

Southwest Citizens Planning Advisory Committee

September 9, 2024, Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Rd. 32210

Zoom Meeting ID: Passcode:

Meeting Attendance

CPAC Members In-Person: Christina Purdy, Chair; Bill Fonferek, Westland Communities HOA, Vice Chair; Bruce Tyson, Trinity Ministries; Shirley Lowry, Hyde Grove Terrace Neighborhood Watch; David Lowry, Hyde Grove Terrace Neighborhood Watch; Len Burroughs, MHPA;

CPAC Members Via Zoom: Chris Ramseyer, Watermill HOA; Ernest Surmons, Glenda Meadows HOA; Tameka Wolfe-McKenzie, Tamika's School of Epicure; Jason Roberts, Jacksonville Sheriff's Watch District 4; Sandra Simmons, Blue Lake Estates HOA.

Visitors: Jenny Watson, Cedar Hills; Nora Marcontet, Cedar Hills; Lara Hipps, Hipps Group Inc.; Susan Baker, St. Johns Park NA; Shelie Graham, Jacksonville Sheriff's Watch District 4.

Visitors via Zoom: John Chapman, Linda and David Barrow.

Staff and Elected Officials: Breyuanna White, Executive Assistant to Council Member Tyrona Clark-Murray, District 9; Assist. Chief Eric Redgate, JSO; Clarence Hodge, JFRD; Don Tuten, JEA; Lynne Baldwin, JPL; Jeremy Wright, Public Works; Jared Chemay, MCC Supervisor; Andy Hetzel, Planning and Development; Michelle Godwin-Ware, Neighborhood Services Office.

Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Purdy called the meeting to order at 6:31 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The CPAC approved the August 14, 2024, summary.
- 3. Elected Officials' Reports:**
 - Breyuanna White, Executive Assistant to Council Member Tyrona Clark-Murray, District 9, introduced herself to the SW CPAC as Council Member Clark-Murray's new ECA. Ms. White announced that for the past few days, it has been reported that a man in his 20s or 30s has been entering homes and watching women in the Lakeshore neighborhood between San Juan Avenue and Lakeshore Boulevard. Assistant Chief Redgate will provide details regarding the incidents and suspect. Citizens are welcome to contact Ms. White with any questions or concerns.
Breyuanna White – (904) 255-2509 BWhite1@coj.net.
- 4. Jacksonville Sheriff's Office (JSO) –** Assistant Chief Eric Redgate reported.
 - The Peeping Tom in the Lakeshore corridor was apprehended on Saturday, September 7th, and is now in jail. The perpetrator was entering homes that were unlocked and watching women and children. No sexual crimes were committed. The suspect had a few warrants and is in jail for them. JSO's burglary teams and sexual assault detectives have retrieved DNA evidence from the scenes and are awaiting the results from the forensic team so he can be charged with the burglaries.
 - Violent crime is down across the board. Murder is down 16%, robberies down 26%, aggravated assault down 10%, and simple assault is down 9.8%.
 - The Sheriff's Town Hall meetings went well, and Sheriff Waters will continue to host them.
 - It is an excellent idea to place No Trespassing signs and Beware of Dog signs in visible locations of fences and yards to help against criminal and civil liability charges.
Assistant Chief Eric Redgate may be reached at (904) 573-3165.
- 5. Jacksonville Fire and Rescue Department (JFRD) –** Lt. Clarence Hodge reported that many of the JFRD calls for service in the summer are for heat-related emergencies. He recommended that those who must spend time in the heat stay hydrated, wear lightweight, light color, loose-fitting clothing, and take lots of breaks in air conditioning when possible. Lt. Hodge reviewed the symptoms of heat stroke, heat exhaustion, and heat cramps. Details of the symptoms can be found on the Centers for Disease Control and Prevention (CDC) website at <https://www.cdc.gov/extreme-heat/signs-symptoms/index.html>. Lt. Hodge may be reached at (904)255-3284 or Hodge@coj.net.

- 6. Presentation/Guest Speaker: Project Manager** Philip Williams of the JEA Solar Concierge Program presented the purpose of JEA's Solar Concierge Program: to act as a trusted solar advisor for JEA customers. JEA has assembled a Solar Unified Network (SUN) with vetted local solar contractors who meet business license and insurance requirements, have satisfactory ratings with the Better Business Bureau, and have been trained by JEA on proper solar-to-residence interconnection. The program also assists customers in determining if the installation of solar energy is for them. More information regarding the Solar Concierge program can be found on the JEA website at https://www.jea.com/Environment/Solar_Options/Solar_Concierge_Program/. Philip Williams may be reached at (904) 665-4440 or SolarConcierge@jea.com.
- 7. Chair's Report:** Chair Christina Purdy reported:
- It is time to form the chair-nominating subcommittee and ask for at least three volunteers. Bruce Tyson of Trinity Ministry, Len Burroughs of Murray Hill Historic Preservation Association, and Tamika Wolf-McKenzie of Tamika's School of Epicure volunteered.
 - The CPAC Chairs will meet with the mayor's staff on Friday, September 13, 2024. CPAC members are encouraged to send their concerns to Mrs. Godwin-Ware or see Chair Purdy after the meeting.
- 8. Public Comments:**
- Lara Higgs announced the Cecil Behind the Scenes Bus Tour 2024 is scheduled for October 17, 2024. The tour will leave from Florida State College at Jacksonville (FSCJ) Cecil Center Campus. Doors Open at 8 a.m. Flyers were provided with registration details.
 - Len Burroughs announced that Murray Hill will host its annual Murray-Hill- O-Ween event on Saturday, October 26, 2024, from 5 p.m. to 9 p.m. The parade will begin at 7:30 p.m. All are welcome to attend this family-friendly Halloween celebration. For more information, or if you are interested in being a vendor, please visit the Murray Hill Preservation Association website at <https://murrayhilljax.com/hilloween/>.
 - Chair Purdy welcomed new Southwest CPAC member Sandra Simmons of Blue Lake Estates Homeowners Association. She also announced that the Cecil Pines Assisted Living facility would host its annual Cecil Pines Antique Car Show on Saturday, November 9, 2024. It is free to attend and bring a car. Donations are accepted and go towards the American Cancer Society.
- 9. Staff Reports:**
- **Jacksonville Electric Authority (JEA)** – Don Tuten, Governmental Affairs reported:
 - JEA now has dedicated staff members who are part of JEA's Solar Concierge program. The program's goal is to provide citizens with as many resources and information as possible to assist with making a fully informed decision before purchasing and installing any rooftop solar system.
 - During hurricane season, JEA continues using its Power Restoration 1, 2, 3 processes to quickly assess and repair service to facilities, customers, and address isolated outages. CPAC members can visit https://www.jea.com/storm_center/power_restoration_process/ to learn more about Power Restoration 1, 2, 3.
 - Residents can track their electric and water usage using the Track Your Usage link. This link allows residents to monitor their usage, assisting in reducing consumption. The link can be found at the bottom of JEA's website homepage. To track your usage, please visit JEA's website at www.jea.com. Don Tuten may be reached at Dtuten@coj.net.
 - **Jacksonville Public Library (JPL)** – Lynne Baldwin, Executive Assistant Library Services I, reported:
 - September is National Library Card Sign-up Month. Jacksonville Public Library encourages residents to sign up for a library card if they don't have one. Residents of Duval County may sign up for a library card in person at any Duval County Public Library or online by visiting the Jacksonville Public Library website: <https://jaxpubliclibrary.org/services/get-library-card>. Library cards must be renewed every three years.
 - A new library catalog upgrade is on the way to enhance the browsing and borrowing experience. The new system is scheduled to launch on October 10, 2024, with a transition week starting October 1st through October 9th. Customers can still borrow ebooks, eAudio books, Magazines, TV/Movies, and Music from Hoopla during the transition period. Stream films from Kanopy, access LinkedIn Learning and other digital platforms, and use public computers and print documents.

- The Jax Book Fest will be held on Friday, September 20, 2024, and Saturday, September 21, 2024, at the Main Library, 303 N. Laura St. A free writers and publishing workshop has been added to Friday from 10 a.m. to 3 p.m. Featuring authors, Vashti Harrison, Jason Reynolds, and Gabriel Zevin from 9 a.m. to 4 p.m. The focus is free writing, self-publishing workshops, and networking opportunities with local writers' groups. On Saturday from 10 a.m. to 3 p.m., the main event will feature local authors' readings, Lit Chat interviews, and activities for all ages. For more information, visit the Jacksonville Public Library website:
https://jaxpubliclibrary.org/bookfest?utm_source=web+site&utm_medium=bookfest&utm_campaign=JaxBookFest2024_homepage&utm_id=JaxBo.
- The Charles Webb Wesconnett Regional Library's Children's Department is scheduled to have its wiring upgraded and will be closed on Friday, September 20th, and Saturday, September 21, 2024. It is expected to reopen on Monday, September 25, 2024.
Lynne Baldwin may be reached at (904) 338-4383 or LBaldwin@coj.net.

- **Municipal Code Compliance Division (MCCD)** – Jared Chemay, Code Compliance Supervisor, reported that 1,071 cases were completed in August. Year to date, a total of 11,759 inspections have been completed.
 - MCCD has proactively started doing projects for proactive sign collection each month, issuing citations for signs found in the city right-of-way.
 - The MCCD can assist in mitigating issues caused by storms, such as unsafe structures, dead trees on private property, or trees falling on things, and enforcing trash or debris collected on private property. Damaged roofs or damaged sheds can also be reported through 630-2489(CITY).
 - Trees growing into primary power lines along the right-of-way should be reported to JEA for inspection.
 - Per Senate Bill 60, citizens can no longer be anonymous when calling 630-2489(CITY) to make a complaint.
 - The main number for the Municipal Code Compliance Office is (904) 255-7000.
Jared Chemay may be reached at (904)626-0736 or JChemay@coj.net.
- **Public Works (PW)** – Jeremy Wright reported that 35 capital projects are in various phases in Planning District 4. Mr. Wright announced that Public Works closed out 19,000 service tickets and has 3,000 open tickets through 630-2489(CITY).
Jeremy Wright may be reached at (904) 255-4331 or WrightJ@coj.net.

10. Subcommittee/Liaison Reports:

- **LUZ Subcommittee & Planning and Development**—Chair Purdy reported that the subcommittee reviewed six applications. The Southwest CPAC's LUZ subcommittee recommended opposing application MM-24-01. A recommendation was made to approve Ordinance 2024-0678 and Ordinance 2024-0680 with recommendations. CPAC members passed the SW LUZ Subcommittee recommendations.
 - **MM-24-012 – Minor Modification to a PUD – The west side of Oakleaf Plantation Parkway, across from address 417 Oakleaf Plantation Pkwy:** The applicant seeks to reduce the minimum townhome lot size to 1,500 sq. ft., and each townhome shall provide two parking spaces, with no guest parking required. A motion was made and seconded to oppose the application because it deviates from the zoning's required number of guest parking spaces. CPAC members passed the motion unanimously.
 - **Ordinance 2024-0678 – Planned Unit Development Rezoning – 14066 Normandy Blvd.:** The applicant seeks to rezone 41 acres from Agriculture (AGR) to Planned Unit Development (PUD) to permit a development mix of 117 single-family Units and 146 townhome units. A motion was made and seconded to oppose the application. The motion failed. After further discussion, a motion was made and seconded to approve the application, with the recommendation that additional ingress and egress be added to the planned development due to its size and number of units planned. CPAC members passed the motion unanimously.
 - **Ordinance 2024-0680 – Planned Unit Development Rezoning – 5175 Justamere Rd.:** The applicant seeks to rezone 18.99 acres from Residential Medium Density-A (RMD-A) and Planned Unit Development (PUD 2022-0893-E) to Planned Unit Development (PUD) to allow for 216 townhomes. A motion was made and seconded to approve the application, with the recommendation that a

traffic control device or an additional ingress/egress be added to the development due to the potential of 432 vehicles being added to the number of cars entering and exiting from the existing Magnolia Valley subdivision onto 103rd Street. With the daily increase of traffic on 103rd Street due to increased commercial traffic and additional Planned Unit Developments either already approved or in the early stages of planning, travel safety on this road is increasingly dangerous. CPAC members passed the motion unanimously.

Andy Hetzel may be reached at (904) 255-7821 or AHetzel@coj.net.

- **Taxation Revenue Utilization Expenditures (TRUE) Commission** – Bruce Tyson reported that the TRUE Commission met on Thursday, September 5, 2024, at 4 p.m. in City Halls Lynwood Roberts Room. The proposed City budget was the main topic of discussion. A new member was accepted to the Commission. Several recommendations were made and forwarded to the City Council regarding the budget. The TRUE Commission will submit a resolution requesting additional assistance be assigned to the TRUE Commission to ensure they are doing the best job possible. Mr. Tyson will provide a copy of the August 8, 2024, meeting minutes to Mrs. Godwin-Ware for everyone to review.
- **Park Safety Council (PSC)** – None
- 11. Unfinished Business** – Vice Chair Bill Fonferek would like someone to speak to the CPAC regarding the Capital Improvement program.
- 12. New Business** – None
- 13. Neighborhood Coordinator's Report:** Michelle Godwin-Ware reminded CPAC members that The Neighborhood Awards finalist will be notified on or before Monday, October 7, 2024. The award ceremony is scheduled for Thursday, November 7, 2024, at the Main Library, 303 N. Laura St., at 6 p.m. Michelle Godwin-Ware may be reached at 904-255-8236 or Michellelegw@coj.net.
- 14. Public Comments/Concerns/Announcements:**
 - Jenny Watson requested that the Land Use and Zoning maps for the various applications be displayed on the large screen so participants can better understand the project locations.
 - Carla Jones, with Carla Mechele Media, announced that she would happily arrange for Mr. Williams of the JEA Solar Concierge program to speak at various neighborhood associations, groups, churches, homeowner association meetings, or events. Ms. Jones can be reached at (904) 402-4206 or Carla@CarlaMechele.com.
- 15. Adjourn:** Chair Purdy adjourned the meeting at 8:07 p.m.

Next CPAC Meeting: October 14, 2024, 6:30 p.m. In person at Lane Wiley Senior Center, 6710 Wiley Rd., and via Zoom, Meeting ID: 821 7431 0303 Passcode: 693048. A formal email notice will be emailed to members.

Next Land Use and Zoning (LUZ) Subcommittee Meeting: October 14, 2024, 5:30 p.m. In person at Lane Wiley Senior Center, 6710 Wiley Rd., and via Zoom, Meeting ID: 821 7431 0303 Passcode: 693048. A formal email notice will be emailed to members.

Summary prepared by Michelle Godwin, Neighborhood Coordinator, 255-8236 or michellelegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

Under the Americans with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days for notification to process; last-minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at VM-(904)255-5466, TTY-(904)255-5475, or email your request to ADAAccommodationRequest@coj.net.