

Southwest Citizens Planning Advisory Committee

May 8, 2023, Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Rd. 32210

Zoom Meeting ID: 821 7431 0303 Passcode: 693048

Meeting Attendance

CPAC Members In-Person: Dr. Willie Crosby, Chair; Len Burroughs, MHPA; Bernice Gremer, Fishweir Sheriff's Watch; Shirley Lowry, Hyde Grove Terrace; Bruce Tyson, Trinity Ministries; Jaqueline Woods, Cedar Hills Estates Community Association.

CPAC Members Via Zoom: Bill Fonferek, Westland Communities HOA; Tamika Wolfe-McKenzie, Tamika's School of Epicure; Chris Ramseyer, Watermill HOA.

Visitors: Sandy Simpson, Chimney Lakes HOA; David Lowry, Hyde Grove Terrace; Jenny Watson, CHAPS; John Chapman, Freedom at Arbor Mill; Toi Potts; Karen Waters, Fishweir Neighborhood Watch.

Visitors via Zoom: Thomas Martin, Watermill HOA; Ernest Surmons; Angelica Wallace; Tiffany Freeman.

Staff and Elected Officials: Nikki Evans, Executive Council Assistant at Council Member at Large Group 2, Ronald Salem; Dawn Gilman, CEO Changing Homelessness; Monica Cichowlas, Customer Service Manager; Tracy Pierce, Chief of Marketing and Public Relations, DCPS; Lt. Jeremy Garriott, JSO; Capt. Allen Mason, JFRD; Derek Dixon, FDOT; Lynne Baldwin, JPL; Derek Dixon, Transportation System Manager District 2 Urban Planning Office FDOT; Michael Hoffman, Planning and Development; Andy Hetzel, Planning and Development; Adam Phillips, MCCD; Michelle Godwin-Ware, Neighborhood Services Office.

Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Crosby called the meeting to order at 6:31 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The April 10, 2023, summary was approved by the CPAC.
- 3. Elected Officials' Reports:** Nikki Evans, Executive Assistant to Council Member at Large Group 2, Ronald Salem, announced that Council Member Salem and the City of Jacksonville have partnered with Sunshine Organics compost facility, 9012 New Kings Rd., and ten restaurants throughout Duval County to begin a new composting pilot program. The Duval County Public School Food Processing site will also participate in the composting program. Each business has been trained in what can and cannot be composted. If the pilot goes well, the City of Jacksonville hopes to expand the program to residents. Composting will divert 25 % of waste from landfills.
Nikki Evans may be reached at (904) 255-5146 or NEvans@coj.net.
- 4. Presentation:** Dawn Gilman, CEO of Changing Homelessness, shared with the CPAC that Changing Homelessness provided CPAC members with a brief overview of the findings of the Annual Point in Time (PIT) Count conducted in January 2023. The PIT is a one-day snapshot of those experiencing homelessness on a given day or night, providing a relative snapshot of a dynamic condition. A second PIT count will be conducted in Duval County on Tuesday, June 27, 2023. The report can be viewed on the Changing Homelessness website [Changing Homelessness Annual Point In Time Count 2023](https://www.changinghomelessness.org).
Dawn Gilman may be reached at (844) 367-7783 or Info@Changinghomelessness.org.
- 5. Jacksonville Sheriff's Office (JSO)** – Lt. Jeremy Garriott reported that JSO is creating a way for citizens to view suspects' photos and provide information on them on the crime mapping site. The estimated release of the program is sometime in June.
Lt. Garriott may be reached at (904) 573-3165
- 6. Jacksonville Fire and Rescue (JFRD)** – Chief Allen Mason reported:
 - Hurricane season begins June 1, 2023, and runs through November 13, 2023. If you haven't already done so, download the JaxReady App, which is brought to you by the Emergency Preparedness Division and Information Technologies Division of the City of Jacksonville. The app provides news feeds for emergency preparedness, weather updates, threat levels, and evacuation information. Please visit <https://www.jaxready.com/> for details.

- The <https://www.FloridaDisaster.org> website is a wonderful resource for preparing for a hurricane or disaster.
- The first of two Disaster Preparedness Sales Tax Holidays beginning May 27 through June 9. The second Sales Tax Holiday will run from August 26 through September 8. The tax savings allow Floridians to save money when preparing disaster supply kits. Eligible tax-free items include portable generators, batteries, coolers, and fire extinguishers. To view the list of Sales Tax Holiday eligible items, visit <https://www.FloridaDisaster.org>.

Chief Allen Mason may be reached at (904) 255-3281.

7. Chair's Report: Chair Crosby reported that CPAC chairs will meet with the mayor's staff on Friday, May 12, 2023, at 8:30 a.m. via Zoom. Chair Crosby asked CPAC members to send their concerns to Ms. Godwin-Ware or to see him after the meeting. Chair Crosby thanked everyone for their Capital Improvement suggestions.

8. Staff Reports:

• **Neighborhoods Department** – Monica Cichowlas, Customer Service Manager, encouraged CPAC members to continue submitting their issues by calling 630-CITY (2489) or using the MyJax app <https://myjax.custhelp.com/>. Ms. Cichowlas reported that:

- Animal Care and Protective Services (ACPS) will offer \$5 pet adoptions through May.
- Playgroup Rockstar Event, ACPS, 2020 Forest St., Saturday, May 13, 2023.
- Mother's Day Adoption Event, ACPS, 202 Forest St., Sunday, May 14, 2023.
- Woofapaloosa Adoption Event. Oakleaf Plantation PetSmart, 9515 Crosshill Blvd., Ste. 113, Saturday, May 20, 2023, and Sunday, May 21, 2023.
- Those interested in organizing a clean-up may contact Dan Durbec at Ddurbec@coj.net or register for a cleanup at <https://www.jaxNHOrg.coj.net>. Supplies such as gloves and garbage bags are supplied.
- All ice cream truck stands or carts selling prepackaged goods must comply with the local ice cream truck ordinance as stated in Section 250 Miscellaneous Business Regulation Part 11. Vendors can contact Jimmie Carter, Manager of Regulatory Compliance Consumer Affairs, at (904) 255-7198 or JimCarter@coj.net for more information.

Monica Cichowlas may be reached at (904)255-7670 or MonicaC@coj.net.

• **Duval County Public Schools (DCPS)** – Tracy Pierce, Chief Marketing and Public Relations, reported that:

- Florida Comprehensive Assessment Test (FCAT) has begun. The test is used in primary and secondary Florida public schools to measure a student's reading, writing, mathematics, and science achievement based on the state's grade-level standards.
- Enrollment for kindergarten has opened. A few seats are available for magnet schools and special transfer schools.
- Duval County Public Schools will have more than 7,000 students graduate starting at the end of May.

Tracy Pierce may be reached at PierceT@duvalschools.org.

• **Florida Department of Transportation (FDOT)** – Derek Dixon, Transportation System Manager District 2 Urban Planning Office, reported that CPAC members could check the road closures, detour routes, and construction zones by visiting <https://fl511.com>. The site gives real-time updates on road work, closures, and congestion. Mr. Dixon provided the following updates:

- Construction on I-295 from the Buckman Bridge to the west of U.S. 17 will consist of milling and resurfacing, shoulder treatment, drainage improvements, guardrail, concrete slope pavement, and other construction. The project has an estimated completion date of summer 2024.
- Railway improvements along Edgewood Avenue will begin summer 2023.
- Pedestrian safety and intersection improvements have begun on 103rd Street at Ricker Road, Hillman Drive/McManus Drive, and La Ventura Drive East. Drivers should expect temporary detours and lane closers throughout the duration of the project. The project has an estimated completion date of fall 2023.
- The resurfacing project along 2.6 miles of Timuquana Road from Wesconnett Boulevard to Roosevelt Boulevard has an estimated completion date of fall 2023.

Derek Dixon may be reached at (904) 360-5653 or Derek.Dixon@dot.state.fl.us.

- **Jacksonville Public Library (JPL)** – Lynne Baldwin, Executive Assistant Library Services I, reported:
 - The free summer lunch program for kids and teens up to 18 years old begins June 5, 2023, and ends August 4, 2023. Lunch starting times are staggered. Please visit the JPL website at www.jpl.com for the list of participating libraries.
 - Early voting continues through May 14, 2023, at most library locations. To find library locations open for early voting, please visit the Jacksonville Public Library website at www.jpl.com.
 - The Jacksonville Main Library is hosting the Duval Comic and Zing Festival on Saturday, June 10, 2023, from 1 p.m. to 5 p.m.
 - The All Together Now summer reading program will begin June 1, 2023, ending August 12, 2023, at all Jacksonville Public libraries. Residents of all ages may participate in free, fun, and educational programs. For details about the summer reading program, please visit the JPL website at www.jpl.com.

Lynne Baldwin may be contacted at (904) 338-4383 or LBaldwin@coj.net.

- **Municipal Code Compliance Division (MCCD)** – Adam Phillips, Senior Code Compliance Officer, reported:
 - A total of 1,263 inspections were completed in Zone 4 in April. A corridor inspection was completed on Firestone Road, from Morse Avenue to Wilson Boulevard. A total of 24 citations were written.
 - Citizens may contact MCC if an issue has been closed and they feel it was a mistake. The primary point of contact is the officer assigned to the case. Residents may also email Code Enforcement at CodeEnforcement@coj.net.
 - Jacksonville Assistance and Relief Program (JAR) applications are still available. The JAR program assists with required abatement services at no cost to qualifying citizens. The program only prevents liens from being placed on the property after the abatement occurs. For more information, please visit the Municipal Code Compliance Department website at MCC Jacksonville Assistance and Relief Program.
 - It is required to provide a name and address when reporting an issue using the MyJax app or (904) 630-CITY (2489). Additional information that is helpful to MCC officers is a contact number, email, and a description of the violation, and where and when it is observable.

Adams Phillips may be contacted at (904) 497-9552 or AdamP@coj.net.

9. Subcommittee/Liaison Reports:

- **LUZ Subcommittee & Planning and Development** – Chair Crosby reported that the subcommittee reviewed five applications, and the subcommittee recommended approving all five.
 - **E-23-29 – Zoning Exception – 7588 Old Middleburg Rd. S., RE# 016356 1350:** Approve; The application seeks to allow for a church in the RR-Arce zoning district.
 - **E 23-30 – Zoning Exception – 18811 Maxville MacClenny Hwy., RE# 001145 0000:** Approve; The application seeks to allow for a gun range in the AGR zoning district.
 - **V-23-05 – Zoning Variance – 5857 LaMoya Ave., RE# 097578 0000:** Approve; The application seeks to allow for an increase in the size of an accessory structure from 1,510 sq. ft. to 3,000 sq. ft.
 - **AD 23-33 – Administrative Deviation – 6521 San Juan Ave., RE# 011868 0000:** Approve; The application seeks to reduce the required number of parking spaces from 44 to 39 spaces.
 - **SW 23-04 – Sign Waiver – 6099 Youngerman Circle, RE#100705 03000:** Approve; The applicant seeks to increase sign height from 50 ft. to 65 ft. and reduce the setback from 10 ft. to 0 ft. Andy Hetzel may be contacted at (904) 255-7821 or AHetzel@coj.net
- **T.R.U.E. Commission** – Bruce Tyson reported that the Taxation, Revenue, Utilization, and Expenditure (T.R.U.E) Commission met on Thursday, May 4, 2023, in City Hall
- **Parks Safety Council (PSC)** – No Report

10. **Unfinished Business** - None

11. **New Business** – None

12. **Neighborhood Coordinator's Report:** Michelle Godwin-Ware announced that the 2023 Neighborhood Awards competition applications are available. The award program is meant to recognize organizations and neighborhood groups that have improved the quality of life in their neighborhoods and communities.

Michelle Godwin-Ware may be reached at 904-255-8236 or Michelllegw@coj.net.

13. Public Comments/Concerns/Announcements:

- Bruce Tyson announced that his term as the Southwest CPAC's Taxation, Revenue, and Utilization of Expenditures (T.R.U.E) Commission has expired, and he is on the commission for an extended term or until someone replaces him. Mr. Tyson would like to pass the position on to another interested Southwest CPAC member. CPAC members interested in becoming a Southwest CPAC T.R.U.E Commission representative can contact Mrs. Godwin-Ware for more information.

14. Adjourn: Chair Crosby adjourned the meeting at 7:41 p.m.

Next CPAC Meeting: June 12, 2023, 6:30 p.m. In person at Lane Wiley Senior Center, 6710 Wiley Rd., and via Zoom, Meeting ID: 821 7431 0303 Passcode: 693048. A formal email notice will be emailed to members.

Next Land Use and Zoning (LUZ) Subcommittee Meeting: June 12, 2023, 5:30 p.m. In person at Lane Wiley Senior Center, 6710 Wiley Rd., and via Zoom, Meeting ID: 821 7431 0303 Passcode: 693048. A formal email notice will be emailed to members.

Summary prepared by Michelle Godwin, Neighborhood Coordinator, 255-8236 or michellegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

Under the Americans with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days for notification to process; last-minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at VM-(904)255-5466, TTY-(904)255-5475, or email your request to ADAAccommodationRequest@coj.net.