



**NEIGHBORHOODS DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT DIVISION**

**JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION
MEETING MINUTES
Wednesday, April 27, 2022
9:30 a.m.**

Proceedings before the Jacksonville Housing and Community Development Commission taken on
Wednesday, April 27, 2022
Ed Ball Building, 1st Floor Training Room, Jacksonville, FL 32202
Commencing at approximately 9:30 a.m.

Commissioners

David Wakefield, Chair – **Early Departure**
Raul Arias, Vice Chair
David Hacker, Commissioner
Ericia Moore, Commissioner
Randy DeFoor, Commissioner
Sharol Noblejas, Commissioner
Lauren Parsons Langham, Secretary
Thomas B. Waters, Commissioner
Sol Wynter, Commissioner

City of Jacksonville Staff:

Bryan Mosier, Neighborhoods Director
Chiquita Moore, Neighborhoods Operations Director
Thomas Daly, Chief
Travis Jeffrey, Affordable Housing and Community Development Administrator
Barbara Florio, Board Liaison
Sam Nester, Board Administrative Support

Guests Present:

Erich Chatham, Civitas
Andy Fish, Ability Housing
James Coggins, Jacksonville Community Foundation
Brooks Dame, City of Jacksonville
Martha Cox, ECS4Kids
Sarah Spencer
Beth Mixon, Family Promise

Staff:

Tina Griffith	Kenny Logsdon	Neolita Maharaj	Latonja Richardson
Robert Ownby	Melody Saftner	Victoria Gentry	Lynnette Smith
Davetta Williams	Kim Kosicki	Adebisi Okewusi	

JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION



NEIGHBORHOODS DEPARTMENT HOUSING AND COMMUNITY DEVELOPMENT DIVISION

MEETING MINUTES

Call Meeting to Order, Welcome and Introductions

Chair David Wakefield called the meeting to order at 9:33 a.m.

Approval of Minutes

A motion to approve the minutes from the February 23, 2022 meeting was made by Commissioner Sol Wynter and seconded by Commissioner Thomas Waters.

Motion Passed: 9-0

I. Public Comments

No public comments.

II. Chief's Report

Chief Daly reported the 2022-2023 Universal Application Cycle presentation and vote for funding occurs today. The **Mortgage Relief Program (MRP)** has expended \$3,235,126.00 of the \$4 million in CDBG-CV funds. Total applications received: 1,801; Total applications approved: 838. **Headstart to Homeownership (H2H)** has 39 closings and 18 pending closures. **HOME** funds \$102,499.00 encumbered; \$367,493.00 expended and **SHIP** funds \$50,000.00 encumbered; \$110,000.00 expended. The **Limited Repair Program (LPR)** has 13 completed projects; Approved/Under Construction: 13; Negotiating Bids/Ready to Sign: 4; Obtaining Bids: 9; Pending Inspections: 1. The **Emergency Repair Program (ERP)** has 16 completed projects; Approved/Under Construction: 1; Negotiating Bids/Ready to Sign: 1; Obtaining Bids: 3; Pending Inspections: 3. The **Utility Tap-In Program** has 23 completed projects; Approved/Under Construction: 8; Negotiating Bids/Ready to Sign: 1; Obtaining Bids: 6; Pending Inspections: 3. We have received 84 applications for the **CDBG-DR Hurricane Matthew Disaster Relief Program**. Projects completed: 20; Projects Under Construction: 17; Total Funds Expended: \$1,722,495.28. We have identified 51 properties for the **Hurricane Irma Voluntary Home Buyout Program**. 8 owner-occupied and 43 rentals. 2 appraisals have been completed. Total funds expended is \$850.00. We are conducting outreach by sending questionnaires and requesting documentation from applicants with continued interest in the program. HCDD is currently fully staffed. **New hires:** Matthew Wiita, Assistant Program Manager-DR started on 4/4/22. Teresa Curtis, Credit Compliance and Finance Manager started on 4/25/22 and Kim Kosicki, Community Development Assistant Administrator started on 4/25/22.

III. Presentation of Proposed 2022-2023 Funding – Erich Chatham

Erich Chatham provided handouts and discussed the proposed funding for the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), Housing Opportunities for Persons with Aids (HOPWA), HOME Investment Partnership Program, and State Housing Initiative Partnership (SHIP). For a detailed funding list please reference the handout 2022-2023 Proposed UA Awards 4-12-2022.

IV. Approval of the Proposed 2022-2023 funding

A motion to approve the proposed 2022-2023 funding, subject to final determination of grant funding, was made by Commissioner Sharol Noblejas and seconded by Commissioner Lauren Parsons Langham.

Motion Passed: 7-0-1(Abstention - Conflict of Interest - Commissioner Thomas Waters)

V. New Business

VI. Unfinished Business



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VII. Meeting Adjourned

The meeting was adjourned at 10:37 a.m.



2022-2023

Proposed UA Award

CERTIFICATION

Recorded and Transcribed by:

Signature on File
Sandra Nester, Administrative Assistant
JHCDC Staff Support

Submitted by:

Signature on File
Barbara Florio, Operations Manager
JHCDC Board Liaison

Approved by:

Signature on File
Lauren Parsons Langham, Secretary
JHCDC