

Southwest Citizens Planning Advisory Committee

November 9, 2020 Meeting Summary

Mary Lena Gibbs Community Center, 6974 Wilson Blvd. 32210

Meeting Attendance

CPAC Members: Shirley Lowry, Chair; Dr. Willie Crosby, Vice Chair; Tom Martin, Watermill Masters HOA; Bruce Tyson, Trinity Ministries; Linda & Darrell Barrow, Budget Automotive Repair, Inc.; Peggy Meyers, Hyde Grove Terrace; Jacqueline Woods, Cedar Hills Estate Community Association

Visitors: David Lowry, Hyde Grove

Staff and Elected Officials: Bryan Mosier, Director Neighborhoods; Lynne Baldwin, JPL; Lt. Dennis Pellot, JSO; Lt. Jose Gonzalez, JSO; Chief Eric Courtis, JFRD; Ernest Murphy, Supervisor MCCD; Michelle Godwin-Ware, Neighborhood Services Office; Jeremy Wright, Public Works; Andy Hetzel, City Planner III Planning and Development

Meeting Summary

1. **Call to Order/Verify Quorum:** Chair Shirley Lowry called the meeting to order at 6:31 p.m. Michelle Godwin-Ware verified a quorum.
2. **Approval of the Previous Meeting Summary:** October's summary will be approved at January's meeting.
3. **Elected Officials' Reports:** None
4. **Presentation:** None
5. **Jacksonville Sheriff's Office (JSO)** – Lt. Dennis Pellot reported that auto burglaries have increased. Please remove firearms from vehicles so they are not stolen and used for burglaries. Lt. Pellot may be contacted at (904) 573-3165
6. **Jacksonville Fire and Rescue Department (JFRD)** – Caption Eric Courtis, advised CPAC members to download the JaxReady mobile app. The application will help monitor weather threats, provides information on evacuations, status of shelters, COVID-19 testing sites and financial assistance. Capt. Courtis advised that hospitals are in good shape and are not near compacity for Covid-19 cases. Capt. Courtis also advised that most chimneys have 15-year manufacturers guarantee, so if your chimney or fireplace is over 15 years old, you should have it inspected.
7. **Chairs Report:** No Report
8. **Subcommittee/Liaison Reports:**
 - **CPAC Chair and Vice Chair Elections** – Bruce Tyson presented the slate of nominees for 2021 CPAC Chair and Vice: Dr. Willie Crosby for Chair and Christina Purdy for Vice Chair. Member Tyson ensured there were no additional nominations (by asking three times). Member Martin motioned to approve Dr. Crosby as Chair; Linda Barrow seconded. The motion passed unanimously. Member Martin motioned to approve Christina Purdy as Vice Chair; Linda Barrow seconded. The motion passed unanimously. Dr. Crosby will serve as Chair and Christina Purdy will serve as Vice Chair in 2021.
 - **LUZ Subcommittee** – Dr. Crosby reported that the subcommittee reviewed three applications and motioned to take no action on them. The subcommittee did have additional questions regarding an application with the tracking number Z-3051.
 - **E-20-67 – Zoning Exception** – 9680 Argyle Forest Blvd., Suite 1: This application is a First Watch Café and seeks the sale of alcohol on the existing patio.
 - **2020-0664 – Rezoning to Conventional Zoning District** – 6550 Alvin Rd.: This application seeks to rezone 0.97 acres of a property from Residential Rural-Acre (RR-Acre) to Residential Low Density-60 (RLD-60). The request is being sought to increase the allowed density and subdivide the property at a later date.
 - **Z-3051 – Rezoning to Conventional Zoning District** – 4250 Matador Dr.: This application seeks to permit infill development of market rate housing within an economically distressed area of the city.
Andy Hetzel may be contacted at (904) 255-7821 AHetzel@coj.net
- **Cecil Field Report** – No Report
- **T.R.U.E. Commission** – No Report
- **Transportation** – Tom Martin reported on the November 4, 2020 North Florida Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) meeting:

- North Florida TPO CAC approved FDOT's request to amend FY 2020/2021 through FY 2024/2025 Transportation Improvement Program (TIP) for three projects: Southside Boulevard (SR115) at Deerwood Park intersection improvement, SRA1A at 2nd Avenue North Pedestrian Improvement, and JTA – Large UZA Operating Funds for Fix Rout.
- North Florida TPO CAC tabled the CAC bylaws update pending the resolution of several questions.
- North Florida TPO CAC received a presentation by Christina Nansen from FDOT on Mobility Week, is a statewide celebration of making smart, efficient and safe transportation choices.
- North Florida TPO CAC received a presentation by Marci Larsen and Victoria Pennington on the rollout of the TPO's new website, which will replace the current website after review.

The next North Florida TPO CAC meeting will be held Wednesday, December 2, 2020 at 2 p.m.

9. Staff Reports:

- Neighborhood Department – Bryan Mosier, Director of Neighborhoods, announced that the City of Jacksonville offices will be closed November 11, 2020 in observation of Veterans Day. Director Mosier also announced that Animal Care and Protective Services (ACPS) and Jacksonville Humane Society will hold free pet adoptions on Wednesday, November 11, 2020 in honor of Veterans. Please visit: www.coj.net/pets for more information. Director Mosier reminded everyone that the Neighborhood Matching Grant application is due December 14, 2020. Neighborhoods can receive up to \$5,000 for a beautification project in their community.

Bryan Mosier may be contacted at (904) 255-7600 or BMosier@coj.net

- **Jacksonville Public Library (JPL)** – Lynne Baldwin, Executive Assistant Library Services I, reported that Webb Wesconnett Regional <https://jaxpubliclibrary.org/locations/charles-webb-wesconnett-regional> branches children department and restrooms will be renovated in January. AARP will provide free tax preparation services at the West Branch every Friday from 12 p.m. to 4 p.m. Please visit www.Jaxpubliclibrary.org for more details. Ms. Baldwin reminded members that the Argyle branch is limited to curbside services.

Lynne Baldwin may be contacted at (904) 338-4383 or at LBaldwin@coj.net.

- **Municipal Code Compliance Division (MCCD)** – Ernest Murphy, Senior Code Compliance Officer, reported that the Municipal Code Compliance Division completed 1,000 inspections, most of which were nuisance properties. Mr. Murphy reminded members to call 630-City or visit MyJaxcusthelp.com. Ernest Murphy may be contacted at (904)255-7096 or Emurphy@coj.net

- **Public Works** – Jeremy Wright, Compliance Manager, reported that several Americans with Disabilities Act (ADA) compliant improvements were made at various parks throughout Planning District 4. Cecil Aquatic Center, Bent Creek Golf Course, Jacksonville Heights Park, Wesconnett Park. Mr. Wright also announced that Lane Wiley Senior Center will be abandoning the septic tank system and will be hooked up to city water and sewer.

Jeremy Wright may be contacted at (904) 255-4353 or wright@coj.net

- **10. Neighborhood Coordinator's Report** – Michelle Godwin-Ware, Neighborhood Service Coordinator, thanked CPAC members for their dedication to CPACs. She then thanked and presented CPAC Chair Lowry with her 2019 CPAC Chair award. Ms. Godwin also informed CPAC members that she is not sure if they will continue to meet at the Mary Lena Gibbs Community Center but will inform everyone as soon as she knows.

Michelle Godwin-Ware may be contacted at (904)255-8236 or michellegw@coj.net.

11. Unfinished Business - None

12. New Business – None

13. Public Comments/Concerns/Announcements

14. Adjourn: Chair Shirley Lowry adjourned the meeting at 7:20 p.m.

Next CPAC Meeting: January 11, 2021 6:30 p.m. to be determined.

Next Land Use and Zoning (LUZ) Subcommittee Meeting: January 11, 2021 5:30 p.m. to be determined.

Summary prepared by: Michelle Godwin, Neighborhood Coordinator, 255-8236 or michellegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at: V (904) 630-4940, TTY-(904) 630-4933, or email your request to ADAaccommodationrequest@coj.net