

## North Citizens Planning Advisory Committee

### August 10, 2022, Meeting Summary

Oceanway Senior Center, 12215 Sago Ave. W

Zoom Meeting ID: 898 3595 6669 Passcode: 464317

#### Meeting Attendance

**CPAC Members:** Dr. Donald Green, Chair; Jamie Lacy, Vice-Chair; Vicki Drake, DCPS PTA/PTS Assoc.; Mike Getchell, Eagle Bend Island; Tommy Ruffin, Council Appointee District 7; Jane Love, Amelia View; Michael and Shelley Wozniak, Lydia Estates; Bob Austin, Blue Grass Northwood; Deborah Green, Captiva Bluff HOA; Sharon Bivins, Blue Grass Northwood; Bessie Williams, Copper Hill HOA; Dot Mathias, Charter Member; Ingrid Montgomery; Rev. Joseph Tate, Cooper Hill 4 HOA.

**Zoom:** Matt Stone, Marshwinds HOA.; Josephine Fiveash-Porter, Northlake HOA.

**Visitors:** Larry Henderson; Victoria Preserve HOA; Lynn Vandenhoy, San Mateo NA; Patricia Cooper, Blue Grass/Northwood; Janetta Jones, Smith Point HOA; Kim Pryor; Mary Sperow, Jennifer Smith, Victoria Preserve HOA.

**Zoom:** Donna Philbrick, San Mateo NA; Earnestine Johnson, Patricia Balkcom; Juanita Franklin; Eldridge Grooms, Council of Elder Affairs; Edna Nalls.

**Staff and Elected Officials:** Nikki Evans, Executive Assistant to Council Member at Large Group 2, Ron Salem; Chiquita Moore, Neighborhood Department; Byron Jackson; JFRD; Justin Gearhart, Public Works; Jackie Spiritas, JPL; Michelle Godwin-Ware, Neighborhood Services Office; Victoria Schultz, DCPS; Erin Abney, Planning and Development Department; Charles Benson, MCCD; Allan Funez, MCCD; Derek Dixon, FDOT.

#### Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Green called the meeting to order at 5:30 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The June 8, 2022, summary was approved by the CPAC.
- 3. Elected Officials' Reports:** Nikki Evans, Executive Assistant to Council Member at Large Group 2, Ron Salem, reported that Council Member Salem was sworn in as Council Vice President last month. Finance budget hearings will start Thursday, August 11, and citizens are encouraged to send their opinions or concerns to Council Member Salem. Ms. Evans announced that Jacksonville is scheduled to receive close to \$47.5 million in abatement payments as part of a \$1.6 billion settlement with The State of Florida. The \$23.5 billion settlement was reached with four major drug companies for their role in the opioid epidemic. The money will be paid over 18 years and must be used for the prevention, education, and treatment of opioid abuse.  
*Nikki Evans may be reached at (904) 255 – 5146 or [nevans@coj.net](mailto:nevans@coj.net).*
- 4. Jacksonville Fire and Rescue Department (JFRD) –** Capt. Byron Jackson reported that homeowners may purchase a Knox Box for their homes. The Knox Box eliminates barriers and allows Firefighters to quickly access secured properties in an emergency without causing property damage. Currently, JFRD only supports the “Knox Residential Box” and is working on adding the “Knox Home Box.” For more information on how to purchase a Knox Box, visit [www.knoxbox.com](http://www.knoxbox.com). Captain Jackson reminded CPAC members that hurricane season has started and that it is important that they familiarize themselves with their evacuation zones and nearest shelter. He also advised CPAC members not to fill generators when turned on. Capt. Jackson reminded CPAC members that JFRD provides and installs free smoke detectors for any qualifying Jacksonville resident who owns and lives in a single-family or two-family residence. For a free smoke detector or to have batteries replaced in an existing device, please call (904) 630-CITY (2489) or register by visiting the MyJax website [MyJax Customer Help](#).  
Capt. Byron Jackson may be reached at (904) 255-3281.

5. **Chair's Report:** Chair Green reported that CPAC Chairs are scheduled to have their quarterly meeting with Brian Hughes, Chief Administrative Officer, on Friday, August 12, 2022, at 8:30 a.m. Chair Green stated he would be happy to take any of the CPAC members' concerns to Mr. Hughes. Please email your concerns to Ms. Godwin-Ware at [Michellegw@coj.net](mailto:Michellegw@coj.net).
6. **Presentation:** None
7. **Staff Reports:**
  - **Neighborhoods Department** – Chiquita Moore, Operations Director, reported:
    - That she strongly encourages citizens to submit issues through the MyJax website [MyJax Customer Help](#) or by calling 630-CITY. Submitting issues through the two services ensures that a record of the request is made and allows the citizen and staff to follow-up using the provided reference number.
    - Funding is still available for the Mortgage Relief program. The program will assist those who are struggling to make mortgage payments. Citizens can qualify for up to \$ 7,500 in assistance. Please contact the Housing and Community Development Division at (904) 255-8200 for the details.
    - Animal Care and Protective Services is over capacity and will temporarily require appointments to intake all animals in non-emergency situations. Chiquita Moore may be reached at [cmoore@coj.net](mailto:cmoore@coj.net) or (904) 255-8902.
  - **Florida Department of Transportation (FDOT)** – Derek Dixon, Transportation System Manager, reported:
    - The U.S. 17 (State Road 5) Broward River Bridge replacement project began in June. The project includes the replacement of the current bridge with one newly constructed bridge, a new median barrier wall, and a new sidewalk on the east side of the new bridge. During construction, lane closures of the current bridge will be implemented to facilitate construction. The expected completion date is late 2024.
    - A resurfacing and improvement project on International Airport Boulevard (State Road 243) from Airport Road (SR 102) to I-295 began on August 1. The project includes roadway milling and resurfacing, base work, shoulder treatment, traffic signal loops, new highway signage, and other incidental construction. The expected completion date is fall 2022. Derek Dixon may be reached at [Derek.Dixon@dot.state.fl.us](mailto:Derek.Dixon@dot.state.fl.us).
  - **Duval County Public School (DCPS)** – Victoria Shultz, Assistant Superintendent of Human Resource Services, reported:
    - Duval County Public School students return to school Monday, August 15, 2022. Many schools are in the process of holding their orientations.
    - Parent Academy online classes for August have begun. DCPS Parent Academy is a free family resource that provides specialized information to support parents, caregivers, and community members. Victoria Shultz may be reached at [SchultzV@duvalschools.org](mailto:SchultzV@duvalschools.org).
  - **Jacksonville Public Library (JPL)** – Jackie Spiritas, Executive Assistant I, reported:
    - Duval County students reached the summer reading goal and logged 100,000 hours of reading. Ms. Baldwin encouraged CPAC members to read with the youths in their lives for 20 minutes a day because it paves the way to success.
    - Early voting started Monday, August 8, 2022, at various library locations. Early voting runs through August 21 from 10 a.m. to 6 p.m. Monday, August 22, 2022. Primary voting will take place on Tuesday, August 23, 2022, from 7 a.m. to 7 p.m. Citizens must vote at their voting precinct on Tuesday, August 23, 2022.
    - The Jacksonville Public Library has partnered with the Duval County Extension Office to offer gardening programs at various library locations. For a list of classes and sites, please visit the Jacksonville Public Library website <https://jaxpubliclibrary.org>.
    - New York Times Bestseller Author Elizabeth Gilbert is scheduled as the adult Lit Chat Author for September. Ms. Gilbert will discuss her latest work and writing process and answer attendees' questions. The event is scheduled for Friday, September 23, 2022, from 6:30 p.m. to 7:45 p.m. in the Main Library's Hicks Auditorium virtual room 2. Registration is required as well as a library card and PIN. To register, visit the Jacksonville Public Libraries event site <https://jaxpubliclibrary.libnet.info/event/6919969>. On Saturday, September 24, 2022, there will be

a writing workshop where registered students can come in person and spend three hours with Ms. Gilbert in an intensive writing workshop.

Jackie Spiritas may be reached at (904) 992-7101 ext. 220 or [spiritas@coj.net](mailto:spiritas@coj.net).

- **Municipal Code Compliance Department (MCCD)** – Charles Benson, Code Compliance Supervisor, introduced Senior Compliance Officer Allan Funez. Mr. Funez reported that 362 snipe signs were removed in Zone 4 in July. A total of 1,733 inspections were completed in July, and 14,628 inspections were completed for the fiscal year. A systematic inspection was completed in the Oceanway neighborhood, which led to a total of 272 inspections. Mr. Funez announced that the Jacksonville Assistance and Relief (JAR) Program now covers dead trees. A homeowner's case must be closed, and the lien must be six months old. To qualify for the JAR Program, you must own and reside in a home within the City of Jacksonville. As well as meet financial requirements and have not used the JAR Program in the last year. For more details about the JAR Program, please visit [COJ Jacksonville Assistance and Relief Program](#).

Mr. Funez provided the following updates:

- The vehicles on the vacant lot on Starrett Road have been removed.
- MCC Officers are monitoring the property in the Yellow Bluff area with commercial vehicles parked on it. The property owner is allowed to have the box truck on the property but must remove all other vehicles. The property owner was told to maintain compliance to avoid a citation.

Charles Benson may be reached at (904) 255-7299 or [Cbenson@coj.net](mailto:Cbenson@coj.net).

Allan Funez may be reached at [AFunez@coj.net](mailto:AFunez@coj.net).

- **Public Works (PW)** – Justin Gearhart, City Arborist, reported that the 630-CITY Tree Planting program is still taking requests from residents to have trees planted in the city right-of-way in their neighborhood. Citizens can call 630-CITY and request that up to two trees be planted in front of their homes in the city right-of-way. A site visit will be made to evaluate the site where the resident wishes to have the trees planted and discuss which trees are suitable for the area. Residents are asked to monitor and water the trees once a week.

Justin Gearhart may be reached at (904) 255-4327 or [JGearhart@coj.net](mailto:JGearhart@coj.net).

## 8. Subcommittee/Liaison Reports.

- **Governmental Affairs and Planning & Development** – Jamie Lacy, Governmental Affairs Chair, and Erin Abney, City Planner II, reported that the Governmental Affairs Subcommittee reviewed 5 Land Use and Zoning applications with the CPAC, and one recommendation was made.

### New Business

- **Opposed MM-22-13 – Minor Modification: 0 Interstate Center Dr. (RE:020703-0010):** This application seeks a minor modification to PUD Ord. #2022-0010 to modify Written Description Section IV.B.(1) parking requirements to remove the need for guest parking spaces.

All motions to approve the Governmental Affairs Subcommittee recommendations were seconded and approved by the CPAC members.

Erin Abney may be reached at (904) 255-7849 or [eabney@coj.net](mailto:eabney@coj.net).

- 9. **Neighborhood Coordinator's Report** – Michelle Godwin-Ware reported that the 2022 CommUniverCity Training has ended and was successful. It is hoped that graduates will take the information they've learned from CommUniverCity and apply it to benefit their neighborhoods.

Michelle Godwin-Ware may be reached at (904) 255-8236 or [michellegw@coj.net](mailto:michellegw@coj.net).

10. **New Business** – None

11. **Old Business** – None

12. **Public Comments/Concerns/Announcements:** None.

13. **Motion to Adjourn:** Chair Green adjourned the meeting at 7:05 p.m.

**Next CPAC Meeting:** **Wednesday, September 14, 2022,** 5:30 p.m. Hybrid – In-person Oceanway Community Center, 12215 Sago Ave. W.

**Next Governmental Affairs Subcommittee Meeting:** **Wednesday, September 14, 2022,** 4:30 p.m. Hybrid – In-person Oceanway Community Center, 12215 Sago Ave. W.

Summary prepared by Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or [MichelleGW@coj.net](mailto:MichelleGW@coj.net).

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [COJ Public Records Request](#).

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