

## Business Learning Plan

Name:

Company Name:

Date of Completion:

Learning Needs	Goals	Resources	Evidence
<p><b>What do you need to learn to improve your business performance? How does this align with business goals?</b></p>	<p><b>What goals do you want to achieve in your business? Break down any large goal into several sub-goals.</b></p>	<p><b>What resources (content or people, formal or informal) will you need to achieve the goal (or sub-goals) you have identified?</b></p>	<p><b>How will you know when you have achieved your goals (or sub-goals)? What evidence will you provide?</b></p>
<p><b>Need 1:</b></p>	<p><b>Goal 1:</b></p>	<p><b>Resource 1:</b></p>	
<p><b>Need 2:</b></p>	<p><b>Goal 2:</b></p>	<p><b>Resource 2:</b></p>	
<p><b>Need 3:</b></p>	<p><b>Goal 3:</b></p>	<p><b>Resource 3:</b></p>	
<p><b>Need 4:</b></p>	<p><b>Goal 4:</b></p>	<p><b>Resource 4:</b></p>	