

Southwest Citizens Planning Advisory Committee

March 10, 2025, Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Rd. 32210

Zoom Meeting ID: 885 0647 5589 Passcode: 864564

Meeting Attendance

CPAC Members In-Person: Christina Purdy, Chair; Len Burroughs, MHPA.; Jenny Watson, CHAPS; Bruce Tyson, Trinity Ministries.

CPAC Members Via Zoom: Chris Ramseyer, Watermill HOA; Ernest Surmons, Glenda Meadows HOA; Sandy Simpson, Chimney Lakes HOA; Sandra Simmons, Blue Lake Estates HOA; Tamika Wolfe-McKenzie, Tamika's School of Epicure.

Visitors: Harold Smith, Rae Walker, District 4 Sheriff Watch; Anissa Pearson, Jacksonville Democratic Society of America; John Nooney.

Visitors via Zoom: John Chapman; Lewan Brunson.

Staff and Elected Officials: Breyuanna White, Executive Assistant to Council Member Tyrona Clark-Murray, District 9; Clarence Hodge, JFRD; Lt. J.P. Garriott, JSO; Lynne Baldwin, JPL; Andy Hetzel, Planning and Development; Don Tuten, JEA; Jared Chemay, MCCD; Jeremy Wright, Public Works; Michelle Godwin-Ware, Neighborhood Services Office; Valerie Feinberg, Urban Forestry Management.

Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Purdy called the meeting to order at 6:32 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The CPAC will approve the previous meeting summaries during April's meeting.
- 3. Mayor's Staff Reports:** No Report
- 4. Elected Officials:** Breyuanna White, Executive Assistant to Council Member Tyrona Clark-Murray, District 9, stated she had no updates but would be happy to answer any questions or take any concerns back to Council Member Clark-Murray.
Breyuanna White - (904) 255-5161 or BWhite1@coj.net.
- 5. Guest Speaker/Presentation:**
Valerie Feinberg, The City of Jacksonville's Urban Forestry Program, FUSE Executive Fellow, provided a presentation on the city's Urban Forestry Management Plan (UFMP). The Urban Forestry Program provides and maintains a healthy urban forest by managing individual trees, tree populations, and all associated vegetation, which comprise a crucial portion of a city's green infrastructure. The UFMP provides a framework for long-term management of trees and forests in urban, suburban, and rural areas. Defining goals and objectives, establishing budgets and administrative structure, delineating rules for planting and removing trees, guiding best planting and pruning practices, identifying tree types suitable for the setting, meaning the right tree is planted in the right place, and developing educational programs for all community members.
Valerie Feinberg – (904) 255-7929 or VFeinberg@coj.net.
- 6. Jacksonville Sheriff's Office (JSO)** – Lt. J.P. Garriott reported:
 - Last year, District 4 had the lowest violent crime rate in the city. This year we're at an 11% difference. Property crime was 18%. Overall, we are at a 15% reduction in crime.
 - A total of 7,004 calls for service from citizens in District 4 have been generated so far this year. This includes non-emergency and 9-1-1 calls.
 - To date, District 4 is the third highest in crashes, totaling 751.
 - Traffic citations to date citywide are 17,547. A total of 6,900 of those citations were in District 4.
 - Please remind your friends and neighbors to lock their vehicle doors. Theft from Motor vehicles totaled 97, of which 56% were left unlocked. From these vehicles, 66 firearms were stolen.

- Sheriff T.K. Waters will walk the Cedar Hills neighborhood on Saturday, March 29, 2025, starting at 10 a.m. The walk will begin at 4200 Jamies Road. Each month, the lieutenants conduct a walk-through of their districts to speak with residents and businesses and discuss any issues within that community. The walks usually occur once a quarter. The Sheriff Walk is a larger walk through the neighborhood and takes place once a year in each district. The walks are publicized through the Neighborhood Watch. Residents are encouraged to join their community's neighborhood watch or start one if one doesn't already exist.

Lt. Garriott – (904) 573-3165

7. Jacksonville Fire and Rescue (JFRD) – Lt. Clarence Hodge provided the CPAC with fire and home safety information:

- Kitchen fires are the leading cause of home fires and are the first location in your home where a fire can occur.
- Never leave food cooking on a stove unattended.
- Keep space heaters at least three feet from anything flammable.
- Place space heaters on a level floor and never leave them unattended.
- Plug space heaters directly into a wall outlet and unplug them when unused.
- Inspect heaters regularly for damaged cords before use.
- Keep kids and pets away from space heaters.

He also recommended:

- Have several fire exit routes planned around your home so everyone knows what to do.
- Place fire extinguishers in the kitchen and throughout the house. Small kitchen extinguishers can be purchased at Walmart, Home Depot, and Lowes.
- Smoke detectors should be tested monthly and replaced every 10 years. Discolored or yellowing smoke detectors indicate that it is time to replace them.

Lt. Clarence Hodge - (904) 255-3284 or Hodge@coj.net.

8. Chairs Report: The Chair announced that:

- She was picked to be on the Cultural Council of Greater Jacksonville's selection committee for the Lane Wiley Parks exterior mural wrap on the pavilion.
- Mr. Fonferek resigned as Co-Chair, and volunteers are needed to form the Nominating Subcommittee to elect a new Co-Chair. A call for volunteers was made. No one stepped up. Chair Purdy tabled the selection of a nominating committee until the April meeting.

9. Staff Reports:

• **Jacksonville Electric Authority (JEA) – Don Tuten, Governmental Affairs, reported:**

- JEA now has dedicated staff members who are part of JEA's Solar Concierge program. The program's goal is to provide citizens with as much information as possible to assist them in making a fully informed decision before purchasing and installing a rooftop solar system.
- A new mobile app called "My JEA" has been launched. It allows customers to manage their utility accounts from their smartphones. The app also enables users to track outages, request payment assistance, and update account information.
- If customers are having some challenges for the month, they can request payment assistance by either calling JEA's customer center or making an appointment online to visit the customer center.
- To minimize your risk of getting scammed by someone using JEA as a cover, please remember that JEA will never require a customer to purchase a prepaid card to pay their bill. JEA also does not take payments from Cash App, Venmo, Bitcoin, or PayPal. We will never ask for your bank information over the phone. Customers can make payments through JEA's website, through the new JEA app, by phone, by automatic bank draft, by mail, or in person. Do not open the door for someone claiming to be with JEA and stating they are there to cut off your power; instead, call the police. We will never visit your home without arranging an appointment with you in advance.

Don Tuten - Dtuten@coj.net.

- **Jacksonville Public Library (JPL)** – Lynne Baldwin, Executive Assistant, Library Services I, reported:
 - The Duval County Public School Elementary Art Exhibition runs from March 27 through April 29 at the following branches on the Westside - Argyle, Bill Brinton, Murray Hill, Webb Wesconnett, and West. A list of participating schools and the libraries on the Westside exhibiting artwork can be provided upon request.
 - The Webb Wesconnett Regional Library is hosting Wild Wonders on Thursday, March 20, from 11:00 am to 12:00 pm. The theme of the program is Scaly Sensations and will feature local and exotic reptiles. This program is part of our Spring Break Live from the Library series.
 - The Willow Branch Library is hosting a Spring Break Live from the Library program on Wednesday, March 19, 2025, called Artz N'Motion. The program begins at 2:00 pm and focuses on sensory experience, music, art, and literacy. This program is made possible by the Friends of the Willow Branch Library. For ages 5-12.
 - The AARP Tax Aide continues at the Webb Wesconnett Regional Library each Friday through April 11 from 11:00 am-3:00 pm in the Community Room. Appointments only.
 - Do you have a teen who needs volunteer hours for school? Teens can earn volunteer hours by joining a Teen Advisory Board. Teen Advisory Board Meetings are currently scheduled at two locations on the Westside – the West Branch Library on Chaffee Rd (alternate Mondays from 4:00-5:00 pm) and the Webb Wesconnett Regional Library on 103rd St (alternate Thursdays from 4:30-5:30 pm). For teens, ages 12-17.

Lynne Baldwin - (904) 338-4383 or LBaldwin@coj.net.

- **Municipal Code Compliance Division (MCCD)** - Jared Chemay, Code Compliance Supervisor, reported:
 - To date, 786 inspections have been completed, resulting in 4,178 inspections for the year.
 - A proactive enforcement project was completed for the Valencia Way apartments in the Hillcrest neighborhood on January 28, 2025. The inspection resulted in identifying 887 violations. The property owners have been informed of the violations and given 30 days to respond and correct them.
 - It is illegal to place signage, or litter signs, on public rights-of-way. Fines start at \$50 per day for the first five signs found posted. The fine increases to \$150 for more than five signs. Once the violator has been adjudicated guilty, and if he commits the violation again, the fine increases to \$300 per sign and counts as the third violation. Fines can be as high as \$500 per sign. Signs attached to a public utility pole higher than five feet can result in a \$350 fine for the first offense. Officers are proactively removing the illegal signs.
 - The Municipal Code Compliance Department also enforces the minimum housing standards in Chapter 518 of the City's Ordinance code. This code is set in place to ensure that landlords cover the minimum housing requirements for renters.

Jared Chemay - (904) 626-0736 or JChemay@coj.net.

10. Public Works (PW) – Jeremy Wright, Facility Manager, reported that:

- He provided Michelle with a copy of the active Capital Improvement projects for the Southwest District to forward to everyone. If anyone has any questions, he would be happy to answer them to the best of his ability or direct them to the proper person in Public Works.

Jeremy Wright - (904) 255-4331 or WrightJ@coj.net.

11. Subcommittee/Liaison Reports:

- **Land Use and Zoning (LUZ) Subcommittee:** Chair Purdy announced that the Southwest CPAC LUZ Subcommittee reviewed two applications. The Southwest CPAC LUZ Subcommittee suggested no action be taken on the two applications. The applications were reviewed and discussed by the full CPAC. A motion was made to approve the applications. The motions were seconded and unanimously passed by the CPAC.
- **AD 25-07 – Administrative Deviation – 3836 Valencia Rd.** The applicant seeks to reduce the required side yard from 5 feet to 1 foot and the front yard from 20 feet to 8.5 feet.
- **Z 5235 – Rezoning to Conventional Zoning – 4370 Old Middleburg Rd. N.:** The application seeks to develop the property with new townhomes. The current land use and zoning are prohibitive. Approval of the proposed amendment will facilitate the construction of new townhomes.

Andy Hetzel - (904) 255-7821 or AHetzel@coj.net.

- **Taxation Revenue Utilization Expenditure (T.R.U.E.) Commission** – Bruce Tyson reported that:
- The TRUE Commission met on Thursday, March 6, 2025. The commission received a presentation from the Downtown Investment Authority (DIA), focusing on how they process properties through their real estate program. There was also discussion about downtown parking and its impact on the city's revenues.
- The meeting adjourned at 5:03 p.m. The next TRUE Commission meeting is scheduled for Thursday, April 3, 2025.
- The next meeting will be held on April 3, 2025, at 4 p.m. at City Hall, 117 W. Duval St. in the Lynwood Roberts Room, 1st floor. The meeting is open to the public.
- Michelle will send copies of the TRUE Commission minutes from the February and March meetings.
- **Parks Safety Council (PSC)** – No Report

12. Unfinished Business – None

13. New Business – None

14. Neighborhood Coordinator's Report: Michelle Godwin-Ware announced that:

- The City of Jacksonville Neighborhood Awards Program will be held at the Prime R. Osborn III Convention Center on May 20, 2025, at 6 p.m. Registration for the Neighborhood, USA (NUSA) conference is now open. Please visit the NUSA website at <https://www.nusa.org/conferences> to register.
- CPAC members must retake their Ethics Training every four years. Individuals whose ethics training has expired will be contacted and provided with the necessary information to register for the next available ethics training session.

Michelle Godwin-Ware - 904-255-8236 or Michellegw@coj.net.

15. Public Comments/Concerns/Announcements:

- **John Nooney** left a public comments card that was read by the Neighborhood Services Office Coordinator, Michelle Godwin. The card read: John Nooney, 2023-0819, residing at 8356 Bascom Rd. Jacksonville, FL 3216 is advocating for a senior citizens' public park that is a Category 1 wetland RE#137044-0000. That is located next to a Noah Ray (FEMA 2024-0034) house in City Council District 4, CPAC 3, School Board District 3, FIND, NEFRC, COEA, JTA, DCPS, JEA, SJRWMD, FWC, and COJ, all of which are potential partners. 2024-0325 UF Septic Tanks, 2025-0019 FIND, 2016-18 FIND.
- **Rae Walker** announced that the Sheriff Walk with Sheriff T.K. Waters is scheduled for Saturday, March 29, 2025. We will meet at 4200 Jamies Road and start the walk promptly at 10:30 a.m. The District 4 Sheriff Watch meeting will take place on Thursday, April 3, starting at 7 p.m. in the Land Wiley Senior Center. The meeting is open to the public. Kathy Beck, Secretary for the Argyle Area Civics Council, is arranging a tour of the courthouse downtown on Wednesday, March 26th. Please call Mrs. Beck at (904) 463-3499 if you are interested in taking the tour.
- **Harold Smith** thanked the Southwest CPAC and City staff for their service and that he has noticed positive changes.

16. Adjourn: Chair Purdy adjourned the meeting at 7:50 p.m.

Next CPAC Meeting: **April 14, 2025, 6:30 p.m.** In person at Lane Wiley Senior Center, 6710 Wiley Rd., and via Zoom, Meeting ID: 821 7431 0303 Passcode: 693048. A formal email notice will be emailed to members.

Next Land Use and Zoning (LUZ) Subcommittee Meeting: **April 14, 2025, 5:30 p.m.** In person at Lane Wiley Senior Center, 6710 Wiley Rd., and via Zoom, Meeting ID: 821 7431 0303 Passcode: 693048. A formal email notice will be emailed to members.

Summary prepared by Michelle Godwin, Neighborhood Coordinator, 255-8236 or michellegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

Under the Americans with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days for notification to process; last-minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at VM-(904)255-5466, TTY-(904)255-5475, or email your request to ADAAccommodationRequest@coj.net.