



## OFFICE OF MAYOR DONNA DEEGAN

### HOMELESSNESS INITIATIVES COMMISSION

#### BOARD MEETING MINUTES

**Monday, November 10, 2025.**

**Time: 9:00 a.m. – 10:30 a.m.**

#### **Commissioner Members**

##### ***PRESENT:***

Christopher Crothers (Vice Chair)  
Jolita Wainwright  
Jitan Kuverji (Secretary)

Dr. Megan Allyse  
John Trevathan  
Shantel Davis (Chair)-via Telephone\*  
\*Non-Voting, not counted in quorum

##### ***ABSENT: (Excused)***

*Rev. Kate Moorehead Carroll*

#### **Liaison Members**

Capt. J. Parramore  
CM Peluso

Commander Ricks (JSO)

#### **COJ Support Staff:**

Kenny Logsdon (HCDD)  
Shannon MacGillis (OGC)  
Schnell Chin (HCDD)

Neolita Maharaj (HCDD)  
Kaylee Jones (HCDD)

#### **Guests Present:**

Brenda Boydston (Salvation Army)  
Dimitri Dimpoulos (Urban Care, CPAC)  
Paul Stasi (City Rescue Mission)  
Sam Nester (COJ)  
Dr. Tracy Polson (COJ)

Pauline Olden (Jacksonville Housing Authority)  
Carol Register (COJ)  
Kym May (Jacksonville Black CC)  
Frances Rivera (COJ)  
John Wyche (Community at Large)

**Board Meeting called to order by C. Crothers at 9:00 a.m.**

**Section I. Approval of Minutes-**Quorum met for the following minutes' approval: October 13, 2025, Board Meeting; October 27, 2025, Special Meeting.

**Section II. JFRD and JSO Updates-**Capt. Parramore reported that all beds are full. PATHS Total Contacts-1,664. There were 182 contacts from 10/8/2025-11/10/2025. 29 clients responded to being arrested by JSO and PATH was called to store property. All beds are full: 18 females and 102 men.

Comm. Ricks reported the following: Homeward Bound-there were 583 Travelers from 10/2024 to 10/2025; 57 Travelers from October 2025 to Present. Camping Violations-from 10/2024 to 10/2025-



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1,397 Warnings, 438 Arrests and 133 Notice to Appear (NTA). Numbers for 2025 are 867 Warnings, 412 Arrests and 117 NTA. He reported that it is a working progress to formulate monthly stats.

J. Kuverji asked about Homeless Management Information System (HMIS) and would like more information from Changing Homelessness for HMIS Return On Investment (ROI) purpose in collecting data and metrics. C. Crothers would like to review the data. He expressed the concern that the Committee has no money or bandwidth, especially as Sulzbacher Urban Rest Stop closing in a couple years.

CM Peluso stated that the Committee should plan with solutions and voiced that the government is not a charity and that tax dollars need to build solutions.

J. Wainright asked about homeless families with children and beds. Capt. Parramore reported that these families are allowed to sleep at Sulzbacher after 6:00 p.m., but they must leave by 7:00 a.m.

C. Crothers praised providers for addressing the needs of clients during the current 'cold snap' period.

**Section III. OGC-Update and Impact of Legislation-** S. MacGillis said that there are no new filing or complaints about the Homelessness Statutes. She reported that the Bill for the 5-year Strategic Plan extension was filed.

**Section IV. Public Comments (Limit 3 Minutes)-** Speaker #1-J. Wyche reported that the homeless need a place to stay and he spoke about an RFP for hotel stay in 2026 for homeless families.

**Section V. Consultant-JPAC-** K. Jones reported that Consultant 1 has re-opened negotiations and agreed to \$260,000. K. Logsdon said that staff are not allowed to negotiate with vendors and Chair Davis was appointed as the lead person to negotiate with the Consultant. The contract is currently with the Office of General Council (OGC).

**Section VI. One-Year Plan-** Dr. Allyse reported that this Plan is an update based on last's meeting's feedback. She summarized the Executive Summary and the anticipated outcomes: *'the plan will increase adult beds available to JFRD PATH by 44, 40 of which serve adult women, add 13 units of supportive youth housing with associated 24-hour security, provide 65 additional daytime service slots to provide wrap around services and keep individuals off the street, and create up to 20 new openings in the Chronic Homeless Offender Program to assist long-term unhoused individuals with frequent contact with the justice system transition to stable, supported housing.'*

The budget includes \$669,650 for the PATH Emergency Beds, \$480,000 for Daytime Adult Services, \$278,476 for Youth Services (18-24), \$415,174 for Rehabilitative Services for Chronic Homeless Offenders Program. The total cost of \$2,073, 390, which includes the 2024-2025 Budget carry-forward and the 2025-2026 Allocation. She highlighted that for all contracts; service providers must be in compliance with data entry and maintenance of the Homeless Management Information System (HMIS) as required by Changing Homelessness.





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### *Discussions:*

J. Kuverji asked about including in the Plan the language of ROI with reference to collecting data and metrics so that Council can visualize how money is utilized. He also stated that HMIS is a means to get information and it is vital for data success for the Committee. In response, Dr. Allyse said that Scope of Work for the Consultant includes evaluations and tracking of deliverables

Comm. Ricks spoke about the additional 44 beds and transitions to wraparound services and programs; and the capital improvements costs for this year. All funds will be negotiated in next year's cycle.

C. Crother said the One-Year Plan is to compliment and bridge the gap for more services and be more strategic with services. He mentioned that everyone should be mindful that this \$1.8M may not be available to address all needs and the Committee cannot lose core funding amount in the next budget year.

Dr. Allyse reported that Trinity Rescue Mission is opening and Urban Rest-Stop for day-time services for anticipation for the 'winding down' of the current Rest-Stop which is administrated by Sulzbacher. She addressed the anticipated upcoming needs and also responded to urgent current needs. She said that this Plan was an Emergency Support Plan and it will not solve the problem.

C. Crothers asked about writing a preamble. J. Trevathan reported that he will write the preamble. Preamble emailed on 11/10/2025.

S. MacGillis suggested adding the first page summary, the page number references of where specific funding amounts are explained in the narrative of the Plan.

Dr. Allyse reported that she will include more additional details and sublines to the Plan.

CM Peluso recommended to add strategic language to the Plan.

S. MacGillis said that the Committee can vote in Substance for the Plan.

**Motion:** Dr. Allyse motioned that the Committee vote in Substance to the draft document in front of them for the 2025-2026 Homeless Reduction Plan pending additional changes and details to be provided by certain Commissioners that is the intended Plan for year one of the Homelessness Commission. ~~Second by C. Crothers.~~ *MA* Vote passed unanimously.

**Section VII. Meeting dates & Staffing-** K. Logsdon proposed a 10:00 a.m. time, second Monday of the month. He continued that HCDD cannot pay for staffing. Dr. Allyse asked about the budget for staff. K. Logsdon responded that staff is not funded for the Committee. Chair Davis reported that she is reviewing the budget for 1-2 staff.

S. MacGillis said that if meetings continue on Monday/Tuesday, attendance for Council Members will be difficult.



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J. Kuverji asked about moving the meetings to City Hall. S. MacGillis stated that all meeting rooms in City Council are scheduled rooms and staff will have to look into space.

C. Crothers reported that Wednesday afternoons for Board and Special Meetings in 2026 are the preference. S. MacGillis then informed the Committee that Special Meetings are designated for singular purposes.

**Section VIII. Unfinished Business-** J. Wainwright asked about the status of the two agencies that are not using HMIS. C. Crother said that Trinity Rescue Mission is and JFRD are working on this issue. Dr. Allyse responded that the current contract with the City does not include HMIS requirements and there is no budget allocation for HMIS. In the future, there may be funds to secure a Case Manager for providers. Once Trinity Rescue Mission is active in HMIS, then the data will reflect program usage. Comm. Ricks said the City does not have access to HMIS and perhaps the City may need to hire an employee specifically for HMIS. Dr. Polson said that the City received HUD funding in 2024 - 2025 for \$1M and those funds are to be used for hiring Case Managers but does not know if this is happening. She continued that Changing Homeless receives \$25,000 and they should provide any data or information that the Committee needs. J. Kuverji said hiring a Data Analyst with the skill set to interpret data for all stakeholders is important.

Dr. Allyse asked about the next steps for the Plan as it was voted in Substance. S. MacGillis responded that the completed Plan would go to staff, including S. MacGillis, then it will be forwarded to CM Peluso for his approval, then it goes to Legislation. No further votes are needed from the Committee.

**Meeting Adjourned-** Meeting at 10:30 a.m. No Special Meeting for November 14, 2025

Next Board Meeting is scheduled for December 8 at 9:00 a.m., 8<sup>th</sup> Floor, Ed Ball Building.



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### CERTIFICATION

#### Homelessness Initiatives Commission Board Meeting November 10, 2025

**Recorded, Transcribed and Submitted by:**

\_\_\_\_\_  
Neelita Maharaj, Commission Staff  
Homelessness Initiatives Commission

**Approved by:**

\_\_\_\_\_  
Jitan Kuverji, Secretary  
Homelessness Initiatives Commission

