj.net).
- Sharon Bivins announced that the North CPAC has scheduled its clean-up on Saturday, March 18, 2023, from 10 a.m. to 12 p.m. in conjunction with the St. Johns River Celebration. Members will be focusing on cleaning along Dunn Avenue. Those interested should meet at the Burger King at 937 Dunn Ave.
- **Florida Department of Transportation (FDOT)** – Derek Dixon, Transportation System Manager District 2 Urban Planning Office, reported:
  - FDOT launched its Adopt-A-Highway litter campaign in January. The program will run through February. Over 55 tons of trash has been collected from the interstates. For more information about the program, please call 1-800-226-5488.Mr. Dixon gave the following project updates.
  - The I-95 and 295 North Interchange Operational Improvements will cause some detours on I-95 South and the I-95 East ramp. The expected completion is in the spring of 2024.
  - The I-95 bridge repair rehabilitation over the Nassau River will begin next week.
  - The Heckscher Drive to Timuquana trail from Big Talbot Island State Park and Little Trout Island State Park is expected to be completed in late spring 2023.
  - The Heckscher Drive at Simpson Creek Bridge project is expected to be completed in late spring of 2023.
  - CPAC members can check the FDOT advisory for nighttime closures. You can find this information on the FDOT website at <https://nflroads.com>.Derek Dixon may be reached at (904) 360-5653 or [derek.dixon@dot.state.fl.us](mailto:derek.dixon@dot.state.fl.us).
- **Jacksonville Public Library (JPL)** – Jackie Spiritas, Executive Assistant I, reported:
  - A special project manager will handle the new library on New Berlin Road. The dates for the community meeting regarding the new library have not been decided. There will be a variety of dates and times available that will allow for more community input.
  - The Jacksonville Public Library has many Black History month programs planned for all ages. There is an extensive collection of African American paraphernalia, photographs, pamphlets, and books. These items can be found on the fourth floor of the Main Library.

- The American Association of Retired Persons (AARP) Tax Aid is now available at various Jacksonville Public Library locations. Services will run through April 15, 2023. You must register online or by phone. For more information, please visit the Jacksonville Public Library website at [www.jpl.com](http://www.jpl.com).
- The Jacksonville Main Library will hold a history chat on Prince Hall Masons on Saturday, February 11, 2023, at 2 p.m. The speaker will be Jerry Urso, the Grand Historian of the Most Worshipful Union Grand Lodge of Florida. Mr. Urso will speak about the history of the Prince Hall Masons and their connection to Black leadership in Jacksonville.
- The Jacksonville Library has partnered with Read Jax and Kids Hope Alliance to organize the Book Review Writing Contest. The contest is open to all Duval County youth. A \$100 cash prize will be awarded to four grade groups. Kindergarten thru 2<sup>nd</sup> grade, 3<sup>rd</sup> thru 5<sup>th</sup> grade, 6<sup>th</sup> thru 8<sup>th</sup> grade, and 9<sup>th</sup> thru 12<sup>th</sup> grade. Entries must be submitted by March 10, 2023. Please visit [www.jpl.com](http://www.jpl.com) for more details.
- Early voting begins March 6, 2023, at most library locations and various locations around the City. To find available early voting library locations, please visit [www.jpl.com](http://www.jpl.com). Jackie Spiritas may be contacted at (904) 992-7101 ext. 220 or [spiritas@coj.net](mailto:spiritas@coj.net).
- **Municipal Code Compliance Department (MCCD)** – Allan Funez, Code Compliance Supervisor, reported that 1,505 inspections were completed in January 2023. A systematic inspection was performed in the Lake Forest neighborhood from January 17<sup>th</sup> thru January 23<sup>rd</sup>, which resulted in 267 violations. Mr. Funez announced that Jacksonville Assistance and Relief Program (JAR) applications are still available. The JAR program assists with required abatement services at no cost to qualifying citizens. The program only prevents liens from being placed on the property after the abatement occurs. Visit the Municipal Code Compliance Department website for more information: [https://www.coj.net/Jacksonville Assistance and Relief Program](https://www.coj.net/Jacksonville_Assistance_and_Relief_Program)
- Mr. Funez provided updates regarding several concerns made by CPAC members:
  - Multiple businesses along Dunn Avenue have been cited for trash and debris violations. MCCD will continue to monitor the cited properties.
  - The dump trucks on 12218 Yellow Bluff Rd. have been removed. Mr. Funez verified their removal on Tuesday, February 7, 2023.
  - An emergency abatement is still pending on the Northwood Apartments, 1601 Dunn Ave. The two dumpster areas have been cleaned. MCCD is monitoring the property.
  - The homeless encampment at 10606 Monaco Drive has been cleared and cited for non-repeat trash debris.
  - Mr. Funez met with the complainant's son, Russ Barry, regarding his father's property at 4055 Windy Gate Dr., N. Mr. Funez explained to Mr. Barry that one heavy truck is allowed on public properties zoned for RR-Acre. Vehicles must remain off of the right of way.
  - The graffiti on the rocks of the El Faro Memorial has been removed except for one spot.
  - The Parks, Recreation, and Community Services Department has replaced the reported flag on the ground of 244 Oceanway Ave.
  - The dumpster area of the Northwood Apartments, 1601 Dunn Ave, is now clear of trash, debris, rubbish, and garbage. Both rear entrances to the property were locked to prevent access to rear dumpsters from Biscayne Boulevard.

Mr. Funez encouraged CPAC members to call 630-CITY (2489) and submit tickets using the MyJax website, [www.myjax.cust.help.com](http://www.myjax.cust.help.com).

Allen Funez may be reached at [AFunez@coj.net](mailto:AFunez@coj.net).

#### 9. Subcommittee/Liaison Reports.

- **Governmental Affairs and Planning & Development** – Vice Chair Lacy and Erin Abney, City Planner I.

The Governmental Affairs Subcommittee reviewed two applications. Recommendations for the two applications were made:

#### New Business

- **AD-22-09 – Administrative Deviation: 0 Foxwood Heights Circle E. (RE:106395-0000):** To take no action on the applicant's request to reduce the required lot area for a property zoned RLD-100A from 21,780 square feet to 16,117 square feet to subdivide the parcel into two lots to construct one single-family dwelling per lot. CPAC members passed the motion unanimously.

- **2023-0042 – Conventional Rezoning: 10220 New Kings Rd.:** To deny the applicant's request to rezone approximately 2.79 acres from Residential Rural Acre (RR-Acre) to CCG-2 for a service garage. The CPAC would like the applicant to request that the property be rezoned from RR-Acre to PUD to allow the surrounding community to provide their input. CPAC members passed the motion unanimously.  
Erin Abney may be contacted at (904) 255-7849 or [eabney@coj.net](mailto:eabney@coj.net).
- **Neighborhood Coordinator's Report** – Michelle Godwin-Ware, Neighborhood Coordinator, announced that on Thursday, October 19, 2023, the Neighborhood Service Office will host the third annual Neighborhood Awards Program. The CPAC's 30th anniversary will be celebrated during this year's award ceremony. More details will be available at a later date. Mrs. Godwin-Ware also announced that NSO is preparing for CommUniverCity 2023. More information will be available at a later date.  
Michelle Godwin-Ware may be reached at 904-255-8236 or [Michellegw@coj.net](mailto:Michellegw@coj.net).

**10. Unfinished Business** - None

**11. New Business** – None

**12. Public Comments/Concerns/Announcements:**

**13. Motion to Adjourn:** Chair Dr. Green adjourned the meeting at 7:20 p.m.

**Next CPAC Meeting:** **Wednesday, March 8, 2023**, 5:30 p.m. Hybrid - **Oceanway Senior Center**, 12215 Sago Ave. W., 32218, and via Zoom. Meeting ID: 869 9318 1164 Passcode: 595972.

**Next Governmental Affairs Subcommittee Meeting:** **Wednesday, March 8, 2023**, 4:30 p.m. **Oceanway Senior Center**, 12215 Sago Ave. W. 32218 and via Zoom. Meeting ID: 869 9318 1164 Passcode: 595972.

Summary prepared by Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or [MichelleGW@coj.net](mailto:MichelleGW@coj.net)

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [COJ Public Records Request](#).