



## **OFFICE OF INSPECTOR GENERAL CITY OF JACKSONVILLE**

### **Inspector General Selection and Retention Committee (IGSRC) Meeting Minutes November 3, 2022, 3:15 PM**

*Note: Below is a summary of the meeting as required by Florida's Sunshine Law; See AGO-82-47.  
For more detailed information, please refer to the audio file on the Office of Inspector General's  
website, <http://www.coj.net/departments/inspector-general/inspector-general-committee>*

**Location:** City Hall, St. James Building, 117 West Duval Street, Lynwood Roberts Room

**Call to Order:** Chair Ellen Schmitt called the meeting to order at 3:20 PM.

**Pledge of Allegiance:** Chair Schmitt opened with the Pledge of Allegiance.

#### ***Roll Call - Committee Members Present:***

- Owen Schmidt, Chief Assistant Public Defender, designee for Honorable Charlie Cofer, Public Defender for the Fourth Judicial Circuit
- Steve Siegel, Chief Assistant State Attorney, designee for the Honorable Melissa Nelson, State Attorney for the Fourth Judicial Circuit
- Patrick Greive, Director of Finance, designee for Honorable Lenny Curry, Mayor
- Ellen Schmitt, Chair, Ethics Commission, and Chair of the IGSRC
- Honorable Julie Taylor, Judge, designee for Honorable Mark Mahon, Chief Judge
- Daniel Henry, Chair, TRUE Commission

A quorum was met with six members present; however, the following Committee Member joined quorum at the following time:

- Terrance Freeman, City Council President, at 3:50 PM

#### ***Office of Inspector General (OIG) Staff Present:***

- Matthew J. Lascell, Inspector General, OIG
- Richard Samples, Director of Investigations, OIG
- David Johnston, Director of Audit, OIG
- Khalilah Watts, Executive Assistant, OIG

**I. Old Business**

**A. Approval of April 14, 2022, Meeting Minutes**

Chair Schmitt asked the Inspector General Selection and Retention Committee (Committee) if there were any questions or corrections to the April 14, 2022, meeting minutes.

Daniel Henry moved to approve the April 14, 2022, meeting minutes as circulated. Julie Taylor seconded the motion. **Motion passed unanimously.**

**II. New Business**

**A. Six-month update to the Inspector General Selection and Retention Committee (Fiscal Year 2022 Annual Report)**

Inspector General (IG) Lascell presented to the Committee a 6-month update and current status of the IG Office, along with the annual report. Examples of progress were given to include the hiring of 2 new positions: Director of Investigations and Director of Audit.

IG Lascell spoke of his overall mission objectives, which are, improving outreach and conducting impactful investigations. Both are points of emphasis which were promised to the Committee when he was hired in March. He emphasized meeting with Independent Agencies, the Sheriffs Watch, City Officials, and city employees to explain the roles and responsibilities of the Inspector General.

IG Lascell addressed concerns from the Chair on how Public Record Requests are received and processed. The process was detailed by IG Lascell to the Committee.

**B. Discussion of recent resignations and staffing levels  
(Topic C was changed to B by the Chair of the IGSRC)**

Chair Schmitt introduced two concerns to the Committee. The first was in reference to a phone call she received from a recently employed individual. The caller questioned the qualifications and selection of the newly hired Director of Audit. IG Lascell provided his rationale and justification for the hire.

The second matter was a letter of resignation received from another former employee indicating issues of concern within the office. The Chair suggested OGC further investigate the matter.

Daniel Henry motioned to open an investigation and it was seconded. **Motion Passed Unanimously.**

**C. Discussion of CFA (Commission for Florida Law Enforcement Accreditation – Inspector General)**

IG Lascell presented to the Committee a question regarding the re-accreditation of the OIG through CFA. IG Lascell was seeking input on the Committee's views of the practicality and effectiveness of accreditation.

**III. Any Other Business**

There was no other business discussed at this meeting.

**IV. Comments from the Public**

One individual spoke about the accreditation process and its benefit to the OIG and the City of Jacksonville.

**V. Adjournment**

Chair Schmitt adjourned the meeting at 4:50 PM.