

STEP 1:



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

City of Jacksonville | Equal Business Opportunity Office
Jacksonville Small & Emerging Business Program
214 N Hogan St. Suite 800
Jacksonville, FL 32202

JSEB ACCESS TO CAPITAL (AC) QUESTIONNAIRE

“Please do not submit an application if you are not a current JSEB”

- **Loan amounts: \$5,000 - \$100,000**
- **No application fees**
- **Terms range from 6-60 months**
- **Interest rate: Prime + 3%**
- **Eligible expenditures: working capital, operating costs, inventory, equipment Minimum credit score of 550 or higher**
- **Must have cash flow to support monthly payments**

Please enter vendor identification number: _____ (ex:20528)

Please list your current contracts with either of the following agencies:

COJ: _____

JEA: _____

JTA: _____

JPA: _____

Provide a copy of each contract with the completed application – if none:

STOP! You do not qualify for this program

Please complete each step-in order:

STEP 2: Complete the AC checklist	Yes	No
STEP 3: Complete the AC application	Yes	No

STEP 2:



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ACCESS TO CAPITAL CHECKLIST

SUMMARY OF LOAN REQUEST:

Type business/service:

Purpose of loan:

Loan Amount:

All taxes are current (provide copies of the most recent tax return) Yes No

Equifax Soft Credit Report incl. (scores) Yes No

Office use only:

Loan Approval Date: _____ Date Agreement Executed: _____

Fund Disbursement Date: _____ Date Owner Notified: _____

STEP 3



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Credit Application *[Please do not submit an application if you are not a current JSEB]*

Applicant Data

Name of Borrower: _____ Date: _____
Last First M.I.

Name of Business: _____
(Examples: retail clothing, manufactures of auto parts, restaurant)

Business Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Mailing Address: _____
(If different from above) Street Address Apartment/Unit #

City State ZIP Code

Business Phone: _____ Email _____

Federal Tax ID#: _____

JSEB ID#: _____ JSEB ID# Locator: [JSEB Vendor Search \(coj.net\)](http://JSEB Vendor Search (coj.net))

Business is a: Corporation Partnership Proprietorship
 Borrower is a: Corporation Partnership Proprietorship

The business is a: A start-up venture YES NO If yes, **STOP!!** you do not qualify

Is this an existing business? YES NO *If yes, when started?* _____

INFORMATION ABOUT THE OWNER(S)

List All Owners: (20% or more ownership):

Owner's Name	%	Owner's Name	%

PERSONAL INFORMATION (OWNER(S))

Name of Borrower: _____

Last

(Maiden)

First

M.I.

Home Address: _____

City: _____

State: _____

Zip code: _____

How long at above address: From _____

To present: __

Date of Birth: _____

Place of Birth: _____

US Citizen? YES NO

Social Security #: _____

If not a US Citizen, please provide alien registration#:

PERSONAL INFORMATION (ADDITIONAL CO-BORROWERS)

Name of Borrower: _____

Last

(Maiden)

First

M.I.

Home Address: _____

City: _____

State: _____

Zip code: _____

How long at above address: From _____

To present: __

Date of Birth: _____

Place of Birth: _____

US Citizen? YES NO

Social Security #: _____

If not a US Citizen, please provide alien registration#:

Name of Borrower: _____

Last

(Maiden)

First

M.I.

Home Address: _____

City: _____

State: _____

Zip code: _____

How long at above address: From _____

To present: _____

Date of Birth: _____ Place of Birth: _____
US Citizen? YES NO

Social Security #: _____

If not a US Citizen, please provide alien registration#:

Disclaimer and Signature

I authorize prospective Credit Grantors/Lending/Leasing Companies to obtain personal and credit information about me from my employer and credit bureau, or credit reporting agency, any person who has or may have any financial dealing with me, or from any references I have provided. This information, as with this lease and any other relationships we may establish from time to time. Any personal and credit information obtained may be disclosed from time to time to other lenders, credit bureaus or other credit reporting agencies. certify that my answers are true and complete to the best of my knowledge.

____ Yes

I hereby agree that the information given is true, accurate and complete as of the date of this application submission.

____ Yes

Signature: _____

Date: _____

Send completed forms to: [Patricia Gee-Jones](#)