

# Southwest Citizens Planning Advisory Committee

January 13, 2020 Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Road, Jacksonville FL

## Meeting Attendance

**CPAC Member:** Shirley Lowry, Chair; Peggy Meyers, Hyde Grove Terrace; Dr. Willie Crosby, Vice Chair; Len Burroughs, Murray Hill Historic Preservation; Bruce Tyson, Trinity Ministries; Tom Martin, Watermill Masters HOA; Dewey Walker, Springtree HOA; Christina Purdy, Cecil Pines; Dr. Willie Crosby, Sweetwater Church of Christ; Johnny Carter, Cedar Hills Estates Community Association; William Fonferek, Westland Communities HOA; James Nolting, Confederate Point Civic

**Visitors:** William Tardiff, Cedar Hills; Carol McGraph; Keith McGraph

**Staff and Elected Officials:** Warren Jones, DCPS Board Chair; Tim Jones, Jacksonville Equestrian Center; Sarah Green, Strategic Partnerships; Lynne Baldwin, JPL; Cheryl Riddick, JTA; Lt. Jessie York, JSO; Ernest Murphy, M CCD; Lisa Ransom, Manager, Neighborhood Services Office; Michelle Godwin-Ware, Neighborhood Services Office; Connor Corrigan, Planning and Development; Jeremy Wright, Public Works; Keith Meyerl, Parks, Recreation & Community Services

## Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Shirley Lowry called the meeting to order at 6:35 p.m. Michelle Godwin verified a quorum.
- 2. Approval of the Previous Meeting Summary:** Tom Martin moved that the November meeting summary be approved. Dr. Willie Crosby seconded the motion. The motion passed unanimously.
- 3. Elected Officials' Reports:**
  - Warren Jones, DCPS Chair, reported that DCPS is still waiting for the judge to determine if DCPS has the right to hire outside legal counsel. Legal Counsel would be hired to determine if DCPS can argue for the reversal of the decision of City Council not to include the half-cent sales tax referendum on the next election ballot. Mr. Jones also discussed Local Bill J-1. The bill proposes to convert the position of the school district's superintendent from an appointed position to an elected position. Warren Jones School Board Chair may be contacted at (904) 390-2372 or [jonesw2@duvalschools.org](mailto:jonesw2@duvalschools.org)
- 4. Presentation:** Sarah Green, Strategic Partnerships Coordinator, 2020 Census provided an overview of the Duval Counts Campaign for the 2020 Census. Ms. Green explained that every 10 years the federal government conducts a population count of everyone in the United States. Data from the census provides the basis for distributing billions in federal funds annually to communities. These funds support vital programs—impacting housing, education, transportation, employment, health care and public policy. Beginning in mid-March, citizens will receive a notice in the mail to complete the 2020 Census. For the first time ever, the U.S. Census Bureau will accept responses online, as well as by phone or mail if you prefer. In May, the U.S. Census Bureau will begin following up in person with households that haven't responded. The Census Bureau has a robust cybersecurity program used to protect everyone's identity. Ms. Green informed CPAC members that the Census Bureau will never ask for Social Security numbers; bank or credit card account numbers; money, donations, or anything on behalf of a political party. Sarah Green may be reached at 255-5021 or [SarahG@coj.net](mailto:SarahG@coj.net)
- 5. Chair's Report** – Shirley Lowry appointed Bruce Tyson to the Taxation, Revenue, Utilization E (T.R.U.E) Commission.
- 6. Subcommittee/Liaison Reports:**
  - LUZ Subcommittee – Dr. Willie Crosby **Planning and Development (PDD)** – Connor Corrigan, City Planner II, reported:
    - **2019-0798 – Planned Unit Development Rezoning (PUD)** – 2109 Navaho Ave.: Request seeks to rezone 5.7 acres of land from RMD-B to PUD, located at Navaho Avenue between Muncie Avenue and Lane Avenue. The rezoning to PUD is requested to allow for a maximum of 50 tiny homes (detached single-family dwelling with no minimum square footage).
    - **V-19-13 – Zoning Variance**– 6812 Lenox Ave: Request seeks to reduce the required rear yard setback (primary structure) from 10 feet to 3.2 feet and reduce the required side yard setback (aluminum building) from 5 feet to 0.4 feet.

- **AD-19-69 – Administrative Deviation** – 5104 Pebble Isle Dr.: Request is to reduce the required rear yard from 20 feet to 10 feet.
- **2019-0877 – Planned Unit Development Rezoning** – 4645 Blanding Blvd.: The intended use of the property is going to be changed from vacant commercial to PUD to accommodate a proposed e-commerce distribution, fulfillment and delivery center with associated parking and vehicle staging.  
Connor Corrigan may be contacted at (904) 255-7844 [ccorrigan@coj.net](mailto:ccorrigan@coj.net)

- **Taxation, Revenue and Utilization of Expenditures (TRUE) Commission** – Vacant

- **Cecil Field Report** – No Report

- **Transportation** – Tom Martin reported for the December 4, 2019 North Florida TPO CAC meeting:

- North Florida TPO CAC approved the FDOT request to amend the FY 2019/20 through FY 2023/24 Transportation Improvement Program (TIP). One request is for the Talleyrand ITS Surveillance System, and the other is for Duval County Federal Rural Express Operation Assistance Funds.
- North Florida TPO CAC received a presentation on the FDOT Tentative Work Program for FY 2020/21 through FY 2024/25, which includes projects under construction. I-295/I-95 Interchange North, I-10/I-95 Interchange, I-295 East Beltway, and I-10 from I-295 to I-95 additional lanes, and planned projects: John Turner Butler (JTB) at San Pablo Road Interchange. Southside Boulevard at Gate Parkway intersection improvement, I-295 at US-17 interchange improvement, I-95 from JTB to Atlantic Boulevard additional lanes, Golfair Boulevard Pedestrian Safety Improvement, Southside Boulevard from US-1 to JTB resurfacing, I-95 from St. Johns County line to I-295 additional lanes, and Southside Boulevard intersection improvements.
- North Florida TPO CAC received a presentation by Jeremy Horsworthy on Safe Routes to School.
- North Florida TPO CAC received a presentation by committee member Michael Wallwork on transit in Australia.
- North Florida TPO CAC received an updated presentation on the Smart North Florida by Jeff Sheffield, TPO Executive Director. More information is available on the North Florida TPO website under the Smart tab.
- The next North Florida TPO CAC meeting will be held Wednesday, February 5, 2020 at 2 p.m.

## 7. Staff Reports:

- **Neighborhood Services Office (NSO)** – Lisa Ransom, Manager Neighborhood Services announced that the Neighborhood Services Office will be emailing out a Neighborhood Awards application citywide, and encourages each community to submit what their neighborhood did that has made a positive impact on their community in 2019. There will also be an opportunity to nominate an award for “Regulatory Officer of the Year Award.” This award will be given to the Municipal Code Compliance Officer or Animal Code Enforcement Officer who has engaged with the community and has been the most helpful. The Neighborhood Services Office will host the inaugural Neighborhood Awards program on April 30, 2020 in the Main Library, 303 N Laura Street, 6 p.m. to 8 p.m.  
Lisa Ransom may be contacted at 904-255-7834 or [Lransom@coj.net](mailto:Lransom@coj.net)
- **Municipal Code Compliance Department (MCCD)** – Ernest Murphy, Senior Code Compliance Officer, reported that 186 inspections were completed. MCCD completed 18,176 inspections in the 2019 fiscal year. A systematic inspection was conducted in the Normandy Manor and Herlong communities.  
Ernest Murphy may be contacted at 904-255-7096 or [Emurphy@coj.net](mailto:Emurphy@coj.net)
- **Jacksonville Sheriff’s Office (JSO)** – Lt. Jessie York reported that auto and residential burglaries are up. Lt. York told CPAC members to make sure they take valuables like money, keys and guns out of their car at night. Thieves are finding weapons in stolen cars and selling them or using them in crimes. Lt. York also reported that a rash of burglaries to businesses involve thieves breaking through the back walls of businesses. Lt. York reported that quite a few missing persons have been reported. He suggested purchasing small tracking devices to give to older parents, and perhaps placing a tracking device in your child’s jacket or back pack. Lt. York announced that the community partnerships JSO is building with the community is great. JSO appreciates everyone’s help.  
Lt. Jessie York may be contacted at (904) 573-3165
- **Jacksonville Electric Authority (JEA)** – Berdell Knowles, Government Affairs Specialist/Director of Regulatory Affairs, had nothing to report, but was available for questions.  
Berdell Knowles may be contacted at 904-665-4524 or [Knowb@jea.com](mailto:Knowb@jea.com)
- **Jacksonville Public Library (JPL)** Lynne Baldwin, Executive Assistant Library Services I, reported that tax assistance will be provided by AARP starting in February and will run through April at most branches. Ms. Baldwin announced that there will be a Veterans Service Representative available at the Webb Westconnett library on the second Tuesday of each month from 10 a.m. to 2 p.m.

Lynne Baldwin may be contacted at (904) 338-4383 or at [LBaldwin@coj.net](mailto:LBaldwin@coj.net).

- **Jacksonville Transportation Authority (JTA)** – Cheryl Riddick, Customer Engagement Manager, reported that, as of September 30, 2019 fares have changed. Ms. Riddick reported that there is a new service available to JTA's Connexion customers called Connexion Plus. Connexion Plus provides eligible Connexion customers private, same-day, door-to-door service to anywhere in Duval County. Ms. Riddick announced the opening of the new Jacksonville Regional Transportation Station is scheduled for March 30<sup>th</sup>. Ms. Riddick advised that most routes outside of the down town area will not be affected by the move of the transfer station.  
Cheryl Riddick may be contacted at (904) 632-5522 or [CRiddick@jtafla.com](mailto:CRiddick@jtafla.com)
- **Military and Veterans Affairs (MVA)** – Caroline Adkins, Veterans Outreach Coordinator, reported that a Veterans Service Representative will be available at the Webb Westconnett library every second Tuesday of the month to assist veterans with benefits and any questions they may have from 10 a.m. to 2 p.m.  
Caroline Adkins may be contacted at (904) 255-5524 or [Carolinea@coj.net](mailto:Carolinea@coj.net)
- **Parks, Recreation & Community Development** – Keith Meyerl, Chief of Recreation and Community Programming, made the following report:  
Murray Hill Play Grounds security light installation is completed.  
Cecil Equestrian Center has a number of events planned for the year, and the City will be installing a covered outdoor arena.  
The 103<sup>rd</sup> Street Sports Complex track lights have been repaired.  
Friends of Boone Park will replant trees on February 8<sup>th</sup> from 9 a.m. to 11 a.m.  
A new gazebo was installed at Baker Point Park.  
The design for the balustrade replacement at Memorial Park is complete.  
Keith Meyerl may be contacted at (904) 255-7936 or [Kmeyerl@coj.net](mailto:Kmeyerl@coj.net)
- **Public Works** – Jeremy Wright, Public Works Compliance Manager, reported that the Jacksonville Baldwin Rail Trail was completed. The ADA work at Cecil Field is 85 percent complete and the ADA work at the Aquatic Center is 31 percent complete. The 911 back up center is up and running.  
Jeremy Wright may be contacted at (904) 255-4353 or [wright@coj.net](mailto:wright@coj.net)
- 8. **Neighborhood Coordinator's Report** – No report  
Michelle Godwin may be contacted at (904) 255-8236 or [michellegw@coj.net](mailto:michellegw@coj.net).
- 9. **Unfinished Business** - None
- 10. **New Business** – None
- 11. **Public Comments/Concerns/Announcements**
- 12. **Adjourn:** Bill Fonferok motioned to adjourn the meeting. Dr. Willie Crosby seconded the motion. The motion passed unanimously, and Chair Shirley Lowry adjourned the meeting at 7:50 p.m.

**Next CPAC Meeting:** February 10, 2020 6:30 p.m. Lane Wiley Senior Center 6710 Wiley Rd., Jacksonville, FL 32210.

**Next Land Use and Zoning (LUZ) Subcommittee Meeting:** February 10, 2020 5:30 p.m. Lane Wiley Senior Center, 6710 Wiley Rd., Jacksonville 32210

**Summary prepared by:** Michelle Godwin, Neighborhood Coordinator, 255-8236 or [michellegw@coj.net](mailto:michellegw@coj.net).

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

**Pursuant to the American with Disabilities Act**, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted, but may not be possible to fulfill. Please contact Disabled Services Division at: V (904) 630-4940, TTY-(904) 630-4933, or email your request to [ADAAccommodationRequest@coj.net](mailto:ADAAccommodationRequest@coj.net)