

Southwest Citizens Planning Advisory Committee

May 13, 2019 Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Road, Jacksonville FL

Attendance

CPAC Members:

Chair – Hyde Grove Terrace – Shirley Lowry
Budget Automotive Repair – Linda Barrow
Budget Automotive Repair – Darrell Barrow
Cedar Hills Estates – Jacquelyn Woods
Cedar Hills Estates – Johnny Carter
Charter Member – Don Ingram
Hyde Grove Terrace - Peggy Meyers
Springtree HOA – Dewey Walker
Sweetwater Church of Christ – Dr. Willie Crosby
Watermill Masters HOA – Tom Martin

Visitors:

Paul Cilien
William Fonferek- Westland HOA
Karen Harris – Melissa Estates
Nathlyn Hemmingway - Navy
Cathy Manns
Carol McGraph - Navy
Leila Miller – Cedar Hill
Lorraine Patin
Christina Purdy – Cecil Pines

Staff and Officials:

City Council Member – Garrett Dennis, Council District 9
Executive Council Assist. To CM Jim Love CD 14 – Kevin Kuzel
Duval County Public School – Tracy Pierce
FDOT – Derek Dixon
Jacksonville Fire and Rescue Department – Jack Griggs
Jacksonville Public Library – Lynne Baldwin
Jacksonville Public Library – Shawn Norton
Jacksonville Sheriff's Office – Jamie Eason
JTA /Gannett Fleming – Jeanette Berk
Municipal Code Compliance Dept. – Robert Bautochka
Neighborhood Services Department – Bryan Mosier
Neighborhood Services Department – Shaun Rycroft
Neighborhood Services Office– Michelle Godwin
North FL Green Chamber – Mary Tappouni

Excused:

Blue Lake Estates – Annette Brown
Confederate Point Civic Assoc. – James Nolting
Fishweir Neighborhood Watch - Bernice Gremer
Murray Hill Historic Preservation - Len Burroughs
Vice Chair – Trinity Ministries – Bruce Tyson

- 1. Call to Order/Verify Quorum:** Chair Shirley Lowry called the meeting to order at 6:36 p.m. Michelle Godwin verified a quorum.
- 2. Approval of the Previous Meeting Summary:** Tom Martin moved that the March meeting summary be approved. Don Ingram seconded the motion. The motion passed unanimously.
- 3. Elected Officials' Reports:**
 - Kevin Kuzel, Executive Council Assistant to Council Member Jim Love, District 14, announced that Council Member Jim Love is working to move his Short Term Vacation Rental bill 2019-238 through before terming out in June. The bill is designed to protect surrounding residents from the problematic activities that could occur during a short term rental. One of the provisions within the bill states the owner must live in the structure, or live within 200 feet of the property being rented. The bill has gone before the Planning Commission which deferred it. Mr. Kuzel also announced that the Murray Hill community is having a community meeting tonight to discuss an application for rezoning the Jones College property located 1195 South Edgewood Ave. to be redeveloped as a storage facility. The meeting will be held at the Fishweir Brewing Company, beginning at 7 p.m., located at 1183 South Edgewood Ave. Mr. Kuzel thanked the members of the CPAC for their interest and encouraged them to tell more people about the CPAC.
Council Member Jim Love may be contacted at 630-1380 or jimlove@coj.net.
 - City Council Member, District 9, Garrett Dennis, discussed his cannabis decriminalization bill. He explained that the bill would impose civil citations for adults in possession of less than 20 grams of marijuana. He said that under the bill, a violator would be cited and fined \$100 for the first offense of simple possession. Incarceration can create a "vicious cycle" that can lead to people losing jobs and worse, taxpayers pay \$864 to process an inmate, and \$60 a day to house an inmate.
Council Member Garrett Dennis may be contacted at 630-1395 or garrettd@coj.net
- 4. Presentations:**
 - Mary Tappouni of the Florida Chapter of The U.S. Green Chamber of Commerce presented on the North Florida Green Chamber, how citizens and businesses can become involved. Ms. Tappouni informed CPAC members that the Green Chamber's mission is to assist in creating environmentally friendly, sustainable business practices, to facilitate education, and networking opportunities for businesses, non-profits, governmental agencies, and individuals. The purpose of the Green Chamber is

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to create long-term sustainability programs and policies that advocate for the betterment of the community and the environment. Ms. Tappouni announced that on Wednesday, May 29, 2019, from 2 p.m. to 4 p.m. the North Florida Green Chamber will host a lecture on "Understanding Recycling and Why do we Recycle Like That in North Florida?", at the Jessie Ball DuPoint Center, 40 E. Adams St., Suite 300.

Mary Tappouni may be contacted at (904) 388-1350 or mary@breakinggroundcontracting.com

- Shawn Norton, Librarian III of Murray Hill Public Library, presented on the summer reading program. The program will begin in June and run through the end of July. All ages can read to earn free books and prizes, and explore a ton of fun stuff. Mr. Norton said space themed summer reading activities meant to engage children will take place at various libraries around town. Mr. Norton also announced that people can support the summer reading program by making a \$5 donation to JPL's Hi Five For Reading. Each \$5 donation offsets the cost for one child to attend the Summer Learning programs offered at any the Jacksonville Public Libraries.

Shawn Norton may be contacted at (904) 630-2409 or at snorton@coj.net.

- **Staff Reports:**

- **Jacksonville Sheriff's Office (JSO)** – Lt. Jamie Eason reported that residential burglaries and violent crime are down in Zone 4, and that auto burglaries are up by two percent. Lt. Eason advised that calls are taken by priority, meaning a shooting may take priority over a burglary. Lt. Eason also advised that Sheriff Mike Williams is working with City Council to realign zones. The zone shift may take two years. Lt. Eason also advised that the Next Door app can be used to post pictures and video of suspicious activity in your neighborhood. She stated that you can invite the sheriff office to your Next Door site and communicate with JSO, and information will go to JSO's PIO communication center. Lt. Jamie Eason may be contacted at (904) 573-3165.
- **Jacksonville Fire and Rescue Department (JFRD)** - Fire Battalion Chief Suppression 56, Jack Griggs advised that hurricane season runs from June 1 to November 30, and that everyone should start preparing their emergency kits and restock batteries, flashlights, candles, first aid kits. As well as have a battery or hand cranked radio in their emergency supplies. Chief Griggs advised CPAC members to plan their evacuation route well in advance, and if advised, evacuate as soon as possible. Also have a family emergency plan, which should include what you are going to take and where you are going to go. Make sure wherever you are evacuating to accepts pets. You should have the necessary documents you may need for your pets. Chief Griggs informed CPAC members that they should have at least three days' worth of nonperishable food, a gallon of water for each person and pet per day for three days, for drinking as well as for sanitation. Battalion Chief Jack Griggs can be contacted at jgriggs@coj.net.
- **Duval County Public Schools (DCPS)** – Tracy Pierce, announced that the School Board voted to approve a resolution seeking a special election on Nov. 5, 2019, to ask voters to support a half-cent sales tax over 15 years to pay for a \$2 billion plan to upgrade school's infrastructure. The issue will go to City Council, which will consider whether and when the proposal goes to voters. The master plan is still in development, but will call for 40 small schools to be consolidated into approximately 17 schools. The plan will assist in providing a savings in operation costs and enable the school to provide more services for students.
- **Florida Department of Transportation (FDOT)** – Derek Dixon, Bike/Ped and ADA Coordinator, announced that the express lanes on I-295 between I-95 and the Buckman Bridge will open on May 18th. The peak travel time for the corridor will be from 6 a.m. to 10 a.m. and 3 p.m. to 7 p.m. Monday through Friday. During these hours, there will be a minimum toll charge of 50 cent, which may be adjusted based on the level of congestion in the express lanes. Mr. Dixon said that to use the express lanes you must have a portable Sun Pass transponder or Sun Pass Sticker. The Transponder and sticker may be purchased at Publix, Walgreens and CVS. The transponder may be used in multiple vehicles, and the sticker must be mounted to your windshield; however the sticker can only be used for one vehicle. Mr. Dixon advised that the cash or toll by plate will not be accepted, and that only two axle vehicles are allowed in the express lanes. A \$25 fine will be assessed if you drive in the express lane

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without a transponder or sticker.

Derek Dixon may be contacted at (904) 360-5653 or Derek.Dixon@dot.state.fl.us

- **Municipal Code Compliance Division (MCCD)** – Robert Bautochla, Zone 4 Senior Officer, reported that 1,489 inspections were completed in Zone 4 in April. These included 224 junk vehicle inspections, 639 nuisance inspections, 26 nuisance board ups, 211 residential inspections, 62 inspections of unsafe structures, 162 zoning, and 22 commercial inspections. The Municipal Code Compliance Division completed 11,870 inspections throughout Jacksonville. Mr. Bautochla gave an update regarding the semi-trucks that have been parking along Rampart Road and Ricker Road. He said that MCC Officers have written 16 citations for various semi-trucks in the last two weeks.

Robert Bautochla may be contacted at (904) 255-7055 or RobertB@coj.net

- **Neighborhood Department** – Bryan Mosier, Operations Director, reported that Animal Care and Protection Services (ACPS) is always in need of fosters and people to adopt dogs and cats brought to the shelter. An adoption event will take place May 18th through May 19th at the Southside Boulevard PetSmart, 8801 Southside Blvd., or you can visit ACPS, 2020 Forest St. to adopt any day of the week except Monday. Mr. Mosier advised that Mosquito season is upon us. The mosquito control divisions motto "tip and toss" refers to tipping things over so they don't retain water and tossing water out of items that contain standing water. If you are having issues with mosquitos please call 630-City. An inspection will be conducted to make sure there is mosquito activity and Mosquito Control will then spray.

Bryan Mosier may be contacted at (904) 255-7005 or bmosier@coj.net

- **Neighborhood Department** – Shaun Rycroft, Housing Analyst, announced that the Matching Grant Program has returned and applications will be made available the end of August and will be due by December. He advised CPAC members to meet with their associations, neighborhoods and civic groups to start planning their projects for this year's Matching Grant opportunity. Mr. Rycroft said that in order to participate in the Matching Grant program, organizations must be registered in the Neighborhood Services Office Directory, have active status in the Florida Division of Corporations and start raising funds for their projects. Several workshops will be offered to answer questions. Mr. Rycroft also advised that there is no minimum amount that can be applied for, but the maximum is \$5,000.

Shaun Rycroft may be contacted at (904) 255-8272 or Srycroft@coj.net

- **Planning and Development (PDD)**
 - **2018-0608 PUD Rezoning** – South side of 103rd Street, west of Connie Jean Road: PUD rezoning seeks to permit school bus storage expansion.
 - **2018-0830 Conventional Rezoning** – 9101 McClelland Rd.: Request to rezone property south of Normandy Boulevard. from PUD-SC to Agriculture zoning district.
 - **2019-0227 Conventional Rezoning** – 6459 Exline Rd.: Request to rezone property left out of original rezoning from RR-Acre to the RLD-60 zoning district.
 - **2019-0315 Planned Unit Development Rezoning (PUD)**: The south side of Collins Road between Parramore Drive and I-295.
 - **AD-19-025 Administrative Deviation** – 4205 Venetia Blvd.: Request to reduce front yard from 20 feet to 13 feet.
 - **AD-19-010 Administrative Deviation** – 5120 Salonika Ln.: Request to increase fence height from 4 feet to 6 feet in required front yard.

Andy Hetzel may be contacted at (904) 255-7821 ahetzel@coj.net

5. Subcommittee/Liaison Reports:

- **Cecil Area** – No Report
- **Transportation** – Tom Martin reported for the May 1, 2019 North Florida TPO CAC meeting:
 - North Florida TPO CAC approved the revised Citizens Advisory Committee By Laws.
 - North Florida TPO CAC approved the FDOT request to amend the FY 2018/19 through FY 2022/23 Transportation Improvement Program (TIP) for funding the preliminary engineering work on two projects: US 301 at I-10, and SR 201 JTB from east of I-95 to US 1 and US 1 from south of JTB to north of Mustang Road.

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- North Florida TPO CAC approved the JTA request to amend the FY 2018/19 through FY 2022/23 Transportation Improvement Program (TIP) for funding the Bus Rapid Transit (BRT) Southwest Corridor, New Start Program.
- North Florida TPO CAC approved the Joint Certification Process (FDOT and TPO) as required annually under federal regulations.
- North Florida TPO CAC received the final short list of requested studies for inclusion in the FY 2019/20 Unified Planning Work Program (UPWP). The approval of the FY 2019/20 Unified Planning Work Program (UPWP) is scheduled for the June meeting.
- North Florida TPO CAC received a draft copy and a staff presentation on the highlights of the FY 2019/2020 through FY 2023/2024 Transportation Improvement Program (TIP). The final draft is available on the TPO website, and is 340 pages long. The approval of the FY 2019/2020 through FY 2023/2024 Transportation Improvement Program) is scheduled for the June meeting.
- North Florida TPO CAC received an update presentation on the Smart North Florida (Smart Regions and Smart Cities) by Jeff Sheffield, TPO Executive Director. More information is available on the North Florida TPO website under the ITS tab.

The next North Florida TPO CAC meeting will be held Wednesday, June 5, 2019 at 2 p.m.

- **Capital Improvement Plan (CIP)** - Chair Shirley Lowry presented the CPAC with the suggestions for the FY 2020/2024 Capital Improvement Plan (CIP), from Christina Purdy of Cecil Pines and Thomas Martin of Watermill Master HOA. Thomas Martin motioned to submit the presented CIP suggestions to Teresa Eichner, Capital Improvement Plan Administrator. Linda Barrow seconded and the motion passed unanimously.
- **Neighborhood Coordinator's Report** – Neighborhood Coordinator Michelle Godwin reminded CPAC members that Ethics training will be held during June's CPAC meeting. If your name is highlighted in yellow on the attendance sheet, please plan to attend the CPAC meeting in June. The Office of Ethics Compliance and Oversight will provide the training. Michelle Godwin may be contacted at (904) 255-8236 or michellegw@coj.net.
- 6. **Chair's Report** – CPAC Chair, Shirley Lowry reported that the Cecil Field Behind the Scenes Bus Tour was very informative. Participants toured Jinko Solar Plant, and watched the assembly of the solar modules for residential, commercial and utility projects. Participants also toured Logistic Services International (LSI, Inc.), which provides aviation training programs and technical support services to the U.S. Government, foreign military Branches and the defense industry. Mr. Martin elaborated on the bus tour as well.
- 7. **Unfinished Business** - None
- 8. **New Business** - None
- 9. **Public Comments/Concerns/Announcements**
 - Jeanette Berk of Gannett Fleming, Inc. provided an update on the JTA Transit Development Plan.
- 10. **Adjourn:** Chair Shirley Lowry adjourned the meeting at 8:40 p.m.

Next CPAC Meeting: June 10, 2019 6:30 p.m. Lane Wiley Senior Center 6710 Wiley Rd., Jacksonville, FL 32210.

Summary prepared by: Michelle Godwin, Neighborhood Coordinator, 255-8236 or michellegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).