

Southwest Citizens Planning Advisory Committee

February 13, 2023, Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Rd. 32210

Zoom Meeting ID: 821 7431 0303 Passcode: 693048

Meeting Attendance

CPAC Members In-Person: Dr. Willie Crosby, Chair; Christina Purdy, Vice Chair; Len Burroughs, MHPA; Bernice Gremer, Fishweir Sheriff Watch; Bill Fonferek, Westland Communities HOA; Dewey Walker, Springtree HOA; Shirley Lowry, Hyde Grove Terrace; Bruce Tyson, Trinity Ministries.

CPAC Members Via Zoom: Tamika Wolfe-McKenzie, Tamika's School of Epicure; Chris Ramseyer, Watermill HOA.

Visitors: Sandy Simpson, Chimney Lakes HOA; David Lowry, Hyde Grove Terrace; Phyllis Smith, NEFHSC; Rae Walker, Sheriff's Watch Zone 4; Albert Hipps.

Visitors via Zoom: Thomas Martin, Watermill HOA; Toi Potts.

Staff and Elected Officials: Council Member Tyrona Clark-Murray, District 9; Jessica Denson, Executive Assistant to CM Clark-Murray, District 9; Chiquita Moore, Director of Neighborhoods Department; Jim Culbert, DCPS; Lt. Scott Dingee, JSO; Captain Allen Mason, JFRD; Derek Dixon, FDOT; Lynne Baldwin, JPL; Andy Hetzel, Planning and Development; Thomas Yeagle, MCCC; Michelle Godwin-Ware, Neighborhood Services Office.

Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Crosby called the meeting to order at 6:30 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The January 9, 2023, summary was approved by the CPAC.
- 3. Elected Officials' Reports:** Jessica Denson, Executive Assistant to Council Member Tyrona Clark-Murray, District 9, reported that City Council would vote on the Pedestrian Safety Bill on Tuesday, February 14, 2023, to ban panhandling in the intersections and along major roadways. Jessica Denson may be reached at (904) 255-5161 or JCDenson@coj.net.
- 4. Presentation:** None
- 5. Jacksonville Sheriff's Office (JSO) –** Assistant Chief Scott Dingee reported that Sheriff T.K. Waters is preparing a draft proposal to realign the patrol zones throughout the city. He believes this will equally distribute the number of calls for service. This would make the system more efficient and assist the officers in being more responsive. Some zones will decrease in size, and others will increase. The zones that increase will have more officers assigned to them. Assistant Chief Scott Dingee may be reached at (904) 573-3165
- 6. Jacksonville Fire and Rescue (JFRD) –** Chief Allen Mason reported:
 - Fire station 75 off Firestone Road and Wilson Boulevard is progressing well and is expected to be completed summer of 2023.
 - During spring cleaning, citizens should clean their dryer vents. Dryer vents are not the same as the lint trap in the dryer. Many home fires are started because of clogged dryer vents.
 - Duval County has a year-round burn ban. Residents are not allowed to burn leaves and yard debris. Yard waste should be bagged and set out to be collected by your waste management provider.Chief Allen Mason may be reached at (904) 255-3281.
- 7. Chair's Report:** Chair Crosby reported that the CPAC Chairs met with Chiquita Moore, Dr. Charles Moreland, and other members of the mayor's staff via zoom on Friday, February 10, 2023. Dr. Crosby brought the following concerns and issues from the CPAC before the mayor's staff.
 - The sidewalks along Argyle Forest Boulevard are in poor condition. Dr. Crosby acknowledged that members had been made aware that the Public Works Department is in the process of completing the needed repairs. The estimated completion date is the end of March.

- Sidewalks are needed along Westport Road and Collins Road to ensure elementary-aged children dropped off by the school bus no longer walk in the busy streets. Dr. Moreland advised that the City of Jacksonville will study the area.
- Dr. Crosby recommended that a light be placed at 103rd Street and Lambing Road. The light will assist in decreasing the number of accidents at the intersection.
- A crosswalk is needed at Wilson Boulevard to ensure school-age children can cross safely when visiting the Mary Lena Gibbs Community Center and park.

8. Staff Reports:

- **Neighborhoods Department** – Chiquita Moore, Director of Neighborhoods, encouraged CPAC members to continue submitting their issues by calling 630-CITY (2489) or using the MyJax app <https://myjax.custhelp.com/>. A case may take some time to resolve depending on the problem and if it is attached to the budgetary item. However, everyone's voice is heard.
- Mrs. Moore announced that the following events will be taking place during the month of February.
 - The third and final public meeting for the Jacksonville Resilience Project will be held on Thursday, February 16, 2023, at the Southeast Regional Library at 10599 Deerwood Park Blvd. from 6 p.m. to 7:30 p.m. For more information, please visit www.resilientjacksonville.com.
 - The Heritage Classic between Raines and Ribault High Schools will be held on Wednesday, February 15, 2023, at 121 Financial Ballpark. Both teams will wear throwback Jacksonville Red Caps Negro League baseball uniforms to celebrate Black History Month.
 - The World of Nations Celebration will be held this weekend, Saturday, February 18, 2023, through Sunday, February 19, 2023, at Tailgaters Parking, 225 Talleyrand Avenue. For tickets and more information, please visit the COJ Special Events website <https://specialevents.coj.net/Special-Events/World-of-Nations-Celebration.aspx>.
- Mrs. Moore provided information on the following programs the Neighborhood Departments Housing and Community Development Division offers. These programs are funded annually by four federal grants and one grant from the state. There are eligibility criteria for each program. For the eligibility requirements for each program, please visit the Housing and Community Development Division website at <https://www.coj.net/departments/neighborhoods/housing-and-community-development>.
 - The Limited Repair Program assists applicants with eligible repairs such as roofing, flooring, septic tanks, windows, and electrical. To qualify, applicants must own and occupy the property to be rehabilitated. Funding is limited and is based on availability. For more information on income eligibility and a complete list of the eligible repairs, please visit the City of Jacksonville's Neighborhood Departments Housing and Community Development Division website.
 - The Emergency Repair Program is similar to the Limited Repair Program. However, it assists eligible applicants with repairs that can pose an imminent hazard if not addressed. Please visit the City of Jacksonville's Neighborhood Departments Housing and Community Development Division website for detailed information.
 - The Utility Tap-in Program (UTIP) assists eligible residents with connecting their homes to city sewer and water lines, repairing, or replacing failed septic tanks, drain fields, and can help with ADA accessibility needs. A list of the eligibility requirements and how to apply may be found by visiting the City of Jacksonville's Neighborhood Departments Housing and Community Development Division website.
 - The Head Start to Home Ownership Program (H2H) assists residents with up to \$50,000 to be used for a down payment and closing costs on the purchase of a home. Eligible applicants must meet household income criteria established by the U.S. Department of Housing and Urban Development and not currently own a home. For more information about the eligibility requirements, please visit the City of Jacksonville's Neighborhood Departments Housing and Community Development Division website.
 - The Jacksonville Assistance and Relief Program assists residents that need abatement services due to disability or economic disadvantage. To determine if you qualify for the JAR program, visit <https://www.coj.net/jacksonville-assistance-and-relief-program>. For more information, call the Municipal Code Compliance Division at (904) 255-7000.

Chiquita Moore may be reached at ChiquitaM@coj.net or (904) 255-8902.

- **Duval County Public Schools (DCPS)** – Jim Culbert, Chief Information Officer, reported that:
 - Duval County Public School still has 25,000 laptops and hot spots available for students through the Emergency Communication Fund grant. Parents should log on to their child's Focus account, where they can find the form to fill out requesting a laptop for their student.
 - Technology Services is building an application allowing teachers to scan their classroom library books to verify whether a book is on their list of approved books. The application is estimated to be ready by the end of February.
 - New fiber-optic networks are being laid in the ground to allow high-speed internet to run to every school. This project is being funded by E-rate or the Universal Services Fund. The funds come from a portion of the taxes taken from everyone's home and cell phone bill. Three hundred miles of fiber have been installed throughout Duval County. Fiber optics will benefit not only the schools but the neighborhoods with very little fiber in the ground.

Jim Culbert may be reached at Culbertj@duvalschools.org.

- **Florida Department of Transportation (FDOT)** – Derek Dixon, Transportation System Manager District 2 Urban Planning Office, reported that FDOT launched its Anti-litter campaign. The campaign began in January and will run through February. Mr. Dixon provided updates on the following FDOT projects:
 - Pedestrian safety and intersection improvements on 103rd Street at Ricker Road, Hillman Drive/McManus Drive, and La Ventura Drive East has an estimated completion date of spring 2023.
 - The 2.6 miles of improvements along Lane Avenue between Wilson Boulevard and Normandy Boulevard will be completed at the end of the week.
 - Median modifications and a crosswalk installation will occur on San Juan Avenue between Roosevelt Boulevard and Herschel Street. The project has an estimated completion date of summer 2023.
 - The resurfacing project along 2.6 miles of Timuquana Road from Wesconnett Boulevard to Roosevelt Boulevard has an estimated completion date of fall 2023.

Derek Dixon may be reached at (904) 360-5653 or Derek.Dixon@dot.state.fl.us.

- **Jacksonville Public Library (JPL)** – Lynne Baldwin, Executive Assistant Library Services I, reported:
 - The American Association of Retired Persons (AARP) Tax Aid is now available at various Jacksonville Public Library locations. Services will run through April 15, 2023. You must register online or by phone. For more information, please visit the Jacksonville Public Library website at www.jpl.com.
 - The Jacksonville Public Library has many Black History month programs planned for all ages. There is an extensive collection of African American paraphernalia, photographs, pamphlets, and books. These items can be found on the fourth floor of the Main Library.
 - The Jacksonville Main Library will hold a history chat on Prince Hall Masons on Saturday, February 11, 2023, at 2 p.m. The speaker will be Jerry Urso, the Grand Historian of the Most Worshipful Union Grand Lodge of Florida. Mr. Urso will speak about the history of the Prince Hall Masons and their connection to Black leadership in Jacksonville.
 - The Jacksonville Library has partnered with Read Jax and Kids Hope Alliance to organize the Book Review Writing Contest. The contest is open to all Duval County youth. A \$100 cash prize will be awarded to four grade groups. Kindergarten thru 2nd grade, 3rd thru 5th grade, 6th thru 8th grade, and 9th thru 12th grade. Entries must be submitted by March 10, 2023. Please visit the Jacksonville Public Library site at www.jpl.com for more details.
 - Early voting begins March 6, 2023, at most library locations. To find library locations open for early voting, please visit the Jacksonville Public Library website at www.jpl.com.

Lynne Baldwin may be contacted at (904) 338-4383 or LBaldwin@coj.net.

- **Municipal Code Compliance Division (MCCD)** – Thomas Yeagle, Senior Code Compliance Officer, reported that 901 inspections were completed in Zone 4 from January 13, 2023, through February 13, 2023. Resulting in 50 commercial cases, six illegal signs, 70 junk vehicles, 287 nuisance cases, ten nuisance board ups, seven nuisance graffiti cases, 16 nuisance trees, 264 residential cases, 43 unsafe structure cases, and 87 zoning residential cases.

Thomas Yeagle may be contacted at (904)255-7168 or TYeagle@coj.net.

9. Subcommittee/Liaison Reports:

- **LUZ Subcommittee & Planning and Development** – Chair Crosby reported that the subcommittee reviewed three applications. No action was taken on the three applications.
- **AS-23-07 – Administrative Deviation – 3728 McGirts Blvd.:** The application seeks to reduce the required front yard from 20 feet to 10 feet to allow for enlarging the garage by raising the height of the garage and changing the garage doors from front facing to side facing.
- **Ordinance 2023-0073 – Rezoning to Conventional Rezoning – 6916 103rd St.:** The application seeks to rezone the property from RMD-D to CCG-1 to allow for commercial development, which is consistent with the market.
- **Ordinance 2023-0074- Rezoning to PUD – 0 Rosetta Road:** The applicant seeks to rezone the property from RR-ACRE to a PUD to add land to an existing master planned residential PUD approved by Ordinance 2018-760-E.
Andy Hetzel may be contacted at (904) 255-7821 or AHetzel@coj.net
- **T.R.U.E. Commission** – No Report
- **Parks Safety Council (PSC)** – No Report

10. Unfinished Business - None

11. New Business – None

12. Neighborhood Coordinator's Report: Michelle Godwin-Ware announced that on Thursday, October 19, 2023, the Neighborhood Service Office would host the third annual Neighborhood Awards Program. The CPAC's 30th anniversary will be celebrated during this year's award ceremony. More details will be available at a later date. Mrs. Godwin-Ware also announced that NSO is preparing for CommUniverCity 2023. More information will be available at a later date.
Michelle Godwin-Ware may be reached at 904-255-8236 or Michelllegw@coj.net.

13. Public Comments/Concerns/Announcements:

- Rae Walker expressed frustration with the traffic problem along Argyle Forrest Boulevard and Old Middleburg Road. CPAC members suggested that Mrs. Walker try to attend a North Florida Transportation and Planning Organizations Citizens Advisory Committee meeting. Mrs. Godwin-Ware said she would send the meeting information to Mrs. Walker if interested.
- Alberta Hipps introduced herself and announced she is running for City Council District 14.
- Tom Martin announced that Jacksonville Transportation Authority would host a virtual meeting on Monday, February 20, 2023, from 6 p.m. to 7 p.m. to discuss the proposed First Coast Commuter Rail project. The proposed project would provide passenger rail service with four stations connecting downtown Jacksonville to downtown St. Augustine. For more information, please visit the JTA First Coast Commuter Rail website at <https://arcq.is/0GPGov>.

14. Adjourn: Chair Crosby adjourned the meeting at 8:12 p.m.

Next CPAC Meeting: March 13, 2023, 6:30 p.m. In person at Lane Wiley Senior Center, 6710 Wiley Rd., and via Zoom, Meeting ID: 821 7431 0303 Passcode: 693048. A formal email notice will be emailed to members.

Next Land Use and Zoning (LUZ) Subcommittee Meeting: March 13, 2023, 5:30 p.m. In person at Lane Wiley Senior Center, 6710 Wiley Rd., and via Zoom, Meeting ID: 821 7431 0303 Passcode: 693048. A formal email notice will be emailed to members.

Summary prepared by Michelle Godwin, Neighborhood Coordinator, 255-8236 or michelllegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

Under the Americans with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days for notification to process; last-minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at VM-(904)255-5466, TTY-(904)255-5475, or email your request to ADAaccommodationrequest@coj.net.