

MAYOR'S BUDGET REVIEW COMMITTEE

Agenda for Monday, November 23, 2015

LENNY CURRY, MAYOR

MAYOR'S CONFERENCE ROOM

4th FLOOR, CITY HALL, 2:00 P.M.

		Excused
Mousa, Sam	- Chair	<input type="checkbox"/>
Weinstein, Mike	- Vice Chair	<input type="checkbox"/>
Pappas, John	- Member	<input type="checkbox"/>
Shelton, Ali	- Member	<input type="checkbox"/>
Stewart, Kerri	- Member	<input type="checkbox"/>

CONVENED: 2:00 PM

ADJOURNED: 2:50 PM

Roselyn Chall, Secretary

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Mayor's Office	1	Memo		Minutes from 11/9/15 MBRC meeting for approval.	Approved 5-0
Employee Services	2	BT16011	\$600,000.00	BT to move \$400,000 from contingency and appropriate \$200,000 in revenue from the Florida Blue private contribution for purposes of establishing a comprehensive wellness program and pay for an independent contractor to manage the program, engage employees, provide management reports and meet the City's performance standards. Deferred 11/9/15	Approved 5-0
Finance	3	Memo		Request for increase in salary for Treasurer, who is responsible for the Treasury and Pension Departments including the oversight of the debt management for the City of Jacksonville.	Approved 5-0
Fire and Rescue	4	TD16045	\$84,026.21	Delete Firefighter in Fire Operations and authorize a Rescue Lieutenant moving to Long-term limited duty in Administrative Services. Related RC16-038	Approved 5-0
Fire and Rescue	5	RC16038		Transfer a position and funding to accommodate a rescue lieutenant moving to long-term limited duty. RC moves a vacant firefighter position to administrative services and reclassifies it to a fire lieutenant rescue 40 hr. Related TD16045	Approved 5-0

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Fire and Rescue	6	Memo		A request to grant the upgrade of one Firefighter pay grade 11.12 to one Fire Lieutenant Rescue 40 pay grade 12.13 due to long-term limited duty assignment.	Approved 5-0
Fire and Rescue	7	TD16046	\$384,151.78	Transfer two vacant Captain positions in Rescue to Firefighters in Fire Operations to prepare for SAFER Firefighters to move to General Fund. Related RC16-039	Approved 5-0
Fire and Rescue	8	RC16039		Reclass positions to effectuate organizational changes and authorize firefighter positions to prepare for movement of the SAFER grant firefighters. Related TD16046	Approved 5-0
Fire and Rescue	9	Memo		Request to grant a pay grade reassignment and title change for one (1) Fire/Rescue Vehicle and Equipment Technician.	Approved 5-0
Fire and Rescue	10	Memo		Minimum start rate change for Fire/Rescue Vehicle Equipment Technician. No financial impact.	Approved 5-0
Fire and Rescue	11	TD16042	\$331,487.17	Transfer ocean rescue activity from Rescue to Fire Operations. No financial impact. Related RC16033	Approved 5-0
Fire and Rescue	12	RC16033		Transfer ocean rescue activity to Fire Operations. One position and 28,600 part-time hours will be moved from FRRS011 to FRFO011FO. Related TD16042	Approved 5-0
Fire and Rescue	13	TD16041	\$235,721.41	Fire Training restructure with zero budgetary impact: transfer positions from other divisions in fire to fire training. Related RC16032	Approved 5-0
Fire and Rescue	14	RC16032		Transfer positions from other divisions within Fire and Rescue to fire training. Related TD16041	Approved 5-0
Fire and Rescue	15	TD16043	\$208,682.61	Transfer positions and funding from one index code to another due to the change in reporting relationships of the programs or functions. No financial impact. Related RC16034	Approved 5-0
Fire and Rescue	16	RC16034		Transfer positions and funding within Fire and Rescue. Related TD16043	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Fire and Rescue	17	RC16040		Delete two Fire Rescue Communication Officers in Fire Communications and Authorize one Emergency Preparedness Training Coordinator in Emergency Preparedness and one NFIRS Program and CAD Administrator in Fire Communications - effective 11/28/15	Approved 5-0
Fire and Rescue	18	Memo		Request approval to upgrade two (2) Fire/Rescue Communication Officer positions to one (1) Emergency Preparedness Training Coordinator and one (1) NFIRS Program & CAD Administrator position.	Approved 5-0
Fire and Rescue	19	Memo		Request to grant a pay increase for one (1) JFRD Facilities Manager.	Approved 5-0
Fire and Rescue	20	Memo		Request for start rate higher than budgeted amount for the appointed employee position of Executive Assistant to an Appointed Official. 11/23/15 Withdrawn - duplicate of Item #25	Withdrawn
Fire and Rescue	21	Memo		Request a pay increase based on additional responsibilities/dual role assignment for one (1) JFRD Finance Manager.	Approved 5-0
Fire and Rescue	22	Memo		Request a pay increase based on additional responsibilities/dual role assignment for one (1) JFRD Procurement & Accounting Manager.	Approved 5-0
Fire and Rescue	23	Memo		Minimum start rate change for Fire and Rescue Communications Supervisor. No financial impact.	Approved 5-0
Fire and Rescue	24	Memo		A request to grant pay increases for (19) Fire/Rescue Communications Officers due to the change in the minimum start rate for this classification.	Approved 5-0
Fire and Rescue	25	Memo		Request for start rate higher than budgeted amount for one (1) Executive Assistant to an Appointed Official.	Approved 5-0
General Counsel	26	RC16041		Reclassify a legal assistant to an officer administrator - effective 11/23/15	Approved 5-0

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General Counsel	27	Memo		Request for increase in salary for Delegation Coordinator who has assumed additional duties by serving as the Executive Assistant to the General Counsel.	Approved 5-0
Mayor's Office	28	RC16036		Reclassify two Public Communication Officer positions to Public Communication Office Senior positions - effective 11/23/15	Approved 5-0
Mayor's Office	29	Memo		Request for increase in salary and reclassification for one (1) Public Communications Officer to a Public Communications Officer Senior.	Approved 5-0
Parks, Recreation & Entertainment	30	BT16008	\$169,801.50	To transfer funds from collected revenue to expense within Metropolitan Park Maintenance Trust Fund - to cover the annual operating cost of the facility.	Approved 5-0
Parks, Recreation & Community Svcs	31	Memo		Memo from Tera Meeks, Chief of Natural and Marine Resources, requesting permission to submit legislation necessary for City Council approval of 2016 FIND grant application resolution. Deferred 11/23/15	Deferred 5-0
Parks, Recreation & Community Svcs	32	Memo		Request for increase in salary for one (1) employee Parks Financial Manager.	Approved 5-0
Planning & Development	33	BT16015	\$400,000.00	To initiate legislation to receive a \$400,000 FY15 Brownfields Assessment Grant from the U.S. Environmental protection Agency & appropriate funds for the purpose of conducting brownfields assessments in Jacksonville. Grant period 10/1/15 - 9/30/18.	Approved 5-0
Public Library	34	Memo		Request for start rate higher than budgeted amount to fill the appointed employee position of Executive Assistant III - Community Relations and Marketing.	Approved 5-0
Public Works	35	Memo		Memo from John Jones, Real Estate, requesting permission to submit legislation necessary for City Council approval of Elena Flats Temporary Construction Easement (TCE) - located on the City-owned East Duval Street surface parking lot allocated to the Supervisor of Elections & adjacent to 122 East Duval Street.	Approved 5-0

Agency / Department	Item #	ID Number	Transfer Amount	Description / Summary	MBRC Action
Sports and Entertainment	36	Memo		Memo from Dave Herrell, Sports & Entertainment Officer, requesting permission to submit legislation necessary for City Council approval for defining the 2016 One Spark Festival Overlay Zone and Festival Activity Period.	Approved 5-0