

Southwest Citizens Planning Advisory Committee

October 12, 2020 Meeting Summary

Via Zoom Video Conferencing

Meeting Attendance

CPAC Member: Shirley Lowry, Chair; Dr. Willie Crosby, Vice Chair; Len Burroughs, Murray Hill Historic Preservation; Tom Martin, Watermill Masters HOA; Christina Purdy, Cecil Pines; William Fonferek, Westland Communities HOA; Bruce Tyson, Trinity Ministries; Linda & Darrell Barrow, Budget Automotive Repair, Inc.

Visitors: Susan McCullough, COEA; Aisha Rumph, Mary Rumph

Staff and Elected Officials: Lynne Baldwin, JPL; Lt. Terrance James JSO; Caroline Adkins, MVA; Ernest Murphy, Supervisor MCCD; Michelle Godwin-Ware, Neighborhood Services Office; Tracey Pierce, Duval County Public Schools; Keith Meyerl, Parks, Recreation and Community Services; Andy Hetzel, City Planner III Planning and Development; Kiaira Nixon, State Attorney Office

Meeting Summary

1. **Call to Order/Verify Quorum:** Chair Shirley Lowry called the meeting to order at 6:35 p.m. Michelle Godwin-Ware verified a quorum.
2. **Approval of the Previous Meeting Summary:** Tom Martin motioned that the September meeting summary be approved. CPAC member Len Burroughs seconded. The motion unanimously passed.
3. **Elected Officials' Reports:** None
4. **Presentation:** None
5. **Jacksonville Sheriff's Office (JSO)** – Lt. Terrance James did not have a report but was available for questions.
Lt. James may be contacted at (904) 573-3165
6. **Chairs Report:** No Report
7. **Subcommittee/Liaison Reports:**
 - **Nominating Subcommittee** – Bruce Tyson represented the nominating subcommittee and presented the slate of officers to the CPAC. The recommended nominees were: Dr. Willie Crosby for Chair and Christina Purdy for Vice Chair. Mr. Tyson advised that if anyone else is interested in the position of Chair or Vice Chair that they may make nominations from the floor in November.
 - **LUZ Subcommittee** – Dr. Crosby reported that a letter of opposition regarding Ordinance 2020-0515 was submitted by the SW CPAC LUZ Subcommittee to the Planning Commission. The Planning Commission approved Ordinance 2020-0515. The subcommittee discussed ways in which it can try to be ahead of applications and invite developers of the various projects to the CPAC so questions can be raised and answered. The subcommittee reviewed seven applications and motioned to take no action on them.
 - **WRF-20-20 – Waiver of Road Frontage** – 4596 Prunty Ave.: This application seeks to reduce the required road frontage for two houses from 120 feet to 63 feet. The homeowner wishes to build a second home beside an existing residence.
 - **AD-20-41 – Rezoning to Conventional Zoning District** – 4596 Prunty Ave.: This application seeks to reduce the required lot size from 120 feet wide to 114.55 feet wide to allow for the construction of a second home beside an existing residence.
 - **MM-20-12 – Minor Modification** – 0 Parramore Rd.: Collins Town Center Development: Request is to increase height of multi-tenant pylon sign from 25 feet to 35 feet due to visibility issues caused by the required location of dumpster on property.
 - **AD-20-50 – Administrative Deviation** - 4094 Timuquana Rd.: This application seeks a reduction of required front yard setback from 25 feet to 15 feet.
 - **AD-20-53 – Administrative Deviation** – 9080 Redtail Dr.: This application seeks to reduce the front yard from 20 feet to 15 feet for a screened in enclosure.
 - **AD-20-57 – Administrative Deviation** – 3751 Oak Point Ave.: This application seeks to reduce the back yard from 10 feet to 6 feet for a covered porch.
 - **AD-20-59 – Administrative Deviation** – 4248 Ortega Pl.: This application seeks a setback reduction for secondary front yard for corner lot from 10 feet to 2.3 feet.
Andy Hetzel may be contacted at (904) 255-7821 AHetzel@coj.net
- **Cecil Field Report** – No Report
- **T.R.U.E. Commission** – No Report

- **Transportation** – Tom Martin reported on the October 7, 2020 North Florida Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) meeting:
 - North Florida TPO CAC approved the project recommendations for SU Funding for FY 2021/2022 through FY 2025/2026. These are TPO funds and will be used for Surface Transportation Program in Urban Areas projects. These funds amount to about \$1.5 million per year. Since the fund amounts are small, they are used as incentives to get projects started. A project of interest is for Blanding Boulevard intersection improvements between Argyle Forest Boulevard and Wells Road. This project would convert the two intersections to displaced left-turn intersections. The DLT intersections reduce the number of traffic light phases, thus increasing the traffic capacity. They were recently updated, however the increase in capacity will cause problems to some other intersection, and the need for public transit.
 - North Florida TPO CAC approved the project recommendations for CMAQ Funding for FY 2021/2022 through FY 2025/2026. These are TPO funds and will be used for Congestion Mitigation Air Quality projects.
 - North Florida TPO CAC approved the resolution adopting the FDOT, Jacksonville Transportation Authority, and Sunshine Bus Company safety standards.
 - North Florida TPO CAC approved FDOT's request to amend FY 2020/2021 through FY 2024/2025 Transportation Improvement Program (TIP) for signal safety upgrades for the railroad crossings at Gran Bay Parkway and CR 108.
 - North Florida TPO CAC approved JTA's request to amend FY 2020/2021 through FY 2024/2025 Transportation Improvement Program (TIP) based on an FTA Bus and Bus Facilities Grant.
 - North Florida TPO CAC received a presentation on the COVID-19 Pandemic Crash Rate Investigation by Laurie Santana of the City of Jacksonville. The data was for the period of March 2020 through May 2020, compared with the same period in 2019. The traffic rate was down 29 percent. The number of crashes was down 35 percent, resulting in a crash rate down 9 percent. However, the severity of injuries and deaths was up slightly.

The next North Florida TPO CAC meeting will be held Wednesday, November 4, 2020 at 2 p.m.

8. Staff Reports:

- **Jacksonville Public Library (JPL)** – Lynne Baldwin, Executive Assistant Library Services I, reported that 18 of the 21 library locations have opened, three locations are early voting. Argyle branch, West branch and Webb Wesconnectt Connect Regional branch will reopen on Thursday, November 5th. Maxville will remain closed. The library has added a kids and teens Library Academy page on its website. The site provides free ready-made activities and virtual programs for kids of all ages and can be a great home school and educator resource. Please visit www.Jaxpubliclibrary.org for more details. Lynne Baldwin may be contacted at (904) 338-4383 or at LBaldwin@coj.net.
- **Military Affairs and Veterans (MAV)** – Caroline Adkins, reported that the Military Affairs and Veterans Department is still offering in-person appointments. The department will hold its annual Celebration of Valor virtually and in person beginning Wednesday, October 28 through Saturday, December 19. A list of events may be found on the MAV website <https://www.coj.net/departments/military-and-veterans-affairs/valor>. Caroline Adkins may be contacted at (904) 255-5524 or Cadkins@coj.net
- **Municipal Code Compliance Division (MCCD)** – Ernest Murphy, Senior Code Compliance Officer, reported that the Municipal Code Compliance Division completed 1,200 inspections, which consist of 493 nuisance residence, 30 board ups, 88 junk vehicles 13 graffiti, 6 pool, 50 dead or dying trees, 79 residential zoning and 77 unsafe structures. Mr. Murphy introduced Scott Mackay, Senior Code Compliance Officer to the CPAC. Mr. Mackay introduced the Jacksonville Assistance and Relief Program (JAR), which is to provide abatement services required at no cost to those citizens who qualify. The program only prevents liens from being placed on the property after the abatement occurs. Visit the Municipal Code Compliance Department website for more information on how to apply: <https://www.coj.net/departments/neighborhoods/municipal-code-compliance/jacksonville-assistance-and-relief-program> . Ernest Murphy may be contacted at (904)255-7096 or Emurphy@coj.net
- **Parks and Recreation** – Keith Meyerl, Chief of Recreation & Community Services, reported on several improvements at various parks throughout planning district 4.
 - New asphalt and field were installed at McGirts Creek Community Center and Lew Brantley Park.
 - The renovations at Mary Lena Gibbs Community Center is complete, and the football field was resown with Bermuda Grass.
 - A new gazebo was installed at Baker Point Park.

- Fishweir Park received new lighting, resurfaced basketball court, and a new walking path was installed.
- A contract to replace the Volstead's at Memorial Park is in progress. Parks and Recreation will host movie night the second Saturday in November and December at Memorial Park.
- A Pickleball Court will be constructed at Boone Park, and should be completed by winter 2020.
- Criswell Park received a new shade structure.
- Murray Hill Playground received field improvements and will be made the Senior Baseball Field for Lee High School in 2021.
- Mr. Meyerl announced the Extension Program is still conducting trainings such as How to Grow Strawberry's and Lettuce.

Keith Meyerl may be contacted at (904) 255-7936 or kmeyerl@coj.net

- **State Attorney's Office** – Kiara Nixon, Community Crimes Strategies Coordinator, did not have a report but introduced herself and was available for questions.

Kiara Nixon may be contacted at (904) 255-2640 or knixon@coj.net

- 9. Neighborhood Coordinator's Report** – Michelle Godwin-Ware, Neighborhood Service Coordinator, reported that the America Recycles Day event will take place on Saturday, November 14 from 9 a.m. to 1 p.m. located at Prime Osborn Convention Center, 1000 Water Street. The event will include a free paper shred and tree giveaway. Ms. Godwin also informed CPAC members that CPAC meetings are scheduled to resume to in-person being November 1. Ms. Godwin advised that the Neighborhoods Department is working on securing a meeting location for the SW CPAC and will inform everyone as soon as she is informed regarding the meeting location.

Michelle Godwin-Ware may be contacted at (904)255-8236 or michellegw@coj.net.

10. Unfinished Business - None

11. New Business – None

12. Public Comments/Concerns/Announcements

13. Adjourn: Chair Shirley Lowry adjourned the meeting at 7:20 p.m.

Next CPAC Meeting: **November 9, 2020 6:30 p.m.** to be determined.

Next Land Use and Zoning (LUZ) Subcommittee Meeting: **November 9, 2020 5:30 p.m.** to be determined.

Summary prepared by: Michelle Godwin, Neighborhood Coordinator, 255-8236 or michellegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at: V (904) 630-4940, TTY-(904) 630-4933, or email your request to ADAAccommodationRequest@coj.net