



OFFICE OF INSPECTOR GENERAL

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Inspector General Selection and Retention Committee (IGSRC) Meeting Minutes

Note: Below is a summary of the meeting as required by Florida's Sunshine Law; See AGO-82-47

Date: October 30, 2024

Location: City Hall, St. James Building, 117 West Duval Street, Lynwood Roberts Room

Call to Order: Chair Dixon called the meeting to order at 10:32 AM

Pledge of Allegiance: Chair Dixon opened with the pledge of Allegiance.

Roll Call – Committee Members present:

- James Bodden, Director of the Judicial Staff Attorneys, designee for Chief Judge Lance Day, the 4th Judicial Circuit
- Karen Bowling, Chief Administrative Officer, designee for Honorable Donna Deegan, Mayor
- J.J. Dixon, Chair, Ethics Commission, and Chair of the IGSRC
- Michael Boylan, designee for Randy White, City Council President, City of Jacksonville
- Charlie Cofer, Public Defender for the Fourth Judicial Circuit
- Stephen Siegel, Assistant State Attorney, designee for the Honorable Melissa Nelson, State Attorney for the Fourth Judicial Circuit

A quorum was met with five members present; one member had an excused absence:

- Lt. Col. Chambliss, Chair, TRUE Commission

Office of Inspector General Staff Present:

- Matthew J. Lascell, Inspector General
- Khalilah Watts, Executive Assistant
- Christina Gatto, Senior Program Coordinator/Accreditation Manager
- Richard Samples, Deputy Inspector General for Investigations
- David Johnston, Deputy Inspector General for Audit
- Derronne Nins, Investigator
- Robert Linsner, Investigator
- Bryce Ayers, Investigative Support Analyst
- Maria Pompelia, Auditor

COJ Employee Services

- Leah Hayes, Director

I. Old Business

A. Approval of June 4, 2024, Meeting Minutes

Chair Dixon asked the Inspector General Selection and Retention Committee (Committee) if there were any questions or corrections to the June 4, 2024, meeting minutes.

Public Defender (PD) Cofer moved to approve the June 4, 2024, meeting minutes as circulated. Chief Administrative Office (CAO) Bowling seconded the motion. **Motion passed unanimously.**

CM Boylan joined the Committee at 10:34 AM.

II. New Business

A. Inspector General salary discussion follow-up

Chair Dixon led follow-up discussion from the prior IGSRC meeting, regarding Inspector General (IG) Lascell's salary increase based off his performance. Chair Dixon reminded the Committee they were waiting to be informed of the City salary increase before they decided on IG Lascell's merit increase. CAO Bowling confirmed City employees received a 3% increase on October 5, 2024.

PD Cofer reviewed salary history for IG Lascell as well as his performance evaluation, and stated he appreciated the good job IG Lascell has been doing. PD Cofer indicated the 3% increase should take IG Lascell to approximately \$244k.

CM Boylan asked for clarification regarding the purpose of the meeting and why they were addressing a merit increase for IG Lascell. IG Lascell explained his performance evaluation is supposed to be done every April by the Committee, however, the last two have been completed much later in the year. PD Cofer agreed the Committee has always been behind during IG Lascell's tenure.

CM Boylan inquired why there was delay and it was agreed it was not due to performance; it was an administrative delay made by the Committee to see if the OIG passed reaccreditation, which was passed.

CAO Bowling stated she values IG Lascell and his team but with the budget deficit they would not be able to provide a raise for City employees. She added this was not due to IG Lascell's performance. CAO Bowling brought up for discussion the possibility of backdating the 3% increase retroactively to the initial raise discussion for IG Lascell.

There was discussion amongst the Committee, Chair Dixon commended OIG for their work, commended IG Lascell for his leadership, and gave IG Lascell the opportunity to speak. IG Lascell praised his team for their great work and appreciated what was produced by his team. IG Lascell also acknowledged how he has changed the office for the better.

Mr. Siegel motioned CAO Bowling's suggestion to make the 3% increase for IG Lascell to be retroactive to his original evaluation report. CM Boylan seconded the motion for discussion. Chair Dixon requested clarification of the backdate and Mr. Siegel stated March 2024.

Chair Dixon asked for public comment; there was none. Chair Dixon asked for further Committee discussion there was none.

Chair Dixon led the vote to retroactive IG Lascell's 3% increase to March 2024. **Motion passed unanimously.**

III. Any Other Business

There was no other business.

IV. Comments from the Public

There was no public comment.

V. Adjournment

Chair Dixon adjourned the meeting at 10:46 AM.