

Southwest Citizens Planning Advisory Committee

August 12, 2019 Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Road, Jacksonville FL

Attendance

CPAC Members

Chair – Hyde Grove Terrace – Shirley Lowry
Budget Automotive Repair – Linda Barrow
Budget Automotive Repair – Darrell Barrow
Hyde Grove Terrace - Peggy Meyers
Vice Chair – Trinity Ministries – Bruce Tyson
Murray Hill Historic Preservation - Len Burroughs
Springtree HOA – Dewey Walker
Watermill Masters HOA – Tom Martin
William Fonferek- Westland HOA
Christina Purdy – Cecil Pines
Blue Lake Estates – Annette Brown
Sweetwater Church of Christ – Dr. Willie Crosby

Visitors

Nathlyn Hemmingway - Navy

Staff and Officials

Council Member Randy DeFoor District 14
Executive Council Assist. To CM DeFoor CD 14 – Brooks Dame
DCPS – Warren Jones, School Board District 5
DCPS - Tracy Pierce
Jacksonville Fire & Rescue - Battalion Chief. Michael Barrow
Jacksonville Public Library – Kristi Dorney
Jacksonville Sheriff's Office – Lt. Dennis Pellet
Military Veterans Affairs – Caroline Adkins
Municipal Code Compliance Dept. – Ernest Murphy
Municipal Code Compliance Dept. - Robert Bautochka
Neighborhoods Dept. – Chiquita Moore
Neighborhood Services Office– Michelle Godwin
Planning and Development – Andy Hetzel

Excused

Cedar Hills Estates – Jacquelyn Woods
Cedar Hills Estates – Johnny Carter
Charter Member – Don Ingram
Fishweir Neighborhood Watch - Bernice Gremer

- 1. Call to Order/Verify Quorum:** Chair Shirley Lowry called the meeting to order at 6:34 p.m. Michelle Godwin verified a quorum.
- 2. Approval of the Previous Meeting Summary:** Tom Martin moved that the June meeting summary be approved. Len Burroughs seconded the motion. The motion passed unanimously.
- 3. Elected Officials' Reports:**
 - Brooks Dame, Executive Council Assistant to Council Member Randy DeFoor, District 14, introduced herself to CPAC members.
Brooks Dame may be contacted at (904) -255-5160 or BDame@coj.net
 - Warren Jones, School Board Member, District 5, discussed the reason for the School Board's request for a special election on November 5, 2019 for a half-cent School Capital Outlay Sales Surtax. The half-cent Sale Surtax would be effective over 15 years and be used to pay for \$2 billion worth of infrastructure at local schools.
School Board Member, Warren Jones, may be contacted at (904) 390-2372 or jonesw2@duvalschools.org
 - Randy DeFoor, Council Member District 14, introduced herself to CPAC members and advised that she is part of the Finance and Rules Committee. Council Member DeFoor announced that City Council will meet with the School Board on Wednesday, August 14, 2019 to discuss questions that City Council has about the School Boards proposed tax.
Council Member Randy DeFoor may be contacted at (904) 255-5214 or RDeFoor@coj.net
- 4. Presentations:** Noah Ray, JFRD Emergency Preparedness Supervisor, presented on the City of Jacksonville Emergency Preparedness Division's Mitigation Strategy Update. Mr. Ray explained that the purpose of the mitigation strategy is to reduce the loss of life and property by lessening the impact of disasters. Mr. Ray advised that in order to change the outcome, some direct and indirect actions. Duval County is preparing a risk assessment committee to work on revision of the current plan. Mr. Ray announced that CPAC members may participate in the mitigation survey as well as obtain additional information regarding mitigation and tips on how to make your home safer by visiting [Link to the JFRD Emergency Preparedness Mitigation Survey](#)
Noah Ray may be contacted at NRay@coj.net or (904) 630-7020

- **Staff Reports:**
- **Jacksonville Sheriff's Office (JSO)** – Lt. Dennis Pellot reported that cameras on door bells and video surveillance cameras have been helpful in solving crimes. Lt. Pellot also announced that the homicide rate is up.
Lt. Dennis Pellot may be contacted at (904) 573-3165.
- **Jacksonville Fire and Rescue Department** – (JFRD) – Battalion Chief Michael Barrow had nothing to report.
Chief Michael Barrow may be contacted at (904) 630 - 0864 mbarrow@coj.net
- **Neighborhoods Department** – Chiquita Moore, Acting Operations Manager announced that Bryan Mosier is the Acting Director of Neighborhoods and that she is the acting Operations Director of Neighborhoods. Ms. Moore said that they would like to try to enhance the Citizens Planning Advisory Committees (CPAC) experience. Ms. Moore announced that she and Brian Hughes have had their first meeting with the CPAC chairs and look forward to working with them.
Chiquita Moore may be contacted at (904)255-8902 or Chiquitam@coj.net
- **Duval County Public Schools (DCPS)** – Tracy Pierce, Chief of Marketing and Public Relations, announced that the first day of school went well and all students made it home. He also announced that Duval County Public Schools continue to make progress and that DCPS is four percent away from being an A school district. Mr. Pierce announced that the School Board will meet the City Council at 9 a.m. on Wednesday, August 14th to discuss concerns and next steps to place the half-cent sales tax referendum on November's ballot.
Tracy Pierce may be contacted at piercet@duvalschools.org
- **Jacksonville Public Library (JPL)** – Kristi Dorney, Librarian III of the Argyle Branch Library, announced that the Bill Brinton Murray Hill Branch Library will be closed August 9th through 12th for HVAC repairs. Book holds may be picked up at the Willow Branch Library. Ms. Dorney reminded members that students in Kindergarten through 12th grade get a virtual library card. The child or his parent just needs to know his student ID number.
Kristi Dorney may be contacted at (904) 573-3164 or at kdorney@coj.net.
- **Military and Veterans Affairs (MVA)** – Caroline Adkins, Veterans Outreach Coordinator, announced that the Military Affairs and Veterans Department assists veterans with filing claims for VA disability compensation and pension benefits. No appointment is necessary; walk-ins are accepted from 7:30 a.m. to 5 p.m., Monday through Friday. Ms. Adkins also announced that the 2019 Jacksonville Vetpreneur Summit will be held September 27, 2019 from 9 a.m. to 2 p.m. at FSCJ Advanced Technology Center, 401 W. State St., Rm. T140/141. This is a great opportunity to network and meet with local resources that can assist with your small business. Ms. Adkins announced that the Homeless Veterans Stand Down will be held October 10th -12th at the Jacksonville Fair Grounds, 510 Fairgrounds Place. For details please visit [Link to Military Affairs Veterans and Disabled Services and Events](#) .
Caroline Adkins may be contacted at (904) 255-5524 or carolinea@coj.net
- **Municipal Code Compliance Division (MCCD)** – Ernest Murphy, Zone 4 Supervisor, announced that he is the new Municipal Code Compliance Supervisor for Zone 4. Mr. Murphy reported that a systematic inspection was completed in the Lakeshore neighborhood and a total of 1,731 inspections were completed in Zone 4 in July.
Ernest Murphy may be contacted at (904) 255-7096 or EMurphy@coj.net
- **Planning and Development (PDD)** – Andy Hetzel, City Planner III, reported:
 - **2019-0496 PUD Rezoning** – South West corner of Jammes Road and 120th Street: Request to rezone from RR-Acre and RMD-A to PUD to develop 29 lots each with a quadruplex equaling 116 total units.
 - **2019-0544 Conventional Rezoning** –15252 Forest Trail Rd.: Request to rezone from PUD to Agriculture.
 - **2019-0545 Conventional Rezoning** – 9820 Noroad: Request to rezone from RR-Acre to RLD-50.
 - **AD-19-050 Administrative Deviation** – 5529 Brannon Ave.: Request to increase fence height from 4 feet to 6 feet in required front yard.
 Andy Hetzel may be contacted at (904) 255-7821 ahetzel@coj.net

5. Subcommittee/Liaison Reports:

- **Cecil Area** – No Report
- **Transportation** – Tom Martin reported for the August 7, 2019 North Florida TPO CAC meeting:
 - North Florida TPO CAC approved the CAC membership request for a member representing St. Johns County – at – large, and for a member representing Nassau County.
 - North Florida TPO CAC approved the Long Range Transportation Plan (LRTP) Performance Measures document titled: Path Forward 2045 Technical Report: Goals, Objectives, and Policies. The LRTP indicates the transportation improvements necessary for optimal movement of people and goods, based on the current needs and forecasted future growth. The recommended transportation improvement projects in the plan are guided by defined goals, objective and performance measures.
 - North Florida TPO CAC received a presentation by Wiley Page of Atkins on LRTP draft document titled: Needs Plan. This document includes proposed 2045 Roadway and Transit projects.
 - North Florida TPO CAC received a presentation on the Northeast Florida Regional Multi-use Trail Master Plan document. This presentation includes highlights from the plan, and the document will be included in the LRTP: Path Forward 2045.
The next North Florida TPO CAC meeting will be held Wednesday, September 4, 2019 at 2 p.m.
- **Neighborhood Coordinator's Report** – Neighborhood Coordinator Michelle Godwin announced that Ethics training has been rescheduled during September's meeting. Michelle also announced that there are still a few spots left for the Condominium, Home Owners and Town Home Owners Association Training taking place Thursday, August 22nd. She also advised that the Matching Grant application will be released very soon.
Michelle Godwin may be contacted at (904) 255-8236 or michellegw@coj.net.
- 6. **Chair's Report** – CPAC Chair Shirley Lowry reported that the quarterly CPAC Chair meeting with Brian Hughes, Chief Administrator Officer and Chiquita Moore, Acting Operations Director Neighborhoods was great. Mr. Hughes advised that the City is doing all it can to get the Internet Cafés closed, but they must obey the laws set for the establishments that are legal.
- 7. **Unfinished Business** - None
- 8. **New Business** - None
- 9. **Public Comments/Concerns/Announcements**
 - Harlow Watkins requested the presence of Council Member Brenda Priestly Jackson District 10 to the CPAC meetings. Acting Operations Director of Neighborhoods, Chiquita Moore stated she would reach out to Council Member Priestly, and let her know her presence has been requested.
 - Bill Tardiff and Harlow Watkins to Council Member DeFoor: The roads along Lane Avenue to Wilson Boulevard, as well as many other roads have large potholes and are in need of repair. He asked when repairs will be made. Council Member Randy DeFoor asked Mr. Tardiff and Mr. Watkins to send her an email listing all of the roads that are in need of repair.
 - Bill Fonferek to Ernest Murphy MCC Supervisor: There is a problem with new construction. Contractors are allowing the grass to over grow along the road of the vacant home. The contractors are also pushing dirt into the retention ponds. He asked if MCCD will handle the problem with the grass and the dirt being pushed into a retention pond. Senior Code Compliance Officer Ernest Murphy said that MCCD can take care of or cite the contractors for the issue with the grass. Mr. Murphy asked to speak with Mr. Fonferek after the meeting regarding the dumping of dirt into the retention pond.

10. **Adjourn:** Chair Shirley Lowry adjourned the meeting at 7:56 p.m.

Next CPAC Meeting: **September 9, 2019** 6:30 p.m. Lane Wiley Senior Center 6710 Wiley Rd., Jacksonville, FL 32210.

Summary prepared by: Michelle Godwin, Neighborhood Coordinator, 255-8236 or michellegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted, but may not be possible to fulfill. Please contact Disabled Services Division at: V (904) 630-4940, TTY-(904) 630-4933, or email your request to ADAAccommodationRequest@coj.net