

**Southeast Citizens Planning Advisory Committee**

**November 24, 2025, Meeting Summary**

**Mandarin Senior Center, 3848 Hartley Road, Jacksonville, FL 32257**

**Meeting Attendance:**

**Members:** Susan Bailey, Linkside at Baymeadows HOA; Walter Bryant, St. Nicholas Area Preservation; Richard Cardell, The Lakewood Community; Ramon Day, Timberland Ridge HOA Inc.; Carol D'Onofrio, Edison HOA; Carol Eichling, Village Green Two Condo Assoc; Jose Gonzalez, Mandarin Community Center; Donna Herrin, Sweetwater by Del Webb; James Hill, Greater Hood Road Community Association; Richard Horvath, Cypress Trails HOA Inc.; Abby Howard Murphy, Hampton Glen at Deerwood HOA; Debbie Johnson, The Gables Homeowners Association; Jennifer Joiner, Sans Souci Neighborhood Association; Scott Koslowski, James Island Homeowners Association; Matthew Little, San Marco Preservation Society; Joe Luczak, Bartram Springs HOA; Jon Malmind, Oak View Corner Oaks Owner Association; Shann Mills, San Jose Forest; Karen Moers, Sans Souci Neighborhood Association; Jacqueline Parenteau, Brierwood Neighborhood Association; Kathleen Perera, Alumni Civic Association; Craig Shoup, Council At Large Group 2 Representative; Kathy Soares, Highland Glen HOA; Catie Wallace, Edgewater at Sunbeam Condo Association; Gary Weise, Secret Cove Civic Association.

**Excused:** None reported.

**Visitors:** John Nooney, Katay Bennett, Eddie Vizenya, Kevin Ondarza, Debby Hector, Randall Smith, George Meara, Errol White.

**Staff:** Kaysie Cox, Planning and Development; Charles Griggs, Mayor's Office; Jackie Spiritas, JPL; Evin Herzberg, District 11 Council Assistant; Commander Petena Tillman, JSO; Lt. Jorge Hernandez, JFRD; Michelle Godwin, Neighborhood Services; Justin Davis, Neighborhood Department; Tiffany Morales, MAVD; Stephanie Toelle, Parks, Recreation, and Community Services.

**Call to Order/Verify Quorum:**

Chair Koslowski called the SE CPAC meeting to order at 6:30 pm and welcomed everyone to the meeting at the Mandarin Senior Center. Chair Koslowski verified that a quorum was present.

**Approval of the Previous Meeting Summary** – The October 2025 meeting summaries were approved.

**Presentation(s): Mark Reid, Co-founder, Beep, Inc.**, presented information about the Navi Autonomous Vehicle Shuttle. The operation began a few months ago and involved several employees at the Automated Innovation Center (AIC) in partnership with JTA. A rollout for the other phases will be announced soon.

**Mayors' Liaison – Charles Griggs:** Reported:

- The mayor's office launched the Duval Care Coalition in November, in partnership with community partners, to address the impact of the loss of the Supplemental Nutrition Assistance Program (SNAP) benefits and its long-term effect on our community. This initiative will continue long-term. For more information, please visit the City of

Jacksonville website at <https://www.jacksonville.gov/duvalcarecoalition> to find a list of coalition partners that provide food, meal programs, and community support across Jacksonville.

- The Child Care Solution Task Force has been created to help with solutions related to the affordability of childcare and services provided. They will report back to the mayor's office in 120 days with recommendations.
- The Jax Holiday River Festival will take place on November 29, 2025. The lighting of the Christmas Tree will take place at Riverfront Plaza, 2 West Independent Dr., previously known as the Jacksonville Landing.

**Charles Griggs** – 904-255-5000

#### **Elected Officials Report:**

**Jacksonville City Council, District 11 Council member Assistant Evin Herzberg** reported that he had no updates. Council Member Arias is working diligently to address various issues brought to him by his constituents. Questions were taken from the floor. Council Assistant Herzberg asked that members contact their office regarding questions or concerns. They will respond to the emails accordingly.

**Council Member Raul Arias** – (904)255-5211 or [AriasR@coj.net](mailto:AriasR@coj.net).

#### **Staff Reports:**

**JSO – Commander Tillman** reported:

- In the past 30 days, the Zone 3 crime statistics have shown a 12% drop in overall crimes. Violent crimes are down 5%. Property crimes are down 15%. Trending up on motor vehicle burglaries. Lock your car doors and property doors. Use the Police substations for exchanging purchases made online.
- When you are out shopping, be aware of your surroundings and cover valuables in your vehicle. Please remind family and friends, when out celebrating, to use a ride-share or a designated driver. This will help decrease traffic crashes and fatalities.
- Please participate in the 9 p.m. Routine. Remember to lock your doors and to keep your vehicles locked. Never store valuables in your car, especially firearms.
- Visit Jaxsheriff.org for valuable information listed on the website.
- The difference between a Motorcycle and an E-Bike is that an E-Bike has pedals. Anything that doesn't have pedals can get ticketed for not having the proper plates. There is a list of Statutes that pertain to E-Bikes; however, as of now, JSO does not have any information on its website regarding these Statutes.

**Commander Tillman** – 904-630-8100 or [JSODistrict3@jaxsheriff.org](mailto:JSODistrict3@jaxsheriff.org).

**JFRD – Lieutenant Hernandez** reported:

- Staying safe during the holidays is essential. Keep space heaters at least three feet away from anything flammable. Check your Christmas lights for frays, plug them into a power strip or surge protector. Be mindful of extension cord placement, especially in areas that may pose a tripping or fire hazard. Water real Christmas trees regularly. Do not sleep with your door closed. Using a timer helps minimize the risk of a fire.
- Do not charge items with lithium-ion batteries on any flammable surface. E-bikes should not be left to charge overnight. Unplug them before going to bed. Also, check lithium-

ion batteries for swelling or deformation, and make sure they are not overheating or placed under anything that could cause overheating.

**Lieutenant Hernandez** – [JorgeH@coj.net](mailto:JorgeH@coj.net)

**JPL – Jackie Spiritas**- shared the following updates:

- Thursday and Friday of this week, the JPL will be closed for Thanksgiving. eBooks are a great option during the holidays if you get stuck without a book.
- The Mandarin Library has been closed due to HVAC improvements. It is scheduled for reopening on Saturday. Check the JPL website for updates.
- If you know of anyone who will be getting a gift tablet or reader device, refer them to the library for assistance with downloading the proper apps.
- The JPL will be closed on Veterans Day, and Thursday and Friday of Thanksgiving week.
- For a complete list of information, please visit [www.JaxPublicLibrary.org](http://www.JaxPublicLibrary.org).

**Jackie Spiritas** – [Spiritas@coj.net](mailto:Spiritas@coj.net).

**Military Affairs and Veterans Department – Tiffany Morales** reported:

- December 13, 2025, is the end of the Celebration of Valor. It ends with Wreaths Across America at 2 locations: the National Cemetery, 4083 Lannie Rd, and Beaches Memorial Park in Atlantic Beach, 1500 Main St.
- The Army Navy Watch Party will take place on December 13, 2025, at the VyStar Ballpark, 301 A Philip Randolph Blvd.
- The 9<sup>th</sup> Annual Veteranpreneur Summit will take place on December 12, 2025, at Florida State College at Jacksonville Downtown Campus at the Advanced Technology Center, 401 W. State St.
- Donations for the Veterans Food Pantry are continuous. MAVD can pick up the items if needed.

**Tiffany Morales** – 904-255-5524

**Parks, Recreation, and Community Services – Stephanie Toelle** reported:

- Jax Parks is initiating an Adopt a Park program. There is a 2-year commitment, and six working days per year. Applications are available.
- The Holiday River Fest is scheduled for Saturday, November 29, 2025. The Christmas Tree lighting will take place, followed by the boat light parade and fireworks. The Riverfront ribbon cutting is at 10 a.m., followed by activities throughout the day, including Mr. and Mrs. Santa Claus.
- The Jax Artist Walk on Ice and Holiday Markets opening day is Friday, November 28, 2025. This includes the debut of the Artist Walk Park, transformed into a festive winter destination with a real outdoor ice rink. Tickets can be purchased in advance. The ice rink will remain open until January 19, 2026.
- The Duval County Extension Office is hosting a virtual program for first-time home buyers. You can register online at <https://sfyl.ifas.ufl.edu/duval/>.

**Stephanie Toelle** - 904-255-7907

**Planning & Development Department - Kaysie Cox** - facilitated the LUZ Subcommittee. The Land Use and Zoning Subcommittee reviewed six applications and recommended deferring Variance 25-30. A motion was made and seconded to request that the applicant attend the Southeast CPAC's December 15th meeting to answer questions.

**Kaysie Cox** – 904-255-7853

**Subcommittee/Liaison Reports (3-minute time limit):**

**Land Use and Zoning Subcommittee – Jose Gonzalez** reported that the Land Use and Zoning Subcommittee reviewed six applications and recommended deferring Variance 25-30. A motion was made and seconded to approve the LUZ Subcommittees' recommendation to request that the applicant attend the Southeast CPAC's December 15th meeting to answer questions.

**North Florida TPO – Jim Hill** – Shared the following: FDOT requested funding for Bay Meadows Rd. and Southside Blvd. for \$100,000 for right-of-way improvements. It is in the fiscal year 2026 budget.

**TRUE (Taxation, Revenue, and Utilization of Expenditures) Commission – Ramon Day** – The Kids Hope Alliance, active Executive Officer, conducted a presentation outlining the commission's duties during the TRUE Commission's November 6, 2025, meeting. Votes were taken to nominate the new chair of the Taxation, Revenue, and Utilization Commission, in which Ramon Day was voted as the Chair for 2026. Mr. Day plans to present a set of revised By Laws at the next TRUE Commission meeting to help the Commission function more effectively. The TRUE Commission will review city spending from January to June before the mayor presents the budget in July. A review of all independent authorities and all city departments, and how they can be operated more efficiently. The JSO staffing study conducted in 2021 will be updated. Lastly, the TRUE Commission plans to focus on the millage rate and the city's revenue sources.

**Neighborhood Coordinator Report – Michelle Godwin** – Shared the following: Cheryl Reddick could not make the meeting but sent the following information.

- The Game Day Express can be taken round-trip from EverBank Field to the five park-and-ride locations across Jacksonville. Services begin 2 hours before kickoff and stop at 1 p.m. The last bus leaves an hour after the game ends. You can use the MyJTA app to purchase tickets.
- Duval County middle and high school students and Seniors 65 years and older can ride JTA for free. For more information, visit <https://www.jtafla.com/>.
- Michelle presented Scott Koslowski with the 2025 Chair award. She then presented Jose Gonzalez, Vice Chair; Jim Hill, N. FL TPO; Ramond Day, TRUE Commission; and Walter Bryant, Park Safety Council, with certificates of appreciation recognizing their contributions to the Southeast CPAC.

**Michelle Godwin** 904-255-8250 or [michellegw@coj.net](mailto:michellegw@coj.net)

**Chairs' Report – Chair Scott Koslowski** reported that the next meeting will be held on December 15, 2025. The end-of-the-year dinner will take place at Leci's Italian Café, 9475 Phillips Hwy. Ste 8. A short meeting will be conducted. JSO will be participating in the Care Bear Program for kids. Officers will carry and distribute teddy bears to children in traumatic situations to provide comfort, build positive community relations, and bridge gaps between police and residents. Donations are welcome. Please let the chair know if you are interested in participating and/or donating.

**Chair and Vice Chair Elections for Southeast CPAC** – Debbie Johnson led the elections for the 2026 Southeast CPAC Chair and Vice Chair. Mrs. Johnson presented Scott Koslowski as the nominee for Chair. Mrs. Johnson confirmed three times that there were no additional nominations for Chair from the floor. The Southeast CPAC unanimously elected Mr. Koslowski as

Chair. Mrs. Johnson presented Jose Gonzales as the nominee for Vice Chair, confirming three times that there were no additional nominations from the floor. The Southeast CPAC unanimously elected Mr. Gonzales as Vice Chair.

**Unfinished Business** – None to report.

**New Business** – None to report

**Public Comment – John Nooney** spoke about the Jax Riverfront Alliance ribbon cutting and the revision of the Subdivision Standards and Policy Advisory Committee.

**Motion to Adjourn** – there was a motion to adjourn and a second.

The next meeting of the District 3 CPAC will be held on Monday, January 26, 2026, at 6:30 p.m. and will be hybrid. Join us in person at the Mandarin Senior Center, 3848 Hartley Road, 32257, or virtually on a Zoom webinar.