



**CITY OF JACKSONVILLE – DUVAL COUNTY  
2019 ANNUAL ACTION PLAN**

***DRAFT***

**Housing and Community Development Division**

214 N. Hogan Street  
Jacksonville, Florida 32202

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The Jacksonville – Duval County 2019 Action Plan is intended to satisfy the requirements for Entitlement Communities by describing the use of the Community Development Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grants Program (ESG), and Housing Opportunities for Persons with AIDS Program (HOPWA). The time covered by this Action Plan is from October 1, 2019 to September 30, 2020.

The Action Plan is required by the United States Department of Housing and Urban Development (HUD) from all jurisdictions receiving annual federal assistance. The City of Jacksonville’s Housing and Community Development Division (HCDD) is the primary agency responsible for the submission, implementation, and administration of the Action Plan. This Plan reflects a coordinated effort between local non-profit entities, private organizations, public employees, and partner municipalities to create a strategic plan of action.

### 2. Summarize the objectives and outcomes identified in the Plan

Jacksonville – Duval County has developed its strategic plan based on an analysis of the data presented in the 2016-2020 Consolidated Plan, which was substantially amended in 2018, and the community participation and stake holder consultation process. Through these efforts, Jacksonville – Duval County has identified six priority needs with associated goals to address those needs. The priority needs include: 1) Improvements to and Expansion of Public Facilities, 2) Affordable Housing Preservation & Development, 3) Expansion of Available Public Services, 4) Addressing Homelessness, 5) Increased Economic Opportunities, and 6) Planning and Disaster Preparedness. In 2019, Planning and Disaster Preparedness was not included.

To provide for those needs, the goals for to be addressed during the 2019 program year are as follows:

#### **Improvements to and Expansion of Public Facilities & Infrastructure**

- 1a. Expand Public Infrastructure
- 1b. Improve Public Infrastructure Capacity
- 1c. Improve Access to Public Facilities

#### **Affordable Housing Preservation & Development**

- 2a. Provide for Owner Occupied Housing Rehabilitation

2b. Increase Homeownership Opportunities

2d. Increase Affordable Rental Housing Opportunities

**Expansion of Available Public Services**

3a. Provide Supportive Services for Special Needs Populations

3b. Provide Vital Services for Low-to-Moderate Income Households

**Addressing Homelessness**

4a. Provide for Rapid Rehousing Programs

4b. Increase the Availability of Overnight Shelter Beds

4c. Increase & Improve Street Outreach & Supportive Services

4d. Increase the availability of Permanent Supportive Housing

**Increased Economic Opportunities**

5a. Increase Job Training & Employment Readiness Opportunities

5b. Support Micro Enterprise Development Opportunities

### **3. Evaluation of past performance**

Jacksonville – Duval County, with other public, private and non-profit community housing providers and non-housing service agencies, have made significant contributions to provide safe, decent and affordable housing in the jurisdiction. There has been considerable progress in addressing homelessness and assisting residents with HIV/AIDS. However, improvements to public infrastructure, public facilities, economic opportunities and the need for more affordable housing remain some of the most prolific issues facing Jacksonville – Duval County, as documented by the current Consolidated Plan and the 2017 Consolidated Annual Performance and Evaluation Report (CAPER).

The Consolidated Plan is a comprehensive document that describes the jurisdiction's housing market conditions, identifies the need for affordable housing and community development, and provides strategies to address the needs over a five-year period. The CAPER provides an assessment of progress towards the five-year goals and the one-year goals of HUD entitlement grants CDBG, HOME, ESG and HOPWA.

### **4. Summary of Citizen Participation Process and consultation process**

Citizen participation and consultation is key to the success of Jacksonville – Duval County's public programs. The jurisdiction continues to work with key non-profit organizations in encouraging the participation of the citizens they serve, including many low- and moderate-income residents who are the primary targets of HUD-funded programs.

The citizen participation process is designed to encourage all citizens, including persons of lower income, persons of color, non-English speaking residents, and those with mobility, visual, and hearing impairments or other disabilities to participate in determining housing and community development needs in the community. In order to receive as much feedback as possible Jacksonville – Duval County made the Plan available through multiple public presentations. A list of efforts to gather public feedback were:

1. Public Comment Period: A draft of the Annual Action Plan was made available to the public from July 2, 2019 to July 31, 2019. Citizens were given the opportunity to comment on the draft.
2. A Public Hearing was held on Wednesday, July 24, 2019 at 6:00pm in the Lynwood Roberts Room, City Hall 117 west Duval Street Jacksonville, Florida 32202.

All citizens were encouraged to participate and give comments on the Annual Action Plan.

### **5. Summary of public comments**

A summary of public comments can be viewed in AP-12 Participation.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments and responses were accepted.

**7. Summary**

The Jacksonville – Duval County 2016-2020 Consolidated Plan was substantially amended in 2018. The following 2019 Annual Action Plan is the second year of the substantially amended Consolidated Plan.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	JACKSONVILLE / DUVAL COUNTY	Housing & Community Development Division
HOPWA Administrator	JACKSONVILLE / DUVAL COUNTY	Housing & Community Development Division
HOME Administrator	JACKSONVILLE / DUVAL COUNTY	Housing & Community Development Division
ESG Administrator	JACKSONVILLE / DUVAL COUNTY	Housing & Community Development Division

**Table 1 – Responsible Agencies**

### Consolidated Plan Public Contact Information

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

This Plan is based on extensive consultation with members of the public, community stakeholder organizations, community leaders, and management and staff throughout the Jacksonville – Duval County Consolidated Government. Additional information about citizen participation efforts are found in section AP-12 Citizen Participation section of this document.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The consultation process is a critical element of the planning process. It facilitates a deeper understanding of unmet community needs, including, but not limited to, the needs of low-income households and special needs groups. Consultations included discussions with community stakeholder organizations, as well as gathering information from partner agencies.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

In an effort to address the needs of the homeless, the Jacksonville-Duval County coordinates with Changing Homelessness, the lead agency of the Continuum of Care, to conduct meetings, public hearings and community workshops with the goal of increasing community engagement, increasing housing stock and retooling the homeless response system by using the system wide coordinated intake.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Jacksonville – Duval County in consultation with the Continuum of Care (COC), will develop priorities to allocate ESG funding for the development of programs to meet the needs of the homeless in the community. The COC develops procedures for the administration of HMIS through user agreements, a data quality committee and coordinated intake.

Jacksonville-Duval County, with the Continuum of Care will develop performance standards and evaluate outcomes for homeless sheltering and the provision of homeless social services, including case management. Toward this end, Jacksonville-Duval County will review HMIS data, develop shared data collection policies and standards, identify needs for data collection, design reports, and more.



**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	JACKSONVILLE / DUVAL COUNTY
	<b>Agency/Group/Organization Type</b>	Housing Other government - County Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Lead agency.
2	<b>Agency/Group/Organization</b>	Changing Homelessness
	<b>Agency/Group/Organization Type</b>	Services-homeless Continuum of Care Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	COC. Changing Homelessness is the lead agency for continuum of care in Jacksonville-Duval County. The coalition for the homeless is the nation's oldest advocacy and direct service organization helping homeless men, women and children.
3	<b>Agency/Group/Organization</b>	JACKSONVILLE HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Local PHA. The JHA established both the public housing and section 8 programs administered directly by the City of Jacksonville and regulated by HUD.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

All agency types were consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Changing Homelessness (COC)	As the area's Continuum of Care, Changing Homelessness, works to prevent and mitigate the effects of homelessness throughout Jacksonville - Duval County. These goals directly overlap with the HCDD's homelessness efforts.

**Table 3 – Other local / regional / federal planning efforts**

Jacksonville – Duval County will execute its Housing and Community Development Strategic and Action plan in collaboration with public, private and nonprofit agencies. These organizations include nonprofits, developers, community housing development organizations, and social service agencies. Private sector partners include local financial institutions, for-profit developers, local businesses, title agencies, and a host of service/goods providers. Jacksonville – Duval County works closely with its partners to design programs that work to address needs present in the jurisdiction.

Consultation with nonprofits providing critical housing and social services in Jacksonville – Duval County provided valuable information about the needs of the residents, particularly those with low and very-low incomes, and the needs of the agencies that serve them. Because the demand for services is so great, no single agency can meet all of the requirements and provide the desired outcomes. Collaboration between Jacksonville – Duval County and these agencies is therefore key to serving the needs of County and the City of Jacksonville’s citizens.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Citizen participation is key to the success of Jacksonville – Duval County’s public programs. The citizen participation process is designed to encourage all citizens, including persons of lower income, persons of color, non-English speaking residents, and those with mobility, visual, and hearing impairments or other disabilities to participate in determining housing and community development needs in the community. In order to receive as much feedback as possible Jacksonville – Duval County made the Plan available through multiple public presentations. A list of efforts to gather public feedback were:

1. Public Comment Period: A draft of the Annual Action Plan was made available to the public from July 2, 2019 to July 31, 2019. Citizens were given the opportunity to comment on the draft.
2. A Public Hearing was held on Wednesday, July 24, 2019 at 6:00pm in the Lynwood Roberts Room, City Hall 117 west Duval Street Jacksonville, Florida 32202.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL
1	Public Hearing	Non-targeted/broad community	To Be Updated	To Be Updated	To Be Updated	
2	Public Comment Period	Citywide	To Be Updated	To Be Updated	To Be Updated	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Jacksonville’s Housing and Community Development Division (HCDD) administers HUD federal dollars in the Jacksonville – Duval Consolidated Government jurisdiction. HCDD anticipates receiving the following grant funding during the 2019 program year:

- Community Development Block Grant (CDBG): \$ 6,289,951
- HOME Investments Program (HOME): of \$ 2,948,009
- Housing Opportunities for Persons with AIDS (HOPWA): \$ 2,634,349
- Emergency Solutions Grant (ESG): \$ 536,560

In addition to the grant funding listed above, the City also anticipates to generate program income and have available prior year resources.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	6,289,951	1,121,358	1,150,000	8,561,309	6,411,309	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	2,948,009	1,080,000	0	4,028,009	4,028,009	
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	2,634,349	0	0	2,634,349	2,634,349	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	536,560	0	0	536,560	536,560	

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Jacksonville – Duval County, as a consolidated government, receives federal CDBG, ESG, HOME and HOPWA funds. These federal funds help to leverage additional funds from local and state sources.

All HOME-assisted and qualified projects have a 25% match requirement. The projects will be maintained on the HOME-Match Log. The HOME-Match Log will track match liability and match credits as they occur. The match requirement for HOME projects will be satisfied by private, state, and local funds. The type of match will be identified on the HOME-Match Log with a brief description and will be maintained by the Housing and Community Development Division (HCDD).

The State of Florida provides State Housing Initiatives Partnership (SHIP) funds to the 52 CDBG entitlement cities and all counties in Florida. SHIP

funding provides a major source of leverage for the federal funding that supports the creation and preservation of affordable housing. HCDD will receive \$1,732,994 in SHIP funding for the 2019 program year.

In addition, legislation was enacted for the creation of a foreclosure and vacant property registry for any parcels in some form of default or foreclosure as filed with the Clerk of the Court. As part of the registration, the financial institution filing the lis pendens (intent to foreclose) must pay a fee. Registrants of a property must provide information on occupancy and identify the management company that will be responsible for the ongoing maintenance of the property. In this way, the registration assists the City of Jacksonville in fighting blight caused by vacant and unattended properties. The fee provides an additional funding stream that leverages federal funding for the revitalization of many of Jacksonville's underserved communities. The City of Jacksonville HCDD will use fees collected from the Vacant Property Registry as well as allocated funds from the SHIP program to satisfy the federal match requirement under the HOME Investment Partnership program.

HOME match is met using SHIP Funds and reported on the HOME Match Report in the CAPER. The ESG match is met with the Department of Social Services and Mental Health and Welfare. The HOPWA Program has no match requirements. CDBG program does not have a match requirement, but as part of the annual Universal Application process, the city requires match and leverage of funds from applicants to encourage partnerships and collaborations to meet community needs. The match requirements are as follows: Public Service (PS) - 100% match - 50% cash match and 50% in-kind contributions; Public Facilities Improvements (PFI) - Construction - 100% cash match; Acquisition - 50% cash match dedicated to the acquisition of the project.



**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Unfortunately, owners sometimes lose their properties due to unpaid taxes. Properties that are not purchased directly from the Clerk of Court will escheat to the City of Jacksonville. As a method of addressing the multitude of properties within the City's inventory and in compliance with State statutory requirements, these properties are deemed as surplus parcels that can be used for affordable housing.

The City of Jacksonville Real Estate Division offers the HCDD the properties for rehabilitation and to market and sell for affordable housing.

**Discussion**

Jacksonville – Duval County has several resources that can be leveraged together to fund the City HCDD's various housing and community development priorities, including State housing trust funds, local housing trust funds and fees associated with the City's Vacant Property registry. The majority of leveraging occurs using the State Housing Initiative Partnership (SHIP) Program in conjunction with CDBG. Jacksonville – Duval County anticipates receiving estimated annual allocations of \$12.6 million in federal funds, \$1.3 million in state funds, and \$3.5 million in local funds.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	1A Expand Public Infrastructure	2018	2020	Non-Housing Community Development	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Improvements to and Expansion of Public Facilities	CDBG: \$2,116,851	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 128000 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 13640 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	1B Improved Public Infrastructure Capacity	2018	2020	Non-Housing Community Development	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Improvements to and Expansion of Public Facilities	CDBG: \$2,116,851	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 128000 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 13640 Households Assisted
3	1C Improve Access to Public Facilities	2018	2020	Non-Housing Community Development	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Improvements to and Expansion of Public Facilities	CDBG: \$2,116,856	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 128000 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 13640 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	2A Provide for Owner Occupied Housing Rehab	2018	2020	Affordable Housing	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Affordable Housing Preservation & Development	HOME: \$848,267	Homeowner Housing Rehabilitated: 25 Household Housing Unit
5	2B Increase Homeownership Opportunities	2018	2020	Affordable Housing	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Affordable Housing Preservation & Development	HOME: \$1,973,267	Direct Financial Assistance to Homebuyers: 153 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	2D Increase Affordable Rental Housing Opportunity	2018	2020	Affordable Housing	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Affordable Housing Preservation & Development	HOME: \$1,206,475	Rental units constructed: 10 Household Housing Unit Rental units rehabilitated: 40 Household Housing Unit
7	3A Provide Supportive Services for Special Needs	2018	2020	Non-Housing Community Development	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Expansion of Available Public Services	CDBG: \$803,446	Public service activities other than Low/Moderate Income Housing Benefit: 56000 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 15000 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	3B Provide Vital Services for Low-to-Mod Income	2018	2020	Non-Housing Community Development	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Expansion of Available Public Services	CDBG: \$803,447	Public service activities other than Low/Moderate Income Housing Benefit: 56000 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 15000 Households Assisted
9	4A Provide for Rapid Re-Housing Programs	2018	2020	Homeless	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Addressing Homelessness	ESG: \$82,214	Tenant-based rental assistance / Rapid Rehousing: 115 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	4B Increase Availability of Overnight Shelter Beds	2018	2020	Homeless	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Addressing Homelessness	ESG: \$133,192	Overnight/Emergency Shelter/Transitional Housing Beds added: 50 Beds
11	4C Increase and Improve Street Outreach & Support	2018	2020	Homeless	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Addressing Homelessness	ESG: \$321,154	Homeless Person Overnight Shelter: 1000 Persons Assisted Homelessness Prevention: 350 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	4D Increase Available Permanent Supportive Housing	2018	2020	Homeless	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Addressing Homelessness	HOPWA: \$2,634,349	Housing for People with HIV/AIDS added: 40 Household Housing Unit HIV/AIDS Housing Operations: 1780 Household Housing Unit
13	5A Increase Job Training & Employment Readiness	2018	2020	Non-Housing Community Development	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area	Increased Economic Development Opportunities	CDBG: \$301,929	Jobs created/retained: 100 Jobs



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	5B Support Micro Enterprise Dev Opportunities	2018	2020	Non-Housing Community Development	City of Jacksonville - Duval County	Increased Economic Development Opportunities	CDBG: \$301,929	Businesses assisted: 10 Businesses Assisted

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	1A Expand Public Infrastructure
	<b>Goal Description</b>	Expand public infrastructure through activities for low and moderate-income persons and households. Some activities will include ADA compliance for curb ramps and sidewalks, Riverview Area Water Extension, and roadway safety projects.
2	<b>Goal Name</b>	1B Improved Public Infrastructure Capacity
	<b>Goal Description</b>	Improve public infrastructure capacity through activities for low and moderate-income persons and households. Public infrastructure activities include improvements to infrastructure in the jurisdiction such as roadway resurfacing and improvements to curbs and ramps on sidewalks for ADA compliance.
3	<b>Goal Name</b>	1C Improve Access to Public Facilities
	<b>Goal Description</b>	Improve access to public facilities that will benefit LMI persons and households. Funds will be used to improve public facilities such as recreational parks throughout the City of Jacksonville, Bradham Brook Library, Moncrief Community Center and JASMYN Service Center.
4	<b>Goal Name</b>	2A Provide for Owner Occupied Housing Rehab
	<b>Goal Description</b>	Provide for owner occupied housing rehabilitation in target areas of the jurisdiction. These activities will benefit LMI households.
5	<b>Goal Name</b>	2B Increase Homeownership Opportunities
	<b>Goal Description</b>	Increase homeownership opportunities for LMI households through homeowner housing added and direct financial assistance to homebuyers.
6	<b>Goal Name</b>	2D Increase Affordable Rental Housing Opportunity
	<b>Goal Description</b>	Increase affordable rental housing opportunities in target areas through rental units constructed and rental units rehabilitated.

7	<b>Goal Name</b>	3A Provide Supportive Services for Special Needs
	<b>Goal Description</b>	Provide supportive services for special needs populations in the jurisdiction. Public services that will serve special needs populations for Jacksonville – Duval County will target low- and moderate-income citizens and will include: fair housing awareness, elderly programs that address their needs and to support independent living, recreational programs for special needs populations, and education and health programs for special needs households.
8	<b>Goal Name</b>	3B Provide Vital Services for Low-to-Mod Income
	<b>Goal Description</b>	Provide vital services for LMI persons and households. Public services for Jacksonville – Duval County will target low- and moderate-income citizens and will include: fair housing awareness, crime prevention programs, case management for emergency assistance, family self-sufficiency programs, legal counseling, employment programs, health programs, and homeownership counseling.
9	<b>Goal Name</b>	4A Provide for Rapid Re-Housing Programs
	<b>Goal Description</b>	Provide for rapid re-housing for the homeless population through tenant-based rental assistance and the rapid re-housing program.
10	<b>Goal Name</b>	4B Increase Availability of Overnight Shelter Beds
	<b>Goal Description</b>	Increase availability of overnight shelter beds through Overnight/Emergency Shelter/Transitional Housing Beds added.
11	<b>Goal Name</b>	4C Increase and Improve Street Outreach & Support
	<b>Goal Description</b>	Increase and improve street outreach and support through homeless persons overnight shelter programs and through homeless prevention services.
12	<b>Goal Name</b>	4D Increase Available Permanent Supportive Housing
	<b>Goal Description</b>	Increase available PSH for homeless through housing added. These activities will also benefit HIV/AIDS individuals and families through assistive housing operations.

<b>13</b>	<b>Goal Name</b>	5A Increase Job Training & Employment Readiness
	<b>Goal Description</b>	Increase job training and employment readiness through work programs. Programs will provide job counseling, job training, resume building, education programs and other activities which will help individuals better prepare for the workforce.
<b>14</b>	<b>Goal Name</b>	5B Support Micro Enterprise Dev Opportunities
	<b>Goal Description</b>	Support microenterprise businesses and development opportunities through the assistance of businesses. Economic development activities will help assist a small business/micro enterprise center and North Point II from Northwest Jacksonville CDC.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

Jacksonville – Duval County will support, prioritize, and implement programs designed to address housing, community and economic development needs, and furthering the objectives outlined under the Consolidated 5-Year Strategic Plan and those of the United States Department of Housing and Urban Development (HUD). The provision of affordable, decent, safe and sanitary housing to low/moderate individuals will continue to be a priority for Jacksonville – Duval County.

The City of Jacksonville’s Housing and Community Development Division (HCDD) administers HUD federal dollars in the Jacksonville – Duval County Consolidated Government jurisdiction and will oversee the projects for CDBG, HOME, HOPWA and ESG programs.

### Projects

#	Project Name
1	CDBG: Administration (2019)
2	CDBG: Public Services (2019)
3	CDBG: Public Facilities & Infrastructure (2019)
4	CDBG: Economic Development (2019)
5	HOME: Administration (2019)
6	HOME: CHDO Development Set-Aside 15% (2019)
7	HOME: CHDO Operating 5% (2019)
8	HOME: Non-CHDO Housing Programs (2019)
9	ESG Program (2019)
10	HOPWA: Administration (2019)
11	HOPWA: NE Florida AIDS Network (2019)
12	HOPWA: Catholic Charities Bureau (2019)
13	HOPWA: Gateway Community Services (2019)
14	HOPWA: Lutheran Social Services (2019)
15	HOPWA: River Region Human Services (2019)

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The funded projects in the Jacksonville – Duval County jurisdiction will address the housing and related public service needs of the community identified in the Consolidated Plan. A barrier to addressing underserved needs in Jacksonville – Duval County is the need for more funding.

**AP-38 Project Summary**  
**Project Summary Information**

*(see following table)*

<b>1</b>	<b>Project Name</b>	CDBG: Administration (2019)
	<b>Target Area</b>	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area
	<b>Goals Supported</b>	1A Expand Public Infrastructure 1B Improved Public Infrastructure Capacity 1C Improve Access to Public Facilities 2A Provide for Owner Occupied Housing Rehab 2B Increase Homeownership Opportunities 2D Increase Affordable Rental Housing Opportunity 3A Provide Supportive Services for Special Needs 3B Provide Vital Services for Low-to-Mod Income 4A Provide for Rapid Re-Housing Programs 4B Increase Availability of Overnight Shelter Beds 4C Increase and Improve Street Outreach & Support 4D Increase Available Permanent Supportive Housing 5A Increase Job Training & Employment Readiness 5B Support Micro Enterprise Dev Opportunities 6A Develop Disaster Readiness & Response Programs
	<b>Needs Addressed</b>	Improvements to and Expansion of Public Facilities Affordable Housing Preservation & Development Expansion of Available Public Services Addressing Homelessness Increased Economic Development Opportunities Planning & Disaster Preparedness
	<b>Funding</b>	CDBG: \$1,482,261
	<b>Description</b>	Administration of the 2019 CDBG program for Jacksonville - Duval County jurisdiction.
	<b>Target Date</b>	9/30/2020



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	Administration of the 2019 CDBG program throughout the jurisdiction of Jacksonville – Duval County.
	<b>Planned Activities</b>	CDBG eligible administration activities will include: City staff salaries, supplies and overhead Fair Housing Program Citizen Participation Efforts Environmental Review
<b>2</b>	<b>Project Name</b>	CDBG: Public Services (2019)
	<b>Target Area</b>	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 3B Provide Vital Services for Low-to-Mod Income 4A Provide for Rapid Re-Housing Programs 4B Increase Availability of Overnight Shelter Beds 4C Increase and Improve Street Outreach & Support 4D Increase Available Permanent Supportive Housing 5A Increase Job Training & Employment Readiness 5B Support Micro Enterprise Dev Opportunities 6A Develop Disaster Readiness & Response Programs
	<b>Needs Addressed</b>	Expansion of Available Public Services Addressing Homelessness Increased Economic Development Opportunities Planning & Disaster Preparedness
	<b>Funding</b>	CDBG: \$1,183,391

<b>Description</b>	Public services for Jacksonville - Duval County will target low- and moderate-income citizens and will include: fair housing awareness, elderly programs that address their needs and to support independent living, recreational programs for special needs populations, crime prevention programs, case management for emergency assistance, family self-sufficiency programs, legal counseling, employment programs, health programs, educational programs for youth, and homeownership counseling.
<b>Target Date</b>	9/30/2020
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Public service activities other than Low/Moderate Income Housing Benefit: 56,000 Persons Assisted  Public service activities for Low/Moderate Income Housing Benefit: 15,000 Households Assisted
<b>Location Description</b>	Jurisdiction wide based on income eligibility as well as LMI areas.

<p><b>Planned Activities</b></p>	<p>Planned CDBG program activities include:</p> <p>Project delivery costs: \$137,130</p> <p>COJ Jacksonville Human Rights Commission: \$25,000</p> <p>COJ Foster Grandparent Program: \$40,000</p> <p>COJ Independent Living Program: \$128,404</p> <p>COJ Special Programs for Older Adults: \$40,000</p> <p>City of Neptune Beach: \$44,895</p> <p>City of Jacksonville Beach: \$114,418</p> <p>City of Jacksonville Beach: \$27,948</p> <p>Edward Waters College: \$39,467</p> <p>Jacksonville Housing Authority: \$30,000</p> <p>Jacksonville Housing Authority: \$15,071</p> <p>The Arc Jacksonville, Inc.: \$42,000</p> <p>Catholic Charities Bureau, Inc., (JRO): \$125,000</p> <p>Clara White Mission, Inc.: \$18,362</p> <p>Women's Center of Jacksonville: \$18,205</p> <p>Girl Scouts of Gateway Council: \$23,059</p> <p>Episcopal Children's Services: \$20,227</p> <p>Downtown Vision Alliance, Inc.: \$58,659</p> <p>Five STAR Veterans Center, Inc.: \$20,227</p> <p>I.M. Sulzbacher Center for the Homeless, Inc.: \$50,568</p> <p>Family Support Services of North Florida, Inc.: \$12,136</p>
<p><b>Project Name</b></p>	<p>CDBG: Public Facilities &amp; Infrastructure (2019)</p>

<b>3</b>	<b>Target Area</b>	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area
	<b>Goals Supported</b>	1A Expand Public Infrastructure 1B Improved Public Infrastructure Capacity 1C Improve Access to Public Facilities
	<b>Needs Addressed</b>	Improvements to and Expansion of Public Facilities
	<b>Funding</b>	CDBG: \$5,715,301
	<b>Description</b>	Jacksonville-Duval County will utilize CDBG funds, including entitlement funds and program income, to improve the public infrastructure in the jurisdiction. Funds will also be used to improve public facilities and recreational parks.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 128,000 Persons Assisted  Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 13,640 Households Assisted
	<b>Location Description</b>	Jurisdiction wide based on income eligibility as well as LMI areas.

	<b>Planned Activities</b>	<p>Public infrastructure and facilities improvements in LMI areas include:</p> <p>Project delivery costs: \$137,130</p> <p>COJ Public Works - Roadway Resurfacing, Sidewalk Repairs and Moncrief Community Center (FF&amp;E).</p> <p>COJ Public Works (for Jacksonville Public Library) - Webb Wesconnett Library and Highlands Branch Library.</p> <p>COJ Parks, Recreation and Community Services - Brentwood Park, Justina Road Park, Cuba Hunter Park and Sunny Acres Park.</p> <p>Public facility improvements will also be made at City of Atlantic Beach, Daniel Memorial, Inc. and I.M. Sulzbacher Center for the Homeless, Inc.</p>
4	<b>Project Name</b>	CDBG: Economic Development (2019)
	<b>Target Area</b>	<p>Northwest CPAC</p> <p>Southeast CPAC</p> <p>Urban Core CPAC</p> <p>City of Atlantic Beach</p> <p>City of Jacksonville Beach</p> <p>City of Neptune Beach</p> <p>City of Jacksonville - Duval County</p> <p>Greater Arlington - Beaches CPAC</p> <p>Southwest CPAC</p> <p>North CPAC</p> <p>Brooklyn Area</p> <p>Riverview Area</p>
	<b>Goals Supported</b>	<p>5A Increase Job Training &amp; Employment Readiness</p> <p>5B Support Micro Enterprise Dev Opportunities</p>
	<b>Needs Addressed</b>	Increased Economic Development Opportunities
	<b>Funding</b>	CDBG: \$180,356
	<b>Description</b>	Economic Development Activities for 2019 program year.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Businesses assisted: 12 LMI Businesses Assisted

	<b>Location Description</b>	Jurisdiction wide based on income eligibility as well as LMI areas.
	<b>Planned Activities</b>	Economic development activities include: Project Delivery Costs: \$137,131 Jacksonville Chamber Foundation Inc. - \$43,225
<b>5</b>	<b>Project Name</b>	HOME: Administration (2019)
	<b>Target Area</b>	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area
	<b>Goals Supported</b>	2A Provide for Owner Occupied Housing Rehab 2B Increase Homeownership Opportunities 2D Increase Affordable Rental Housing Opportunity
	<b>Needs Addressed</b>	Affordable Housing Preservation & Development
	<b>Funding</b>	HOME: \$294,800
	<b>Description</b>	Jacksonville - Duval County will utilize HOME funds, including entitlement funds and program income, for the administration of the 2019 HOME program.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	Jurisdiction wide based on income eligibility as well as LMI areas.
	<b>Planned Activities</b>	HOME Program Administration
	<b>Project Name</b>	HOME: CHDO Development Set-Aside 15% (2019)

<b>6</b>	<b>Target Area</b>	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area
	<b>Goals Supported</b>	2B Increase Homeownership Opportunities 2D Increase Affordable Rental Housing Opportunity
	<b>Needs Addressed</b>	Affordable Housing Preservation & Development
	<b>Funding</b>	HOME: \$442,202
	<b>Description</b>	In compliance with the HOME program rules and regulations, Jacksonville - Duval County will provide at least 15% of the HOME allocation to qualified CHDOs to support development and rehab of affordable housing opportunities within the jurisdiction.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Rental units rehabilitated: 5 LMI Household Housing Units
	<b>Location Description</b>	Jurisdiction wide based on income eligibility as well as LMI areas.
	<b>Planned Activities</b>	HOME entitlement funds will be set-aside for rehabilitation projects in the jurisdiction.
<b>Project Name</b>	HOME: CHDO Operating 5% (2019)	

7	<b>Target Area</b>	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area
	<b>Goals Supported</b>	2B Increase Homeownership Opportunities 2D Increase Affordable Rental Housing Opportunity
	<b>Needs Addressed</b>	Affordable Housing Preservation & Development
	<b>Funding</b>	HOME: \$147,400
	<b>Description</b>	Jacksonville - Duval County will provide at least 5% of the HOME allocation to qualified CHDOs for operating.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A – for CHDO operating.
	<b>Location Description</b>	Jurisdiction wide based on income eligibility as well as LMI areas.
	<b>Planned Activities</b>	CHDO operating
	<b>Project Name</b>	HOME: Non-CHDO Housing Programs (2019)



<b>8</b>	<b>Target Area</b>	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area
	<b>Goals Supported</b>	2A Provide for Owner Occupied Housing Rehab 2B Increase Homeownership Opportunities 2D Increase Affordable Rental Housing Opportunity
	<b>Needs Addressed</b>	Affordable Housing Preservation & Development
	<b>Funding</b>	HOME: \$3,143,607
	<b>Description</b>	Jacksonville - Duval County will add new homeowner housing, construct new owner/rental housing and rehabilitate units through Non-CHDO Housing Programs such as the Revolving Loan Program, Down Payment Assistance Program and owner-occupied rehab.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Rental Units Constructed: 6 LMI households assisted Homeowner Housing Added: 15 LMI households assisted Homeowner Housing Rehab: 15 LMI households assisted Direct Financial Assistance: 153 LMI households
	<b>Location Description</b>	Jurisdiction wide based on income eligibility as well as LMI areas.
	<b>Planned Activities</b>	New homeowner housing, construction of new rental housing and rehabilitation of rental units throughout the jurisdiction.  Down Payment Assistance Program  Revolving Loan Program
<b>Project Name</b>	ESG Program (2019)	

<b>9</b>	<b>Target Area</b>	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area
	<b>Goals Supported</b>	4A Provide for Rapid Re-Housing Programs 4B Increase Availability of Overnight Shelter Beds 4C Increase and Improve Street Outreach & Support 4D Increase Available Permanent Supportive Housing
	<b>Needs Addressed</b>	Addressing Homelessness
	<b>Funding</b>	ESG: \$536,560
	<b>Description</b>	Jacksonville - Duval County will administer ESG program funds throughout the jurisdiction. Programs include case management and supportive services, emergency short-term and rapid re-housing activities, ESG data collection and other ESG program activities, and homeless prevention.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Tenant-based rental assistance / Rapid Rehousing: 115 LMI Households Assisted  Overnight/Emergency Shelter/Transitional Housing Beds added: 500 Beds  Homeless Person Overnight Shelter: 1,000 Persons Assisted  Homelessness Prevention: 350 Persons Assisted
	<b>Location Description</b>	Jurisdiction wide ESG activities for eligible beneficiaries.

	<b>Planned Activities</b>	COJ HCDD Administration of the ESG program - \$40,242 ESG Program Activities: Data Collection: \$41,203 Emergency Shelter: \$119,778 Homeless Prevention: \$122,287 Rapid Re-housing: \$68,800 Supportive Services: \$144,250
<b>10</b>	<b>Project Name</b>	HOPWA: Administration (2019)
	<b>Target Area</b>	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area
	<b>Goals Supported</b>	1A Expand Public Infrastructure 2D Increase Affordable Rental Housing Opportunity 3A Provide Supportive Services for Special Needs 3B Provide Vital Services for Low-to-Mod Income
	<b>Needs Addressed</b>	Expansion of Available Public Services Addressing Homelessness
	<b>Funding</b>	HOPWA: \$79,030
	<b>Description</b>	Administration of the 2019 HOPWA program for Jacksonville - Duval County jurisdiction.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	Administration of the 2019 HOPWA program throughout the jurisdiction of Jacksonville - Duval County.

	<b>Planned Activities</b>	The City of Jacksonville HCDD will administer the HOPWA program throughout the jurisdiction of Jacksonville - Duval County.
<b>11</b>	<b>Project Name</b>	HOPWA: NE Florida AIDS Network (2019)
	<b>Target Area</b>	Northwest CPAC Southeast CPAC Urban Core CPAC City of Atlantic Beach City of Jacksonville Beach City of Neptune Beach City of Jacksonville - Duval County Greater Arlington - Beaches CPAC Southwest CPAC North CPAC Brooklyn Area Riverview Area
	<b>Goals Supported</b>	2B Increase Homeownership Opportunities 2D Increase Affordable Rental Housing Opportunity 3A Provide Supportive Services for Special Needs 3B Provide Vital Services for Low-to-Mod Income
	<b>Needs Addressed</b>	Expansion of Available Public Services Addressing Homelessness
	<b>Funding</b>	HOPWA: \$757,524
	<b>Description</b>	NE Florida AIDS Network will be administering two programs during the 2019 program year 1) a Short-Term Rent, Mortgage & Utilities Assistance Program and 2) a Permanent Housing Placement Program.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	HIV/AIDS Housing Operations: 200 LMI Households.
	<b>Location Description</b>	Service area wide HOPWA activities for eligible beneficiaries.
	<b>Planned Activities</b>	Northeast Florida AIDS Network Inc., Short-Term Rent, Mortgage & Utilities Assistance Program - \$657,524  Northeast Florida AIDS Network Inc., HOPWA Permanent Housing Placement Program - \$100,000

12	<b>Project Name</b>	HOPWA: Catholic Charities Bureau (2019)
	<b>Target Area</b>	City of Jacksonville - Duval County
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide for Rapid Re-Housing Programs 4C Increase and Improve Street Outreach & Support
	<b>Needs Addressed</b>	Expansion of Available Public Services Addressing Homelessness
	<b>Funding</b>	HOPWA: \$1,200,000
	<b>Description</b>	Catholic Charities will provide housing and supportive services for HOPWA eligible clients.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 200 low to moderate income persons or households will benefit from these efforts.
	<b>Location Description</b>	Service area wide for eligible HOPWA program beneficiaries.
	<b>Planned Activities</b>	Catholic Charities Bureau, Inc., HOPWA program - \$1,200,000
13	<b>Project Name</b>	HOPWA: Gateway Community Services (2019)
	<b>Target Area</b>	City of Jacksonville - Duval County
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide for Rapid Re-Housing Programs 4C Increase and Improve Street Outreach & Support 4D Increase Available Permanent Supportive Housing
	<b>Needs Addressed</b>	Expansion of Available Public Services Addressing Homelessness
	<b>Funding</b>	HOPWA: \$34,580
	<b>Description</b>	Gateway Community Services provides housing and supportive services for HOPWA eligible clients throughout the service area.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 50 low to moderate income persons or households will benefit from the planned activities.
	<b>Location Description</b>	Service area wide for HOPWA eligible clients.

	<b>Planned Activities</b>	Gateway Community Services, Inc., Linking HIV Positive Persons Seeking Recovery with Housing - \$34,580
<b>14</b>	<b>Project Name</b>	HOPWA: Lutheran Social Services (2019)
	<b>Target Area</b>	City of Jacksonville - Duval County
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide for Rapid Re-Housing Programs 4C Increase and Improve Street Outreach & Support 4D Increase Available Permanent Supportive Housing
	<b>Needs Addressed</b>	Expansion of Available Public Services Addressing Homelessness
	<b>Funding</b>	HOPWA: \$427,321
	<b>Description</b>	Lutheran Social Services provide housing and supportive services for HOPWA eligible clients within the service area.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 150 low income persons or households will benefit from the planned activities.
	<b>Location Description</b>	Service area wide for HOPW eligible clients.
	<b>Planned Activities</b>	Lutheran Social Services of NE Florida, Housing Opportunities for Persons with AIDS - \$427,321
<b>15</b>	<b>Project Name</b>	HOPWA: River Region Human Services (2019)
	<b>Target Area</b>	City of Jacksonville - Duval County
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide for Rapid Re-Housing Programs 4C Increase and Improve Street Outreach & Support 4D Increase Available Permanent Supportive Housing
	<b>Needs Addressed</b>	Expansion of Available Public Services Addressing Homelessness
	<b>Funding</b>	HOPWA: \$171,242
	<b>Description</b>	River Region Human Services provides housing and supportive services for HOPWA eligible clients within the service area.
	<b>Target Date</b>	9/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 100 low to moderate income persons or households will benefit from the planned activities.
	<b>Location Description</b>	Service area wide for HOPWA eligible clients.
	<b>Planned Activities</b>	River Region Human Services, Inc., Andy's Place Supportive Housing Program - \$171,242

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Jacksonville’s HCDD works mainly on a citywide and countywide basis in order to provide services to all its low-income population. Nevertheless, HCDD continues to support the distressed neighborhoods which are most in need of assistance, known as the Urban Core. Community Development funding will continue to be targeted and priority given to viable projects in the Urban Core. This concept is a comprehensive long-term approach to neighborhood revitalization that focuses on community assets as a means of stimulating market driven redevelopment. It is a holistic approach that calls for sustained, multi-year commitments from the City, the private sector, and community-based partners. The infusion of resources to the Urban Core supports the stabilization of the area and spurs growth. The HCDD seeks to:

1. Create physical improvements through infrastructure, ADA accessibility, streetscape improvements, code enforcement, and removal of slum and blight;
2. Improve housing conditions by targeting rehabilitation and new construction assistance in the low to moderate income areas, including the Northwest Quadrant and the Urban Core;
3. Improve the living conditions of residents; and
4. Spur economic growth and revitalization.

### Geographic Distribution

Target Area	Percentage of Funds
Northwest CPAC	
Southeast CPAC	
Urban Core CPAC	
City of Atlantic Beach	1
City of Jacksonville Beach	2
City of Neptune Beach	1
City of Jacksonville - Duval County	96
Greater Arlington - Beaches CPAC	
Southwest CPAC	
North CPAC	
Brooklyn Area	
Riverview Area	

**Table 8 - Geographic Distribution**



## **Rationale for the priorities for allocating investments geographically**

Determining priorities for spending the Jacksonville – Duval County’s federal block grant funding is based on multiple forms of analysis and input. Data analysis related to population trends (including minority concentrations and growth in the number of persons with Limited English Proficiency), housing needs, the housing market, and the economy was central to decision making for this Plan. In addition, extensive efforts were made to include community input throughout the planning process. Community input was obtained through public meetings, meetings with stakeholder organizations (particularly those serving low- and moderate-income populations and those with special needs), as well as an online community survey that had over 4,000 responses from citizens and stakeholders from across the jurisdiction which was taken during in 2017.

Consistent with programmatic goals and requirements for block grant funding and with the needs identified in the community, the focus of Jacksonville – Duval County’s activity under this Action Plan is on improving living conditions and opportunities for low- and moderate-income individuals and families. Funding allocations are not limited to specific geographic areas of the city, but must serve low- and moderate-income residents and households. The city makes allocations based on the level of benefit for very low-, low- and moderate-income residents and provides support for activities in low- and moderate-income neighborhoods.

Through the Universal Application process, all HOPWA sub-recipients may serve the entire eligible metropolitan statistical area which includes Duval, Clay, Baker, Nassau and St. Johns Counties.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

Jacksonville – Duval County’s goal is to expand affordable housing in the jurisdiction through the production of new affordable housing units, rehabilitation of owner and renter-occupied housing units, direct financial assistance to homebuyers, and rental assistance for low-income and special needs populations.

One Year Goals for the Number of Households to be Supported	
Homeless	115
Non-Homeless	228
Special-Needs	40
Total	383

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	155
The Production of New Units	163
Rehab of Existing Units	65
Acquisition of Existing Units	0
Total	383

Table 10 - One Year Goals for Affordable Housing by Support Type

### Discussion

#### Owner-occupied Housing

Homeowner Housing Rehabilitated: 25 Household Housing Unit

Direct Financial Assistance to Homebuyers: 153 Households Assisted

#### Renter-occupied Housing

Rental units constructed: 10 Household Housing Unit

Rental units rehabilitated: 40 Household Housing Unit

#### Homeless and Special Needs

Tenant-based rental assistance / Rapid Rehousing: 115 Households Assisted

Housing for People with HIV/AIDS added: 40

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Public housing in Jacksonville is owned and operated by the Jacksonville Housing Authority (JHA) and comes in a variety of sizes and types, ranging from scattered-site duplex and quad apartments to high-rise apartments for seniors. JHA sets rents for these units based on each family's anticipated annual adjusted income.

JHA has 25 properties and serves more than 2,800 families. In 2016, the Consolidated Planning process identified the major needs of JHA as: continued maintenance for an aging but still high-quality portfolio, additional units to meet the demand for subsidized affordable housing, expanded accessibility, including units accessible to those with physical and developmental disabilities, and continued programs to assist residents to achieve self-sufficiency, financial literacy, and improve their living conditions.

The Jacksonville – Duval County is committed to providing low, very low, extremely low and moderate-income residents of City of Jacksonville/Duval County with: quality affordable housing opportunities, neighborhood revitalization and stabilization activities, partnerships with private and public entities to optimize resources through innovative programs, while maintaining efficient and effective management of resources.

### **Actions planned during the next year to address the needs to public housing**

The JHA plans on the following actions during the next year:

- Maintain Jacksonville Housing Authority as a high performer agency
- Continue with quality assurance review program for residents' files and maintain an annual occupancy rate of not less than 97% at all public housing sites
- Expand Housing Access and Choice
- Coordinate modernization and/or development activities with Capital funds, obligate and expend according to HUD requirements
- Achieve Stronger Commitment to Self-Sufficiency
- Forge Creative Collaborations with Community Partners
- Promote a Healthy, Engaged and Productive Workforce
- Apply for a Housing Choice Planning Grant
- Provide replacement housing as grants are awarded.

## Finance and Procurement Goals

- Maintain a clean audit
- Ensure 90% of Capital funds are obligated within 2 years
- Cross train for Yardi month-end close
- Review and update policies procurement policies

## Section 8

- Achieve and maintain high performer status
- Balance input and output for monthly transmissions
- Correct all problems identified within 7 days
- Ensure 95%-100% compliance

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Jacksonville Housing Authority (JHA) activities to increase resident involvement will continue to center on building resident and family self-sufficiency. These activities include the following programs:

1. Neighborhood Network Centers (NNC) located in Brentwood will continue to provide computer and employment skills training for 200-300 residents. It is anticipated that it will serve 300-500 residents with computer literacy training, GED instructions, educational programs, job search activities, resume assistance, and internet access on an annual basis.

2. Family Self-Sufficiency Program will provide case management services to targeted families in the Section 8 Program. Its main focus is to help these families achieve goals in education, employment, and homeownership. It is anticipated that it will assist 50 families to become homeowners and approximately 330 to pursue self-sufficiency goals.

3. The Section 8 Homeownership Program will continue to provide financial literacy and credit repair to low-income families. These families will be served through the Family Self-Sufficiency Program. Currently, this program is assisting 80 Section 8/PH families with financial literacy education and training.

4. JHA will continue to work cooperatively with resident councils in each of the public housing Resident Management Corporation (RMC) communities to implement and enforce standards and expectations that families should make an effort to achieve self-sufficiency as a goal. The resident councils are the initiators of activities and services that aid residents in securing valuable resources to address their needs. RMCs are instrumental in assisting staff to implement educational programs and self-sufficiency programs.

5. JHA has a team of public housing service coordinators that assist residents with finding permanent,

gainful employment and education. These coordinators also help residents' children access healthcare and education opportunities. JHA has hired an Employment Coordinator to assist public housing and Section 8 residents to find employment and training opportunities.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Jacksonville HCDD administers the Housing Opportunities for Persons with AIDS (HOPWA) and Emergency Solutions Grant (ESG) in conjunction with the Continuum of Care (COC) lead agency Changing Homelessness, Inc. In a coordinated effort, HCDD and its non-profit partners provide financial assistance, rental assistance, utility assistance, supportive services encompassing case management, mental health counseling, drug abuse treatment/counseling, transportation, child care, etc. to the homeless and other special needs populations. These funds also provide for the grant administration costs for the City and our partners to administer these funds, manage services to ensure effective delivery of programs and manage project goals and objectives.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Jacksonville HCDD is focusing on planning efforts that create various ways to address the issues of homelessness and chronic homelessness. It is difficult to accurately measure the number of persons at-risk of becoming homeless. It is impossible to gauge at any one time the number of people who are threatened with eviction, unemployment, foreclosure, or termination of utilities. However, families and individuals are at-risk of becoming homeless most commonly when they live paycheck-to-paycheck without any savings for sudden emergencies. The City of Jacksonville HCDD service providers work collaboratively to provide a wide range of expertise in housing, social, and supportive services within each component of the continuum. A strategy to address homelessness in the COC is to strengthen and enhance these existing assets.

To reach out to homeless persons and assess their individual needs, Jacksonville – Duval County will increase community engagement. Community awareness, engagement and collaboration is the key to successful change. By increasing leadership, collaboration and civic engagement, we strengthen the capacity of public and private organizations by increasing knowledge about interventions to prevent and end homelessness.

To reach our goals for Outreach and Community Engagement, our Community Implementation Plan includes coordinated intake, assessment and prioritization for referral, tracking by name all who are homeless in the continuum and input into the Homeless Management Information System (HMIS). There is also utilization of permanent housing to include permanent supportive housing, rapid re-housing, street outreach throughout the continuum, targeting of special populations, such as families with children, youth, chronically homeless, and veterans, as well as procedures for referring unaccompanied youth under the age of 18 and homeless prevention strategy by providing short-term rental, mortgage, and/or

utility assistance.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Jacksonville – Duval County will address the emergency shelter and transitional housing needs of homeless persons in the jurisdiction through collaboration with the COC and its various local partner organizations.

The I.M. Sulzbacher Center and Salvation Army will provide transitional housing and outreach activities to those who are unsheltered in addition to operating an emergency shelter and providing meals in a warm and safe place. Clara White Mission will provide transitional housing and job training to homeless persons.

Other program activities that help those in emergency shelters and transitional housing are provided by Jacksonville – Duval County's local organizations such as Ability Housing with case management supportive services, Catholic Charities Bureau with emergency financial assistance and case management, and The Arc Jacksonville and Gateway Community Services with their homeless programs.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Jacksonville – Duval County will work to increase economic security of individuals, by expanding opportunities for meaningful and sustainable employment and improving access to mainstream programs and services that will reduce financial vulnerability to homelessness.

Some programs that will help homeless persons make the transition to self-sustainability include emergency financial assistance and case management programs that will be provided by Catholic Charities Bureau. Another is Ability Housing, which will also provide case management for homeless persons. The Salvation Army of NE FL, with its Rapid Re-housing program has a homeless prevention program.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,**

**employment, education, or youth needs.**

To help the low-income individuals and families avoid becoming homeless, Jacksonville – Duval County will work over the next year to improve health and stability, by linking health care with homeless assistance programs and housing. Jacksonville – Duval County will work to advance stability for youth aging out of systems such as foster care and juvenile justice, and improve discharge planning for people who have frequent contact with hospitals and criminal justice systems.

Jacksonville – Duval County work to retool the homeless response system, by transforming homeless services to crisis response systems that prevent homelessness; rapidly return people who experience homelessness to stable housing utilizing system-wide Coordinated Intake, Assessment, and Prioritization; and a By Name List of all Homeless Individuals in our Continuum.

Some of the members of the COC that provide services for persons being discharged from publicly funded institutions, mental health facilities, foster care and other youth facilities, in addition to employment, education and social services are: Daniel Memorial, Mental Health Resource Center, Gateway Community Services, Youth Crisis Center, Five STAR Veterans Center, JASMYN, Jewish Family & Community Services, River Region Human Services, Jacksonville Sheriff's Office, and the United Way of Northeast Florida.

The Salvation Army of NE FL, with its Rapid Re-housing program has a homeless prevention program.



**AP-70 HOPWA Goals– 91.220 (I)(3)**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	1,780
Tenant-based rental assistance	0
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	40
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
Total	1,820

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The regulations that have the most profound impact on the local housing market are the local zoning, building and subdivision codes.

Zoning regulations establish type and density of residential use. These also include lot size(s), setbacks and building height limitations. The Jacksonville Zoning Code, Chapter 656 Jacksonville Municipal Code (JMC), <http://www.municode.com>, includes twenty-two (22) residential districts ranging in density from less than one unit per acre to more than 60 units per acre. In addition, residential development is also permitted in Agriculture (AGR), Planned Unit Development - (PUD), Residential Office (RO) and Commercial, Residential and Office (CRO) districts. In some other zoning districts, certain kinds of residential development in Commercial Community/General (CCG's) and Residential Commercial Neighborhoods (CN) districts. The City of Jacksonville's local government's role is to manage growth and development. Zoning and subdivision regulations are administered with flexibility and designed to be non-exclusionary. The PUD zoning district specifically enables developers to be innovative with subdivision layout, housing types or styles, and mixed uses. Regulations, therefore, do not discriminate against a particular type of housing. The City of Jacksonville has adopted the Florida Building Code. These building codes are designed to ensure that minimum health and safety standards are met and therefore, do not unnecessarily influence the housing delivery system.

According to the City of Jacksonville's Analysis of Fair Housing Choice, there are several barriers to fair housing, which affects affordable housing. These barriers are: lack of affordable housing; need for additional education and outreach to the public and members of the real estate industry on fair housing issues; LEP issues on language barriers; members of special needs group such as disabilities may have significant barriers to their housing choice that meets their needs; and the global financial crisis resulting from the housing bubble that threatens the survival of a number of Jacksonville's nonprofit community organizations. These organizations previously developed new, single-family housing units for sale to low- and moderate-income households. With the shift in the economy and the housing market, this line of business is no longer viable for many nonprofit entities. The loss of nonprofit housing organizations would reduce the City's ability of address barriers to Fair Housing choice. For more information, see the COJ AI.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Jacksonville relies on multiple strategies to remove barriers to affordable housing. These strategies include (1) land use regulation, planning and coordination; (2) incentives and financing; and (3)

education and outreach.

#### *Land Use Regulation, Planning and Coordination*

City land use policies play a significant role in determining the amount and availability of affordable housing within a community. City land use policy gives the location of housing types and densities. Zoning is the planning tool for implementing housing development. Through zoning incentives, private and nonprofit developers can help a City address the housing needs of its low- and moderate-income population. Moreover, zoning incentives that increase the density of housing development and provide for mixed uses including transit are important tools for expanding the local supply of both affordable homeownership and renter housing. For more information, see:

<http://www.coj.net/departments/planning-and-development>

[https://www2.municode.com/library/fl/jacksonville/codes/code\\_of\\_ordinances\(Chapter 656\)](https://www2.municode.com/library/fl/jacksonville/codes/code_of_ordinances(Chapter_656))

#### *Incentives and Financing*

The City of Jacksonville provides incentives and financing for affordable housing through application of federal block grant funds to support the efforts of for-profit and nonprofit developers of affordable housing, including Community Housing Development Organizations (CHDO), as well as through housing opportunities offered through the Jacksonville Housing Authority and the Jacksonville Housing Finance Authority. Incentives and financing for affordable housing cover both homeownership and rental housing programs and include inducements to support inclusionary affordable housing.

The programs that support inclusionary affordable housing include, but are not limited to: the Limited Repair Program and Utility Tap-In Program, both of which improve one or all of the major building systems such as electrical, plumbing (inclusive of septic systems and water connection to City services), ventilation, roofing, and weatherization; the purchase assistance program (Head Start to Homeownership); and development of affordable homes for ownership or as rentals.

#### *Education and Outreach*

The City of Jacksonville performs education and outreach regarding affordable housing in a number of ways. Its website educates residents and community stakeholder organizations about programs. The Neighborhoods Department regularly meets with Citizen Participation Advisory Committees (CPACs) representing Jacksonville's neighborhoods as a means to continually educate the public about housing and community activities undertaken by the City, as well as to obtain input about current needs or issues. Further, the responsibilities of the Jacksonville Housing and Community Development Commission include working to educate the public and facilitate public participation in programs.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

Jacksonville – Duval County will take other actions whenever possible in the 2019 Action Plan as it relates to meeting the needs of LMI households, creating suitable, decent and affordable housing, reducing the number of families in poverty and enhancing the coordination of public and private housing agencies.

### **Actions planned to address obstacles to meeting underserved needs**

Jacksonville – Duval County, through the Consolidated Plan and Annual Action Plans, petitions for federal funds as an Urban County Entitlement, to assist the needs of residents that have been traditionally underserved by existing local agencies. The activities funded are carefully designed to provide appropriate and needed services, particularly to those that may not be eligible for assistance from other local services, those that are geographically isolated by lack of transportation, and those who lack basic amenities in their neighborhoods. Some examples may include senior citizens, the frail and elderly, the mentally or physically disabled, the homeless, and infants or the youth. Jacksonville – Duval County continues to work diligently to offer programs that meet the needs of the underserved.

### **Actions planned to foster and maintain affordable housing**

In this year's 2019 Annual Action Plan, HOME funds are used for substantial housing rehabilitation of rental units. In the current Action Plan, 40 units are projected to be completed for rental rehabilitation. The goal is to also to increase affordable housing units in the jurisdiction as well. City of Jacksonville HCDD also projects to add 15 affordable homeowner units and another 6 rental units.

### **Actions planned to reduce lead-based paint hazards**

Lead-based paint can pose serious health hazards, particularly in households with babies and/or small children. Lead-based paint potentially affects any structure built prior to 1978. As a mature city with many older homes, lead-based paint is a particular concern for Jacksonville. The City of Jacksonville has worked to reduce lead-based paint hazards for a number of years through lead based paint testing (by a licensed and certified agent). A positive result for any test indicating lead is present requires the use of interim controls through lead-safe work practices to remediate the lead or the total abatement of the lead by component replacement.

The City of Jacksonville's Neighborhoods Department acts to evaluate and reduce lead-based paint hazards by mandating that lead-based paint may not be used in rehabilitation programs funded through the CDBG or HOME program. In addition, all CDBG and HOME contracts contain a statement prohibiting the use of lead-based paint, as well as a copy of the federal regulations pertaining to the use and removal of lead-based paint. The amount of federal subsidy provided will determine the course of action taken when the repair or removal of painted surfaces is necessary during rehabilitation. In all units pre-1978

undergoing rehabilitation, the contractor is required to use lead-safe work practices. Education regarding lead and its effects is also provided to each owner-occupied rehabilitation project. In the Limited Repair Program, for example, any participant living in a pre-1978 home is given a pamphlet regarding the dangers of lead.

### **Actions planned to reduce the number of poverty-level families**

A variety of housing assistance and public service programs funded through CDBG and HOME programs help to alleviate poverty by lessening the financial strain on residents. Providing quality accessible affordable housing, eliminating substandard housing, preserving affordable housing through rehabilitation, and assisting with mortgage payments, down payments and closing costs all help families reduce their housing costs, leaving more funds available for other necessary expenses.

In addition, the City will implement the Section 108 Loan Programs to help increase the availability of jobs for low- and moderate-income residents. The Jacksonville Chamber Foundation has a Small Business Center Micro-Enterprise Center.

### **Actions planned to develop institutional structure**

The City of Jacksonville HCDD will continue to provide opportunities for public, private, and governmental organizations to come together to share information, advocate for issues of concern, leverage resources to make a project happen, address barriers associated with implementing activities, and coordinate efforts.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

There are many diverse nonprofits and social service agencies that provide different services to our targeted population and willing have the ability to work collaboratively to serve residents across the spectrum of needs. At this time, the Jacksonville – Duval County has effective partners to address each of the identified priorities and targeted geographies. Because of the decline in funding for nonprofits and the enormous demand for their services, however, it is difficult to reach all those in need and gaps in the delivery system may result. For this reason, funding and capacity building for nonprofit partners that deliver critical programs and projects is a priority for Jacksonville – Duval County.

The City of Jacksonville’s HCDD will work to enhance coordination between public and private housing and social service agencies in the jurisdiction through providing these organizations and agencies opportunities to share information, network and coordinate efforts.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

This section outlines program specific requirements for CDBG, HOME, and ESG programs.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	1,770,958
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>1,770,958</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Jacksonville is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214. The City also uses State Housing Initiative Program (SHIP) funds from the State of Florida, as well as other appropriate leveraged funds. The City sometimes uses SHIP funds as a local match from developers.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

When HOME funds are used to finance a homebuyer program, properties must remain affordable in accordance with HOME guidelines for the applicable number of years from the date of initial purchase. If the resale of the property is completed prior to the end of the affordability period, the balance of the loan is immediately due and payable to the City. Recaptured funds will be returned to the HOME funds as program income and be used for additional homeownership activities in accordance with the requirements set forth in 24 CFR Part 92.254 as amended or waived by HUD.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Must meet and comply with the following resale/recapture requirements:

The City will provide a Deferred Payment Loan at 0% interest for a period of **10 years** from the date of closing and execution of the Note and Mortgage, or until one of the events of sale or default occur as listed below:

- (1) Home Buyer sells, refinances, transfers or disposes of the property by any means, including bankruptcy, foreclosure, or deed in lieu of foreclosure;
- (2) The Home Buyer no longer occupies the unit as their principal residence; or
- (3) The Home Buyer dies, or if married couple, the survivor dies.

If an event of default or sale shall occur during the term of this loan, the Home Buyer must repay the Lender or its designee an amount equal to the original principal loan amount, or the amount by which Net Proceeds of sale are available after payment of the First Mortgage and closing costs if Net

Proceeds are insufficient to fully repay the original principal.

Other than for these events of sale or default, no payments of principal or interest are due during the term of said Agreement. At the end of the period, if no event of sale or default has occurred, the full amount of the principal is forgiven, and no further obligations exist for repayment of the principle sum.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds **will not be used** as a refinance mechanism to secure debt for multifamily rental housing projects; however, any funds used for the purpose of acquisition and/or rehabilitation/construction must comply with the affordability requirements and remain attached to subject property for the period of affordability. Units will be for the purpose of affordable ownership or rental units.



**Emergency Solutions Grant (ESG)**  
**Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Jacksonville follows the standards set forth in CFR 24, Part 576. The City is in the process of revising the Policies and Procedures Manual to make sure that the manual is up to date on all protocols and procedures. It is available at the HCDD office and upon request.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Changing Homelessness Inc. is the lead Continuum of Care and are consulted on all aspects of the Emergency Solutions Grant. The coordinated assessment system is designed to assist individuals who are homeless with finding and obtaining housing. The coordinated assessment system or coordinated intake system is managed by the Mental Health Resource Center (MHRC). MHRC provides coordinated intake services to individuals who are homeless in Duval Metro Statistical Area (MSA). Intake Specialists use the Vi-SPDAT (Vulnerability Index-Service Prioritization Decision Assistance Tool) to assess individuals and determine the most appropriate housing interventions for each person served. Intake specialists conduct assessments at MHRC's Homeless Service Center, at hot-spot locations throughout Duval MSA, and on the streets. The staff also assists clients with obtaining documentation needed to qualify for housing programs. The staff maintains one community-wide housing waiting list and refers individuals as housing openings become available. Through this process, Northeast Florida is able to prioritize resources and help those who are most in need of services. Staff also assists individuals with applying for government entitlements and identifying other services to address their needs.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The method of making sub-awards is through a competitive Universal Application process. Full access is provided to grass roots, faith-based and other community organizations and they are encouraged to submit applications through UA Process and attend the Mandatory Technical Assistance and Budget Workshops. Several public meetings are held along with public service announcements are provided to meet public comment consultation requirements. The process is examined each year in order to make improvements.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions

regarding facilities and services funded under ESG.

The lead agency of the Continuum of Care (Changing Homelessness) has had homeless/formerly homeless persons on its Board of Directors and the sub-recipients have homeless or formerly homeless in decision making capacities. The City of Jacksonville continues to the maximum extent possible to have workshops and public hearings in an effort to encourage the underserved to express their needs and concerns. In addition, quarterly homeless agencies meetings are held to compare processes, problems, network, and improve our services.

5. Describe performance standards for evaluating ESG.

The professional staff of the Neighborhoods Department, Housing and Community Development Division monitors all projects in the Consolidated Plan/Action Plan to ensure sub-recipients are complying with projected performance standards, contractual requirements, and applicable federal regulations. The standards and procedures that will be used to monitor activities carried out in the Consolidated Plan includes: Pre-award conferences that will be held to finalize contracts or letters of understanding and post award conferences will be conducted to discuss and explain in detail the terms of the contracts or terms of the letters of understandings, each awarded agency will be required to sign. Agencies with challenges meeting their contractual obligations both programmatic and financial will be monitored during the mid-term and a comprehensive close-out monitoring. Technical assistance will be rendered on an on-going basis and at least one monitoring visit will be conducted for each sub-recipient annually. The entire monitoring process will involve six basic steps: pre-monitoring contact, in-office review of recipient files and backup documentation, on-site monitoring visit, post review of documentation, written report, monitoring letter and follow-up.

Since the ESG funds are not sufficient to cover the homelessness problem, the City utilizes other federal funds such as CDBG, HOPWA, and HOME to assist with homelessness issues through non-profit organizations that provide such services. HOME funds are partially used for permanent supportive housing.