



OFFICE OF MAYOR LENNY CURRY

ST. JAMES BUILDING
117 WEST DUVAL STREET, SUITE 400
JACKSONVILLE, FLORIDA 32202

PH: (904) 255-5000
FAX: (904) 255-5032
www.coj.net

Lex Hester Memorial Scholarship Trust Fund Committee Meeting Agenda (REVISED)

August 29, 2022
2:00 pm

- **Welcome** Dr. Charles Moreland, Committee Chair

- **Annual Report** Dr. Charles Moreland, Committee Chair

- **UNF-MPA Manager, Georgette Dumont** Dr. Charles Moreland, Committee Chair

- **Advertisement-UNF MPA Program Director** Dr. Charles Moreland, Committee Chair
 - **Spring Term 2023**

Spring 2023 Round-Application opens in early September 2022 and will close at end of September 2022

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- **Roundtable Discussion** Committee Members

 - **Next Meeting** January 2023/Date to be confirmed



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**Lex Hester Memorial Scholarship Trust Fund Committee Meeting
Meeting Minutes for August 29, 2022
Location: City Hall, Mayor's Office, 117 W. Duval Street, Suite 400
Mayor's Large Conference Room**

In Attendance:

Dr. Charles Moreland	City of Jacksonville, Chair
Tracey Hester Flynn	Lex Hester family
Georgette Dumont, Ph.D.	University of North Florida, Representative
Kristen Reed	City of Jacksonville
Joshua Gideon	City of Jacksonville
Frederick Sumter	City of Jacksonville
Tina Thompson	City of Jacksonville, Staff

Excused:

Sarah Schmidt	City of Jacksonville
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Meeting Convened: 2:20 PM

Dr. Moreland opened the meeting. He advised the Committee that Dr. George Candler, UNF representative, has transitioned his position of UNF-MPA manager to Dr. Georgette Dumont, and will no longer retain his position as the Committee's UNF representative.

He recognized Dr. Georgette Dumont as UNF representative for today's meeting, and she will begin the required processes to become the appointed UNF representative for the Committee.

Meeting Minutes for the January 12, 2022 meeting were approved by the Committee on January 18, 2022

Annual Report: Review of the Annual Report were reviewed and approved by the Committee.

Georgette Dumont, Ph.D., UNF-Director, MPA Program:

Discussed the MPA program at UNF and advised that there are approximately 41 students currently enrolled in the MPA Program.

Tracey Hester Flynn:

Discussed potentially adding alternate family member in the event she is unable to attend a committee meeting and who would be a voting member in her absence.
To be reviewed with OGC.

Advertising process:

The City of Jacksonville's Public Affairs Office will create a flyer to be used by Georgette Dumont, UNF Representative, for advertising purposes, via email and internal posting to the currently enrolled MPA students.

This flyer will require final approval by Tracey Hester Flynn.

Advertising for the Spring 2023 Term will commence in September 2022.

Dr. Moreland:

Committee appointments and Ethics Training reviewed with Committee.

Committee:

Applicant process reviewed by the Committee. The quality of the essay portion of the scoring process was discussed and determined that a score of less than 30 points or below, would be returned to the Applicant with recommendations of "How to better your Essay" and that the Applicant would be eligible to apply at the next round of submissions.

The Committee voted to approve this change.

Application Open/Closing for Spring 2023 Round:

The posted timeline for Spring 2023 round was reviewed and agreed to proceed as noted.

Advertise September 9, 2022 – September 30, 2022.

Application closes September 30, 2022.

Review and score applications through October 2022.

Notify winner(s) December 2022.

Award scholarship late December 2022.

Next Committee Meeting:

The Committee agreed to meet in January 2023, at the convenience of Tracey Hester Flynn, for the Spring 2023 round.

The written minutes for this meeting are only an overview of what was discussed, for any questions please contact Tina Thompson at tinat@coj.net.

Meeting Adjourned: 3:24pm

Attachments:

Meeting agenda, August 29, 2022.


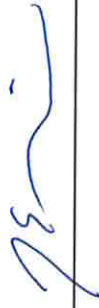


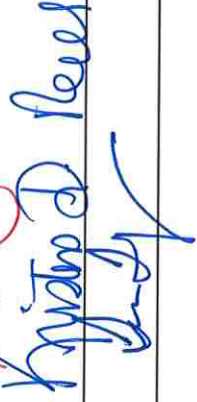
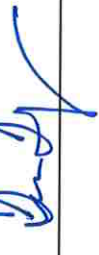
Sign in Sheet, Meeting, January 12, 2022.

Lex Hester Memorial Scholarship Trust Fund Committee Meeting

August 29, 2022

2:00-3:30 PM

Mayor's Large Conference Room

Name /Department/Affiliation	Signature	Phone	Email
Dr. Charles Moreland, Mayor's Office, Committee Chair		904-255-5005	cmoreland@coj.net
Sarah Schmidt, Mayor's Office- Strategic Partnerships Coordinator	Excused Absence	904-255-5021	sarahs@coj.net
Joshua Gideon, Chief of Building Inspection Division		904-255-8521	jgideon@coj.net
Tracey Hester Flynn, Family Member	Tracey Flynn	407-766-2472	Tinkr2thflynn@gmail.com
Frederick Sumter, PW Construction Project Manager		904-255-8760	fsumter@coj.net
Georgette Dumont, UNF-MPA Manager			g.dumont@unf.edu
Kristen Reed, Planning Department		904-255-7837	kreed@coj.net
Tina Thompson, Staff		904-255-5004	tinat@coj.net