

# Southwest Citizens Planning Advisory Committee

## November 14, 2022, Meeting Summary

Mary Lena Gibbs Community Center, 6974 Wilson Blvd. 32210

Zoom Meeting ID: 810 5805 6180 Passcode: 977007

### Meeting Attendance

**CPAC Members In-Person:** Dr. Willie Crosby, Chair; Christina Purdy, Vice-Chair; Bruce Tyson, Trinity Ministries; Len Burroughs, MHPA; Bill Fonferek, Westland Communities HOA; Shirley Lowry, Hyde Grove Terrace.

**CPAC Members Via Zoom:** Chris Ramseyer, Watermill HOA.

**Visitors:** Sandy Simpson, Zeta Phi Beta; Leila Miller, Cedar Hill; David Lowry, Hyde Grove Terrace; Parrish King; Omega Allen, Mayoral Candidate; Tamika Wolfe, Tamika's School of Epicure.

**Visitors via Zoom:** Thomas Martin, Watermill HOA.

**Staff and Elected Officials:** Chief Allen Mason, JFRD; Lynne Baldwin, Jacksonville Public Library; Thomas Yeagle, MCCD; Andy Hetzel, Planning and Development Department.

### Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Crosby called the meeting to order at 6:33 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The summary for the October 10, 2022, meeting was approved by CPAC members.
- 3. Elected Officials' Reports:** None
- 4. Jacksonville Fire & Rescue Department (JFRD)** – District Chief Allen Mason, Fire Prevention, reported:
  - Space heaters should not be placed on the carpet for extended periods because they tend to catch fire. Space heaters should always be plugged directly into an outlet, not an extension cord. The heater should be thrown away if electrical cords are damaged or have electrical tape around them. Also, please avoid placing space heaters near drapes or furniture. When using kerosene heaters, do not refill the heater when it is turned on. You may safely fill the heater once it has cooled down.
  - When frying a turkey for Thanksgiving, make sure the turkey is completely thawed and is fried outside at least 10 feet from any structure, such as a garage or a house.
  - Chief Mason reminded CPAC members that JFRD provides and installs free smoke detectors for any qualifying Jacksonville resident who owns and lives in a single-family or two-family residence. For a free smoke detector or to replace batteries in an existing device, please call (904) 630-CITY (2489) or register by visiting the MyJax website [MyJax Customer Help](#). District Chief Allen Mason may be reached at (904) 255-3281.
- 5. Presentation/Guest Speaker:** None
- 6. Chairs Report:** Chair Crosby reported that Bill Fonferek attended the City Council meeting on Tuesday, October 11, 2022, to speak in opposition to Ordinance 2022-0631. Mr. Fonferek attended the meeting as a concerned citizen, not a Citizens Planning Advisory Committee member. Mr. Fonferek explained to City Council that he has a background in biology and has experience with wetlands and environmental protection and planning for the Army Corps of Engineers. He advised them of his concerns about the loss of habitat and the potential of floodwater storage from surface water. Ordinance 2022-0631 passed.

## 7. Staff Reports:

- **Jacksonville Public Library (JPL)** – Lynne Baldwin, Executive Assistant Library Services I, reported:
  - The Jacksonville Symphony has partnered with the Jacksonville Public Library. Duval County residents with a library card can get 20% off most Jacksonville Symphony concerts.
  - A new pilot program has been implemented at six library locations, allowing residents to check out a Wi-Fi hotspot and Chrome Book for 21 days with possible renewal. For a list of participating locations, please visit the Jacksonville Public Library website [Jacksonville Public Library | \(jaxpubliclibrary.org\)](http://jaxpubliclibrary.org). Citizens must be 18 years old and have a valid library card. Lynne Baldwin may be reached at (904) 338-4383 or [LBaldwin@coj.net](mailto:LBaldwin@coj.net).
- **Municipal Code Compliance Division (MCCD)** – Thomas Yeagle, Code Compliance Senior Officer, reported that 1,069 inspections were completed From September 12, 2022, through October 7, 2022. A systematic inspection will occur in the Hyde Park area starting October 24, 2022. Mr. Yeagle announced that the Jacksonville Assistance and Relief (JAR) Program is still available. To qualify for the JAR Program, you must own and reside in the home, meet financial requirements, and have not used the JAR Program in a year. For more details about the JAR Program, please visit [COJ Jacksonville Assistance and Relief Program](#). Thomas Yeagle may be reached at (904) 255-7168 or [TYeagle@coj.net](mailto:TYeagle@coj.net).

## 8. Subcommittee/Liaison Reports:

- **Land Use and Zoning (LUZ) Subcommittee & Planning and Development** – Chair Crosby reported that the Southwest CPAC LUZ subcommittee reviewed eight LUZ applications. The LUZ subcommittee made a recommendation to send a letter of recommendation on:
  - **Oppose - Ordinance MM 22-17** – Minor Modification: 1518 Tan Tara Trail – The applicant seeks to reduce the minimum side yard setback for lots 307, 309, 326, 328, 329, 359, 360, 363, and 374. The CPAC opposes this application because the side yard setbacks will be too small. The CPAC suggests that the number of rooms within the home is decreased to allow for the required side yard setback. Len Burroughs motioned to approve the recommendation. The motion was seconded by Bill Fonferek and approved by the full CPAC. Andy Hetzel may be contacted at (904) 255-7821 or [AHetzel@coj.net](mailto:AHetzel@coj.net).
- **Chair and Vice Chair Nominating Subcommittee** – Bill Fonferek presented the 2023 nominees for CPAC Chair and Vice Chair. Dr. Willie Crosby was listed on the ballot for re-election as Chair, and Christina Purdy as Vice Chair. Mr. Fonferek confirmed there were no additional nominations for Chair and Vice Chair by asking three times for nominations from the floor. Ballots were distributed and then tabulated. The Southwest CPAC unanimously re-elected Dr. Crosby as Chair and Ms. Purdy as Vice Chair for 2023.
- **Cecil Report** – Bruce Tyson reported that the Cecil Behind the Scenes Bus Tour was a great event and educational for all. Participants toured the Wayfair Warehouse and the Coast Guard Helicopter Squadron. The squadron specializes in airborne use of force (AUF) and drug interdiction missions.
- **Park Safety Council** – Bruce Tyson reported that the Park Safety Council (PSC) met Monday, October 24, 2022, at 11 a.m. in the Ed Ball Buildings 8<sup>th</sup>-floor conference room 851. Per Executive Order No. 2020-01 Section 3, the PSC is creating park safety standards for all city-owned parks within the City of Jacksonville. The PSC hopes to have a draft completed by January 2023. The PSC is progressing in having the safety reports set up so that they are beneficial and easy for citizens to read and understand. Mr. Tyson invited all interested citizens to attend the next meeting, which will be held on Monday, November 21, 2022, at 11 a.m. in the Ed Ball Bldg. 214 N. Hogan St., 8<sup>th</sup> Floor Conference Room 851.

- **Taxation, Revenue, and Utilization of Expenditures (TRUE) Commission** – Bruce Tyson reported that Director Steve Long with Public Works spoke with the TRUE Commission regarding Capital Improvement Projects (CIP) and the different criteria used to select a project to be placed on the CIP list. Mr. Long explained to the TRUE Commission that projects are not selected based explicitly on the area of town they are located but primarily on where a project lies on the matrix of being the most necessary to resolve.

**9. Unfinished Business** - None

**10. New Business** – None

**11. Neighborhood Coordinator's Report:** Michelle Godwin-Ware announced that the 2022 Neighborhood Awards program was successful. All had a good time. Ms. Godwin-Ware announced that during the award program, CPAC member Shirley Lowry was presented with an award in recognition of her service as Southwest CPAC Chair in 2020. Southwest CPAC members Fishweir Neighborhood Watch won an award for their annual Fourth of July Celebration. Ms. Godwin-Ware presented Dr. Willie Crosby with an award for his service as Southwest CPAC Chair in 2021. Ms. Godwin-Ware announced she would send out the 2023 Southwest CPAC meeting calendar before the next meeting scheduled for January 9, 2023. Michelle Godwin-Ware may be reached at (904)255-8236 or [Michellelegw@coj.net](mailto:Michellelegw@coj.net).

**12. Public Comments/Concerns/Announcements:** None

**13. Adjourn:** Chair Crosby adjourned the meeting at 7:43 p.m.

**Next CPAC Meeting: January 9, 2023, 6:30 p.m.** In-person at Lane Wiley Senior Center, 6710 Wiley Rd. and via Zoom.

**Next Land Use and Zoning (LUZ) Subcommittee Meeting: January 9, 2023, 5:30 p.m.** In-person at Lane Wiley Senior Center, 6710 Wiley Rd. and via Zoom.

**Summary prepared by** Michelle Godwin, Neighborhood Coordinator, 255-8236 or [michellelegw@coj.net](mailto:michellelegw@coj.net).

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

**Under the Americans with Disabilities Act**, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days for notification to process; last-minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at VM (904)255-5466, TTY-(904)255-5475, or email your request to [ADAaccommodationRequest@coj.net](mailto:ADAaccommodationRequest@coj.net).