



OFFICE OF INSPECTOR GENERAL CITY OF JACKSONVILLE

Inspector General Selection and Retention Committee (IGSRC) Meeting Minutes, March 30, 2023, 3:30 PM

*Note: Below is a summary of the meeting as required by Florida's Sunshine Law; See AGO-82-47.
For more detailed information, please refer to the audio file on the Office of Inspector General's
website, <http://www.coj.net/departments/inspector-general/inspector-general-committee>*

Location: City Hall, St. James Building, 117 West Duval Street, Lynwood Roberts Room

Call to Order: Chair Ellen Schmitt called the meeting to order at 3:30 PM.

Pledge of Allegiance: Chair Schmitt opened with the Pledge of Allegiance.

Roll Call - Committee Members Present:

- Owen Schmidt, Chief Assistant Public Defender, designee for Honorable Charlie Cofer, Public Defender for the Fourth Judicial Circuit
- L.E. Hutton, Chief Assistant State Attorney, designee for the Honorable Melissa Nelson, State Attorney for the Fourth Judicial Circuit
- Brian Hughes, Chief Administrative Officer, designee for Honorable Lenny Curry, Mayor
- Ellen Schmitt, Chair, Ethics Commission, and Chair of the IGSRC
- Terrance Freeman, City Council President
- Honorable Julie Taylor, Judge, designee for Honorable Mark Mahon, Chief Judge
- Daniel Henry, Chair, TRUE Commission

Office of Inspector General (OIG) Staff Present:

- Matthew J. Lascell, Inspector General, OIG
- Richard Samples, Director of Investigations, OIG
- David Johnston, Director of Audit, OIG
- Khalilah Watts, Executive Assistant, OIG
- Christina Gatto, Senior Program Manager, OIG
- Brandon King, Investigator, OIG
- Derronne Nins, Investigator, OIG
- Robert Linsner, Investigator, OIG

I. Old Business

A. Approval of November 3, 2022, Meeting Minutes

Chair Schmitt asked the Inspector General Selection and Retention Committee (Committee) if there were any questions or corrections to the November 3, 2022, meeting minutes.

Daniel Henry moved to approve the November 3, 2022, meeting minutes as circulated. CAO Brian Hughes seconded the motion. **Motion passed unanimously.**

II. New Business

A. Presentation of the findings of the OGC's investigation

Upon review of OGC's investigative findings, Chair Schmitt presented concerns from paragraph four regarding the OIG's procedures for handling public record requests. After discussion between the Committee, OGC, and IG Lascell, CAO Hughes recommended and motioned that the OIG staff receive Public Records Training. Terrance Freeman seconded the motion. Chair Schmitt asked if there was public comment pertaining to the motion; there was no comment. **Motion passed unanimously.**

CAO Hughes and CP President Freeman excused themselves from the meeting as they announced they had previous engagements.

B. OIG reaccreditation update

IG Lascell updated the Committee with information regarding the status of the OIG's accreditation process. IG Lascell also provided a timeframe for the OIG mock assessment for reaccreditation as well as the scheduled date for the formal reaccreditation assessment.

C. Discussion of Inspector General evaluation process

There was discussion initiated by Chair Schmitt regarding a possible change in the way the Committee evaluation process will be conducted for the IG. Chair Schmitt proposed a subcommittee as well as communicating with other IG offices to research what process they utilized for IG evaluation.

IG Lascell stated that he preferred his evaluation be conducted the same as everyone employed with the City of Jacksonville. There was concern from Committee members about changing the process and whether they had the power and authority to make changes. Chair Schmitt stated she would speak with Employee Services on the matter and the Committee agreed that currently this topic would not be a voting matter.

III. Any Other Business

Mr. Henry asked IG Lascell about a report that was conducted on contract oversight regarding the procurement code for the City. IG Lascell stated that it was being rewritten and Council Member (CM) LeAnn Cumber was working on that piece of legislation. Mr. Henry also asked about the system the City uses to keep track of grants. IG Lascell responded the City has a Grant Compliance Office and a new position was created within the office to provide additional oversight of grants.

IV. Comments from the Public

John Nooney spoke about public participation and different agendas dealing with City politics. Mr. Nooney appreciated the IGSRC taking the time to listen and speak with him.

V. Adjournment

Chair Schmitt adjourned the meeting at 4:41 PM.