

Northwest Citizens Planning Advisory Committee

April 13, 2023, Meeting Summary

Lincoln Villa Senior Center, 7866 New Kings Rd., 6 p.m.

Zoom Meeting ID: 847 3681 7022 Passcode: 336356

Meeting Attendance

CPAC Members – Rhonda Boyd, Chair, Timber Oaks Homeowners Association; Victor Coleman, Vice-Chair, Central Fairfax Community Association; Elaine Billups, Better Living Community Association; Leroy Kelly, Carver International; Kim Stephens-Perry, NJTRMNA; Vanessa Cullins-Hopkins, PEBO Enterprise Corp; Jaqueline Harrington, Grand Park; Lana Suggs, Carver International; Shirley Thomas, North Riverside CDC; Henry Scott, North Riverside CDC; Waynetta McGraw, Jacksonville Ranch Club II; Murphy Nmezi, Royal Terrace; Thelma Rounsville, Timber Oaks HOA; Doretha Tompkins, Riverview.

Visitors – Jacquelyn Harris, Duval Legacy Leaders; Joshua Roth; Jacqueline Stripling, Robinson’s Addition; Sallie Barnes, Robinson’s Addition, Ginny Winters; Debra Cotton, Jeanette Mitchell, Central Fairfax Community Assoc.; Rose Thornton,

Elected Official and City Staff – Nikki Evans, Executive Council Assistant at Council Member at Large Group 2, Ronald Salem; Darryl Willie, DCPS Board; Scott Adams, JPL; J. Barrier, Jacksonville Sheriff’s Office; Officer John Gay, Jacksonville Sheriff’s Office; Damian Bell, Jacksonville Fire and Rescue Department; Derek Dixon, FDOT; Dan Durbec, Keep Jacksonville Beautiful; Brian Naples, Municipal Code Compliance Division; Kaysie Cox, Planning and Development Department; Director Chiquita Moore, Neighborhoods Department; Michelle Godwin-Ware, Neighborhood Services Office; Jennifer Pope, Neighborhood Services Office.

Call to Order/Verify Quorum: Chair Rhonda Boyd called the meeting to order at 6:04 p.m. Michelle Godwin-Ware confirmed a quorum was present.

Approval of the Previous Meeting Summary: The March 11, 2023, NW CPAC meeting summary was approved by the CPAC members.

Neighborhoods Department: Chiquita Moore, Director of Neighborhoods, provided information regarding several programs offered by the various departments within the City of Jacksonville’s Neighborhood Department.

- The Neighborhood Departments Housing and Community Development Division offers:
 - National Community Development Week has begun. A part of this is the Community Development Block Grants (CDBG). The CDBG raises awareness about community development and the city’s services throughout Jacksonville. Over ten million CDBG dollars have been spent within the Northwest CPAC.
 - The Limited Repair Program assists applicants with eligible repairs such as roofing, flooring, septic tanks, windows, and electrical. To qualify, applicants must own and occupy the property to be rehabilitated. Funding is limited and is based on availability. For more information on income eligibility and a complete list of the eligible repairs, please visit the City of Jacksonville’s Neighborhood Departments Housing and Community Development Division website.
 - The Emergency Repair Program is similar to the Limited Repair Program. However, it assists eligible applicants with repairs that can pose an imminent hazard if not addressed. Please visit the City of Jacksonville’s Neighborhood Departments Housing and Community Development Division website for detailed information.
 - The Utility Tap-in Program (UTIP) assists eligible residents with connecting their homes to City sewer and water lines, repairing, or replacing failed septic tanks, drain fields, and can help with ADA accessibility needs. A list of the eligibility requirements and how to apply may be found by visiting the City of Jacksonville’s Neighborhood Departments Housing and Community Development Division website.
 - The Head Start to Home Ownership Program (H2H) assists residents with up to \$50,000 to be used for a down payment and closing costs on the purchase of a home. Eligible applicants must meet household income criteria established by the U.S. Department of Housing and Urban Development and not currently own a home. For more information about the eligibility requirements, please visit

the City of Jacksonville's Neighborhood Departments Housing and Community Development Division website.

- These programs are funded annually by four federal grants and one grant from the State of Florida. There are eligibility criteria for each program. For the eligibility requirements for each program, please visit the Housing and Community Development Division website at <https://www.coj.net/departments/neighborhoods/housing-and-community-development>.
 - The Municipal Code Compliance Department offers:
 - The Jacksonville Assistance and Relief Program assists residents that need abatement services due to disability or economic disadvantage. To determine if you qualify for the JAR program, visit <https://www.coj.net/jacksonville-assistance-and-relief-program>. For more information, call the Municipal Code Compliance Division at (904) 255-7000.
 - Director Moore advised members to continue submitting their issues by calling 630-CITY (2489) or using the MyJax app <https://myjax.custhelp.com/>. A case may take some time to resolve depending on the problem and if it is attached to the budgetary item. However, everyone's voice is heard.
 - The Neighborhood Services Office
 - 2023 CommUniverCity training begins Tuesday, May 16, 2023, and ends Saturday, June 10, 2023. The 2023 CommUniverCity applications are due Thursday, April 27, by 5 p.m. Applicants will be notified by Monday, May 1, 2023,
 - The Neighborhood Service Office will host the third annual Neighborhood Awards Program on Thursday, October 19, 2023. The CPAC's 30th anniversary will be celebrated during this year's award ceremony. More details will be available at a later date.
 - Mosquito Control
 - Mosquito season has begun. Citizens may call 630-CITY (2489) to schedule a mosquito inspection and spray. A mosquito truck will be sent out to spray the site if a justifiable number of mosquitos are found. To decrease the number of mosquito infestations, checking anything that can hold water, such as birdbaths, flowerpots, and gutters is beneficial.
 - Animal Care and Protective Services (ACPS)
 - The animal shelter is over capacity. The ACPS will host an adoption event at ACPS, 2020 Forest St., beginning Thursday, April 13, 2023, through April 20, 2023, to help reduce numbers. Volunteers and fosters are always needed. For more information about being a foster or volunteering, please call 630-CITY (2489).
- Chiquita Moore may be reached at ChiquitaM@coj.net or (904) 255-8902.

Elected Officials:

- Nikki Evans, Executive Assistant to Council Member at Large Group 2, Ronald Salem, announced that Council Member Salem and the City of Jacksonville have partnered with Sunshine Organics compost facility, 9012 New Kings Rd., and ten restaurants throughout Duval County to begin the new composting pilot program. The Duval County Public School Food Processing sight will also participate in the composting program. If the pilot goes well, the City of Jacksonville hopes to expand the program to residents. Composting will divert 25 % of waste from landfills.
Nikki Evans may be reached at (904) 255-5146 or NEvans@coj.net.

Chairs Report: Chair Boyd had no report but announced that they would discuss the Capital Improvement Program to decide how the CPAC would like to submit their suggestions to Kathleen Collins, Capital Improvement Administrator.

Staff Reports

Jacksonville Sheriff's Office (JSO): Lt. John Gay reported that violent crime is slightly up by 3%, but overall crime is down in Zone 5 by 12%. Citizens may look up the crime statistics for their neighborhoods by visiting the Jacksonville Sheriff's Office website <https://www.jaxsheriff.org/> and selecting "Crime Map".

- There are various positions available at the Jacksonville Sheriff's Office. A sign-on bonus of \$5,000.00 is being offered to new community officers and dispatchers, and a \$10,000.00 sign-on bonus is being offered to new correction officers.

- Lt. Gay invited CPAC members to the Zone 5 Sheriff's Watch. Zone 5 has three Sheriff's Watch sub-sectors M, N, and O. To find out which sub-sector you should attend, please contact the Zone 5 Substation at (904) 470-8900.

Jacksonville Fire and Rescue (JFRD): Damian Bell, Fire Captain Prevention 40, reported that:

- CPAC members should habitually check the batteries in their smoke detectors and carbon monoxide detectors. Residents who need a smoke detector can call 630-CITY (2489) to request one.
- The Drug Enforcement Administration (DEA) will host a National Prescription Drug Take Back Day event on Saturday, April 22, 2023, from 10 a.m. to 2 p.m. Duval County residents will have several collection sites that will provide a safe, convenient, and responsible means of disposing of expired, unused or unwanted prescription drugs. For a list of the various collection sites, please visit <https://DEA Collection Sites>.
- JFRD's Public Education team will attend various community events. You may contact JFRDPublicEducation@coj.net or call (904) 630-CITY (2478) to schedule a visit.

Florida Department of Transportation (FDOT): Derek Dixon reported that:

- I-10 Widening expected completion date is early 2025. There will be detours involved with the widening project.
- I-10 to I-95 interchange improvements and expected completion is early 2023, with some overnight detours.
- I-95 to I-295 north interchange operational improvements, with some detours, including the West 17 ramp and I-295 south.
- The Norwood Avenue at Moncrief Bridge replacement is expected to be completed in spring 2023.
- Lighting upgrades are scheduled for Lem Turner Road. The project will start in spring 2023, with an estimated completion date to be determined.

Jacksonville Public Library (JPL): Scott Adams reported that:

- Early voting begins Monday, May 1, 2023, and continues through Sunday, May 14, 2023, from 10 a.m. to 6 p.m. To find an early voting JPL location, please visit the Jacksonville Public Library website at www.jpl.com. You may also visit the Duval County Supervisor of Elections for a list of early voting locations, <https://www.duval elections.com/General-Information/Learn-About-Elections/About-Early-Voting>.
- As part of the Friends of the Bradham and Brooks Library, a History Chat with local author Marshelle Berry will take place on Monday, May 1, 2023, at 6 p.m., in-person at the Bradham and Brooks Library multipurpose room, 1755 Edgewood Ave. W. The 60-minute program will consist of a 40-minute presentation by Mrs. Berry and 20 minutes of questions and answers. A signing of her book "It Still Hurts" My Father's Painful Account of Survival at The Florida Industrial School for Boys will follow. Please visit the Jacksonville Public Library website at www.jpl.com or call (904) 255-BOOK (2665) to register for the event.
- The Lit Chat interview for May will feature author and historian Wayne Wood. The discussion will take place on Saturday, May 6, 2023, at 2 p.m. in person at the Main Library in the Special Collections Department, or join the live stream via Zoom. The Beaches Branch Library will hold a Lit Chat interview with Cookbook author and chef of the Blue Bamboo Restaurant, Dennis Chan, in person on Wednesday, May 17, 2023, at 3 p.m. Please visit the Jacksonville Public Library website at www.jpl.com to register for both events.

Keep Jacksonville Beautiful (KJB): Dan Durbec announced Council Member Ju'Coby Pittman, District 8, will host a neighborhood clean-up campaign for the Northwest, and Urban Core communities on Saturday, May 6, 2023, from 10 a.m. to 2 p.m. The cleanup will take place along the corridors of Moncrief Road, Myrtle Avenue, and Golfair Boulevard. Volunteers will meet at the Clanzel T. Brown Community Center and Park, 4545 Moncrief Rd.

Municipal Code Compliance (MCCD): Brian Naples reported that:

- A total of 1,515 inspections were completed in Zone 5. Of those inspections, 101 were unsafe structures.
- A systematic inspection was conducted in the Ken Knight Drive community, where 117 cases were generated. Many of the issues were nuisance and junk vehicles.
- Another systematic inspection was just recently completed in the Murray Hill community. A total of 200 cases were generated. Many of the issues were junk vehicles and a few unsafe structures.
- Jacksonville Assistance and Relief Program (JAR) applications are still available. The JAR program assists with required abatement services at no cost to qualifying citizens. The program only prevents liens from being placed

on the property after the abatement occurs. For more information, please visit the Municipal Code Compliance Department's JAR Program website, [Jacksonville Assistance and Relief Program](#).

Duval County Public Schools (DCPS): Darryl Willie, DCPS School Board, reported that:

- DCPS will install the Evolv Security System in every high school in Duval County by the beginning of the 2023-2024 school year. The system can detect concealed weapons and other threats using advanced digital sensors that the students and visitors must walk over and through. The system is much quicker and can determine if someone is carrying a personal item or a weapon.
- The graduation rate will be high this year. Graduations are going back to normal and will take place in various venues.
- On April 29, 2023, DCPS will host a Recruitment Fair at Sandalwood High School, 2750 John Promenade Blvd., from 9 a.m. to 12 p.m.

Unfinished Business: None.

New Business:

- Chair Boyd announced that she must submit the Northwest CPACs Capital Improvement Program (CIP) recommendations to Capital Improvement Administrator Kathleen Collins on May 1, 2023. The Northwest CPAC discussed resubmitting the items from their 2022 CIP recommendation letter and adding three new recommendations. Recommendations were made to:
 - Create a resource center dedicated to John Elf Turner to be built in or near the Central Fairfax community.
 - Make Improvements to the Mitchell Center building, 1010 Acorn St.
 - Install lighting along Plumber Road. The road is very dark in the evenings.
- Kim Stephens-Perry resigned as Land Use and Zoning Subcommittee Chair. Chair Boyd selected Leroy Kelly as the new Land Use and Zoning Subcommittee Chair.

Subcommittee and Liaison Reports:

Land Use and Zoning Subcommittee: During the full CPAC meeting, Kaysie Cox, City Planner II, reviewed six land use and zoning applications with CPAC members. The full CPAC voted on the applications, and no recommendations were made.

TRUE Commission – Ms. Velma Rounsville reported that the T.R.U.E Commission met on April 6, 2023, at 4 p.m. in the Don Davis room in City Hall. The commission reviewed six auditor's reports. This was the first auditor's report received since implementing the One Cloud Financial Management System. Many of the issues in the report were cleared up. The T.R.U.E Commission discussed, at length, the Capital Improvement Program. The T.R.U.E. Commission discussed Items such as how projects are selected for the CIP, how they are submitted, and how the suggestions from the CPACs get through the process of being introduced to the Mayor's Office.

Neighborhood Coordinator: Michelle Godwin-Ware announced that the 2023 CommUniverCity applications are due Thursday, April 27, by 5 p.m. Attendees will be notified by Monday, May 1, 2023, if selected. The training takes place twice a week for four weeks, starting Tuesday, May 16, 2023, and ending Saturday, June 10, 2023. Applications for the 2023 Neighborhood Awards competition will be available soon. The award program is meant to recognize organizations and neighborhood groups that have improved the quality of life in their neighborhoods and communities. Michelle Godwin-Ware may be reached at 904-255-8236 or Michellegw@coj.net.

Transportation: No Report.

Public Comments: None.

Adjourn: The meeting was adjourned at 8:06 p.m.

The next CPAC Meeting: Thursday, **May 11, 2023**, at 6 p.m. Lincoln Villa Senior Center, 7866 New Kings Rd. **Zoom:** Meeting ID: 864 3543 1494 Passcode: 630145

The next Land Use and Zoning Meeting: Thursday, **May 11, 2023**, at 5 p.m. Lincoln Villa Senior Center, 7866 New Kings Rd. **Zoom:** Meeting ID: 864 3543 1494 Passcode: 630145

Summary prepared by Michelle Godwin-Ware, Neighborhood Coordinator, 255-8236 or MichelleGW@coj.net. A copy of the audio recording of this Northwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

Under the Americans with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days for notification to process; last-minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at V-904-255-5466, TTY-904-255-5476, or email your request to ADAAccommodationRequest@coj.net.