



OFFICE OF MAYOR DONNA DEEGAN

HOMELESSNESS INITIATIVES COMMISSION

BOARD MEETING MINUTES

Monday, June 9, 2025.

Time: 9:02 a.m. – 10:24 a.m.

Commissioner Members

PRESENT:

Shantel Davis (Chair)
Christopher Crothers

Dr. Megan Allyse
Jitan Kuverji (Secretary)

ABSENT (Excused):

Rev. Kate Moorehead Carroll

Jolita Wainwright

Commissioner Liaisons

PRESENT:

Commander James Ricks
CM Jimmy Peluso

Capt. Jennifer Parramore

COJ Support Staff:

Kenny Logsdon (HCDD)
Shannon MacGillis (OGC)

Neolita Maharaj (HCDD)
Schnell Chin (HCDD)

Guests Present:

CM Ronald Salem (Unsigned)
Cindy Funkhouser (Sulzbacher)
Brenda Boydston (Salvation Army)
John Trevathan (Guide Well)

Clarence Harper, COJ
Paul Stasi (City Rescue Mission)
Kenissa Lepley (Ability Housing)
Dr. Tracye Polson, COJ (Unsigned)

Board Meeting called to order by C. Crothers at 9:02 a.m.

Section I.- No approval of minutes from prior meetings-none pending.

Section II.- CM Salem Spoke about a proposal from Trinity Services. K. Logsdon emailed the proposal to the Commissioners. CM Salem wants the Commissioners to review the proposal.

Section III.- Capt. J. reported that all shelter beds are full (92 men and 18 female). PATH has encountered 881 individuals since October 2024. She reported that there is a 49% increase rate of homeless females. There is also a need for children's beds. Also, there are noticeable challenges at the shelters for the disabled, including service animals and medically individuals.



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Commander J. Ricks Reported since January 1, 2025 – May 16, 2025, there were 190 travelers and \$34,998 was spent. As of June 9, 2025, there were 929 warnings, 258 arrests and 75 NTAs. He reported that there needs to be day programs to offer extra beds for daytime services.

Commissioners Allyse and Kuverji joined at 9:16.

Section IV.- S. Gillis reported that no suits were filed for anti-camping laws. Dr. Allyse asked the question about how/why HISRF dollars were spent in the past month, estimating a loss of a few thousand dollars, and I confirm that the amount announced by Council Auditor Peterson remains at \$202,969.00. No dollar has been drawn in the last month.

C. Crothers asked about the Transmittal Letter/Memorandum, but S MacGillis stated that there is no such thing. It is the understanding that money can be relocated by the City Council anytime.

Dr. Allyse asked if HIC could receive money from the New Jail budget. CM Peluso said that he could not decide at this time.

Section V.- Commission Elections-moved to Public Comments- VII.-

Public Comments 1- Dr. T. Polson, Director of Not-For-Profit Partnerships, introduced a HIC Commissioner Candidate, J. Trevathan. She reported that HIC will receive additional funds through Neighborhoods via HUD's funding. K. Logsdon will follow up and inform the Commissioners.

Public Comments 2- P. Stasi, from City Rescue Mission, commented that the Mission has 26 beds for Day Center comprehensive services. He said that \$50,000-\$70,000 has been unspent from his current funding. He conveyed that this amount could secure an additional Case Worker. The Mission has a drug treatment program in collaboration with the Department of Correction (DOC).

Public Comments 3- C. Funkhouser, from Sulzbacher, stated that Trinity Services have Day Services for individuals to receive wrap-around services. Commander J. Ricks asked if there were services for the library (Laura Street). C. Funkhouser replied to no. She said that the Urban Rest Stop opened to accommodate downtown individuals.

Public Comments 4- B. Boydston, from the Salvation Army, said that they have 40 beds. She reported that the cost exceeded the contract and that it needs to be renegotiated. The average cost per month is \$980. C. Crothers recommended creating a proposal before October 1, 2025.

Quorum satisfied by the arrival of S. Davis.

CM Peluso reiterated that HIC is responsible for creating a Strategic Plan and Processes for the homeless. S. MacGillis identified the COJ Ordinance 86.104 which highlights the functions, powers and duties of HIC. Number one priority is to make up the gap between the Top 2 candidates, on October 1, look at other programs.



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Section VI.- Consultant- RFP Update-there were numerous discussions about the whole procurement process from the Commissioners. These are the Commissioners' questions:

S. Davis (1) trying to understand the procurement process-how to make it work? (2) is there an opportunity to bring in the Top 2? (3) can someone from Procurement answer questions?

C. Crothers (1) who is the Consultant? He reported that there was no input and was not pleased that there was no vote (2) requested that Friday's Special Meeting should be used to develop a series of questions for the top candidates (3) concerned about the Consultant's experience with housing.

Dr. Allyse- (1) desired a sample of the Consultant's experience with community engagements (2) wanted to meet with the top individual Consultants at Friday's Special Meeting to ask questions.

After questions and concerns, S. MacGillis stated that the Procurement process is closed.

S. MacGillis reported that questions were not a part of the RFP, therefore, meeting with the top Consultants as an opportunity for further information and clarity will require the Commission to develop uniformed questions. She said that the Commission reviewed the RFP individually and wants someone from Procurement to answer all questions.

CM Peluso said that if needed, he could file for a Direct Contract, which would allow for the Commission to receive dollars without the bidding process. K. Logsdon suggested that Friday's Special Meeting should be used to develop questions for the top 2 Consultants because Procurement needs one week of notification for the applicants.

Section V.- K. Logsdon said that there are three spots available, the Chair, the Vice Chair and the Secretary. He read the nominations from J. Wainwright who nominated Shantel Davis for Chair, Jitan Kuverji for Vice Chair, and Christopher Crothers for Secretary. J. Kuverji nominated C. Crothers for Vice Chair and seconded by Dr. Allyse. J. Kuverji will remain as the Secretary. Dr. Allyse nominated S. Davis as the Chair and there was unanimous approval. The positions are S. Davis, Chair; C. Crothers, Vice Chair; and J. Kuverji, Secretary.

Section VIII.-Unfinished Business-none pending.

Section IX.- New Business. J. Kuverji short about the short-term rental tax. He reported that he will be the voice of the Council to educate and inform citizens about this tax. Dr. Allyse said that 'Affordable Housing' must be on ANY agenda. C. Crothers praised Cindy Funkhouser (Sulzbacher) for securing funding the Enterprise Village.

Meeting Adjourned- Meeting at 10:24 a.m.

Next Board meeting is scheduled for 14 July 2025, at 9:00 a.m., 8th Floor, Ed Ball Building. The Special Meeting is scheduled for Friday, 13 June 2025.



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CERTIFICATION

Homelessness Initiatives Commission Board Meeting 09 June 2025

Recorded, Transcribed and Submitted by:



Kenny Logsdon, Commission Staff
Homelessness Initiatives Commission

Approved by:



Jitan Kuverji, Secretary
Homelessness Initiatives Commission