

Jacksonville Tree Commission

Special Meeting

Monday April 28, 2025, 8:00 AM

**Ed Ball Building, 10th Floor, Conference Room 5
and Zoom Webinar**

Commissioners: Curtis Hart, Chair
Susan Fraser
Chris Miller
Nina Sickler
William Burke, Vice Chair
Alden Howell

Advisors: Jonathan Colburn
Shannon MacGillis
Jose Regueiro
Justin Gearhart

Staff: Joe Rainey

AGENDA

Order of Agenda is Subject to Change

- 1. Call to Order - Chair**
- 2. Roll Call and Verification of Quorum – Chair**
- 3. Submittal of Speaker's Cards – Chair**
 - a) A raised hand icon will be acknowledged by the Chair.
 - b) For those attending in person, paper speakers' cards will be available.
- 4. Public Comment:**
- 5. Action Items:**
 - a) Approval of Minutes **deferred to next regular meeting**
 - b) Level 3 Project Proposal
 - i. UNF
 - c) Level 2 Project Proposal
 - i. Beaver Dam Rd Pond – Justin Gearhart
 - ii. Glorianne Drive – Justin Gearhart

6. Reports:

- a)** Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro
- b)** Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart
- c)** Status of Level 2 Tree Projects (Attachment F) – Justin Gearhart
- d)** Parks Department Project Update – Kathleen McGovern/Jill Enz
- e)** UFMP Update/Tree Commission Urban Forest Management Plan Workshop --Valerie Feinberg
 - i. May 16th workshop with Tree Commission
- f)** Task Force Update

7. New Business:

- i. Money for Appropriation

8. Old Business:

- 9. Adjournment** – Next meeting May 21,2025, 9:30am-11:30am as a Hybrid/Webinar meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

CITY OF JACKSONVILLE TREE COMMISSION

LEVEL 3 APPLICATION
COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

STAFF REPORT

Project Title: UNF Tree Planting Project

Staff Review by: Justin Gearhart

Applicant: The Public Trust Environmental Legal Institute of Florida Inc.

Review Date: 4/10/2025

Application Submittal Date: 3/10/2025

A	DESIGN REVIEW	Yes	Yes w/ Conditions	No
A1	The selection of each tree species is appropriate for the site conditions found at each planting location.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A2	The placement and spacing of trees are appropriate for the species selected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A3	Proposed tree species are on the "Tree Commission Approved Tree Planting List."	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A4	Project emphasizes shade trees. If non-shade trees are proposed and exceed 50% of the total trees proposed for the site, the additional use of non-shade trees must be justified.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A5	Palms are 25% or less of the total number of trees being planted. If palms exceed 25% of the total trees, the additional use of palms versus the use of other trees must be justified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A6	The locations of proposed trees do not interfere with utilities, drainage, pavement, structures, or required sight lines.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A7	The project includes incidental landscaping. If yes, the applicant must justify the reasons for the inclusion of incidental landscaping.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A8	The Schematic Planting Plan is complete: drawn to scale clearly showing a plant schedule and the location of existing and proposed trees.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Comments: A4: Only 39% shade vs 61% non-shade A5: Palms are 12%			

B	COST REVIEW	Yes	Yes w/ Conditions	No
B1	The administrative costs are reasonable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B2	Design Consultant fees are reasonable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B3	Construction costs are reasonable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B4	The irrigation costs are reasonable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B5	The overall benefits of the selected trees outweigh the cost of the species of trees selected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Comments: B1: Admin Costs- \$18,000 B2: Design costs- \$28,976.75 B3: Construction cost- \$320,000 B4: No irrigation costs			

C	MAINTENANCE AND IMPACTS REVIEW	Yes	Yes w/ Conditions	No
C1	Low maintenance plants are utilized, that will require minimum maintenance after the mandatory maintenance done by the Applicant.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C2	The location of plant material and irrigation will have a minimum adverse impact, over time, on infrastructure such as sidewalks, roads, and utilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Comments: 			

D	PUBLIC BENEFITS REVIEW	Yes	Yes w/ Conditions	No
D1	The proposed species of trees will be beneficial to the City's tree canopy.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D2	The Project provides a significant benefit to the neighborhood, Council District, or City.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D3	The Project is in a high visibility area.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D4	Project engages the community through volunteers, education or other public engagement.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
D5	The Project is aesthetically pleasing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D6	The Project will enhance a blighted area.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Comments: D4: Volunteer scope is limited D6: UNF is not blighted			

E	PLAN-IT GEO OBJECTIVE CRITERIA REVIEW. Staff will utilize the Plan-It Geo Web Tool to evaluate the ranking of the proposed planting site based upon the following criteria. The ranking is not based upon the schematic design but rather on the ranking of the census track where the project is located.			
E1	Percentage of Census Track covered by Urban Tree Canopy:	60%		
		Rank of Census Track		
E2	Stormwater Benefits:	102	of	488
E3	Urban Heat Island:	454	of	488
E4	Socio-Economic Benefits:	470	of	488
E5	Overall equally weighted criteria:.	484	of	488
	Comments:			



PUBLIC TRUST

Environmental Legal Institute of Florida

Greetings:

On behalf of the Board of Directors and members of the Public Trust, it is my pleasure to enclose our attached application. The Public Trust is bound to fulfill the commitments made in the application. I (John November) will act as the key contact between the City and the applicant. My email address is John@publictrustlaw.org and my phone number is 904-525-3042. Our mailing address is 2029 3rd Street N Jacksonville Beach, FL, 32250. Our FEID Number is 13-4300363. The Duval County Property Appraiser's Number for UNF is 173970-0405 and the address is 1 UNF Dr., Jacksonville, FL 32224.

I look forward to working with the City on this project and future planting projects to help develop a more robust canopy on public properties throughout Jacksonville.

Respectfully Submitted,

John November
Executive Director & General Counsel

JACKSONVILLE TREE COMMISSION'S
Level 3
TREE PLANTING PROGRAM

Application

See the Level 3 “Application Instructions and Process Guide,” (“Guide”) available on the Tree Commission’s website, for guidance for completing this Application. Definitions used in this Application and in the Level 3 Agreement are located in the Agreement.

1. Project Name: UNF Tree Planting Project
2. Applicant Name: The Public Trust Environmental Legal Institute of Florida Inc.
3. Key Contact Person: John November

- a. Phone Number: 904-525-3042
- b. Email Address: john@publictrustlaw.org
- c. Mailing Address: 2029 Third Street N, Jacksonville Beach, FL, 32250

4. Has the Applicant been a recipient of funds from the Tree Protection and Related Expenses Trust Fund (“Tree Trust Fund”) for past tree planting projects? Yes
5. If yes, list each project completed in the last 3 years and currently in progress.

Sulzbacher Village (Completed)

Naval Station Mayport (In Progress)

If yes, list past projects not successfully completed.

Huguenot Memorial Park

If yes, has the Applicant submitted all the required documentation now due from currently funded projects? Yes

6. Has the Applicant ever been on the Council Auditor's Non-Compliance List? No

7. Project Partner Organizations, Businesses or other collaborating Entities:

N/A

8. Name of City Department or Public Agency having jurisdiction over Project Site.

University of North Florida

Has the Applicant gained approval from the City Department or Public Agency to plant trees on the Project site?

Yes.

9. Name of City Council District and City Council Member where the project is located.

Council District 13, City Council Member: Will Lahnen

Have you shared information about the Project with the City of Jacksonville's District Council representative in writing? Yes

10. Anticipated number of volunteers participating in planting project and describe activities: We may have up to 10 volunteers participating in helping organize and support the ribbon-cutting ceremony at University of Florida at the conclusion of the installation of trees.

11. Other Project Funding Sources: List known and anticipated funding from other sources for this Project.

None

Funding Source

Amount

Funds Collected or Committed?

12. Project Summary: Provide in the space below a discussion of the Project: Include the purposes of the Project; the socio-economic benefits, public benefits, environmental benefits, the project contribution to the tree canopy, and the rationale for the selected tree species and their location.

Use no more than one page:

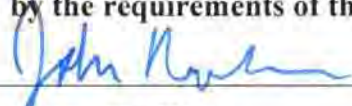
This project is intended to create enhanced tree canopy, shade, and other important ecological services at University of North Florida in southeast Duval County. This project will benefit Duval County residents that live on campus and go to school at UNF, as well as the many visitors that enter University of North Florida that will benefit from a more robust tree canopy. This project will create wildlife habitat and these trees will improve the appearance of University of North Florida. Substantial consultation with University of North Florida and City of

Jacksonville staff has resulted in a schematic design with five planting locations throughout the campus. No existing trees will be removed because of the planting project and there is no new irrigation system proposed for the project although some of the trees will benefit from existing irrigation. This project will include a ribbon-cutting that will include some educational programming connected with the ceremony. This project will require a 1-Year Warranty from the landscape contractor planting the trees that includes routine watering for establishment.

**JACKSONVILLE TREE COMMISSION'S
LEVEL 3 TREE PLANTING PROGRAM AFFIDAVIT FORM**

BEFORE ME, the undersigned authority, personally appeared John November, who was sworn and says:

1. My name is John November and I am the Executive Director of the Public Trust Environmental legal Institute of Florida, Inc. a Florida non-for-profit corporation ("Applicant") and I have personal knowledge of the matters stated herein.
2. The Applicant is an Eligible Applicant, as defined in the Jacksonville Tree Commission's Level 3 Tree Planting Program Instructions document.
3. The Applicant is in compliance with the terms of all existing City agreements to which it is a party.
4. The Applicant is in compliance and will comply with all federal, state, local laws, rules, regulations and ordinances, as the same may exist from time to time, applicable to it.
5. If the application is approved for funding, the Applicant will execute a Grant Agreement between the City of Jacksonville and the Applicant, in substantially the same form as the Grant Agreement provided on the Tree Commission's webpage of the Public Works Department of the City of Jacksonville.
6. **The Applicant is familiar with the Jacksonville Tree Commission's Level 3 Tree Planting Agreement including all the information and duties, and if chosen for funding will abide by the requirements of the Agreement.**



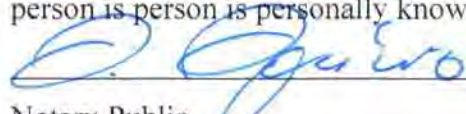
Signature of Affiant

Print Name: John November

STATE OF FLORIDA

COUNTY OF DUVAL

Sworn to and subscribed before me, this 5 day of March, 2025, by. Said person is personally known OR produced identification.



Notary Public

(Seal)

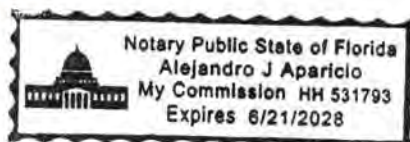


Exhibit A-1. Location Map

University of North Florida
TREE PLANTING PROJECT

VICINTY MAP



UNF UNIVERSITY of
NORTH FLORIDA

Exhibit A-2. Narrative Project Scope - Naval Station Mayport Tree Planting

This project is intended to create enhanced tree canopy, shade, and other important ecological services at the University of North Florida (UNF) in Duval County. This project will benefit the over 16,000 students that attend and 1,800 employees that work at the university, as well as the many visitors, clubs, and organizations that use UNF throughout the year that will benefit from a more robust tree canopy. This project will create wildlife habitat and these trees will improve the appearance of UNF. Substantial consultation with UNF and City of Jacksonville staff has resulted in a schematic design with five planting locations throughout the university grounds. No existing trees will be removed because of the planting project and there is no new irrigation system proposed for the project (some of the trees planted will benefit from existing irrigation). This project will include a ribbon-cutting that will include some educational programming connected with the ceremony. This project will require a 1-Year Warranty from the landscape contractor planting the trees and includes routine watering for establishment.

The Public Trust staff will administer the planting project and provide managerial support. We will not have any volunteers participating in the actual planting or maintenance of the trees although volunteers may participate in the ribbon-cutting ceremony and educational activities associated with the ribbon-cutting ceremony. The Public Trust has engaged Sarah Dark from the Coteleur & Hearing Landscape Architecture firm to act as Project Manager on this project and Coteleur & Hearing will be the Landscape Architects for the project. Per the requirements of Sec. 255.20, Florida Statutes, Sec. 287.055, Florida Statutes, and Chapter 126, Jacksonville Ordinance Code the Public Trust shall not be required to select the Landscape Architect through a competitive bid qualification process because the aggregate of the design fees will not come close to exceeding \$35,000 and the construction cost will be under \$325,000. We will not know the identity of the landscape contractor until after we put the project out for bid after the project grant agreement has been executed and bids have been reviewed.

University of North Florida

Schematic Planting Plan

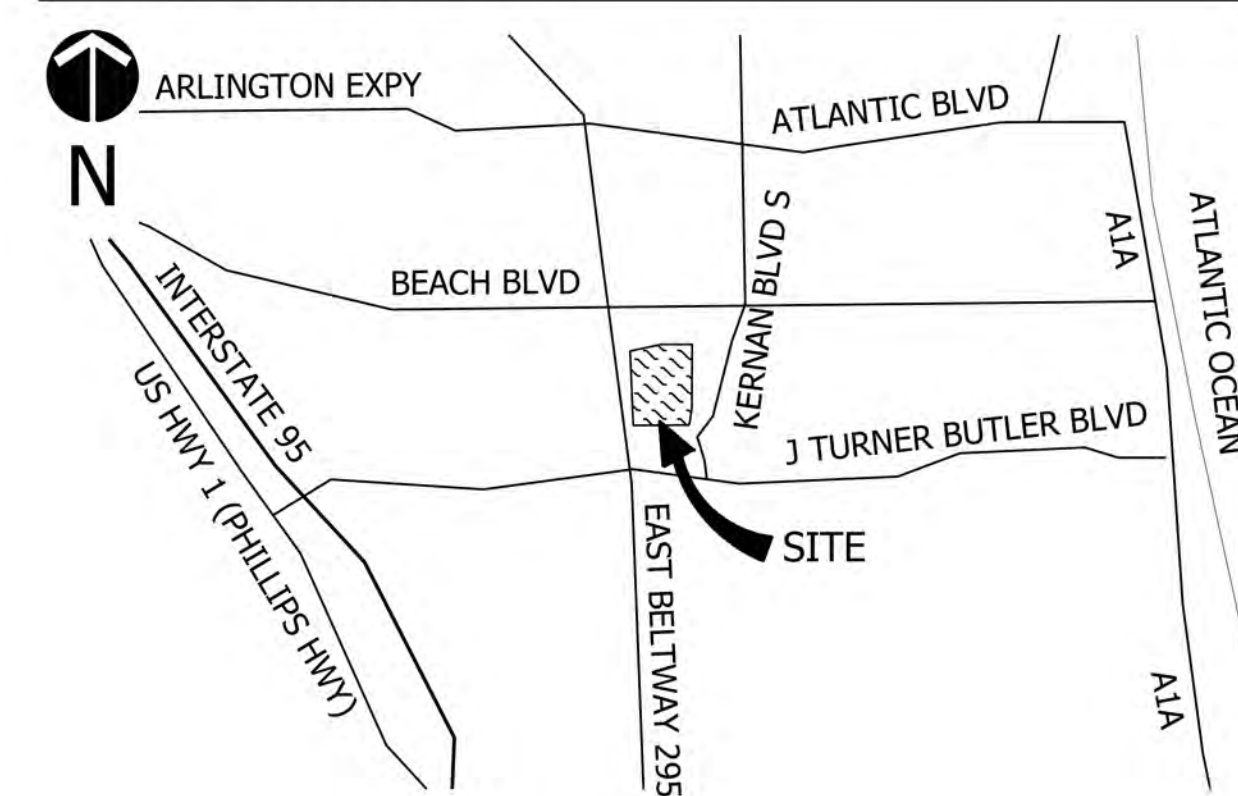
KEY MAP























PLANTING LOCATIONS:

1. I-295 ENTRANCE
2. PARKING LOT 18
3. S ENTRANCE NEW ROAD
4. PARKING LOT 100 AND ADJACENT LOCATIONS
5. PARKING LOT 14 AND SOUTH SIDE OF PRESCHOOL

VICINTY MAP



COMPREHENSIVE PLANT LIST

SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	REMARKS	SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	REMARKS
TREES									TREES								
	AR	5	ACER RUBRUM	RED MAPLE	65 GAL OR 36" B&B	3" CAL	12' HT X 6' SPRD	FULL CANOPY		QA	19	QUERCUS AUSTRINA	BLUFF OAK	45 GAL	3" CAL	12' HT X 6' SPRD	FULL CANOPY
	BR	3	BETULA NIGRA	RIVER BIRCH	65 GAL OR 36" B&B	3 TRUNKS MIN	14' HT	FULL CANOPY		QM	3	QUERCUS MICHAUXII	SWAMP CHESNUT OAK	65 GAL OR 36" B&B	3" CAL	12' HT X 6' SPRD	FULL CANOPY
	CV	4	CHIONANTHUS VIRGINICUS	WHITE FRINGETREE	30 GAL OR 24" B&B	3 TRUNKS MIN	6' HT X 4.5' SPRD	FULL CANOPY		QV	10	QUERCUS VIRGINANA	LIVE OAK	65 GAL OR 36" B&B	3" CAL	12' HT X 6' SPRD	FULL CANOPY
	ED2	3	ELAEOCARPUS DECIPENS	JAPANESE BLUEBERRY TREE	45 GAL	N/A	10' -12' O.A., H.T.	CONICAL, FULL TO BASE, MATCHED, FISH BRANCH		SP	6	SABAL PALMETTO	CABBAGE PALM	N/A	12" CAL	16' OA HT	CLEAN TRUNK
	EJ	15	ERIOBOTRYA JAPONICA	LOQUAT	36" B&B	2.5" CAL	10' HT X 5' SPRD	FULL CANOPY, STANDARD		TD	27	TAXODIUM DISTICHUM	BALD CYPRESS	65 GAL OR 36" B&B	3.5" CAL	10' HT X 5' SPRD	FULL, DENSE
	ID	39	ILEX CASSINE 'TENSAW'	TENSAW DAHOON HOLLY	45 GAL OR 32" B&B	2.5" CAL	10' HT X 3' SPRD	FULL TO GROUND		VO	4	VIBURNUM OBOVATUM	WALTER'S VIBURNUM	45 GAL OR 32" B&B	3 TRUNKS MIN	8' HT X 6' SPRD	FULL, DENSE
	IP	2	ILEX VOMITORIA 'PENDULA'	WEEPING YAUPON HOLLY	45 GAL OR 32" B&B	3 TRUNKS MIN	10' HT	FULL CANOPY		VA	12	VITEX AGNUS-CASTUS	CHASTE TREE	36" B&B	3 TRUNKS MIN	8' HT. X 6' SPRD	FULL, DENSE
	IV	2	ILEX VOMITORIA 'PRIDE OF HOUSTON'	PRIDE OF HOUSTON YAUPON HOLLY	65 GAL OR 36" B&B	3 TRUNKS MIN	12' HT	FULL CANOPY	*TYPICAL MATURE (20 YEAR) CANOPY OF TREE SPECIES								
	JS	9	JUNIPERUS SILICICOLA	SOUTHERN RED CEDAR	65 GAL OR 36" B&B	3" CAL	10' HT X 4' SPRD	FULL, DENSE									
	LD	18	LIVISTONA DECIPENS	RIBBON PALM	N/A	15" CAL	12' - 18' CT	MINIMUM 20 MATURE FRONDS, CLASSIC CUT									
	MG	5	MAGNOLIA GRANDIFLORA	SOUTHERN MAGNOLIA	65 GAL OR 36" B&B	3" CAL	10' HT X 5' SPRD	FULL CANOPY									
	ML	2	MAGNOLIA GRANDIFLORA 'LITTLE GEM'	LITTLE GEM SOUTHERN MAGNOLIA	45 GAL OR 32" B&B	2.5" CAL	8' HT X 4' SPRD	FULL CANOPY									
	MC	11	MYRICA CERIFERA	WAX MYRTLE	45 GAL OR 32" B&B	4 TRUNKS MIN	8' HT X 6' SPRD	FULL CANOPY									

TOTAL PROPOSED TREES	QUANTITY
PALMS (<25% OF TOTAL)	24 (12%)
HARDWOODS	175 (88%)

Cover Page

PLANT LIST -
TREES SELECTED FROM TREE COMMISSION APPROVED TREE LIST

PLAN CANOPY DIAMETER*	SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	REMARKS
20'		JS	5	JUNIPERUS SILICICOLA	SOUTHERN RED CEDAR	65 GAL OR 36" B&B	3" CAL	10' HT X 4' SPRD	FULL, DENSE
20'		MC	6	MYRICA CERIFERA	WAX MYRTLE	45 GAL OR 32" B&B	4 TRUNKS MIN	8' HT X 6' SPRD	FULL CANOPY
50'		QV	4	QUERCUS VIRGINANA	LIVE OAK	65 GAL OR 36" B&B	3" CAL	12' HT X 6' SPRD	FULL CANOPY
10'		SP	6	SABAL PALMETTO	CABBAGE PALM	N/A	12" CAL	16' OA HT	CLEAN TRUNK
25'		TD	5	TAXODIUM DISTICHUM	BALD CYPRESS	65 GAL OR 36" B&B	3.5" CAL	10' HT X 5' SPRD	FULL, DENSE
8'		VA	3	VITEX AGNUS-CASTUS	CHASTE TREE	36" B&B	3 TRUNKS MIN	8' HT. X 6' SPRD	FULL, DENSE

*TYPICAL MATURE (20 YEAR) CANOPY OF TREE SPECIES

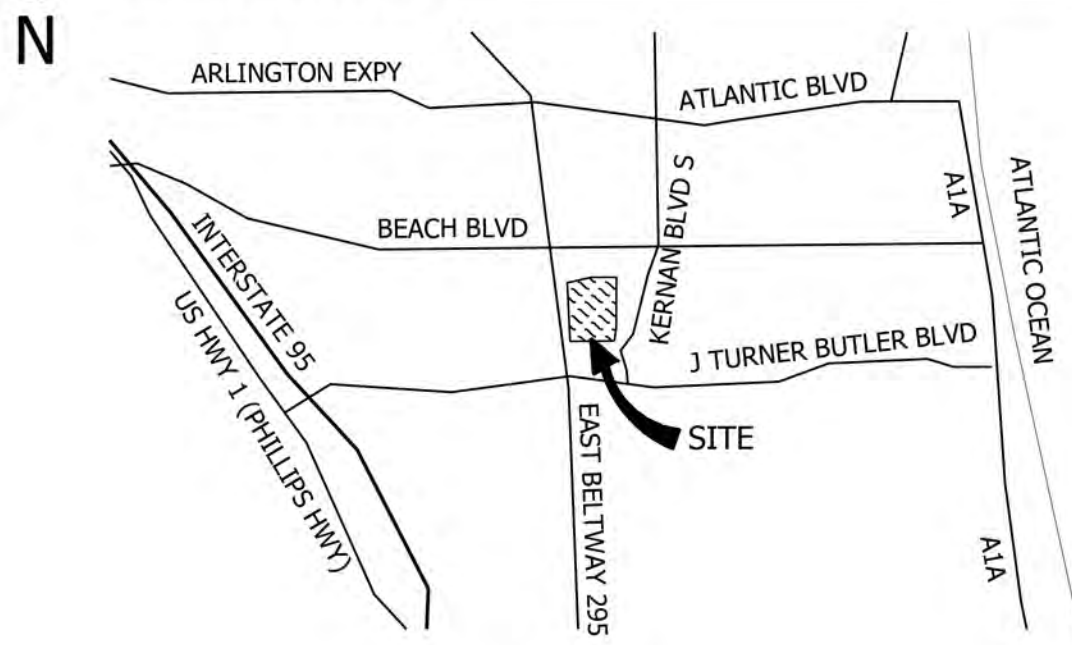
KEY MAP



PLANTING LOCATIONS:

1. I-295 ENTRANCE
2. PARKING LOT 18
3. S ENTRANCE NEW ROAD
4. PARKING LOT 100 AND ADJACENT LOCATIONS
5. PARKING LOT 14 AND SOUTH SIDE OF PRESCHOOL

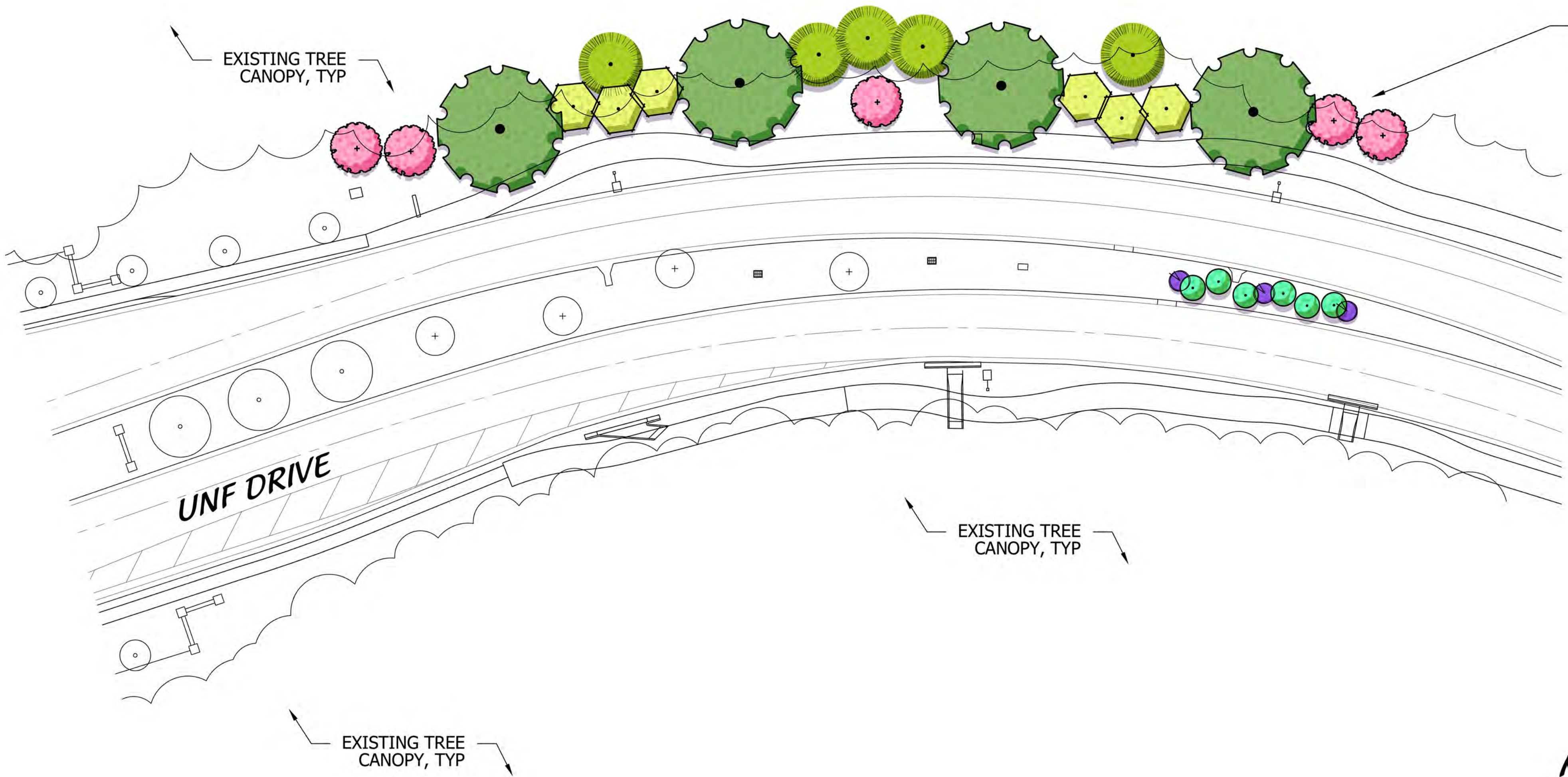
VICINITY MAP



LEGEND

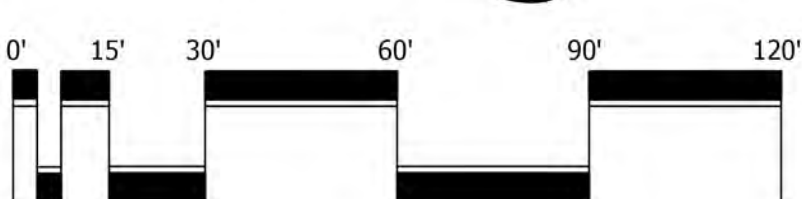
- EXISTING PALM TO REMAIN
- EXISTING TREE TO REMAIN

NOTE:
COORDINATE TREE PLANTING ON NORTH SIDE
OF UNF DRIVE WITH CITY OF JACKSONVILLE
SIDEWALK TRAIL SPUR PROJECT



KEY SITE LOCATION #1
'I-295' ENTRANCE

Schematic
Planting Plan



Scale: 1"=30'



North



Cotleur & Hearing

Landscape Architects
Land Planners
Environmental Consultants
1934 Commerce Lane
Suite 1
Jupiter, Florida 33458
561.747.6336 · Fax 747.1377
www.cotleurhearing.com
Lic# LC-26000535

University of North Florida
JACKSONVILLE TREE COMMISSION
LEVEL 3 TREE PLANTING PROGRAM
Jacksonville, Florida






DESIGNED	SD
DRAWN	JAE
APPROVED	SD
JOB NUMBER	23-1119
DATE	07-30-24
REVISIONS	10-25-24
	11-28-24
	01-23-25
	02-05-25

February 05, 2025 11:40:55 a.m.
Drawing: 23-1119_SCHEMATIC.DWG

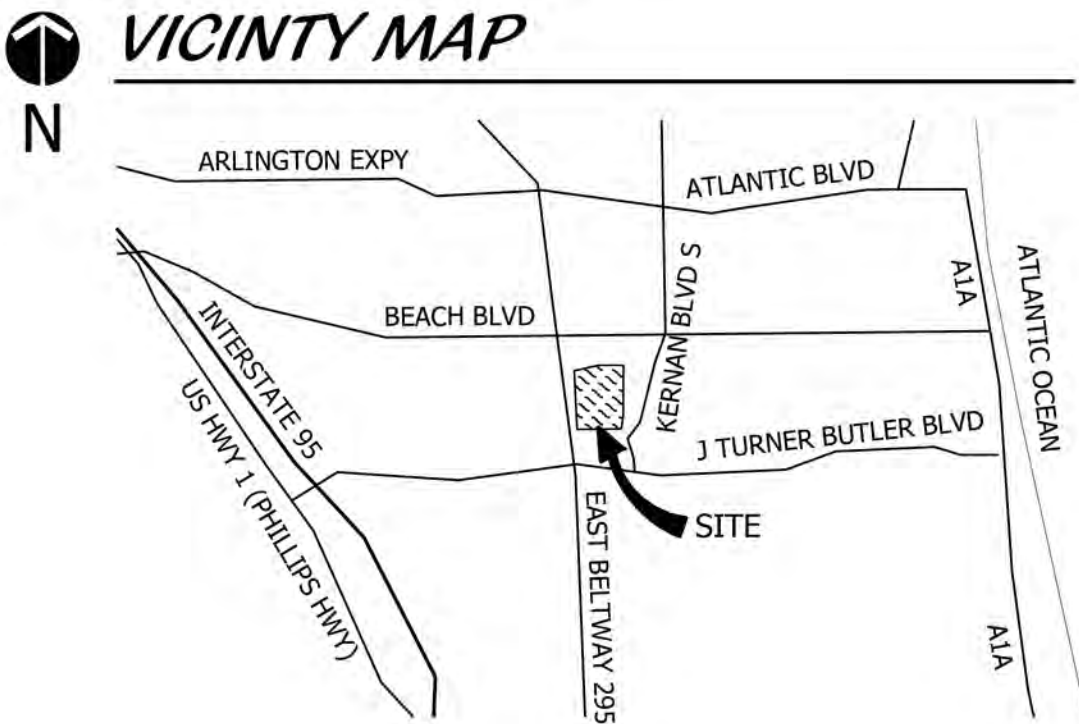
SHEET 2 OF 6

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any data or information provided by others.

PLANT LIST -
TREES SELECTED FROM TREE COMMISSION APPROVED TREE LIST

PLAN CANOPY DIAMETER*	SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	REMARKS
TREES									
30'		EJ	10	ERIOTRYA JAPONICA	LOQUAT	36" B&B	2.5" CAL	10' HT X 5' SPRD	FULL CANOPY, STANDARD
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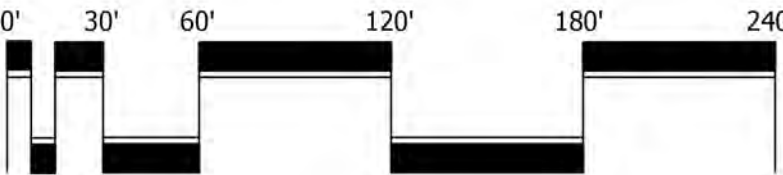


- PLANTING LOCATIONS:
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- LEGEND
- EXISTING PALM TO REMAIN
 - ⊕ EXISTING TREE TO REMAIN

KEY SITE LOCATION #2
PARKING LOT 18

Schematic
Planting Plan



Scale: 1"=60'



North



Cotleur & Hearing

Landscape Architects
Land Planners
Environmental Consultants
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Suite 1
Jupiter, Florida 33458
561.747.6336 · Fax 747.1377
www.cotleurhearing.com
Lic# LC-26000535

University of North Florida
JACKSONVILLE TREE COMMISSION
LEVEL 3 TREE PLANTING PROGRAM
Jacksonville, Florida

DESIGNED	SD
DRAWN	JAE
APPROVED	SD
JOB NUMBER	23-1119
DATE	07-30-24
REVISIONS	10-25-24
	11-28-24
	01-23-25
	02-05-25

February 05, 2025 11:40:55 a.m.
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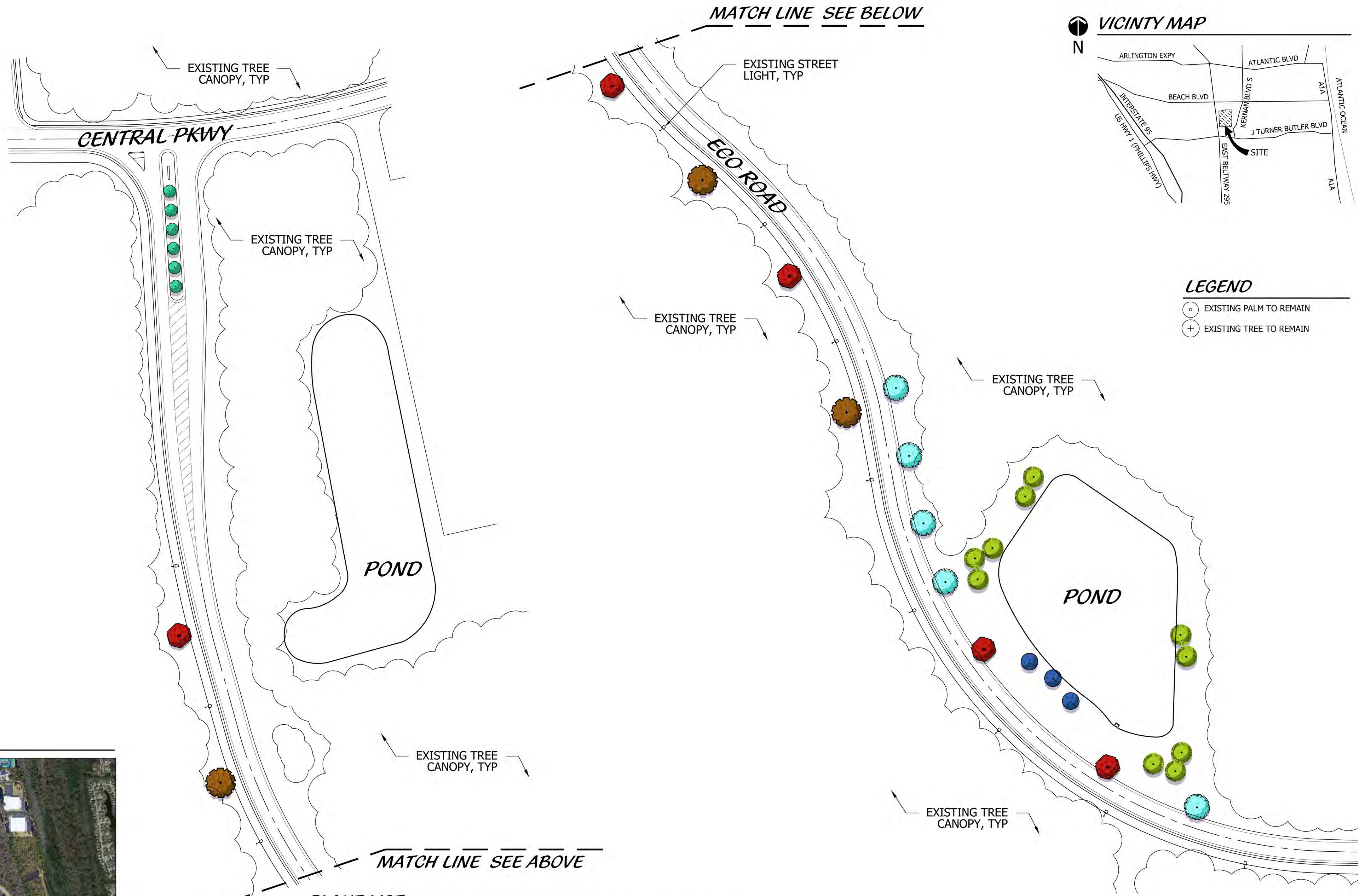
SHEET 3 OF 6

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KEY MAP



- PLANTING LOCATIONS:
1. I-295 ENTRANCE
 2. PARKING LOT 18
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LEGEND

- EXISTING PALM TO REMAIN
- + EXISTING TREE TO REMAIN

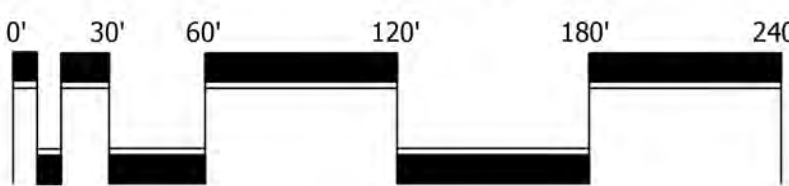
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20'		BR	3	BETULA NIGRA	RIVER BIRCH	65 GAL OR 36" B&B	3 TRUNKS MIN	14' HT	FULL CANOPY
15'		ID	6	ILEX CASSINE 'TENSAW'	TENSAW DAHOON HOLLY	45 GAL OR 32" B&B	2.5" CAL	10" HT X 3' SPRD	FULL TO GROUND
30'		MG	5	MAGNOLIA GRANDIFLORA	SOUTHERN MAGNOLIA	65 GAL OR 36" B&B	3" CAL	10" HT X 5' SPRD	FULL CANOPY
35'		QM	3	QUERCUS MICHAUXII	SWAMP CHESNUT OAK	65 GAL OR 36" B&B	3" CAL	12" HT X 6' SPRD	FULL CANOPY
25'		TD	10	TAXODIUM DISTICHUM	BALD CYPRESS	65 GAL OR 36" B&B	3.5" CAL	10" HT X 5' SPRD	FULL, DENSE

*TYPICAL MATURE (20 YEAR) CANOPY OF TREE SPECIES

KEY SITE LOCATION #3
'S' ENTRANCE NEW ROAD

Schematic
Planting Plan



Scale: 1"=60'



Cotleur & Hearing

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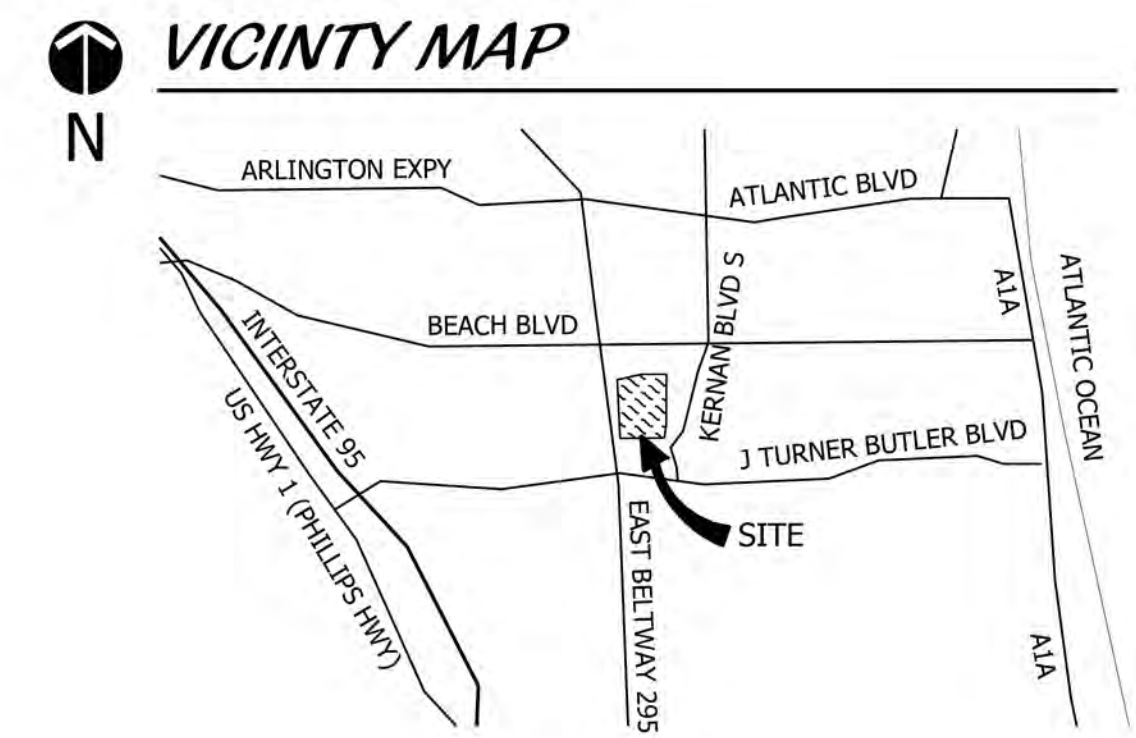
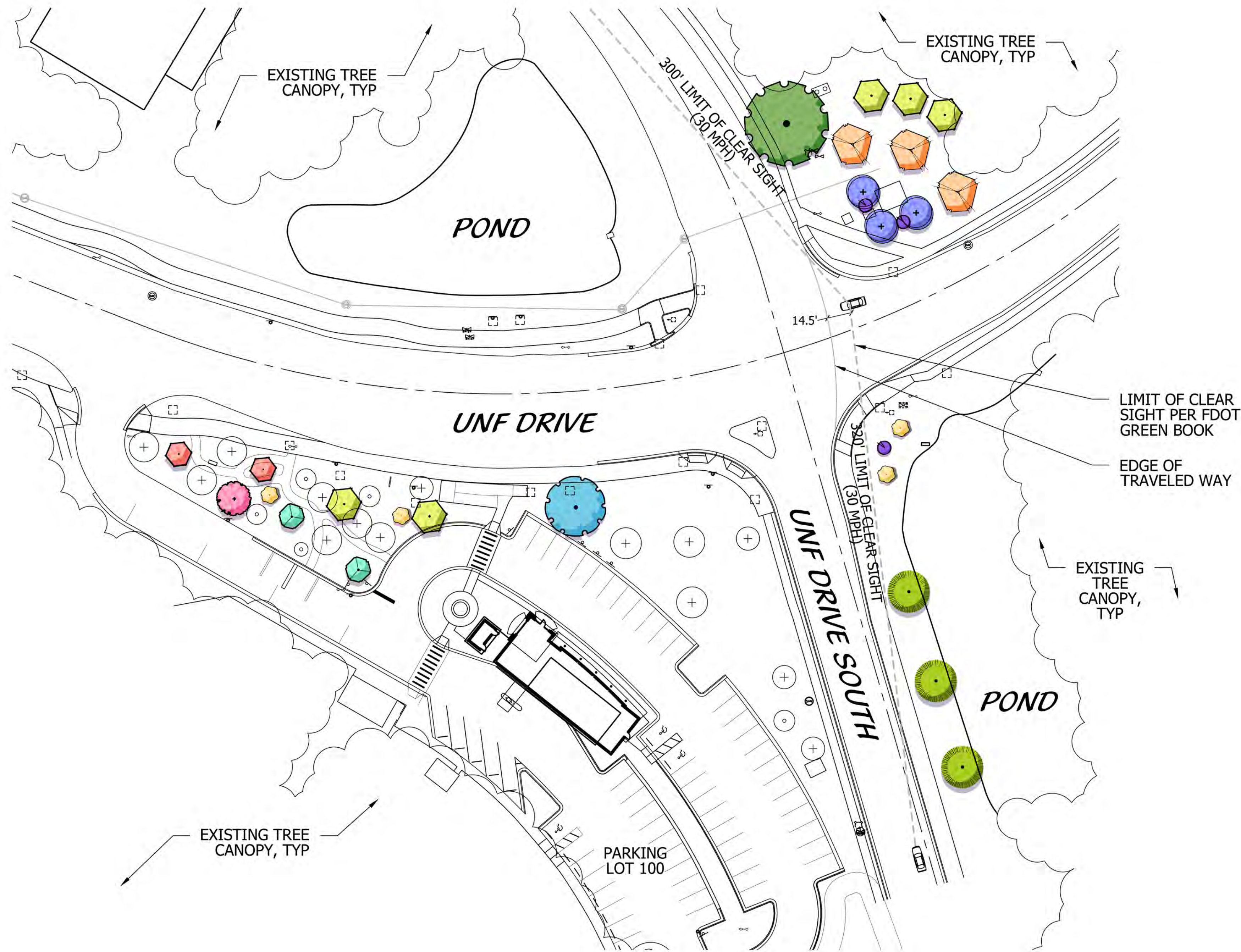
University of North Florida
JACKSONVILLE TREE COMMISSION
LEVEL 3 TREE PLANTING PROGRAM
Jacksonville, Florida

DESIGNED	SD
DRAWN	JAE
APPROVED	SD
JOB NUMBER	23-1119
DATE	07-30-24
REVISIONS	10-25-24
	11-28-24
	01-23-25
	02-05-25

February 05, 2025 11:40:55 a.m.
Drawing: 23-1119_SCHEMATIC.DWG

SHEET 4 OF 6

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- PLANTING LOCATIONS:
1. I-295 ENTRANCE
 2. PARKING LOT 18
 3. S ENTRANCE NEW ROAD
 4. PARKING LOT 100 AND ADJACENT LOCATIONS
 5. PARKING LOT 14 AND SOUTH SIDE OF PRESCHOOL

LEGEND

- EXISTING PALM TO REMAIN
- ⊕ EXISTING TREE TO REMAIN

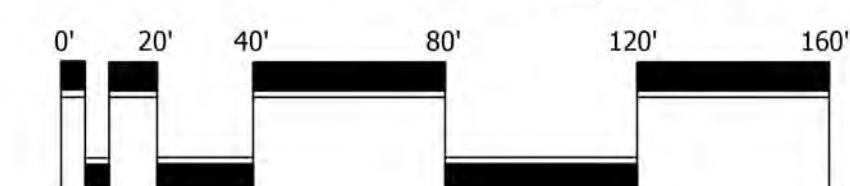
PLANT LIST - TREES SELECTED FROM TREE COMMISSION APPROVED TREE LIST

PLANT CANOPY DIAMETER*	SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	REMARKS
TREES									
20'		ED2	3	ELAEOCARPUS DECIPIENS	JAPANESE BLUEBERRY TREE	45 GAL	N/A	10' -12' O.A., H.T.	CONICAL, FULL TO BASE, MATCHED, FISH BRANCH
30'		EJ	3	ERIOTRYA JAPONICA	LOQUAT	36" B&B	2.5" CAL	10' HT X 5' SPRD	FULL CANOPY, STANDARD
15'		IP	2	ILEX VOMITORIA 'PENDULA'	WEeping YAUPON HOLLY	45 GAL OR 32" B&B	3 TRUNKS MIN	10' HT	FULL CANOPY
20'		JS	1	JUNIPERUS SILICICOLA	SOUTHERN RED CEDAR	65 GAL OR 36" B&B	3" CAL	10' HT X 4' SPRD	FULL, DENSE
15'		ML	2	MAGNOLIA GRANDIFLORA 'LITTLE GEM'	LITTLE GEM SOUTHERN MAGNOLIA	45 GAL OR 32" B&B	2.5" CAL	8' HT X 4' SPRD	FULL CANOPY
20'		MC	5	MYRICA CERIFERA	WAX MYRTLE	45 GAL OR 32" B&B	4 TRUNKS MIN	8' HT X 6' SPRD	FULL CANOPY
35'		QA	1	QUERCUS AUSTRINA	BLUFF OAK	45 GAL	3" CAL	12' HT X 6' SPRD	FULL CANOPY
50'		QV	1	QUERCUS VIRGINANA	LIVE OAK	65 GAL OR 36" B&B	3" CAL	12' HT X 6' SPRD	FULL CANOPY
25'		TD	3	TAXODIUM DISTICHUM	BALD CYPRESS	65 GAL OR 36" B&B	3.5" CAL	10' HT X 5' SPRD	FULL, DENSE
10'		VO	4	VIBURNUM OBOVATUM	WALTER'S VIBURNUM	45 GAL OR 32" B&B	3 TRUNKS MIN	8' HT X 6' SPRD	FULL, DENSE
8'		VA	3	VITEX AGNUS-CASTUS	CHASTE TREE	36" B&B	3 TRUNKS MIN	8' HT. X 6' SPRD	FULL, DENSE

*TYPICAL MATURE (20 YEAR) CANOPY OF TREE SPECIES

KEY SITE LOCATION #4 PARKING LOT 100 & ADJACENT LOCATIONS

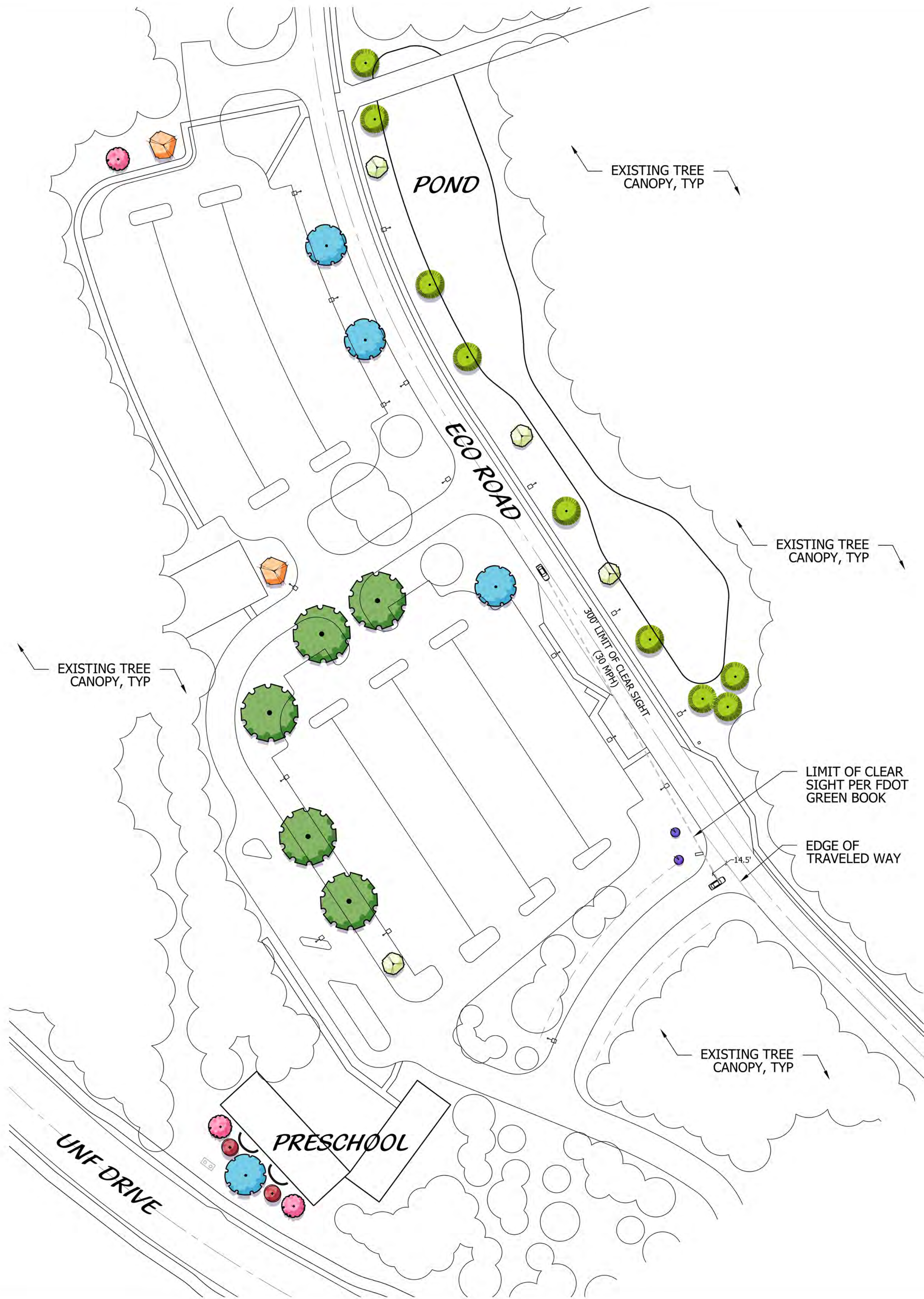
Schematic Planting Plan



Scale: 1"=40'



North



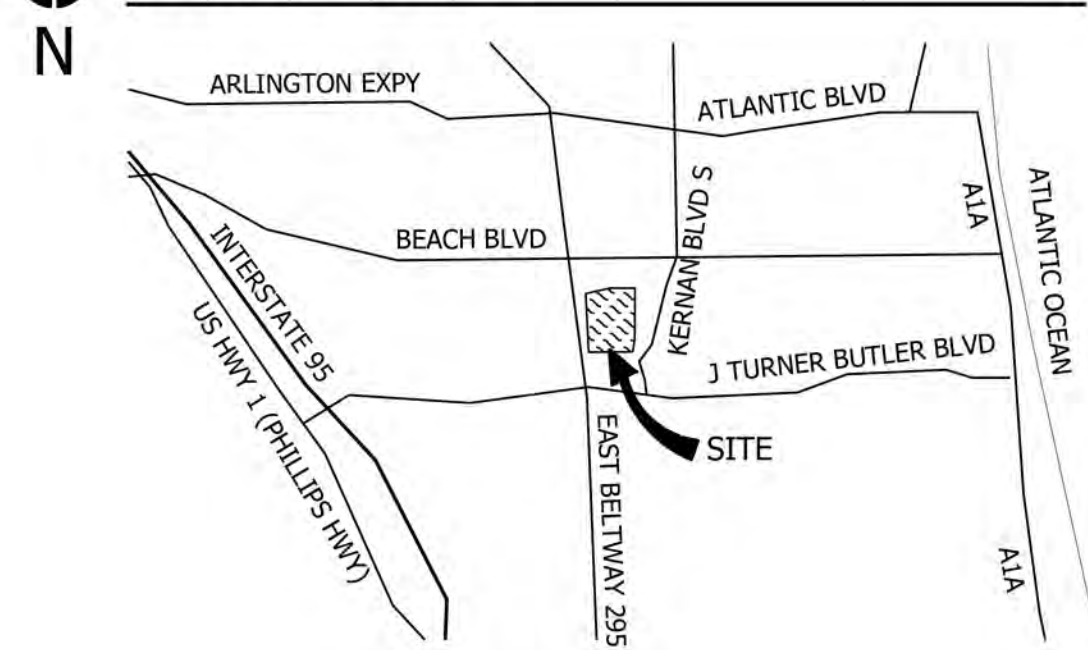
KEY MAP



PLANTING LOCATIONS:

- 1. I-295 ENTRANCE
- 2. PARKING LOT 18
- 3. S ENTRANCE NEW ROAD
- 4. PARKING LOT 100 AND ADJACENT LOCATIONS
- 5. PARKING LOT 14 AND SOUTH SIDE OF PRESCHOOL

VICINITY MAP



LEGEND

- EXISTING PALM TO REMAIN
- ⊕ EXISTING TREE TO REMAIN

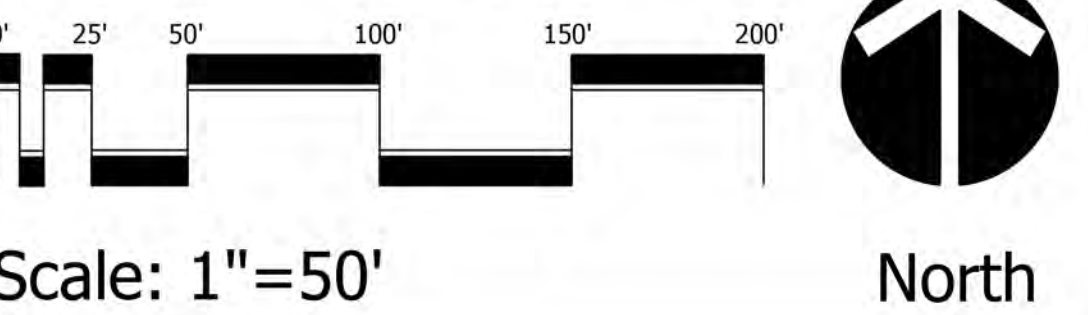
PLANT LIST - TREES SELECTED FROM TREE COMMISSION APPROVED TREE LIST

PLAN CANOPY DIAMETER*	SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	REMARKS
10'		CV	4	CHIONANTHUS VIRGINICUS	WHITE FRINGETREE	30 GAL OR 24" B&B	3 TRUNKS MIN	6' HT X 4.5' SPRD	FULL CANOPY
30'		EJ	2	ERIOBOTRYA JAPONICA	LOQUAT	36" B&B	2.5" CAL	10' HT X 5' SPRD	FULL CANOPY, STANDARD
15'		IV	2	ILEX VOMITORIA 'PRIDE OF HOUSTON'	PRIDE OF HOUSTON YAUPON HOLLY	65 GAL OR 36" B&B	3 TRUNKS MIN	12' HT	FULL CANOPY
20'		JS	3	JUNIPERUS SILICICOLA	SOUTHERN RED CEDAR	65 GAL OR 36" B&B	3" CAL	10' HT X 4' SPRD	FULL, DENSE
35'		QA	4	QUERCUS AUSTRINA	BLUFF OAK	45 GAL	3" CAL	12' HT X 6' SPRD	FULL CANOPY
50'		QV	5	QUERCUS VIRGINANA	LIVE OAK	65 GAL OR 36" B&B	3" CAL	12' HT X 6' SPRD	FULL CANOPY
25'		TD	9	TAXODIUM DISTICHUM	BALD CYPRESS	65 GAL OR 36" B&B	3.5" CAL	10' HT X 5' SPRD	FULL, DENSE
8'		VA	2	VITEX AGNUS-CASTUS	CHASTE TREE	36" B&B	3 TRUNKS MIN	8' HT. X 6' SPRD	FULL, DENSE

*TYPICAL MATURE (20 YEAR) CANOPY OF TREE SPECIES

KEY SITE LOCATION #5
PRESCHOOL LOCATION

Schematic
Planting Plan



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University of North Florida
JACKSONVILLE TREE COMMISSION
LEVEL 3 TREE PLANTING PROGRAM
Jacksonville, Florida

DESIGNED _____ SD
DRAWN _____ JAE
APPROVED _____ SD
JOB NUMBER _____ 23-1119
DATE _____ 07-30-24
REVISIONS _____ 10-25-24
_____ 11-26-24
_____ 01-23-25
_____ 02-05-25

February 05, 2025 11:40:55 a.m.
Drawing: 23-1119_SCHEMATIC.DWG

SHEET 6 OF 6

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University of North Florida

Plant Schedule

<u>CODE</u>	<u>QTY</u>	<u>BOTANICAL NAME</u>	<u>COMMON NAME</u>	<u>CONT</u>	<u>CAL</u>	<u>SIZE</u>	<u>REMARKS</u>
AR	5	ACER RUBRUM	RED MAPLE	65 GAL OR 36" B&B	3" CAL	12` HT X 6` SPRD	FULL CANOPY
BR	3	BETULA NIGRA	RIVER BIRCH	65 GAL OR 36" B&B	3 TRUNKS MIN	14` HT	FULL CANOPY
CV	4	CHIONANTHUS VIRGINICUS	WHITE FRINGETREE	30 GAL OR 24" B&B	3 TRUNKS MIN	6' HT X 4.5' SPRD	FULL CANOPY
ED2	3	ELAEOCARPUS DECIPIENS	JAPANESE BLUEBERRY TREE	45 GAL	N/A	10` -12` O.A., H.T.	CONICAL, FULL TO BASE, MATCHED, FISH BRANCH
EJ	15	ERIOBOTRYA JAPONICA	LOQUAT	36" B&B	2.5" CAL	10` HT X 5` SPRD	FULL CANOPY, STANDARD
ID	39	ILEX CASSINE 'TENSAW'	TENSAW DAHOON HOLLY	45 GAL OR 32" B&B	2.5" CAL	10` HT X 3` SPRD	FULL TO GROUND
IP	2	ILEX VOMITORIA 'PENDULA'	WEeping YAUPON HOLLY	45 GAL OR 32" B&B	3 TRUNKS MIN	10` HT	FULL CANOPY
IV	2	ILEX VOMITORIA 'PRIDE OF HOUSTON'	PRIDE OF HOUSTON YAUPON HOLLY	65 GAL OR 36" B&B	3 TRUNKS MIN	12` HT	FULL CANOPY
JS	9	JUNIPERUS SILICICOLA	SOUTHERN RED CEDAR	65 GAL OR 36" B&B	3" CAL	10` HT X 4` SPRD	FULL, DENSE
LD	18	LIVISTONA DECIPIENS	RIBBON PALM	N/A	15" CAL	12` - 18` CT	MINIMUM 20 MATURE FRONDS, CLASSIC CUT
MG	5	MAGNOLIA GRANDIFLORA	SOUTHERN MAGNOLIA	65 GAL OR 36" B&B	3" CAL	10` HT X 5` SPRD	FULL CANOPY
ML	2	MAGNOLIA GRANDIFLORA 'LITTLE GEM'	LITTLE GEM SOUTHERN MAGNOLIA	45 GAL OR 32" B&B	2.5" CAL	8` HT X 4` SPRD	FULL CANOPY
MC	11	MYRICA CERIFERA	WAX MYRTLE	45 GAL OR 32" B&B	4 TRUNKS MIN	8` HT X 6` SPRD	FULL CANOPY
QA	19	QUERCUS AUSTRINA	BLUFF OAK	45 GAL	3" CAL	12` HT X 6` SPRD	FULL CANOPY
QM	3	QUERCUS MICHAUXII	SWAMP CHESNUT OAK	65 GAL OR 36" B&B	3" CAL	12` HT X 6` SPRD	FULL CANOPY
QV	10	QUERCUS VIRGINANA	LIVE OAK	65 GAL OR 36" B&B	3" CAL	12` HT X 6` SPRD	FULL CANOPY
SP	6	SABAL PALMETTO	CABBAGE PALM	N/A	12" CAL	16` OA HT	CLEAN TRUNK
TD	27	TAXODIUM DISTICHUM	BALD CYPRESS	65 GAL OR 36" B&B	3.5" CAL	10` HT X 5` SPRD	FULL, DENSE
VO	4	VIBURNUM OBOVATUM	WALTER'S VIBURNUM	45 GAL OR 32" B&B	3 TRUNKS MIN	8` HT X 6` SPRD	FULL, DENSE
VA	12	VITEX AGNUS-CASTUS	CHASTE TREE	36" B&B	3 TRUNKS MIN	8` HT. X 6` SPRD	FULL, DENSE

Exhibit B- University of North Florida Project Performance Schedule:

- a) Upon approval of the Public Trust's Application to the Tree Commission, this project shall be submitted to MBRC for approval.
- b) The Public Trust will finalize the contract agreement with the City of Jacksonville.
- c) The Public Trust and Cotleur & Hearing will finalize the design for the preparation of construction documents within 60 days of the City and the Public Trust's agreement being executed.
- d) The Public Trust will put this project out for solicitation of bids within 30 days of the completion of the construction documents by Cotleur and Hearing.
- e) The Public Trust will receive bids within 30 days of sending the project out for bid to at least three qualified landscape contractors.
- f) The Public Trust will select the qualified low bidder, make a project award, and finalize the contract agreement with the Landscape Contractor within 30 days of contractor selection.
- g) The landscape contractor will complete the installation of the trees and the Public Trust will provide initial acceptance within 180 days of the planting contract being finalized with the landscape contractor.
- h) Maintenance of the trees by the landscape contractor will be performed for a period of one year after initial acceptance if not extended to cover warranty of replacement trees.
- i) The Public Trust will coordinate the inspection of trees every 6 months, in coordination with the City of Jacksonville staff, and will make maintenance payments to the landscape contractor upon completion of each inspection until the maintenance period has concluded.

Exhibit C. University of North Florida Project Budget

The estimated administrative/project management fees for both the Public Trust and Cotleur & Hearing are enclosed as separate spreadsheets as Exhibit C(a) and Exhibit C(b). The total project construction estimate is included on the spreadsheet under Exhibit C(c). These spreadsheets include an accounting of the services rendered up until the time the application is being considered by the Tree Commission and the services and hours projected to be worked by both the Public Trust and Cotleur & Hearing after the application has been approved.

The total admin costs for the Public Trust are projected to be \$17,238.00. It is highly possible that actual administrative fees incurred will be less than this amount however we built in some time additional to what we expect to take administering the project for any potential unforeseen complications that may arise. The proposed total not-to-exceed for the project is \$18,000.00 for the Public Trust's services.

Cotleur & Hearing's total projected design and project management fees are projected to be \$26,282.75 for the entire project. The proposed total not-to-exceed for the project is \$28,976.75 for Cotleur & Hearing's services.

We received construction estimates from landscape contractors to get a firm handle on the likely installation and maintenance costs. The total estimated cost for the installation of the trees (including a 1-year warranty on all trees being planted) is projected to be \$295,037 and will probably end up being less. The proposed not to-to-exceed for the construction/installation of trees for the project is proposed to be \$320,000.00. During the time before the pre-project scope approval meeting, the Public Trust provided numerous services including gathering general support for the project from the University of North Florida and its horticulturist/landscape designer developing an understanding of the planting areas that would benefit from the planting. This also included multiple site visits and coordinating the scope submittal to the City of Jacksonville. Cotleur & Hearing participated in the site visits, helped develop the project scope submittal, and coordinated changes to the plan with the Public Trust. The Public Trust expended hours that are not eligible for compensation as they were spent prior to the project scope was approved by City staff. The Public Trust spent \$420.00 covering Cotleur & Hearing's design time (3.75 hours) spent before the project scope was approved by City staff and also covered the time spent by the Public Trust developing the project.

During the conceptual and schematic planning phase, the Public Trust provided numerous services including helping refine the conceptual plan by coordinating between the University of North Florida staff, identifying and providing design specifications and utilities, taking an additional site visit, and coordinating with City of Jacksonville staff. Cotleur & Hearing participated in the second site visit, helped develop the conceptual and schematic site plan submittals, and coordinated changes to the plan with the Public Trust. Cotleur & Hearing also created the schematic planting plans in AutoCAD. The schematic planting plan identifies the proposed tree locations, sizes, and quantities. A total of 5 planting areas have been identified at University of North Florida and "sight lines" were added to alleviate any potential driving safety concerns.

During the application phase, the Public Trust led the development of all aspects and

exhibits for the project application. This included gathering cost estimates for the cost of installation and maintenance for the project's trees. Cotleur & Hearing has collaborated and will continue to collaborate with the Public Trust to provide the necessary documentation for the Application phase of the project as it pertains to landscape architectural services, cost estimation, project performance and management and will collaborate on creating and delivering a presentation for the planting project to the Tree Commission.

The Public Trust and Cotleur & Hearing will prepare the bid documents (tree planting plans and construction specifications) incorporating the requirements of the approved Application and the Level 3 Project Agreement and will solicit bids from at least 3 qualified and experienced landscape contractors. The Public Trust will then enter into an agreement with the landscape contractor to install and maintain the trees for a period of 1 year. The Public Trust and Cotleur & Hearing will ensure the quality of the trees being planted, be present during and after installation, monitor construction, and maintenance during the tree establishment/warranty period, inspect each of the sites every 6 months and upon completion of the warranty period, submits reports to City staff and the landscape contractor, coordinate payments with the City and review the landscape contractor's invoices. Cotleur & Hearing and the Public Trust will inspect the completed work and provide certification letters for each completed planting area. The landscape architecture team at Cotleur & Hearing are also providing additional services for the project. This includes graphic design assistance by Michala Stewart for the conceptual design and the project application/presentation. Landscape Architects Nicole Plunkett and Don Hearing may provide project oversight and the signing/sealing of construction drawings, and Certified Landscape Inspector Gregg Byrick may provide assistance in reviewing the quality of trees planted and the health of trees during the warranty period.

COJ: UNF Total Project Budget			
Team Member	John November	Romy Vann	
Project Role	Executive Director/ General Counsel	Conservation Director	
Hourly Rate	\$130.00 (Hourly)	\$100.00 (Hourly)	
1. Pre App (Part One)			
Pre-Project Scope City Approval A. Step 1: Project Scope	20 Hrs/ \$130.00	2.5 Hrs/ \$100.00	Hrs/\$
	\$2,600.00	\$250.00	Total: \$2,850.00
			22.5 Total Hours
1. Pre App (Part Two)			
B. Step 2: Conceptual Plan	22 Hrs/ \$130.00	6.25 Hrs/ \$100.00	
C. Step 3: Fee Proposal for Schematic Planting Plan and Project Implementation	2.5/\$130.00	0	
D. Step 4: Schematic Planting Plan	4.1/\$130.00	0	
	\$3718.00	\$625.00	Total: \$4,343.00
			34.85 Total Hours
2. Application Phase			
A. Supporting Documents	23.5 Hrs/\$130.00	6.5 Hrs/ \$100.00	
E. Tree Commission Preparation & Presentation	8 Hrs/\$130.00	0	
	\$4,095.00	\$650.00	Total: \$4,745.00
			37.8 Total Hours
3. Project Execution Phase			
B. Project Bidding & Award	15 Hrs/\$130.00	2 Hrs/\$100.00	
C. Construction	15 Hrs/\$130.00	8 Hrs/\$100.00	
D. Maintenance	15 Hrs/\$130.00	8 Hrs/\$100.00	
	\$5,850.00	\$1,800.00	Total: \$7,650.00
			63 Total Hours
4. Reimbursable Expenses			
			Total: \$500
		Total Amount Due	\$9,088.00
		Projected Post Approval	\$7,650.00
		Reimbursable Expenses	\$500.00
		Total Admin Costs	\$17,238.00

University of North Florida | Total Project Budget

DATE: 03/04/2025

Cotleur & Hearing

Team Member	Sarah Dark	Michala Stewart	Nicole Plunkett	Jennifer Eaton	Gabriella Gillium	Jeep Sunprudist	Don Hearing	Gregg Byrick	
Project Role	Project Manager	Graphic Designer	Partner/ Landscape Architect/ Planner	Senior Cad Technician	Landscape Architecture Intern	Cad Technician	Principal/ Partner/ Landscape Architect/ Planner	Landscape Architect/ Certified Landscape Inspector	
Hourly Rate	\$112.00 (Hourly)	\$105.00 (Hourly)	\$175.00 (Hourly)	\$105.00 (Hourly)	\$100.00 (Hourly)	\$95.00 (Hourly)	\$215.00 (Hourly)	\$125.00 (Hourly)	
1. Pre App (Part One) Not Included in COJ Total									
Pre-Project Scope City Approval A. Step 1: Project Scope	3.75 Hrs/ \$420.00								3.75 Hrs/ \$420.00
	3.75 Hrs/ \$420.00								Total: \$420.00
									3.75 Hrs
1. Pre App (Part Two)									
B. Step 2: Conceptual Plan	56 Hrs/ \$6,272.00	7.75 Hrs/ \$813.75		46 Hrs/ \$4,830	5.5 Hrs/ \$550.00	11 Hrs/ \$1,045.00			126.25 Hrs/ \$13,510.75
C. Step 3: Fee Proposal for Schematic Planting Plan and Project Implementation	5 Hrs/ \$560.00								5 Hrs/ \$560.00
D. Step 4: Schematic Planting Plan	9.75 Hrs/ \$1,092.00	1.5 Hrs / \$157.50		12.5 Hrs/ \$1,312.50					23.75 Hrs/ \$2,562.00
	70.75 Hrs/ \$7,924.00	9.25 Hrs/ \$971.25		58.5 Hrs/ \$6,142.50	5.5 Hrs/ \$550.00	11 Hrs/ \$1,045.00			Total: \$16,632.75
									155 Hrs
2. Application Phase									
A. Supporting Documents	4 Hrs/ \$448.00								4 Hrs/ \$448.00
E. Tree Commission Preparation & Presentation	8 Hrs/ \$896.00								8 Hrs/ \$896.00
	12 Hrs/ \$1,344.00								Total: \$1,344.00 (Not to Exceed \$6,500.00)
									12 Hrs
3. Project Execution Phase									
B. Project Bidding & Award	8 Hrs/ \$896.00		1 Hr/ \$175.00	8 Hr/ \$840.00			2 Hrs/ \$430.00		19 Hrs/ \$2,341.00
C. Construction	10 Hrs/ \$1,120.00		1 Hr/ \$175.00				1 Hrs/ \$215.00	4 Hr/ \$500.00	16 Hrs/ \$2,010.00
D. Maintenance	20 Hrs/ \$2,240.00						1 Hrs/ \$215.00	4 Hr/ \$500.00	25 Hrs/ \$2,955.00
	38 Hrs/ \$4,256.00		2 Hrs/ \$350.00	8 Hrs/ \$840.00			4 Hrs/ \$860.00	8 Hrs/ \$1,000.00	Total: \$7,306.00 (Not to Exceed \$10,000.00)
									60 Hrs
4. Reimbursable Expenses									
Reimbursable Expenses									Total: Not to Exceed \$4,000.00
								Total Amount Due	\$17,976.75
								Projected Post Approval	\$7,306.00
								Reimbursable Expenses	\$1,000.00
								Total C&H Professional	\$26,282.75

QTY	BOTANICAL NAME	COMMON NAME	CONT
5	ACER RUBRUM	RED MAPLE	65 GAL OR 36" B&B
3	BETULA NIGERA	RIVER BIRCH "DURA HEAT"	45 GAL OR 32" B&B
4	CHIOMANTHUS VIRGINICUS	FRINGETREE	30 GAL OR 24" B&B
3	ELAEOCARPUS DECIPIENS	JAPANESE BLUEBERRY	30 GAL OR 24" B&B
15	ERIOBOTRYA JAPONICA	LOQUAT	30 GAL OR 24" B&B
39	ILEX CASSINE	DAHON "TENSAW"	30 GAL OR 24" B&B
2	ILEX VOMITORIA	WEeping YUPON HOLLY "PENDULA"	30 GAL OR 24" B&B
2	ILEX VOMITORIA	YUPON HOLLY "PRIDE OF HOUSTON"	30 GAL OR 24" B&B
9	JUNIPERUS SILICICOLA	SOUTHERN RED CEDAR	65 GAL OR 36" B&B
18	LIVISTONA DECIPIENS	RIBBON PALM	
5	MAGNOLIA GRANDIFLORA	SOUTHERN MAGNOLIA	30 GAL OR 24" B&B
2	MAGNOLIA GRANDIFLORA	LITTLE GEM MAGNOLA "LITTLE GEM"	45 GAL OR 32" B&B
11	MYRICA CERIFERA	WAX MYRTLE	45 GAL OR 32" B&B
19	QUERCUS AUSTRINA	BLUFF OAK	25 GAL OR 24" B&B
3	QUERCUS MICHAUXII	SWAMP CHESNUT OAK	25 GAL OR 24" B&B
6	SABAL PALMETTO	CABBAGE PALM	
27	TAXIDIUM DISTICHUM	BALD CYPRESS	25 GAL OR 24" B&B
4	VIBURNUM OBOVATUM	WALTERS VIBURNUM	45 GAL OR 32" B&B
12	VITEZ AGNUS-CASTUS	CHASTE TREE	36" B&B
10	QUERCUS VIRGINIANA	LIVE OAK	25 GAL OR 24" B&B

CAL	SIZE	1-year Warranty Price E Price Estimate With Tree Count	
3" CAL	12' HT X 6' SPREAD	\$1,876.16	\$9,380.81
3" TRUNK MIN	12' HT	\$1,275.79	\$3,827.37
3" CAL	6' HT	\$1,500.93	\$6,003.72
FTG	8' HT X 2.5' SPREAD	1200.744	\$3,602.23
2" CAL	8' HT X 4' SPREAD	\$1,350.84	\$20,262.60
FTG	8' HT X 2.5' SPREAD	\$1,275.79	\$49,755.81
MIN 3 TKS	8' HT	\$1,125.70	\$2,251.40
MIN 3 TKS	8' HT	\$1,200.74	\$2,401.49
3" CAL	10' HT X 4' SPREAD	\$1,575.98	\$14,183.82
15" CAL	14' CT	\$2,486.49	\$44,756.78
2" CAL	8' HT X 4' SPREAD	\$1,275.79	\$6,378.95
2.5" CAL	8' HT X 4' SPREAD	\$1,651.02	\$3,302.05
MIN 4 TKS	8' HT X 6' SPREAD	\$1,726.07	\$18,986.76
2" CAL	10' HT	\$1,275.79	\$24,240.02
2" CAL	10' HT	\$1,275.79	\$3,827.37
12" CAL	16' CT	\$1,500.93	\$9,005.58
2.5" CAL	8' HT	\$1,275.79	\$34,446.33
MIN 3 TKS	8' HT	\$1,275.79	\$5,103.16
MIN 3 TKS	8' HT X 6' SPREAD	\$1,651.02	\$19,812.28
2" CAL	10' HT X 4' SPREAD	\$1,350.84	\$13,508.37
			\$295,036.91

Exhibit D. Project Team

A. List of People and Entities Involved with the Project

1. Cotleur & Hearing Architecture firm has been engaged as the Landscape Architect for the project.
2. Sarah Dark, of Cotleur and Hearing, shall be the Project Manager.
3. The Public Trust will support the Sarah Dark in the management of the project and will provide legal and administrative support as well.

B. Roles, Responsibilities and Tasks:

1. Cotleur & Hearing Architecture firm has been engaged as the Landscape Architect for the project to prepare conceptual plans, schematic plans, and construction drawings.
2. Sarah Dark will be the Project Manager and coordinate the preparation of the construction drawings, will review the Public Trust's creation of the bid documents, will review bid documents, and will provide oversight of construction and maintenance. Sarah Dark will provide professional project management quality assurance for the design, construction, maintenance, and warranty of the project.
3. John November Esq. (Executive Director & General Counsel) and Romy Vann (Conservation Director) of the Public Trust will coordinate with Sarah Dark to coordinate the preparation of the construction drawings, will prepare the bid documents, will support Sarah Dark and the City's review of bid documents and selection of a landscape contractor, and will support Sarah Dark in her oversight of construction and maintenance. John November shall coordinate the execution of the contract agreements with the City of Jacksonville and the landscape contractor. John November will be the main point of contact to act as a liaison between the University of North Florida, the City of Jacksonville, and the landscape contractor. John November and Romy Vann will provide general administrative support including billing to the City, coordination of inspections, and general coordination with all parties involved.

Exhibit E (a)(1)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 18 2006**

PUBLIC TRUST ENVIRONMENTAL LAW
INSTITUTE OF FLORIDA INC
2029 N THIRD ST
JACKSONVILLE BEACH, FL 32250

Employer Identification Number:
13-4300363
DLN:
17053363004015
Contact Person:
ALETHA BOLT ID# 75501
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
DECEMBER 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
YES
Effective Date of Exemption:
NOVEMBER 18, 2005
Contribution Deductibility:
YES
Advance Ruling Ending Date:
DECEMBER 31, 2009

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

State of Florida

Department of State

I certify from the records of this office that THE PUBLIC TRUST ENVIRONMENTAL LEGAL INSTITUTE OF FLORIDA, INC. is a corporation organized under the laws of the State of Florida, filed on November 18, 2005.

The document number of this corporation is N05000011729.

I further certify that said corporation has paid all fees due this office through December 31, 2024, that its most recent annual report/uniform business report was filed on April 5, 2024, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-ninth day of October,
2024*



A handwritten signature in black ink, appearing to be "J. B. J.", written over a horizontal line.

Secretary of State

Tracking Number: 4226473991CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Not For Profit Corporation

THE PUBLIC TRUST ENVIRONMENTAL LEGAL INSTITUTE OF FLORIDA, INC.

Filing Information

Document Number N05000011729

FEI/EIN Number 13-4300363

Date Filed 11/18/2005

State FL

Status ACTIVE

Last Event AMENDMENT

Event Date Filed 01/21/2014

Event Effective Date NONE

Principal Address

2029 NORTH 3RD STREET
JACKSONVILLE, FL 32250

Mailing Address

2029 NORTH 3RD STREET
JACKSONVILLE, FL 32250

Registered Agent Name & Address

ANDERSON, WARREN K, JR.
2029 NORTH 3RD STREET
JACKSONVILLE, FL 32250

Name Changed: 07/20/2007

Officer/Director Detail

Name & Address

Title Chair

ANDERSON, WARREN KJR
2029 N 3RD ST
JACKSONVILLE, FL 32250

Title Executive Director

November, John
2029 NORTH 3RD STREET
JACKSONVILLE, FL 32250

Title Director

Ellis, Jason
2029 NORTH 3RD STREET
JACKSONVILLE, FL 32250

Title Treasurer

Jean-Bart, Leslie
2029 Third Street North
JACKSONVILLE BEACH, FL 32250

Title Secretary

Dodson, Patricia
2029 NORTH 3RD STREET
JACKSONVILLE, FL 32250

Title Director

Hogan, Wayne
2029 NORTH 3RD STREET
JACKSONVILLE, FL 32250

Annual Reports

Report Year	Filed Date
2022	01/25/2022
2023	01/26/2023
2024	04/05/2024

Document Images

04/05/2024 -- ANNUAL REPORT	View image in PDF format
01/26/2023 -- ANNUAL REPORT	View image in PDF format
01/25/2022 -- ANNUAL REPORT	View image in PDF format
02/09/2021 -- ANNUAL REPORT	View image in PDF format
01/20/2020 -- ANNUAL REPORT	View image in PDF format
01/28/2019 -- ANNUAL REPORT	View image in PDF format
01/22/2018 -- ANNUAL REPORT	View image in PDF format
02/09/2017 -- ANNUAL REPORT	View image in PDF format
04/25/2016 -- ANNUAL REPORT	View image in PDF format
01/09/2015 -- ANNUAL REPORT	View image in PDF format

02/28/2014 -- ANNUAL REPORT	View image in PDF format
01/21/2014 -- Amendment	View image in PDF format
01/28/2013 -- ANNUAL REPORT	View image in PDF format
01/05/2012 -- ANNUAL REPORT	View image in PDF format
02/21/2011 -- ANNUAL REPORT	View image in PDF format
02/16/2010 -- ANNUAL REPORT	View image in PDF format
01/05/2009 -- ANNUAL REPORT	View image in PDF format
04/04/2008 -- Amendment and Name Change	View image in PDF format
01/28/2008 -- ANNUAL REPORT	View image in PDF format
07/20/2007 -- ANNUAL REPORT	View image in PDF format
06/21/2007 -- Amendment	View image in PDF format
10/20/2006 -- ANNUAL REPORT	View image in PDF format
02/08/2006 -- ANNUAL REPORT	View image in PDF format
11/18/2005 -- Domestic Non-Profit	View image in PDF format

Jacksonville Environmental Group: City Settlement A Win For Tree Canopy

By LINDSEY KILBRIDE • JUL 27, 2017



CREDIT JENNIFER COCHRAN / FLICKR

A Jacksonville environmental nonprofit says its recent settlement with the city is a win for foliage and government transparency.



The Public Trust Environmental Legal Institute filed [suit](#) two years ago claiming a special tree fund wasn't being spent on trees.

Exhibit F




CORPORATE RESOLUTION CERTIFICATION

The undersigned, Secretary of The Public Trust Environmental Legal Institute of Florida, Inc., a Florida 501 c 3 nonprofit corporation ("*Corporation*"), does hereby certify that the following Resolutions were adopted by the Board of Directors of the Corporation on October 30, 2024:

RESOLVED THAT John November, the Executive Director of the Corporation ("*Authority*") is hereby authorized and empowered to execute on behalf of the Corporation any and all Agreements between the City of Jacksonville, Florida ("*City*") and the Corporation for the purpose of receiving funds from the City for a tree planting project related to the Jacksonville Tree Commission's Level 3 Community Organization Tree Planting Program ("*Project*"), and to execute any and all documents necessary in connection with the Project.

FURTHER RESOLVED THAT in addition to and without limiting the foregoing, that the Authority of the Corporation be, and hereby is, authorized to take, or cause to be taken, such further action, and to execute and deliver, or cause to be delivered, for and in the name and on behalf of the Corporation, all such instruments and documents as the Authority may deem appropriate in order to effectuate the Grant Agreement and any documents or instruments executed in the accomplishment of any action or actions authorized as stated herein shall be deemed to be conclusive approval thereof by this Corporation and the binding act and obligation of this Corporation.

DATED: February 20, 2025


Patricia Dodson
CORPORATE SECRETARY


AUTHORIZATION TO PLANT TREES

On the 21 day of February, the Applicant, The Public Trust for Conservation, submitted an application for the Jacksonville Tree Commission's Level 3 Community Organization Tree Planting Program ("Application") to plant trees on the following property, located at: University of North Florida ("UNF") campus, RE #: _____ (attach an additional sheet if necessary) ("Property").

The Property is public land in Duval County and is owned or controlled by (e.g. City, State of Florida, United States, Independent Agency of the City of Jacksonville, or other public entity) The University of North Florida Board of Trustees and is a (e.g. right of way, park, school) state university campus managed by the following public entity (e.g. Parks & Recreation, Public Works, Development Services Division, School Board, Superintendent). The University of North Florida Board of Trustees, a public body corporate.

I, Scott Bennett, as the (position) Vice President, in the (department and division) Administration & Finance, UNF, have reviewed the Application and I have the authority to authorize the Project to be conducted on the Property in the event the Project is approved.

This Authorization is limited to the Application as submitted on the above referenced date. This authorization does not bind the City to award funds from the Tree Protection and Related Expenses Trust Fund and this Authorization is subject to revocation should the Application materially change from the date of submission.


Signature

SCOTT BENNETT

Print Name

UNF
Agency, Department, Division

Phone: 904-620-2060

E-mail: sbennett@unf.edu

EXHIBIT 3



University of North Florida

Level 3 Tree Planting Program

Jacksonville Tree Commission

Presentation by:

John November - Executive Director & Sarah Dark - Project Manager



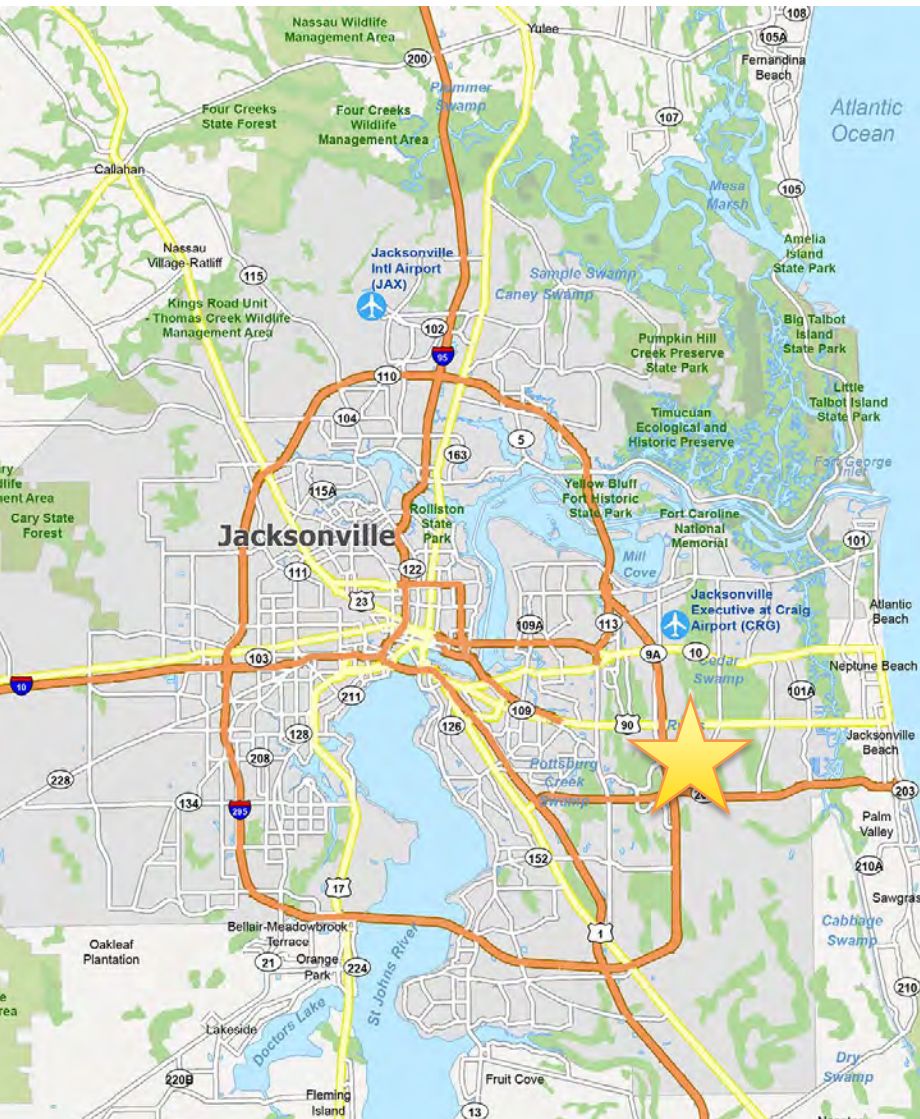
PUBLIC
TRUST
FOR CONSERVATION



Cotleur &
Hearing

LAND PLANNING +
LANDSCAPE ARCHITECTURE

Location | University of North Florida



Project Team



John November
Executive Director



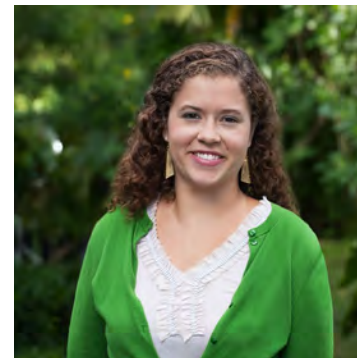
Romy Vann
Conservation Director



Don Hearing
Partner + Landscape Architect








Nicole Plunkett
Partner + Landscape Architect



Sarah Dark
Project Manager

Plant List

	AR	5	ACER RUBRUM	RED MAPLE	65 GAL OR 36" B&B	3" CAL	12' HT X 6' SPRD	FULL CANOPY
	BR	3	BETULA NIGRA	RIVER BIRCH	65 GAL OR 36" B&B	3 TRUNKS MIN	14' HT	FULL CANOPY
	CV	4	CHIONANTHUS VIRGINICUS	WHITE FRINGETREE	30 GAL OR 24" B&B	3 TRUNKS MIN	6' HT X 4.5' SPRD	FULL CANOPY
	ED2	3	ELAEOCARPUS DECIPIENS	JAPANESE BLUEBERRY TREE	45 GAL	N/A	10' -12' O.A., H.T.	CONICAL, FULL TO BASE, MATCHED, FISH BRANCH
	EJ	15	ERIOBOTRYA JAPONICA	LOQUAT	36" B&B	2.5" CAL	10' HT X 5' SPRD	FULL CANOPY, STANDARD
	ID	39	ILEX CASSINE 'TENSAW'	TENSAW DAHOON HOLLY	45 GAL OR 32" B&B	2.5" CAL	10' HT X 3' SPRD	FULL TO GROUND
	JP	2	ILEX VOMITORIA 'PENDULA'	WEEPING YAUPON HOLLY	45 GAL OR 32" B&B	3 TRUNKS MIN	10' HT	FULL CANOPY
	IV	2	ILEX VOMITORIA 'PRIDE OF HOUSTON'	PRIDE OF HOUSTON YAUPON HOLLY	65 GAL OR 36" B&B	3 TRUNKS MIN	12' HT	FULL CANOPY
	JS	9	JUNIPERUS SILICICOLA	SOUTHERN RED CEDAR	65 GAL OR 36" B&B	3" CAL	10' HT X 4' SPRD	FULL, DENSE
	LD	18	LIVISTONA DECIPIENS	RIBBON PALM	N/A	15" CAL	12' - 18' CT	MINIMUM 20 MATURE FRONDS, CLASSIC CUT
	MG	5	MAGNOLIA GRANDIFLORA	SOUTHERN MAGNOLIA	65 GAL OR 36" B&B	3" CAL	10' HT X 5' SPRD	FULL CANOPY
	ML	2	MAGNOLIA GRANDIFLORA 'LITTLE GEM'	LITTLE GEM SOUTHERN MAGNOLIA	45 GAL OR 32" B&B	2.5" CAL	8' HT X 4' SPRD	FULL CANOPY
	MC	11	MYRICA CERIFERA	WAX MYRTLE	45 GAL OR 32" B&B	4 TRUNKS MIN	8' HT X 6' SPRD	FULL CANOPY
	QA	19	QUERCUS AUSTRINA	BLUFF OAK	45 GAL	3" CAL	12' HT X 6' SPRD	FULL CANOPY
	QM	3	QUERCUS MICHAUXII	SWAMP CHESNUT OAK	65 GAL OR 36" B&B	3" CAL	12' HT X 6' SPRD	FULL CANOPY
	QV	10	QUERCUS VIRGINIANA	LIVE OAK	65 GAL OR 36" B&B	3" CAL	12' HT X 6' SPRD	FULL CANOPY
	SP	6	SABAL PALMETTO	CABBAGE PALM	N/A	12" CAL	16' OA HT	CLEAN TRUNK
	TD	27	TAXODIUM DISTICHUM	BALD CYPRESS	65 GAL OR 36" B&B	3.5" CAL	10' HT X 5' SPRD	FULL, DENSE
	VO	4	VIBURNUM OBOVATUM	WALTER'S VIBURNUM	45 GAL OR 32" B&B	3 TRUNKS MIN	8' HT X 6' SPRD	FULL, DENSE
	VA	12	VITEX AGNUS-CASTUS	CHASTE TREE	36" B&B	3 TRUNKS MIN	8' HT, X 6' SPRD	FULL, DENSE

*TYPICAL MATURE (20 YEAR) CANOPY OF TREE SPECIES

TOTAL PROPOSED TREES	QUANTITY
PALMS (<25% OF TOTAL)	24 (12%)
HARDWOODS	175 (88%)

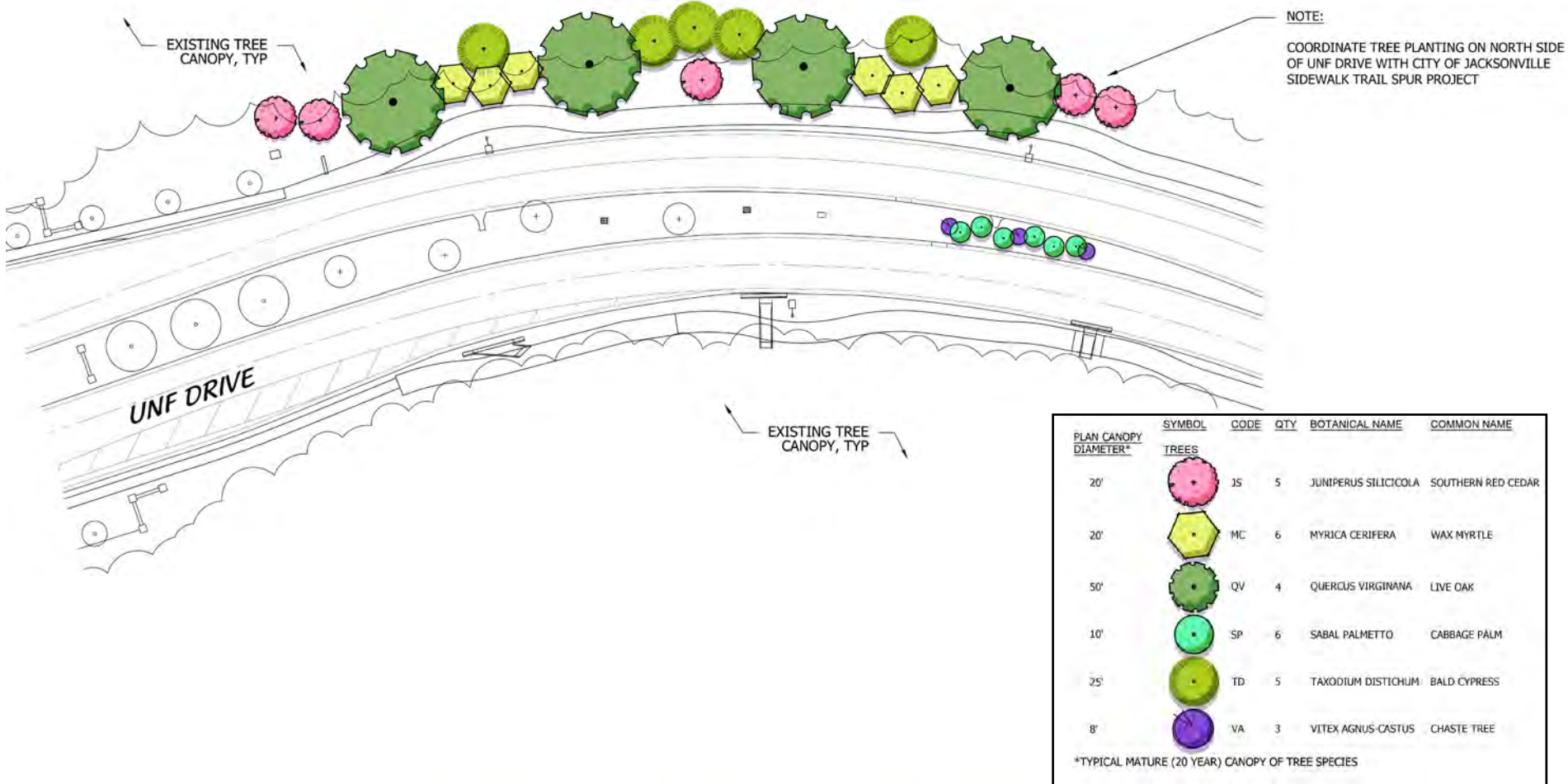
Planting Plan | Planting Locations








PLANTING LOCATIONS:

- (#1) I-295 Entrance
- (#2) Parking Lot 18
- (#3) S Entrance New Road
- (#4) Parking Lot 100 and Adjacent Locations
- (#5) Parking Lot 14 and South Side of Preschool

Planting Plan | Location #1 I-295 Entrance

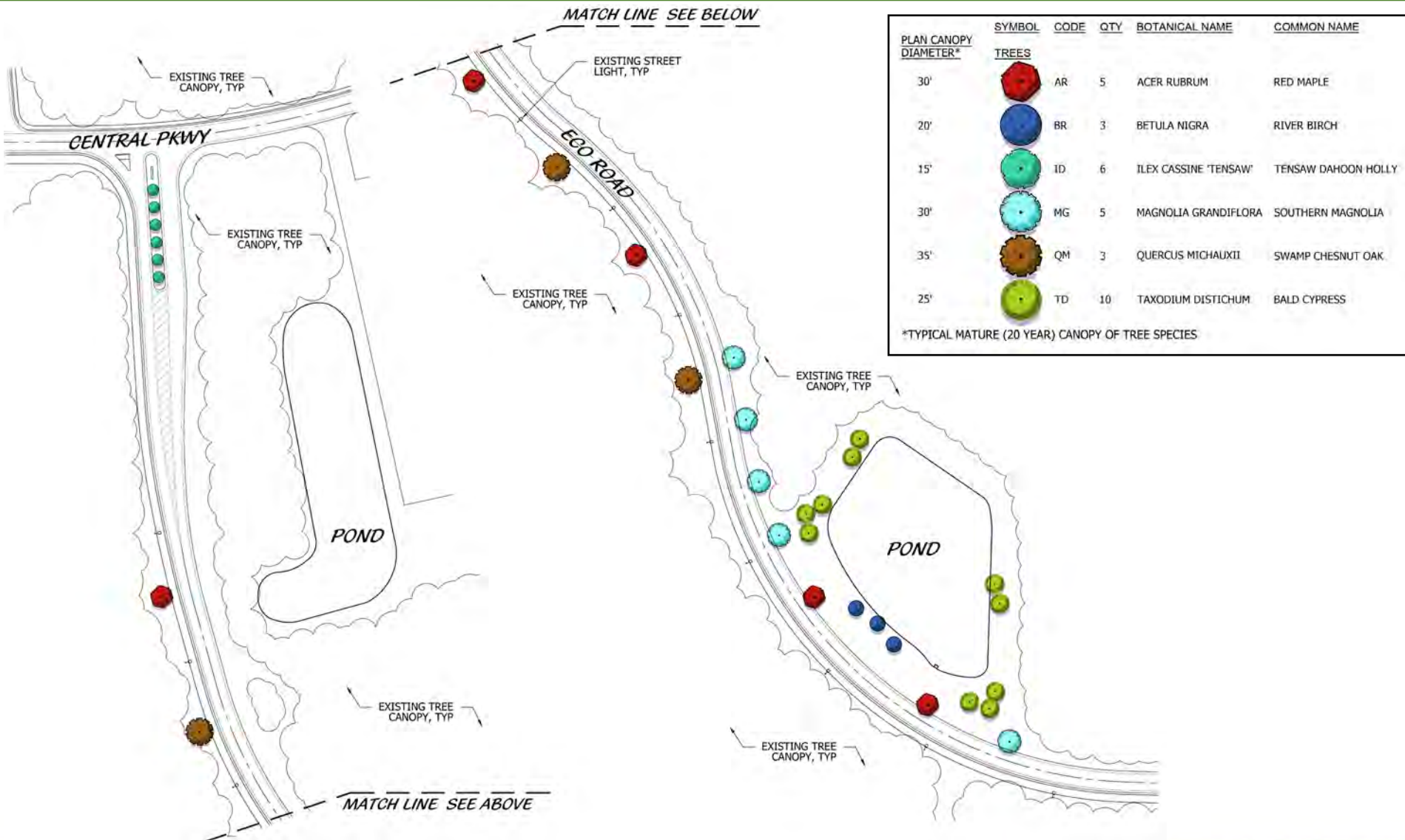


Planting Plan | Location #2 Parking Lot 18

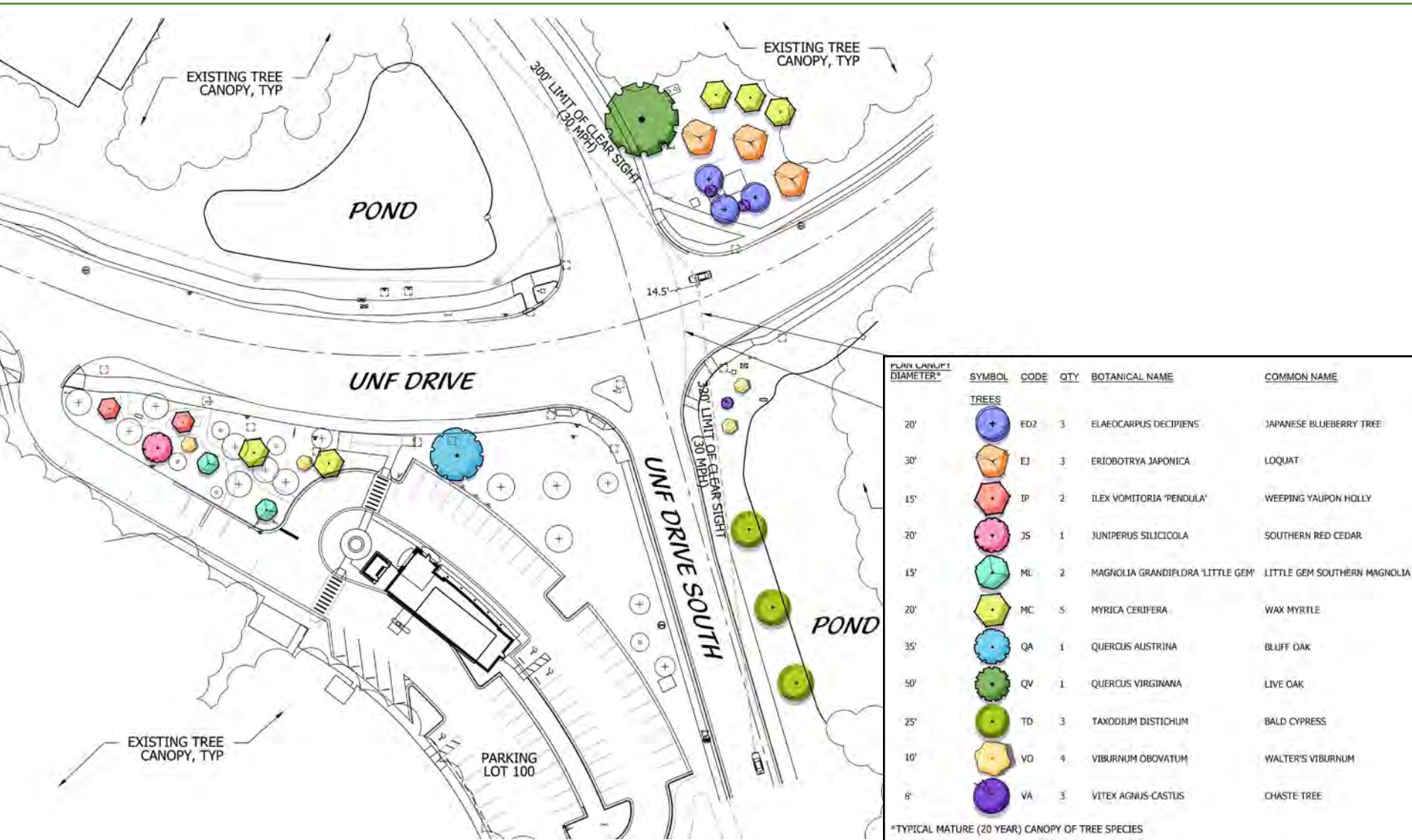
PLAN CANOPY DIAMETER*	SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
TREES					
30'		EJ	10	ERIOBOTRYA JAPONICA	LOQUAT
15'		ID	33	ILEX CASSINE 'TENSAW'	TENSAW DAHOON HOLLY
15'		LD	18	LIVISTONA DECIPIENS	RIBBON PALM
20'		QA	14	QUERCUS AUSTRINA	BLUFF OAK
8'		VA	4	VITEX AGNUS-CASTUS	CHASTE TREE
*TYPICAL MATURE (20 YEAR) CANOPY OF TREE SPECIES					



Planting Plan | Location #3 South Entrance New Road



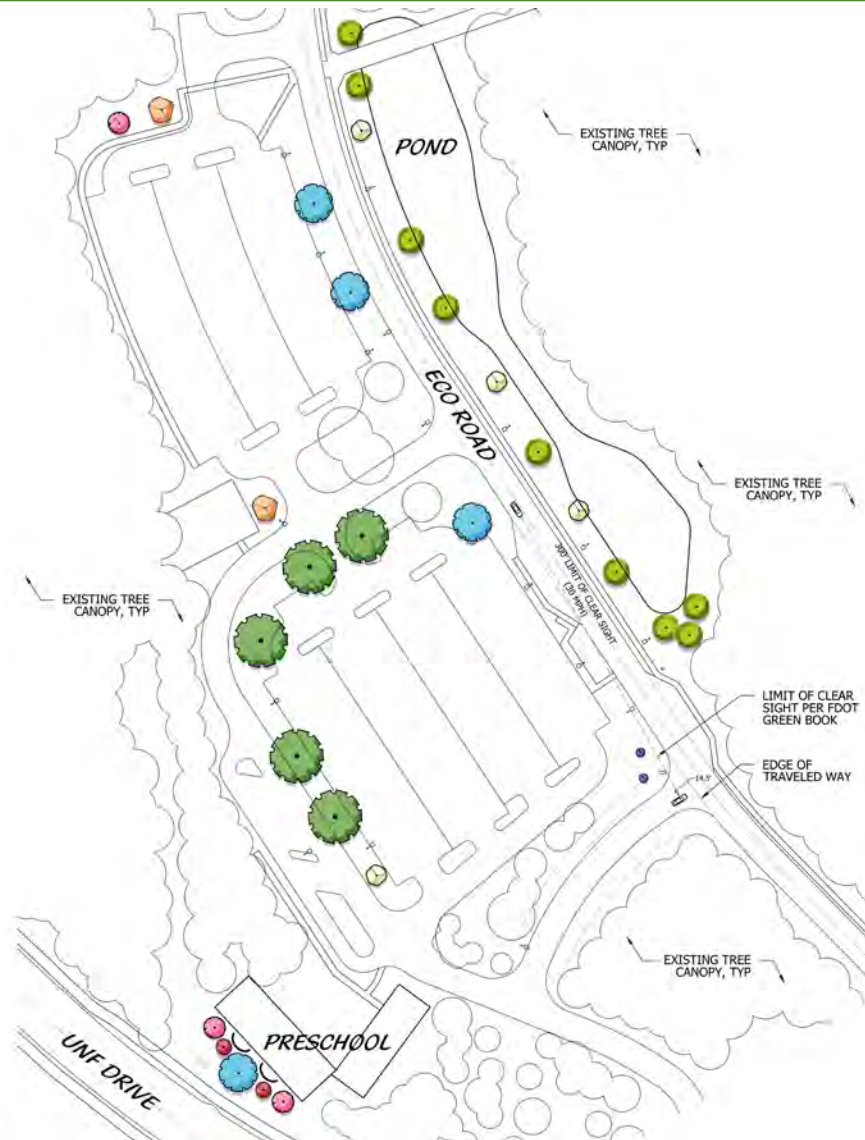
Planting Plan | Location #4 Parking Lot 100 & Adjacent Lots



Planting Plan | Location #5 Parking Lot 14 & South Side of Preschool

PLAN CANOPY DIAMETER*	SYMBOL	CODE	QTY	BOTANICAL NAME	COMMON NAME
TREES					
10'		CV	4	CHIONANTHUS VIRGINICUS	WHITE FRINGETREE
30'		EJ	2	ERIQBOTRYA JAPONICA	LOQUAT
15'		IV	2	ILEX VOMITORIA 'PRIDE OF HOUSTON'	PRIDE OF HOUSTON YALPON HOLLY
20'		JS	3	JUNIPERUS SILICICOLA	SOUTHERN RED CEDAR
35'		QA	4	QUERCUS AUSTRINA	BLUFF OAK
50'		QV	5	QUERCUS VIRGINIANA	LIVE OAK
25'		TD	9	TAXODIUM DISTICHUM	BALD CYPRESS
8'		VA	2	VITEX AGNUS-CASTUS	CHASTE TREE

*TYPICAL MATURE (20 YEAR) CANOPY OF TREE SPECIES



Project Financials for University of North Florida

KEY PROJECT COST PROJECTIONS

Total Construction Estimate: ~ \$295,037 (not-to-exceed \$320,000)

Total Cotleur & Hearing Fees: ~ \$26,282 (not-to-exceed \$29,000)

Total Public Trust Costs & Fees: ~ \$17,238 (not-to-exceed \$18,000)

REQUESTED APPROPRIATION APPROVALS FROM TREE COMMISSION

Proposed Construction Appropriation: **\$320,000**

Proposed Appropriation for Administrative, Project Management, Landscape
Architecture Fees for Public Trust and Cotleur & Hearing: **\$47,000**

Total Requested Appropriation: \$367,000



PUBLIC
TRUST
FOR CONSERVATION



Cotleur &
Hearing

University of North Florida

Level 3 Tree Planting Program

Jacksonville Tree Commission

THANK YOU!

For Questions, Contact:
JOHN HENRY NOVEMBER ESQ.

[\(904\) 525-3042](tel:(904)525-3042) • John@PublicTrustLaw.org



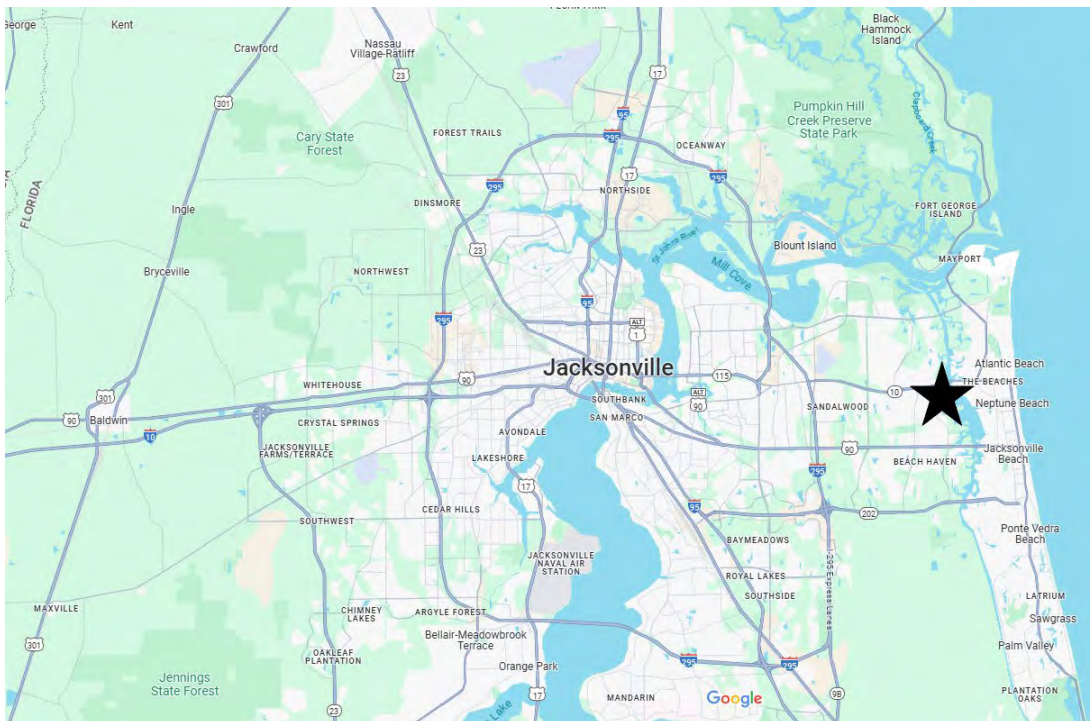
Beaver Dam Road Pond Level 2

Scope of Work

Description:

A tree planting project has been requested for planting around the pond and right of way of Beaver Dam Road. This project will take place in City Council District 13 and includes the planting of a variety of trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. This project includes the planting of 50 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=Beaver-Dam-Road-Pond>. All trees will be planted on public right of way areas within Duval County.

Approximate location of planting project within Duval County.



LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

Complete the following information below:

1. Name/title of project: Beaver Dam Road Pond
2. Legal name of organization/citizen making suggestion:
Justin Gearhart/PWML
3. Organization or citizen mailing address:
609 Saint Johns Bluff Rd N, Jacksonville Florida 32225
4. Contact phone number: (904) 255-4327
Contact e-mail: Jgearhart@coj.net
5. Location/address of planting project:
Beaver dam Rd/district 13
6. Has project information been shared with the Council Member of the district? yes
7. Rationale for project (include information about the public benefit of the project):
Improve pond area and road. To improve aesthetics and canopy for the city.
8. Description of project:
Planting 50 trees along the pond and road right of way.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

To Be Completed By City of Jacksonville/Public Works Staff Only

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed

50

Project Title:

Beaver Dam Rd Pond

☒ Project is to be planted on Public Land

Total number of trees to be removed

0

☒ Project is located in Duval County

Activity		Complete
1	The species of trees are appropriately located.	JG
2	The number and placement of trees is appropriate.	JG
3	Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List.'	JG
4	Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	JG
5	Less than 25% of the total species of trees being planted are palms.	JG
6	The planting will not interfere with utilities or sight line requirements.	JG
7	The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	JG
8	Construction required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable?	JG
9	Irrigation installed? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, are costs reasonable?	JG
10	The cost of the species of trees selected do not outweigh the benefits of the trees.	JG
11	Low maintenance plants are utilized.	JG
12	Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	JG
13	Species of trees being planted are beneficial to the City's tree canopy.	JG
14	The project provides unique benefit to the neighborhood, Council District, or City.	JG
15	The project has been reviewed with and meets the needs of the requesting entity.	JG
16	The Councilmember has been notified of the project.	JG

COMMENTS:



April 4, 2025

Re: Beaver Dam Road Pond Level 2

In accordance with bid #CP-0165-19, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2 Year Non-Irrigated** warranty, insurance, etc. for <https://pg-cloud.com/JacksonvilleFL/?scenario=Beaver-Damn-Road-Pond>:

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
Taxodium distichum (Bald Cypress) 3.5" Cal, 10' Ht, 65G, 5' Spd, 65G or 36" B&B	8	\$ 2,118.96	\$ 16,951.68
Vitex agnus-castus, (Chaste Tree) Min. 3 Tks @ 6' Ht, 4' Spd, 24" B&B	5	\$ 1,147.77	\$ 5,738.85
Chionanthus retusa (Chinese Fringe Tree) 2.5" Cal, 10' Ht, 36" B&B, Std	7	\$ 2,030.67	\$ 14,214.69
Ilex cassine (Dahoon Holly) 3" Cal, 12' Ht, 4' Spd, 65G or 36" B&B	8	\$ 2,118.96	\$ 16,951.68
Prunus umbellata (Flatwoods Plum) 2" Cal, 8' Ht, 3' Spd, 30G or 24" B&B	6	\$ 1,147.77	\$ 6,886.62
Betula nigra 'Dura Heat' ('Dura Heat' River Birch) Min. 3 Trunks 12' Ht, 45G or 32" B&B	2	\$ 2030.67	\$ 4,061.34
Quercus michauxii (Swamp Chestnut Oak) 3" Cal, 12' Ht, 6' Spd, 65G or 36" B&B	6	\$ 2,295.54	\$13,773.24
Liriodendron tulipifera (Tulip Poplar) 3" Cal, 12' Ht, 6' Spd, 65G or 36" B&B	2	\$ 1,942.38	\$ 3,884.76
Ilex vomitoria (Yaupon Holly) Min. 3 Tks @ 6' Ht, 4' Spd, 30G or 24" B&B	6	\$ 1,412.64	8,475.84
	50 Trees		\$ 90,938.70

Respectfully

Mike Zaffaroni, Owner/President

Liberty Landscape Supply

13385 N Main St

Jacksonville, FL 32218



LEGEND

Jacksonville, FL

Layer: Trees

Display by: Species

Symbology: None

You're viewing the **Beaver Dam Rd Pond Planting** trees.

Showing 50 of 50 sites.

Search

SHOW ALL TREES **SHOW WORK ORDERS**

☒ Toggle All ?

☒ ● Bald Cypress (8)

☒ ● Chaste tree (5)

☒ ● Chinese Fringe Tree (7)

☒ ● Dahoon (8)

☒ ● Flatwoods Plum (6)

☒ ● River birch (2)

☒ ● Swamp chestnut oak (6)

☒ ● Tulip tree (2)

☒ ● Yaupon Holly (6)

Charts

Layers

☐ ● Council Districts

☐ ■ Boundary

☐ ■ City Allocated Parcels

☐ ■ 7% Sample

☐ ■ Sample Streets

☐ ■ ROW

☐ ■ Parcels

☐ ■ Streets



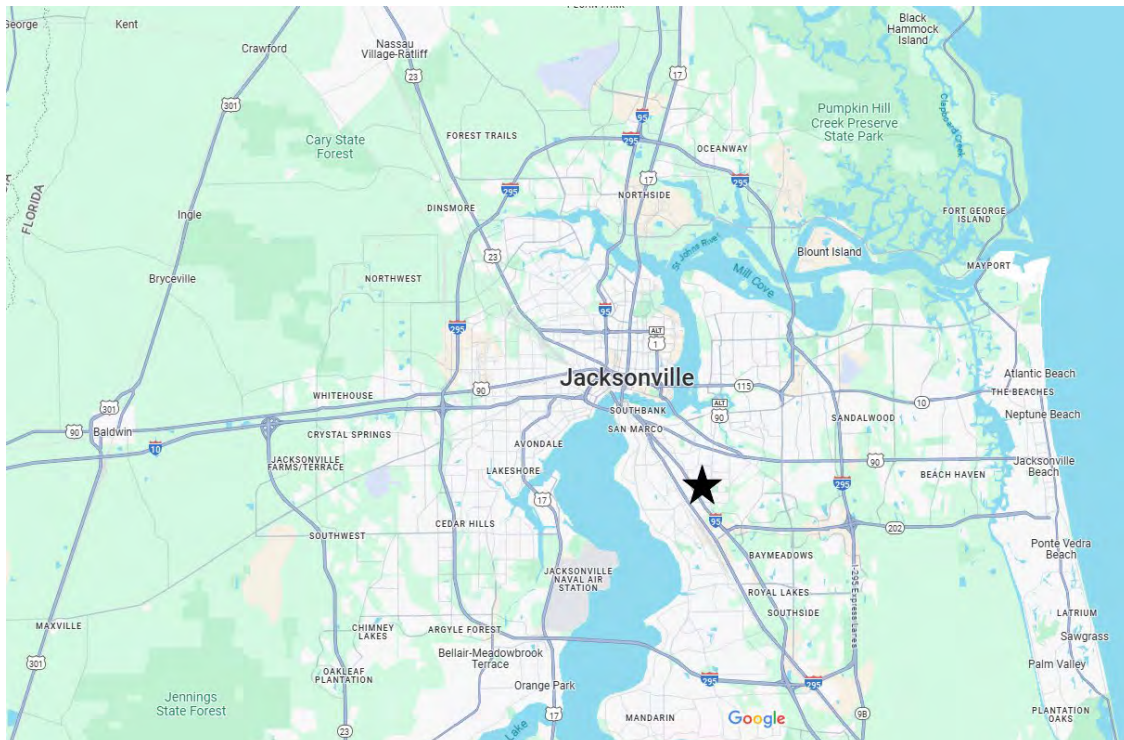
Glorianne Drive Level 2 Tree Planting

Scope of Work

Description:

A tree planting project has been requested for planting in the median of Glorianne Drive. This project will take place in City Council District 5 and includes the planting of a variety of trees that will serve as an aesthetic improvement and a heat reduction purpose. In addition, these plantings will help to filter and slow down stormwater runoff before reaching the city's stormwater management infrastructure. This project includes the planting of 5 total trees, with no tree removals necessary. To see a map of the planting plan, please see: <https://pg-cloud.com/JacksonvilleFL/?scenario=Glorianne-Drive-Level-2>. All trees will be planted on public right of way areas within Duval County.

Approximate location of planting project within Duval County.



LEVEL 2 COMMUNITY ORGANIZATION TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
 - a. In Duval County; and
 - b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.

Complete the following information below:

1. Name/title of project: Glorianne Drive Level 2
2. Legal name of organization/citizen making suggestion:
Justin Gearhart/PWML
3. Organization or citizen mailing address:
609 Saint Johns Bluff Rd N, Jacksonville Florida 32225
4. Contact phone number: (904) 255-4327
Contact e-mail: Jgearhart@coj.net
5. Location/address of planting project:
Glorianne Drive/District 5
6. Has project information been shared with the Council Member of the district? yes
7. Rationale for project (include information about the public benefit of the project):
Improve canopy and aesthetics of the road entering neighborhood.
8. Description of project:
Planting 5 trees in the median of Glorianne Rd.

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: <http://www.coj.net/departments/public-works/tree-commission>.

To Be Completed By City of Jacksonville/Public Works Staff Only

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 5

☒ Project is to be planted on Public Land

Total number of trees to be removed 0

☒ Project is located in Duval County

Project Title:

Gloriane Drive level 2

Activity		Complete
1	The species of trees are appropriately located.	J6
2	The number and placement of trees is appropriate.	J6
3	Trees being planted are approved pursuant to the 'Tree Commission Approved Tree Planting List'.	J6
4	Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	J6
5	Less than 25% of the total species of trees being planted are palms.	J6
6	The planting will not interfere with utilities or sight line requirements.	J6
7	The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	J6
8	Construction required? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	J6
9	Irrigation installed? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> If yes, are costs reasonable?	J6
10	The cost of the species of trees selected do not outweigh the benefits of the trees.	J6
11	Low maintenance plants are utilized.	J6
12	Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	J6
13	Species of trees being planted are beneficial to the City's tree canopy.	J6
14	The project provides unique benefit to the neighborhood, Council District, or City.	J6
15	The project has been reviewed with and meets the needs of the requesting entity.	J6
16	The Councilmember has been notified of the project.	J6

COMMENTS:



April 4, 2025

Re: Glorianne Drive Level 2

In accordance with bid #CP-0165-19, Liberty Landscape Supply proposes the following to include all labor, materials, equipment, taxes, delivery, installation, **2 Year Non-Irrigated** warranty, insurance, etc. for <https://pg-cloud.com/JacksonvilleFL/?scenario=Glorianne-Drive-Level-2>:

ITEM	QUANTITY	PRICE/UNIT(NON-IRR)	TOTAL
Ilex Attenuata (Eagleston Holly) 3" Cal, 12' Ht, 4' Spd, 65G or 36" B&B	5	\$ 2,207.25	\$ 11,036.25
	5 Trees		\$ 11,036.25

Respectfully

Mike Zaffaroni, Owner/President

Liberty Landscape Supply

13385 N Main St

Jacksonville, FL 32218



Display by: Species

Symbology: None

You're viewing the **Glorianne Drive Level 2** trees.
Showing 5 of 5 sites.

[SHOW ALL TREES](#) [SHOW WORK ORDERS](#)

☒ Toggle All ?

☒ ● Eagleston Holly (5)

Charts

Layers

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Council Districts
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Boundary
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	City Allocated Parcels
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	7% Sample
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sample Streets
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ROW
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Parcels
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Streets

City of Jacksonville

Tree Commission

Financial Highlights

March 31, 2025

1. Combined Revenues for Fiscal YTD are \$3.78M compared to \$2.88M Mar-24. An increase of \$906.5K year-on-year.
2. Combined Expenses for Fiscal YTD are \$1.92M compared to \$3.17M on Mar-24. A decrease of \$1.25M year-on-year.
3. Combined Revenues for Mar-25 were \$1M compared to \$598.6K for Mar-24, an increase of \$404.8K. Meanwhile, expenses were \$229.7K and \$407.8K on Mar-25 and Mar-24, respectively.
4. Total unallocated funds were \$24.1 for Mar-25.

City of Jacksonville
Tree Commission
Financials Combined
Balance Sheet
March 31, 2025

Cash	37,555,431.10
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Accounts Payable	74,987.26
Other Adjustments	-

Fund Balance	
Beginning Fund Balance	35,621,970.65
YTD Gain\Loss	1,858,473.19
Adjusted Fund Balance	<u>37,480,443.84</u>

Available Balance Calculation

Cash	37,555,431.10	Bank Funds
Less:		
AP	74,987.26	
Other Adjustments	-	
Funds Available	9,345,236.73	Appropriated Funds by City Council
Encumbrances (Open POs)	4,049,101.32	Appropriated and Allocated
Sub-Total Adjustments	<u>13,469,325.31</u>	

Unappropriated/Unallocated	<u>24,086,105.79</u>	Funds 15304 & 15305
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BJP Unallocated Funds	<u>-</u>	Better Jacksonville Plan * Funds Available Moved to County-Wide Tree Prog
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* Better Jacksonville funds were appropriated to
Activity 378 - County Wide Tree Prog Right of Way
Not in Ordinance Fund.

City of Jacksonville
Tree Commission
Financials Combined
Statement of Activity
March 31, 2025

	Actuals		Budget
	31-Mar	YTD	
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	72,760.00	370,838.00	
Investment Pool Earnings	106,402.00	622,713.55	
Contributions From Private Sources	824,192.00	2,763,819.00	
Misc Sales and Charges	-	-	
Contribution-Loss Deductible	-	25,237.99	
Transfer from fund balance	-	-	
Total	1,003,354.00	3,782,608.54	530,506.00
Expenses			
Summarized expenses	229,660.14	1,924,135.35 *	12,818,473.40
Net	773,693.86	1,858,473.19	(12,287,967.40)

* Budget is comprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Balance Sheet
March 31, 2025

<u>Equity in Pooled Cash</u>	26,828,749.71
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<u>Accounts Payable</u>	74,987.26
--------------------------------	-----------

<u>Other Adjustments</u>	-
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Fund Balance

Beginning Fund Balance	25,306,786.95
------------------------	---------------

YTD Gain\Loss	<u>1,446,975.50</u>
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Adjusted Fund Balance	<u><u>26,753,762.45</u></u>
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Available Balance Calculation

Cash	26,828,749.71
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Less:

AP	74,987.26
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Other Adjustments	-
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Funds Available(Budget)	7,006,971.14
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Encumbrances (Open POs)	<u>3,991,821.34</u>
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Sub-Total Adjustments	<u><u>11,073,779.74</u></u>
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Unappropriated/Unallocated	<u><u>15,754,969.97</u></u>
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City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Statement of Activity
March 31, 2025

	<u>31-Mar</u>	<u>YTD</u>	<u>Budget</u>
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	-	31,346.00	
Investment Pool Earnings	75,907.82	446,253.43	
Contributions From Private Sources	824,192.00	2,763,819.00	
Misc Sales and Charges	-	-	
Contribution-Loss Deductible	-	25,237.99	
Total Revenue	<u>900,099.82</u>	<u>3,266,656.42</u>	<u>530,506.00</u>
Expenses			
Expenses	229,660.14	1,819,680.92	12,818,473.40
Net	<u>670,439.68</u>	<u>1,446,975.50</u>	<u>(12,287,967.40)</u>

City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Balance Sheet
March 31, 2025

<u>Equity in Pooled Cash</u>	10,726,681.39
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<u>Accounts Payable</u>	-
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<u>Fund Balance</u>	
Beginning Fund Balance 10/1/24	10,315,183.70
YTD Gain\Loss	<u>411,497.69</u>
Adjusted Fund Balance	<u>10,726,681.39</u>

Available Balance Calculation	
Cash	10,726,681.39
Less:	
AP	-
Funds Available	2,338,265.59
Encumbrances (Open POs)	<u>57,279.98</u>
Sub-total	<u>2,395,545.57</u>

Unappropriated/Unallocated	<u><u>8,331,135.82</u></u>
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City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Statement of Activity
March 31, 2025

	<u>Actuals</u>		<u>Budget</u>
	<u>31-Mar</u>	<u>YTD</u>	
Revenues			-
Tree Mitigation Funds - Article 25	72,760.00	339,492.00	
Investment Pool Earnings	30,494.18	176,460.12	
	<u>103,254.18</u>	<u>515,952.12</u>	
Expenses			
Trust Fund Authorized Expenditures	-	104,454.43	-
Net	<u>103,254.18</u>	<u>411,497.69</u>	<u>-</u>

Month of: As of 3/31/25

Ledger COJ PL - Modified Accrual

Fund 15304 Tree Protection & Related

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	28,405,516.94	554,782.11	96,698.62	28,863,600.43
104201	Cash - JP Accounts Payable	-133,413.00	0.00	0.00	-133,413.00
104206	Cash - JP General Deposit	-1,323,448.40	3,321,836.19	3,304,738.31	-1,306,350.52
104299	Bank Clearing	-527,070.43	3,267,416.31	2,916,471.97	-176,126.09
104998	Zero Invoice Clearing	-2,077.50	0.00	0.00	-2,077.50
104999	Cash Clearing	-416,883.61	0.00	0.00	-416,883.61
201101	Vouchers Payable Account	-693,649.07	5,837,603.79	5,218,941.98	-74,987.26
216101	Accrued Payroll Payable	-2,187.98	2,187.98	0.00	0.00
284101	Fund Balance - Unassigned Account	-25,306,786.95	0.00	0.00	-25,306,786.95
					-1,446,975.50
					-26,753,762.45
343750	Tree Mitigation Funds - Article 25	0.00	0.00	31,346.00	-31,346.00
361101	Investment Pool Earnings	0.00	0.00	446,253.43	-446,253.43
366020	Contributions From Private Sources	0.00	0.00	2,763,819.00	-2,763,819.00
369400	Contribution-Loss Deductible	0.00	0.00	25,237.99	-25,237.99
512010	Permanent and Probationary Salaries	0.00	36,131.14	1,931.73	34,199.41
514010	Salaries Overtime	0.00	679.00	0.00	679.00
521020	Medicare Tax	0.00	474.00	24.45	449.55
522070	Disability Trust Fund-ER	0.00	108.43	5.79	102.64
522130	GEPP Defined Contribution DC-ER	0.00	4,227.34	226.01	4,001.33
523010	Group Dental Plan	0.00	90.00	0.00	90.00
523030	Group Life Insurance	0.00	49.52	0.00	49.52
523040	Group Hospitalization Insurance	0.00	7,041.00	0.00	7,041.00
524001	City Employees Worker's Compensation	0.00	1,631.52	0.00	1,631.52
545020	General Liability Insurance	0.00	157.98	0.00	157.98
549006	Trust Fund Authorized Expenditures	0.00	3,861,948.85	2,090,809.88	1,771,138.97
549032	Clothing, Clean, Shoe Transfer Allow	0.00	140.00	0.00	140.00
Total for Fund 15304		0.00	16,896,505.16	16,896,505.16	-1,446,975.50

Month of: As of 3/31/25

Ledger

Fund 15305 Tree Mitigation &
 - - - - -

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	8,515,013.70	212,203.12	0.00	8,727,216.82
104201	Cash - JP Accounts Payable	-2,295.00	0.00	0.00	-2,295.00
104206	Cash - JP General Deposit	1,802,465.00	339,492.00	140,197.43	2,001,759.57
104299	Bank Clearing	0.00	104,454.43	104,454.43	0.00
201101	Vouchers Payable Account	0.00	115,472.95	115,472.95	0.00
284101	Fund Balance - Unassigned Account	-10,315,183.70	0.00	0.00	-10,315,183.70
					-411,497.69
					-10,726,681.39
343750	Tree Mitigation Funds - Article 25	0.00	0.00	339,492.00	-339,492.00
361101	Investment Pool Earnings	0.00	0.00	176,460.12	-176,460.12
549006	Trust Fund Authorized Expenditures	0.00	109,963.69	5,509.26	104,454.43
Total for		0.00	881,586.19	881,586.19	-411,497.69

End of Report

Review Budgetary Control Balances

Done

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COJ Detail Budget

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Amount Type

Year to date

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* Budget Period

Mar-25

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Funds Available

All amounts

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	Fund	Center	Account	Project	Activity	Interfund	Future	Year to Date Period	Initial Budget	Budget Adjustments	Total Budget	Commitments	Obligations	Expenditures	Funds Available Amount
	15304	151004	549006	000000	00000378	00000	0000000	Mar-25	0.00	973,450.99	973,450.99	0.00	315,479.15	326,788.93	331,182.91
	15304	151004	549006	000000	00000541	00000	0000000	Mar-25	0.00	10,283.00	10,283.00	0.00	0.00	0.00	10,283.00
	15304	151004	549006	000000	00001315	00000	0000000	Mar-25	0.00	5,108,991.78	5,108,991.78	0.00	2,146,627.17	973,874.92	1,988,489.69
	15304	151004	549006	000000	00001316	00000	0000000	Mar-25	0.00	140,238.62	140,238.62	0.00	0.00	0.00	140,238.62
	15304	151004	549006	000000	00001623	00000	0000000	Mar-25	0.00	3,677,648.60	3,677,648.60	0.00	1,316,974.36	0.00	2,360,674.24
	15304	151004	549512	000000	00000982	00000	0000000	Mar-25	0.00	363.81	363.81	0.00	0.00	0.00	363.81
	15304	151004	549521	000000	00000982	00000	0000000	Mar-25	0.00	330.42	330.42	0.00	0.00	0.00	330.42
	15304	151004	549533	000000	00000982	00000	0000000	Mar-25	0.00	0.50	0.50	0.00	0.00	0.00	0.50
	15304	151004	582001	000000	00000982	00000	0000000	Mar-25	0.00	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00
	15304	154006	512010	000000	00000000	00000	0000000	Mar-25	70,315.00	-2,499.41	67,815.59	0.00	0.00	34,199.41	33,616.18
	15304	154006	514010	000000	00000000	00000	0000000	Mar-25	0.00	-3,655.79	-3,655.79	0.00	0.00	679.00	-4,334.79
	15304	154006	518001	000000	00000000	00000	0000000	Mar-25	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total								573,834.00	12,244,639.40	12,818,473.40	0.00	3,991,821.34	1,819,680.92	7,006,971.14

		3/31/2025	2/28/2025	MoM Variance
Total Budget		12,818,473.40	12,818,473.40	-
Encumbrance		3,991,821.34	4,177,680.62	(185,859.28)
Available Funds		7,006,971.14	7,004,803.31	2,167.83

Review Budgetary Control Balances

Done

* Control Budget COJ Detail Budget ▼

Saved Search ▼

Search

Amount Type Year to date ▼

* Budget Period Mar-25 ▼

Funds Available All amounts ▼

Currency USD

* Fund 15305 ▼

* Center All Center Values ▼

* Account 500000 ▼

* Project All Project Values ▼

* Activity All Activity Values ▼

* Interfund 00000 ▼

* Future 0000000 ▼

Search Reset Save

Budget Balances

View Detach Wrap Transfer Budget ▼ 0

	Fund	Center	Account	Project	Activity	Interfund	Future	Year to Date Period	Initial Budget	Budget Adjustments	Total Budget	Commitments	Obligations	Expenditures	Funds Available Amount
	15305	151004	549006	000000	00000378	00000	0000000	Mar-25	0.00	1,000,000.00	1,000,000.00	0.00	32,543.69	5,509.26	961,947.05
	15305	151004	549006	000000	00001315	00000	0000000	Mar-25	0.00	1,500,000.00	1,500,000.00	0.00	24,736.29	98,945.17	1,376,318.54
	Total								0.00	2,500,000.00	2,500,000.00	0.00	57,279.98	104,454.43	2,338,265.59

Column Hidden 11 Column Frozen 8

		3/31/2025	2/28/2025	MoM Variance
Total Budget		2,500,000.00	2,500,000.00	-
Encumbrance		57,279.98	57,279.98	-
Available Funds		2,338,265.59	2,338,265.59	-

Review Budgetary Control Balances

Done

* Control Budget COJ Detail Budget

Saved Search

Search

Amount Type Year to date

* Budget Period Mar-25

Funds Available All amounts

Currency USD

* Fund 35101

* Center All Center Values

* Account 500000

* Project All Project Values

* Activity 00000378

* Interfund All Interfund Values

* Future All Future Values

Search Reset Save

Budget Balances

View Detach Wrap Transfer Budget 0

	Fund	Center	Account	Project	Activity	Interfund	Future	Year to Date Period	Initial Budget	Budget Adjustments	Total Budget	Commitments	Obligations	Expenditures	Funds Available Amount
	35101	151004	561030	000000	00000378	00000	0000000	Mar-25	0.00	1,537,783.84	1,537,783.84	0.00	867,523.44	670,260.40	0.00
Total									0.00	1,537,783.84	1,537,783.84	0.00	867,523.44	670,260.40	0.00

	3/31/2025	2/28/2025	MoM Variance
Total Budget	1,537,783.84	1,537,783.84	-
Encumbrance	867,523.44	1,082,963.61	(215,440.17)
Available Funds	-	-	-

City of Jacksonville
Tree Commission
Activity/Project Status as of 3/31/2025

		Budget	Obligation	Expenditures	Funds Available
		3/31/2025	3/31/2025	3/31/2025	3/31/2025
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Remove - Replace	973,450.99	315,479.15	326,788.93	331,182.91
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000541-Hammond Blvd Project	10,283.00	-	-	10,283.00
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000982-Tree Protection & Related Expenses	2,294.73	-	-	2,294.73
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001315-Level 2 Tree Planting Program	5,108,991.78	2,146,627.17	973,874.92	1,988,489.69
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001316-Moncrief Rd Beautification Project	140,238.62	-	-	140,238.62
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001623-Level 3 Tree Planting Program	3,677,648.60	1,316,974.36	-	2,360,674.24
		9,912,907.72	3,779,080.68	1,300,663.85	4,833,163.19
154006-PWML Tree Maintenance - Other Physical Environment	00000000-No Activity	550,152.24	122,381.62	395,135.01	32,635.61
	All Activity Values	550,152.24	122,381.62	395,135.01	32,635.61
154007-PWML 630-City Tree Planting Prog - Other Physical Environment	00000000-No Activity	2,355,413.44	90,359.04	123,882.06	2,141,172.34
	All Activity Values	2,355,413.44	90,359.04	123,882.06	2,141,172.34
15305 - Charter					
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Remove - Replace	1,000,000.00	32,543.69	5,509.26	961,947.05
	00001315-Level 2 Tree Planting Program	1,500,000.00	24,736.29	98,945.17	1,376,318.54
	All Activity Values	2,500,000.00	57,279.98	104,454.43	2,338,265.59
	Total 15304 & 15305	15,318,473.40	4,049,101.32	1,924,135.35	9,345,236.73
City - JTA Transprotation Project - Fund 35101					
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Remove - Replace	1,537,783.84	867,523.44	670,260.40	-
	Adjusted Totals	16,856,257.24	4,916,624.76	2,594,395.75	9,345,236.73


jaxtreemitigation.coj.net

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TREE MITIGATION

CITY OF JACKSONVILLE




TREE REMOVAL PERMIT INFORMATION

Click here to search detailed information on Site Clearing and Tree Removal Permits. In reviewing tree removal information on a specific permit, for "B" permits click on the Spec 2 tab; for "L" permits click on the Tree Mitigation tab.




TREE FUND CITY PLANTING PROJECTS

Click here to search detailed information about City Tree Fund Planting Projects.



AVAILABLE FOR APPROPRIATION


15F (Ordinance):	\$15,870,777.97
15N (Charter):	\$8,347,880.82
Total:	\$24,218,658.79



FILE AN ISSUE

Click here to report site clearing or tree removal without a permit, or to request tree maintenance on public property. In the CARE System, select "Tree Remove or Landscape Violation" from the dropdown.

Disclaimer: The AVAILABLE FOR APPROPRIATION information shown on this page is updated nightly from the City's financial records, but does not include any pending appropriations, or other financial transactions of the funds which have not been completed.




If you experience difficulty viewing or accessing the documents provided on this site, or navigating this application's table features, using any assistive technology please contact the Disabled Services Division at 904-630-4940 or 904-630-4933 (TTY) to request an accommodation.

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AVAILABLE FOR APPROPRIATION (a)			THE BIG 4		
15304 (15F)	Ordinance	\$ 15,980,453.97	Title	Obligations	Funds Available
15305 (15N)	Charter	\$ 8,349,155.82	Level 2 Tree Planting Program - Fund 15304 (d)	\$ 2,146,627.17	\$ 1,988,489.69
		\$ 24,329,609.79	Level 2 Tree Planting Program - Fund 15305 (d)	\$ 24,736.29	\$ 1,376,318.54
			Level 3 Tree Planting Program - Fund 15304 (d)	\$ 1,316,974.36	\$ 2,360,674.24
			Remove/Replace - Fund 15304 (e)	\$ 315,479.15	\$ 331,182.91
			Remove/Replace - Fund 35101 (e)	\$ 867,523.44	\$ -
			Remove/Replace - Fund 15305 (e)	\$ 115,443.69	\$ 879,047.05
			630-CITY Tree Planting Program - Fund 15304 (e)	\$ 90,359.04	\$ 2,141,172.34
FY24 Revenues:	15304 (15F)	15305 (15N)			
October	\$ 426,299.91	\$ 48,368.70			
November	\$ 60,714.00	\$ 30,685.00			
December	\$ 222,544.56	\$ 65,191.49			
January	\$ 162,331.63	\$ 57,325.88			
February	\$ 1,272,241.65	\$ 39,706.27			
March	\$ 355,939.11	\$ 142,970.84			
April	\$ 437,057.38	\$ 114,816.07			
May	\$ 498,969.05	\$ 116,474.24			
June	\$ 277,145.24	\$ 62,006.36			
July	\$ 575,491.91	\$ 124,329.19			
August	\$ 473,477.12	\$ 259,575.22			
September	\$ 859,003.34	\$ 128,993.97			
FY25 Revenues:					
October	\$ 478,603.00	\$ 89,080.00			
November	\$ 574,360.12	\$ 71,839.60			
December	\$ 496,845.39	\$ 114,108.17			
January	\$ 257,231.09	\$ 66,201.11			
February	\$ 559,517.00	\$ 71,469.06			
March	\$ 900,099.82	\$ 103,254.18			
FY24 Expenses:	15304 (15F)	15305 (15N)			
October	\$ 119,529.98	\$ -			
November	\$ 392,524.81	\$ -			
December	\$ 1,210,324.57	\$ -			
January	\$ 568,415.76	\$ -			
February	\$ 389,344.50	\$ -			
March	\$ 502,833.85	\$ -			
April	\$ 404,643.01	\$ -			
May	\$ 428,409.97	\$ -			
June	\$ 820,717.65	\$ -			
July	\$ 389,709.43	\$ -			
August	\$ 360,522.52	\$ -			
September	\$ 360,843.20	\$ -			
FY25 Expenses:					
October	\$ 30,938.21	\$ -	(a) jaxtreemitigation.coj.net		
November	\$ 279,657.16	\$ 98,945.17	(b) total appropriated, but unobligated, funds		
December	\$ 357,285.21	\$ -	(c) purchase order(s) have been issued for these funds		
January	\$ 283,809.67	\$ 5,509.26	(d) Tree Commission may make recommendations for these appropriations		
February	\$ 684,299.22	\$ -	(e) Public Works utilizes these appropriations		
March	\$ 183,691.45	\$ 82,900.00			
	15304 (15F)	15305 (15N)			
Funds Available (b)	\$ 7,006,971.14	\$ 2,255,365.59			
Obligations (c)	\$ 3,991,821.34	\$ 140,179.98			
			Prepared 4/14/25 LD		

The City of Jacksonville has two separate laws that provide protection for certain trees and require mitigation for damage or removal of certain trees caused by the process of land development. Mitigation is required either through planting or replanting of a calculated amount of mitigation trees or through making a specified payment into the Tree Protection and Related Expenses Trust Fund codified by Sec. 111.760, Ordinance Code. These laws are Article 25 of the Charter of the City of Jacksonville and Chapter 656, Part 12, Subparts A & B of the Ordinance Code. Each provision has specific criteria for what is characterized as a "protected tree" and thus would require replacing through the development process of a site, or if a replacement is not made, how the "mitigation fee" is calculated for removal of trees without replacement. The mitigation fee that is paid by developers who are unable to replace the trees destroyed during construction, as required by both provisions, is placed in the Tree Protection and Related Expenses Trust Fund. Moreover, funds received from application of the Charter are held in Fund 15305 and funds received from application of the Ordinance Code are held in the Fund 15304.

Jacksonville Tree Commission

Available Funds Summary (as of April, 2025)

	Mar-25	APR-25
15F Ordinance Funds Available for Council Appropriation (a)	\$14,797,898.47	\$15,620,406.15
Allocated for Remove and Replace to Public Works (b)	\$1,283,158.35	\$1,146,374.13
Allocated for 630-City to Public Works (c)	\$2,115,236.02	\$2,115,236.02
Available for Level 2 Allocation by Tree Commission (d)	\$3,364,808.23	\$3,143,786.84
Available for Level 3 Allocation by Tree Commission (e)	\$2,360,674.24	\$2,360,674.24
Total Allocated to PW for 630-City and Remove & Replace (b) + (c)	\$3,398,394.37	\$3,261,610.15
Total Available for Allocation by Tree Commission (d) + (e)	\$5,725,482.47	\$5,504,461.08
15N Charter Funds Available for Council Appropriation (f)	\$8,104,649.47	\$8,291,461.64
BJP Tree Mitigation Dollars available for Council Appropriation (g)	\$0.00	\$0.00
Total Avail for Appropriation by Council (a) + (f) + (g)	\$22,902,547.94	\$23,911,867.79
Total Avail for Allocation by Tree Commission (d) + (e)	\$5,725,482.47	\$5,504,461.08
Total Funds Not Obligated	\$32,026,424.78	\$32,677,939.02

Encumbered Funds Summary (as of April, 2025)

	Mar-25	Apr-25
Obligated Level 2 Proj Funds	\$2,265,519.26	\$2,357,310.89
Obligated Level 3 Proj Funds	\$1,316,974.36	\$1,316,974.36
Total Funds Obligated	\$3,582,493.62	\$3,674,285.25

Since 2017**15F Remove and Replace**

15304 Ordinance Funds Available for Appropriation: As of 04/01/2025 there is \$15,620,406.15

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$300,000.00	Nov-18					
\$2,000,000.00	Nov-19					
\$2,000,000.00	Apr-21					
\$4,000,000.00	Dec-22					
		Parts Replacement (FY24)	\$500,000.00	11/27/2023	\$81,755.00	Open
		Round 19	\$52,900.00	11/15/2023	\$5,290.00	Open
		Baymeadows R&R	\$169,819.05	12/21/2023	\$35,472.86	Open
		Round 20	\$63,000.00	1/19/2024	\$6,300.00	Open
		Old Saint Augustine R&R	\$55,877.46	2/14/2024	\$8,381.62	Open
		Round 22	\$27,425.81	3/6/2024	\$5,485.16	Open
		Fort Caroline R&R	\$185,252.23	3/28/2024	\$27,787.84	Open
		2024-03	\$90,400.00	5/2/2024	\$18,080.00	Open
		Greenland Road R&R	\$101,044.45	5/8/2024	\$15,156.67	Open
		2024-04	\$108,600.00	5/14/2024	\$21,720.00	Open
		Parks Remove and Replace (FY 25 Removals)	\$100,000.00	3/5/2025	\$100,000.00	Open
		Parks Remove and Replace (FY 25 Replacements)	\$100,000.00	4/4/2025	\$100,000.00	Open
		Remove and Replace Old Saint Augustine @ I-95	\$42,341.33	4/9/2025	\$42,341.33	Open
		Remove and Replace GolfAir JSEB Office	\$4,414.50	4/9/2025	\$4,414.50	Open
\$5,300,000.00	Total	Total	\$6,872,229.19	Total	\$462,184.98	
		Available for 15F Remove and Replace Allocation			\$184,427.08	

Definitions of Terms**Available for Appropriation-** Requires City Council Approval**Allocated-** Already been approved by City Council/Tree Commission and MBRC approved funds**Obligation-** Funds have been assigned to a project and a purchase order has been issued**Green fill** indicates amount available in pool of money**Orange fill** indicated total money for column

Since 2017

15N Remove and Replace

15305 Charter Funds Available for Appropriation: As of 04/01/2025 there is \$8,291,461.64

			Purchase Order Amount	Date	Remainder	Status
Appropriate	Date	Project				
\$1,000,000.00	Jun-24					
		Gator Bowl R&R	\$6,886.58	10/28/2024	\$1,377.32	Open
		Hodges Blvd R&R	\$31,166.37	2/11/2025	\$31,166.37	Open
\$1,000,000.00	Total	Total	\$38,052.95	Total	\$32,543.69	
				Available for 15N Remove and Replace Allocation	\$961,947.05	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

BJP Remove and Replace

Better Jacksonville Plan- Tree Mitigation Dollars available for Appropriation: As of 04/01/2025 there is \$0

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$1,717,826.00	Jun-24					
		Courthouse R&R	\$2,295.54	8/9/2024	459.12	Open
		Main Street R&R	\$369,995.86	8/9/2024	\$73,999.17	Open
		Shindler and Rampart R&R	\$74,564.42	11/15/2024	\$14,912.88	Open
		Parks Remove and Replace Removals	\$334,457.97	12/3/2024	\$49,973.03	Open
		PW/ML Remove and Replace Removals	\$400,000.00	12/3/2024	\$376,077.20	Open
		Monument and Cobblestone R&R	\$173,283.67	1/9/2025	\$34,656.73	Open
		Southeast Regional Library	\$57,231.54	1/17/2025	\$11,446.31	Open
		Hodges Blvd R&R	\$112,120.86	2/11/2025	\$112,120.86	Open
		1st St R&R	\$102,509.54	2/27/2025	\$102,509.54	Open
		City Hall Remove and Replace	\$91,366.60	2/28/2025	\$91,366.60	Open
\$1,717,826.00	Total	Total	\$1,717,826.00	Total	\$867,521.44	
				Available for BJP Remove and Replace Allocation	\$0.00	

Definitions of Terms

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Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

630-City

15304 Ordinance Funds Available for Appropriation: As of 04/01/2025 there is \$15,620,406.15

Appropriated	Date	Project	Purchase Order Amount	Date	Remainder	Status
\$200,000.00	Nov-18					
\$1,600,000.00	Aug-19					
\$2,000,000.00	Jan-25					
\$2,000,000.00	Jan-20					
\$2,000,000.00	Dec-22					
		630-City Round 21	\$74,140.80	2/2/2024	\$14,828.16	Open
		630-City Round 22	\$126,345.60	6/28/2024	\$25,269.12	Open
		630-City Round 23	\$100,258.80	11/22/2024	\$20,051.76	Open
		630-City Round 24	\$30,210.00	2/7/2025	\$30,210.00	Open
\$7,800,000.00	Total	Total	\$4,739,278.02	Total	\$90,359.04	
				Available for 630-City Allocation	\$2,115,236.02	

Definitions of Terms

Available for Appropriation - Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Obligation- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017**15F Level 2**

15304 Ordinance Funds Available for Appropriation: As of 04/01/2025 there is \$15,620,406.15

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	Feb-19							
\$2,000,000.00	Jan-20							
\$2,000,000.00	Jan-21							
\$2,000,000.00	Aug-21							
\$8,000,000.00	Jun-22							
		Park Street Rd Diet	\$399,526.00	6/16/2021	\$399,526.00	8/24/2021	\$399,526.00	On Hold
		Jarboe Park	\$145,918.00	12/15/2021	\$145,918.00	1/24/2022	\$7,295.90	Open
		Saint Johns Bluff Rd	\$388,238.50	7/20/2022	\$388,238.50	8/29/2022	\$38,823.84	Open
		Collins Road	\$338,265.00	9/21/2022	\$338,265.00	11/23/2022	\$16,913.25	Open
		Airport Center Drive East	\$153,643.00	11/16/2022	\$153,643.00	12/29/2022	\$7,682.15	Open
		GoldStar Phase 2	\$2,300,000.00	12/21/2022	\$1,141,500.00	7/14/2023	\$171,225.00	Open
		Fort Caroline Rd Pond	\$61,479.00	2/15/2023	\$61,479.00	3/21/2023	\$3,073.95	Open
		Kernan BLVD N	\$591,059.00	2/15/2023	\$591,059.00	3/23/2023	\$59,105.90	Open
		Price Park	\$27,216.00	4/19/2023	\$27,216.00	5/11/2023	\$2,721.60	Open
		Amelia View Phase 2	\$62,370.00	4/19/2023	\$62,370.00	5/11/2023	\$3,118.50	Open
		Gator Bowl	\$41,185.00	7/19/2023	\$41,185.00	8/10/2023	\$4,118.50	Open
		7th Street E	\$88,355.00	8/16/2023	\$88,355.00	9/14/2023	\$8,835.50	Open
		District 7 and 10 Corridors	\$75,451.50	9/20/2023	\$75,451.50	11/1/2023	\$7,545.14	Open
		Hodges Blvd	\$137,667.34	10/18/2023	\$137,667.34	12/14/2023	\$13,766.73	Open
		Lift Ev'ry Voice and Sing Park	\$223,335.00	11/15/2023	\$223,335.00	1/10/2024	\$44,667.00	Open
		Northbank Riverwalk Phase 2	\$76,642.50	1/17/2024	\$76,642.50	4/2/2024	\$30,657.00	Open
		Parks Senior and Community Centers	\$172,450.00	1/17/2024	\$172,450.00	4/2/2024	\$68,980.00	Open
		Southern S-Line Enhancement	\$131,600.00	1/17/2024	\$131,600.00	4/2/2024	\$52,640.00	Open

15F Level 2

15304 Ordinance Funds Available for Appropriation: As of 04/01/2025 there is \$15,620,406.15

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
		McGirts Creek Preserve Restoration (Planting)	\$182,750.00	1/17/2024	\$182,750.00	4/2/2024	\$182,750.00	Open
		McGirts Creek Preserve Restoration (Consulting)	\$82,250.00	1/17/2024	\$82,250.00	8/23/2024	\$82,250.00	Open
		Various Parks	\$136,800.00	4/17/2024	\$136,800.00	5/29/2024	\$54,720.00	Open
		Alden Road	\$76,282.56	6/28/2024	\$76,282.56	7/11/2024	\$15,256.51	Open
		JTA Bus Stops Phase 1	\$34,533.86	7/17/2024	\$34,533.86	9/10/2024	\$6,906.77	Open
		State Street Plan	\$298,769.36	9/18/2024	\$298,769.36	10/31/2024	\$223,782.10	Open
		Gonzales Park	\$106,397.74	11/20/2024	\$106,397.74	12/16/2024	\$21,279.55	Open
		Murray Hill	\$33,119.53	11/20/2024	\$33,119.53	12/13/2024	\$6,623.91	Open
		Merrill Road	\$7,998.33	11/20/2024	\$7,998.33	12/13/2024	\$1,599.67	Open
		Walter Anderson Park	\$10,700.00	11/20/2024	\$10,700.00	1/13/2025	\$10,700.00	Open
		Touchton Road Park	\$85,400.00	11/20/2024	\$85,400.00	1/13/2025	\$34,160.00	Open
		Maxville Park	\$219,325.00	11/20/2024	\$219,325.00	1/13/2025	\$87,730.00	Open
		Julington Durbin Preserve	\$52,950.00	11/20/2024	\$52,950.00	1/13/2025	\$52,950.00	Open
		Greenland Park	\$86,475.00	11/20/2024	\$86,475.00	1/13/2025	\$86,475.00	Open
		Glynlea Park	\$81,000.00	11/20/2024	\$81,000.00	1/13/2025	\$81,000.00	Open
		Genovar Park	\$56,900.00	11/20/2024	\$56,900.00	1/13/2025	\$56,900.00	Open
		Black Hammock Island Park	\$94,150.00	11/20/2024	\$94,150.00	1/13/2025	\$37,660.00	Open
		Backridge Park	\$51,575.00	11/20/2024	\$51,575.00	1/13/2025	\$20,630.00	Open
		Atlantic Blvd	\$45,379.20	12/18/2024	\$45,379.20	1/31/2025	\$9,075.84	Open
		Palmetto Leaves Park	\$152,650.00	12/18/2024	\$152,650.00	2/11/2025	\$152,650.00	Open
		Five Points	\$35,226.79	2/19/2025	\$35,226.79	4/4/2025	\$35,226.79	Open
		Jacksonville Zoo Level 2	\$52,255.97	2/19/2025	\$52,255.97	4/4/2025	\$52,255.97	Open
		Amelia View Phase 3	\$1,986.53	2/19/2025	\$1,986.53	4/4/2025	\$1,986.53	Open
\$15,000,000.00	Total	Total	\$15,376,499.58	Total	\$12,594,395.17	Total	\$2,201,022.50	

15F Level 2

15304 Ordinance Funds Available for Appropriation: As of 04/01/2025 there is \$15,620,406.15

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
						Available for 15F Level 2 Allocation	\$1,899,020.40	

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Encumbered- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange fill indicated total money for column

Since 2017

15N Level 2

15305 Charter Funds Available for Appropriation: As of 04/01/2025 there is \$8,291,461.64

Appropriated	Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
\$1,500,000.00	Jun-24							
		Gate Parkway	\$123,681.46	7/17/2024	\$123,681.46	10/24/2024	\$24,736.29	Open
		Amelia View Phase 3	\$42,644.07	2/19/2025	\$42,644.07	4/4/2025	\$42,644.07	Open
		Jacksonville Zoo Level 2	\$88,908.03	2/19/2025	\$88,908.03	4/4/2025	\$88,908.03	Open
\$1,500,000.00	Total	Total	\$255,233.56	Total	\$255,233.56	Total	\$156,288.39	
							Available for 15N Level 2 Allocation	\$1,244,766.44

Definitions of Terms

Available for Appropriation- Requires City Council Approval

Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds

Encumbered- Funds have been assigned to a project and a purchase order has been issued

Green fill indicates amount available in pool of money

Orange fill indicated total money for column

Since 2017**Level 3**

15304 Ordinance Funds Available for Appropriation: As of 04/01/2025 there is \$15,620,406.15

Appropriated Date	Project	Allocation	Date	Purchase Order Amount	Date	Remainder	Status
\$1,000,000.00	May-20						
\$1,000,000.00	Dec-22						
\$2,000,000.00	Jun-24						
	Jax Zoo	\$209,190.35	3/4/2021	\$209,190.35	10/27/2021	\$105,728.15	Open
	RiversEdge	\$1,211,246.21	3/20/2024	\$1,211,246.21	11/18/2024	\$1,211,246.21	Open
\$4,000,000.00	Total	\$1,662,035.56	Total	\$450,749.35	Total	\$1,316,974.36	
Available for Level 3 Allocation						\$2,360,674.24	

Definitions of Terms**Available for Appropriation-** Requires City Council Approval**Allocated-** Already been approved by City Council/Tree Commission and MBRC approved funds**Obligation-** Funds have been assigned to a project and a purchase order has been issued**Green fill** indicates amount available in pool of money**Orange Fill** indicated total money for column

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
Saint Johns Bluff Road	Trees along Median. 189 trees	Jul-22	Installation Complete	\$388,238.50	Liberty 2/yr
Collins Road	Trees along median. 183 trees	Sep-22	Installation Complete	\$338,265.00	Liberty 2/yr
Airport Center Drive E	Trees along median. 76 trees	Nov-22	Installation Complete	\$153,643.00	Liberty 2/yr
College Street Parking Islands	Trees in Parking Islands, 4 trees.	Nov-22	Installation Complete	\$13,019.00	Liberty 2/yr
Gold Star Family Memorial Highway Phase 2	Trees within retention ponds and right of way. 1218 trees	Dec-22	Installation Complete	\$2,300,000.00	To Bid 2/yr
Fort Caroline Road Pond	Trees within retention pond. 34 trees	Feb-23	Installation Complete	\$61,479.00	Liberty 2/yr
Kernan Blvd N	Trees within Right of way and Median- 276 trees	Feb-23	Installation Complete	\$591,059.00	Liberty 2/yr
Price Park	Trees within Right of way. 13 trees	Apr-23	Installation Complete	\$27,216.00	Liberty 2/yr
Amelia View Phase 2	Trees within Right of Way. 34 trees	Apr-23	Installation Complete	\$62,370.00	Liberty 2/yr
GatorBowl	Trees in Median. 8 trees	Jul-23	Installation Complete	\$41,185.00	Liberty/2yr
7th Street East	Trees in right of way (42 trees)	Aug-23	Installation Complete	\$41,185.00	Liberty/2yr
District 7 and 10 Corridors	Trees in right of way (39 trees)	Sep-23	Installation Complete	\$75,451.50	Liberty/2yr
Hodges Blvd Level 2	Trees in Median (59 trees)	Oct-23	Installation Complete	\$137,667.34	Liberty/2yr
McGirts Creek Restoration Level 2	In Preserve (12,000 saplings)	Jan-24	Scheduling	\$182,750.00	Greenway/no warranty
Lift Ev'ry Voice and Sing Park Level 2	In Park (90 trees)	Nov-23	Installation Complete	\$233,335.00	Greenway/1yr
Northbank Riverwalk Phase 2	36 trees	Jan-24	Installation Complete	\$76,642.50	Greenway/1yr
Parks Senior and Community Centers	81 trees	Jan-24	Installation Complete	\$172,450.00	Greenway/1yr
Southern S-Line Enhancement	140 trees along S-line	Jan-24	Installation Complete	\$131,600.00	Greenway/1yr
Various Parks	98 Trees in Parks	Apr-24	Installation Complete	\$136,800.00	Greenway/1yr
Alden Road	41 Trees along ROW	May-24	Installation Complete	\$76,282.56	Liberty 2/yr
Gate Parkway	49 Trees in median and ROW	Jul-24	Installation Complete	\$123,681.46	Liberty 2/yr
JTA Bus Stops Phase 1	11 trees in ROW	Jul-24	Installation Complete	\$34,533.86	Liberty 2/yr
Merrill Road	4 trees in median	Nov-24	Installation Complete	\$7,998.33	Liberty 2/yr
Murray Hill	14 trees in ROW	Nov-24	Installation Complete	\$33,119.53	Liberty 2/yr
Gonzales Park	within park boundaries 50 trees	Nov-24	Installation Complete	\$106,397.74	Liberty 2/yr
Glynlea Park	within park boundaries 64 trees	Nov-24	Ongoing	\$81,000.00	Greenway/ 1yr

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

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Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Allocated Amount	Contract/Warranty
Julington Durbin Preserve	within park boundaries 41 trees	Nov-24	Ongoing	\$52,950.00	Greenway/ 1yr
Backridge Park	within park boundaries 34 trees	Nov-24	Installation Complete	\$51,575.00	Greenway/ 1yr
Walter Anderson Park	within park boundaries 7 trees	Nov-24	Ongoing	\$10,700.00	Greenway/ 1yr
Genovar Park	within park boundaries 42 trees	Nov-24	Ongoing	\$56,900.00	Greenway/ 1yr
Greenland Park	within park boundaries 59 trees	Nov-24	Ongoing	\$86,475.00	Greenway/ 1yr
Touchton Rd Park	within park boundaries 63 trees	Nov-24	Installation Complete	\$85,400.00	Greenway/ 1yr
Maxville Park	within park and city property boundaries 94 trees	Nov-24	Installation Complete	\$219,325.00	Greenway/ 1yr
Black Island Hammock Park	within park boundaries 60 trees	Nov-24	Installation Complete	\$94,150.00	Greenway/ 1yr
Palmetto Leaves	within park boundaries 103 trees	Dec-24	Ongoing	\$152,650.00	Greenway/1yr
Atlantic Blvd	Median 20 trees	Dec-24	Installation Complete	\$45,379.20	Liberty 2/yr
Jacksonville Zoo Level 2	On public property on Zoo grounds 64 trees	Feb-25	Ongoing	\$141,164.00	Liberty 2/yr
Amelica View Phase 3	on City Right of way's in neighborhood 22 trees	Feb-25	Ongoing	\$44,630.60	Liberty 2/yr
Five Points Level 2	On City Right of way 15 trees	Feb-25	Ongoing	\$35,226.79	Liberty 2/yr
Neptune Beach Phase 1	on public right of way and park- 21 trees	Mar-25	MBRC	\$54,386.41	Liberty/2yr
Pearl Street Level 2	on city right of way- 21 trees	Mar-25	MBRC	\$52,119.19	Liberty/2yr

Completed CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT B

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps
Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Approp.	Obligated	Contract/Warranty
Executive Director, Tree Hill Nature Center	22 trees requested in Tree Hill amphitheater parking area; site plan complete; no removals required; ready for review pending cost estimate per new countywide tree planting contract.	May-19	Complete	\$21,472.80	\$21,472.80	Liberty 3/mos
Sheffield Elementary School PTA President	10 Trees requested to provide shade for existing play area/field at Sheffield Elementary School; site visit complete - pending design and review.	May-19	Complete	\$20,414.48	\$20,414.48	Davey -1/yr
San Marco Preservation Society and Greenscape, San Marco Tree Planting	102 Trees requested in city right of ways within District 5, includes removal of damaged/diseased trees; site evaluation scheduled	Jun-19	Complete	\$247,749.52	\$247,749.52	Davey -1/yr
Kensington Association HOA Director	54 trees requested within Kensington Lakes city right of ways along Kensington Gardens Blvd. and Kensington Lakes Dr to replace trees lost due to storm damage/disease; may include removals. Planting Plan pending.	Aug-19	Complete	\$124,202.62	\$124,202.62	Davey -1/yr
S-Line Biodiversity Corridor Tree Planting	Installation of 25 trees throughout the S-Line Trail Biodiversity Corridor. This will offer additional tree canopy and shade to the trail.	Aug-19	Complete	\$30,949.40	\$30,949.40	Liberty 3/mos
City Cemetery - citizen request	18 Trees in right of ways on Ionia St. and Jessie St.	Dec-19	Complete	\$41,350.50	\$41,350.50	Liberty 2/yr
Baymeadows East Association Tree Planting	119 Trees in right of ways and medians on Baymeadows East and Fort Family Regional Park	Dec-19	Complete	\$284,900.07	\$284,900.07	Davey -1/yr
Cathedral District Tree Planting	50+ trees requested as Cathedral District (CD7) tree planting, may include removal of damaged/diseased trees. City right of way tree plantings within general proximity but not limited to State St to Catherine St. to Main St. to Adams St.; site evaluation scheduled	Jan-20	Complete	\$120,371.14	\$120,371.14	Liberty 2/yr
Yates Building - Cultural Council of Greater Jacksonville	8 Trees to be installed around renovated fountain at building entrance	Jan-20	Complete	\$38,312.00	\$38,312.00	Liberty 2/yr
Ed Austin Park Tree Planting/Resident request	115 Trees in right of ways around and within Willowbranch Park	Jun-20	Complete	\$214,822.00	\$214,822.00	Liberty 2/yr
Neptune Beach/Residential requests - City of Neptune	Trees within residential Right of Ways - 47 trees	Jul-20	Complete	\$55,490.00	\$55,490.00	Liberty 3/mos
Nathan Krestul Park - Friends of Krestul Park	Trees within Park - 34 trees	Jul-20	Complete	\$63,423.00	\$63,423.00	Liberty 2/yr

Completed CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT B

Visit <https://pg-cloud.com/JacksonvilleFL/> for City of Jacksonville Tree Project Maps
Visit jastreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

Requesting Entity	Project Scope	Tree Commission Approval Date	Status	Approp.	Obligated	Contract/Warranty
Alexandria Oaks Park/SMPS and Bolles School request	Trees within Park - 15 trees	Jul-20	Complete	\$28,593.00	\$28,593.00	Liberty 2/yr
Huntington Forest Park/Resident request to CM	Trees along Park Right of Way - Buffer - 15 trees	Jul-20	Complete	\$28,026.00	\$28,026.00	Liberty 2/yr
Canopy Place Tree Planting/resident request	Installation of 40 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Oct-20	Complete	\$117,483.97	\$117,483.97	Davey -1/yr
Sunrise Ridge/resident request	Installation of 40 tree in city right of ways to increase tree canopy as well screening and buffer from adjacent highway.	Oct-20	Complete	\$107,316.52	\$107,316.52	Davey -1/yr
Jacksonville Beach Golf Park/Jax Beach	Installation of 156 trees in city golf course park to increase tree canopy, create screening, and attract wildlife.	Nov-20	Complete	\$147,562.80	\$147,562.80	Liberty 3/mos
Freedom Park/CM & Parks	Trees within newly established park (irrigated) - 38 trees	Dec-20	Complete	\$38,548.00	\$38,548.00	Liberty 3/mos
Blue Cypress Park Restoration/Parks	Trees within park - field restoration - 157 trees	Mar-21	Complete	\$187,154.40	\$187,154.40	Liberty 1/yr
Atlantic Beach/City of Atlantic Beach Phase 2	Trees within Atlantic Beach residential Right of Ways and Parks - 133 trees	May-21	Complete	\$164,404.80	\$164,404.80	Liberty 3/mos
Cobblestone Homeowners Association/residential requests/HOA	Installation of 105 trees in city right of ways and medians to provide additional tree canopy, sound buffer and screening.	Jun-20	Complete	\$192,922.00	\$192,922.00	Liberty 2/yr

Peach Tree Maintenance - Riverview Park

Season:	Winter - January-March (Dormant)	Spring - April- June	Summer - July - September	Fall - October - December
Maintenance Recommended:	Pruning (see UF-IFAS Guide) Fertilize (March, 12-4-8)*	Thinning (Remove excess fruit) Harvesting Fertilize (May, 12-4-8)* Monitor for Pests	Postharvest Fruit Removal Light Pruning Fertilize (July 12-4-8)* Monitor for Pests Weed Control	Weed control Fertilize (October, optional) Monitor for Pests

Irrigation: Water newly planted trees every time the top 2 inches of the soil is dry to the touch. That may be everyday, every other day or even only a few times a week depending on weather and soil conditions. Make sure to pay close attention to watering in the first few months after planting and for established trees water once to twice a week should be sufficient. UF-IFAS UFIFAS recommends 2-3 gallons of water per inch of diameter of trunk at each watering

*fertilizer should contain micronutrients, esp. zinc.

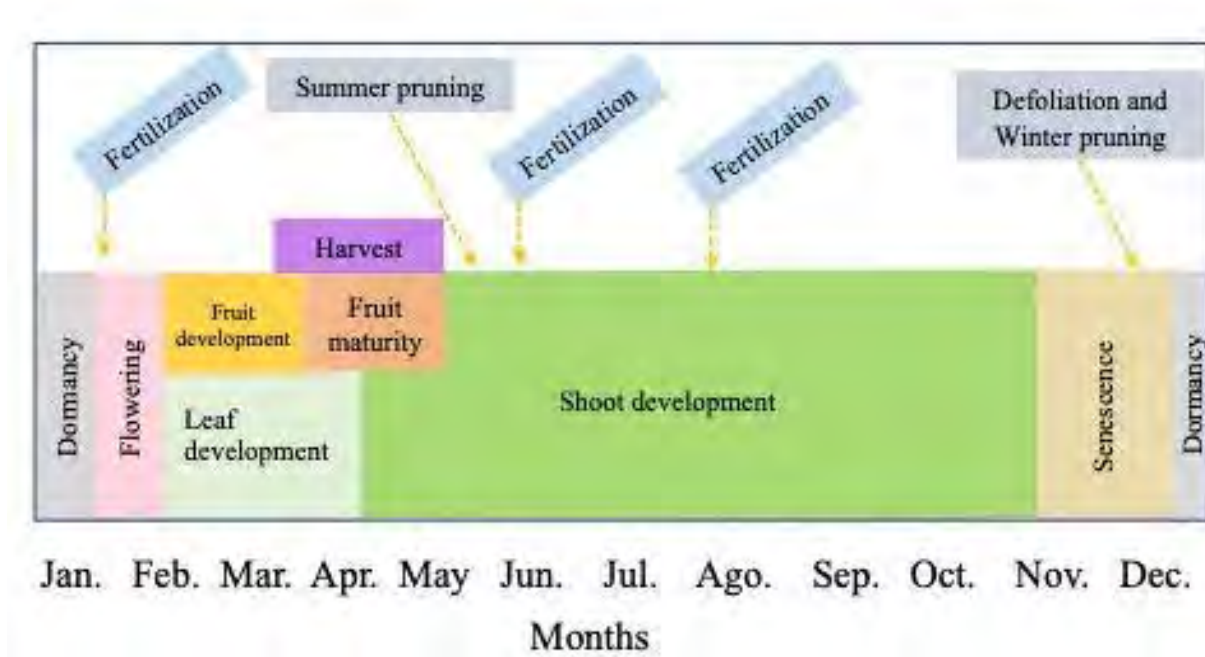


Figure 1. Example of a typical peach tree growth stages between January and December in central Florida. Yellow broken arrows indicate fertilizer application timing, pruning, and defoliation practices.

Training and Pruning Florida Peaches, Nectarines, and Plums¹

Ali Sarkhosh and James Ferguson²

Fruit from Florida's early maturing peach, nectarine, and Japanese plum cultivars mature in April and May. However, after the fruit is harvested, trees grow vigorously until about November. Trees must therefore be pruned annually to enhance tree growth, reduce fruit thinning costs, and adjust crop load for the following season. During the first two to three years after planting, young trees are trained to develop a branching system or tree canopy that will later support a well distributed crop. Mature, producing trees from about three to ten years of age are usually pruned when dormant (December to February) and during the late spring and summer (May to August). Although each tree will grow differently with few trees being perfectly symmetrical, the overall goal for peaches and nectarines is to develop an open center or vase-shaped tree with a spreading but upright growth habit (Figure 1) and to train Japanese plums that would typically grow very upright to a somewhat spreading pattern (Figure 2). Written for both homeowners and commercial growers, this publication explains concepts underlying recommended tree training and pruning practices.



Figure 1. Peach tree trained to an open center.
Credits: A. Sarkhosh, UF/IFAS

1. This document is HS1111, one of a series of the Horticultural Sciences Department, UF/IFAS Extension. Original publication date July 2007. Revised September 2018. Visit the EDIS website at <http://edis.ifas.ufl.edu>.
2. Ali Sarkhosh, assistant professor and Extension specialist; and James Ferguson, professor emeritus, Department of Horticultural Sciences; UF/IFAS Extension, Gainesville, FL 32611.

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U.S. Department of Agriculture, UF/IFAS Extension Service, University of Florida, IFAS, Florida A & M University Cooperative Extension Program, and Boards of County Commissioners Cooperating. Nick T. Place, dean for UF/IFAS Extension.



Figure 2. Plum tree trained to an open center.
Credits: M. Olmstead, UF/IFAS

Planting and Training Young Trees

Planting

Florida stone fruit (peaches, nectarines, and plums) are usually budded onto peach rootstock in May and June and sold as dormant nursery trees for planting the following December to January. Bare root trees grown in field nurseries are harvested during the winter months and should be planted as soon as possible to prevent roots from drying out. When bare root trees are wrapped in moist sphagnum moss and tightly wrapped in black plastic and tied well, they can also be stored temporarily in coolers maintained at about 32°F until planted. Nurseries are now also producing stone fruit trees in containers, enabling growers and homeowners to plant stone fruit trees year round. Containerized trees may become root bound, so be sure to loosen the root ball by removing some soil and roots before planting to improve contact of roots with soil and stimulate new root growth (Figure 3).

Dormant trees, bare root or containerized, planted in the winter can establish root systems early in the year and usually grow better than trees planted later that year. Although dormant trees do not have high water demands, watering trees at planting will keep roots moist. Note that red-leaved 'Flordaguard' peach rootstock with improved nematode resistance is the only stone fruit rootstock recommended by the University of Florida.



Figure 3. Containerized peach tree in a 3-gallon container ready for planting. Remove some soil from roots to improve root contact with field soil.
Credits: M. Olmstead, UF/IFAS

Pruning at Planting

Nursery trees with trunks less than $\frac{3}{8}$ inch in diameter usually have no lateral branches and can be cut back 18 to 24 inches above ground level. Primary or scaffold branches will develop six to ten inches below this cut. These scaffold branches need to be developed low to make pruning, thinning, and fruit harvesting operations easily accessible from the ground or scaffold branches high enough to allow for management practices like weed management, fertilization, and irrigation line maintenance. Nursery trees with greater than a $\frac{1}{2}$ inch diameter may have already developed lateral branches. Using pruning shears, remove most of these branches, leaving three to five branches that are evenly spaced in a north, south, east, and west direction. Depending on the length and vigor of the remaining lateral branches, cut them back two to three inches or closer to the trunk to stimulate vigorous lateral growth. During the first spring and summer, trees should be managed to produce as much vegetative growth as possible, with major pruning left to the winter months when the trees are dormant. However, new plantings can be pruned lightly during the summer without reducing leaf surface area much. Some growers pinch off undesirable branches and remove vigorous branches that may divert growth away from the scaffold branches. During the second and third summers, undesirable branches can be pruned from peaches and nectarines, and excessive growth from the top of plum trees topped or cut.

First Year Dormant Pruning

By the end of the first year, a number of potentially primary or scaffold branches will have grown on peaches and nectarines. During the first year dormant pruning, the task is to select branches that will develop into the main structural branches for a tree with an open center or vase shape (Figure 4).



Figure 4. During year 1 dormant pruning, four major scaffold limbs have been selected to form the open center canopy.

Credits: UF/IFAS

If this has not been done already, select three to four limbs evenly spaced around the trunk at about a 45-degrees angle from the trunk and about six inches apart vertically. Prune back these branches two to three feet from the crotch of the tree, the areas from which the scaffold branches emerged.

Leave small shoots along these branches to provide sunburn protection for the scaffold limbs and to possibly produce early fruit. Remove excessively vigorous branches that could interfere with the growth of the scaffold branches.

Plums tend to grow more upright than peaches and nectarines and branch more densely, requiring a different pruning strategy. Florida plums can be grown with either an open center or with a modified central leader system. Select exterior branches that grow laterally and remove most interior branches. Spreader sticks and branch weights are sometimes used to widen branch angles of plum scaffold branches. Another approach requires pruning all branches to about twelve inches from the trunk, with subsequent dense growth naturally forcing some exterior branches to grow laterally. Dense interior branches can be removed later.

Second Year and Later Dormant Pruning

During the second dormant season for peaches and nectarines select two to three vigorous lateral branches growing outward from each of the primary scaffold branches. Avoid selecting lateral branches situated on top of each other. Remove other branches and cut back the secondary lateral branches about 20 to 36 inches from the primary scaffold branches. Leave some small branches and twigs, especially on the north and east side of the tree, to provide some shade for the scaffold branches (Figure 5).



Figure 5. During year 2 dormant pruning, secondary branches have been selected to position fruiting branches around the circumference of the tree, before pruning (left) after pruning (right).

Credits: M. Olmstead, UF/IFAS

The same basic pruning methods are used in the third and fourth dormant seasons as peaches and nectarines are pruned to an upright but lateral canopy with an open center having three to four primary scaffold limbs branching out to five or six secondary branches and smaller twigs four to five feet above ground (Figures 6). Maintaining an open center in this way will allow light penetration throughout the canopy to stimulate the production of new fruiting wood, improve fruit quality, and enable workers to pick fruit without ladders. Summer pruning mature trees can open the canopy to light and improve tree vigor and fruit quality. When summer pruning, leave some leafy twigs to prevent sunburn on the scaffold limbs. These twigs can be removed later to restrict their vertical growth (Figures 7 and 8). Cutting back the tree at manageable, the height of 6–8 feet, can be done either by hand pruner or disc pruning or cutter bars machines (Figures 9).

Other tree training systems like the perpendicular V, with one scaffold limb perpendicular to the row, have been used in other states. In Georgia, perpendicular V systems planted at a 6- to 8-foot-in-row spacing and 20 feet between

rows (363 to 272 trees per acre) produce higher yields per acre earlier than open center trees planted at a 20 × 20 feet spacing. However, at maturity yields for trees planted in the perpendicular V system were similar to yields for open center trees at a conventional spacing.



Figure 6. During year 4 dormant pruning.
Credits: C. Zambrano



Figure 7. Open center of tree shaded by excessive branch growth in the summer.
Credits: UF/IFAS



Figure 8. Summer pruning can expose the tree center to light but leave some leafy twigs to prevent sunburn of scaffold limbs.
Credits: UF/IFAS



Figure 9. Cutting back the tree at a manageable height (6–8ft) using a disc pruning.
Credits: D. Huff

When dormant pruning, open access to the interior canopy for fruit thinning later in the season need to be considered during the pruning cuts. Note that plums grown in Florida develop such densely branching canopies that the interior of the tree must also be dormant pruned to allow light penetration.

Vertical growth for Florida stone fruit trees should not exceed seven to eight feet to allow easy harvest from pickers working from the ground without ladders. When trees are planted on single or double row beds in flatwoods soils, tree height should be lower to facilitate fruit harvest for pickers harvesting fruit from the sloping side of the bed or the ditch or swale side of the tree. When large branches are removed, make a cut about ½ inch from the trunk or limb from which the pruned branch is removed. To avoid splitting the bark, undercut the branch about ⅓ of the way and finish the cut from the top.

Piles of pruned wood left in the orchard can harbor pests and plant pathogens and should be removed from the orchard (Figure 10).



Figure 10. Pruning's left in the orchard can harbor pests and diseases.
Credits: UF/IFAS

Time of Pruning

Tree condition, cultivar, geographic location, and history of past spring freezes should be considered when determining the best time for pruning. Stone fruit trees must drop their leaves before they enter dormancy. Given our variable weather during November and December, trees in some areas, mainly south-central Florida, will retain their leaves. Growers commonly spray zinc sulfate during this time to defoliate trees. Zinc sulfate is “hot” enough to cause leaf drop and can also add zinc to the soil. Defoliating trees in early November winter can ensure that dormant oil sprays for scale control can penetrate branch crotches and other protected areas where scales overwinter. It is also easier to see where trees should be pruned.

When training young trees, consider that pruning cuts will affect later canopy development, so do not make drastic cuts. Maintaining an open center for mature trees allows more leeway in making pruning decisions. When growing cultivars with a range of chilling hours, prune the lowest chilling cultivars first because they will break dormancy earlier than higher chill cultivars.

Although dormant pruning has advantages, growers in more northern areas without freeze protection sometimes wait until the middle of March to prune, even though trees may be in full bloom (Figure 11).



Figure 11. Peach trees pruned in an open center system in February during bloom.

Credits: Ali Sarkhosh, UF/IFAS

Relationship of Pruning to Fruit Production

peaches and nectarines bear fruit in the spring on one-year-old wood (wood grown during the previous spring, summer, and fall). Japanese plums bear fruit primarily on lateral branches or spurs that are two years old or older and secondarily on one-year-old wood like peaches and nectarines. These differences in fruit bearing patterns affect

pruning practices. For example, peaches and nectarines should be dormant pruned to position new fruiting wood within the canopy and around the outer perimeter of the tree.

In California where fresh plums are grown on 40,000 acres in 2006, most but not all new spur growth is usually removed during dormant pruning; 20% to 40% of spurs older than one year are left to produce crops the following spring; and less productive spurs older than three to four years are removed. In this way, fruiting wood can be renewed annually to maintain production (Figure 12).



Figure 12. Plum tree spurs on which the majority of fruit are produced. Credits: UF/IFAS

Keynotes in Subtropical Stone Fruit Pruning and Training

- Always keep the tree to a manageable height by topping or cutting off (recommend to be done in summer pruning by disc pruner).
- Old fruiting branches should not allow to be developed inside the tree canopy.
- Always remove old fruit and dead shoots.
- Always remove strong water shoot grown inside the canopy, If not required as replacement wood, weak water shoot can be kept to reduce the limb sunburn.
- Always remove all the growth including suckers within 20 inches of the ground.
- Always remove the secondary laterals that are competing with the scaffold.
- To eliminate some flower buds remove some laterals or tip lateral over 15 inches by cutting them off about $\frac{1}{3}$.

April 2025 Tree Commission ask for Appropriations

What did we spend in Ordinance/BJP for Remove and Replace since 04/01/2024:

\$2,377,611.77

What was the monthly average spending of Remove and Replace Ordinance:

\$198,134.31

% Breakdown of dollars spent on plantings vs dollars spent on removals:

58% Plantings vs 42% Removals

What is the current available in Ordinance Remove and Replace:

\$184,427.08

Ask for 1 years' worth of Remove and Replace Ordinance Appropriation:

\$2,100,000.00

PWML
REMOVE
AND
REPLACE
EXAMPLE 1

Subject**Mowing & Landscaping - Tree - Plant New Tree****Contact Information**

Name: Justin Gearhart
Mobile:
Home:
Office:
Address: 609 St Johns Bluff Rd N
Unit or Apt:
City: Jacksonville
State: FL
Zip Code: 32225

Reference # 231220-001020**CARE #: 2024-9202641**

Service Location: 4584 Yerkes St, Jacksonville, FL 32205
Unit or Apt:
Date Created: 12/20/2023 03:10 PM
Estimated Completion Date: 06/13/2024
Date Last Updated: 01/02/2025 02:30 PM
Status: Closed

Response By (integrationuser) (01/02/2025 02:25 PM)

Status: c
Compl Code: 31800
Comment: The status of this issue has been changed to COMP (by JGEARHART)
Action type: close
Action Date: 01/02/2025 14:20:47
Estimated Completion Date: 06/13/2024 00:00:00
Entered By: 85494
Department: Public Works
Division: Mowing & Landscape Maintenance
Auto-Response By (Administrator) (01/02/2025 02:25 PM)
Your request has been closed. Click the service request number to review updates to this request 231220-001020.

Response By (integrationuser) (01/02/2025 02:25 PM)

Status: a

Compl Code:

Comment: One Little Gem Magnolia planted by contractor, this ticket is now closed. <!-- RICH TEXT -->, by JGEARHART

Action type: wip

Action Date: 01/02/2025 14:20:42

Estimated Completion Date: 06/13/2024 00:00:00

Entered By: 85494

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (12/21/2023 07:45 AM)

Status: a

Compl Code: 31800

Comment: The status of this issue has been changed to RECEIVED (by JGEARHART)

Action type: wip

Action Date: 12/21/2023 07:40:57

Estimated Completion Date: 06/13/2024 00:00:00

Entered By: 85494

Department: Public Works

Division: Mowing & Landscape Maintenance

Auto Note By (Administrator) (12/20/2023 03:10 PM)

Your Request has been set to: Service: Mowing & Landscaping

Service Type: Tree-Plant New Tree-

Customer By Phone (MyJax Agent) (12/20/2023 03:10 PM)

One tree removed using remove and replace (Care#2023-9135135), one tree to be replanted.

Subject**Submitted from Web - 09/27/2023 08:56 PM****Contact Information**

Name: Terry and Loraine Drinkwater

Mobile: 9047161074

Home:

Office: 1904716107

Address: 4584 Yerkes St

Unit or Apt:

City: Jacksonville

State: FL

Zip Code: 32205

Reference # 230927-001426**CARE #: 2023-9135135**

Service Location: 4584 Yerkes St, Jacksonville, FL 32205

Unit or Apt: 4584 Yerkes Street

Date Created: 09/27/2023 08:56 PM

Estimated Completion Date: 07/31/2024

Date Last Updated: 04/11/2024 03:15 AM

Status: Closed

Response By (integrationuser) (04/11/2024 03:10 AM)

Status: c

Compl Code: 31666

Comment: The status of this issue has been changed to CLOSE (by MAXADMIN)

Action type: close

Action Date: 04/11/2024 03:01:40

Estimated Completion Date: 07/31/2024 00:00:00

Entered By: 0

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (12/12/2023 10:20 AM)

Status: c

Compl Code: 31666

Comment: The status of this issue has been changed to COMP (by MLEONI)

Action type: close

Action Date: 12/12/2023 10:19:33

Estimated Completion Date: 07/31/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Auto-Response By (Administrator) (12/12/2023 10:20 AM)

Your request has been closed. Click the service request number to review updates to this request 230927-001426.

Response By (integrationuser) (12/12/2023 10:20 AM)

Status: a

Compl Code:

Comment: NWR Completed by contractor.<!-- RICH TEXT -->, by MLEONI

Action type: wip

Action Date: 12/12/2023 10:19:15

Estimated Completion Date: 07/31/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (12/12/2023 10:20 AM)

Status: a

Compl Code:

Comment: NWR, by MLEONI

Action type: wip

Action Date: 12/12/2023 10:19:14

Estimated Completion Date: 07/31/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (10/04/2023 11:10 AM)

Status: a

Compl Code: 31666

Comment: The status of this issue has been changed to INPRG (by MLEONI)

Action type: wip

Action Date: 10/04/2023 11:09:08

Estimated Completion Date: 07/31/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (10/04/2023 11:10 AM)

Status: a

Compl Code:

Comment: TWR <p class="MsoNormal" style="margin-bottom:0in">
<span style="font-size:12.0pt;
line-height:107%;font-family:"Times New
Roman",serif;color:black">Assigning
contractor to remove.
Will replace at a
later date.<o:p> </o:p> </p> <!-- RICH TEXT -->, by
MLEONI

Action type: wip

Action Date: 10/04/2023 11:09:04

Estimated Completion Date: 07/31/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (10/04/2023 11:10 AM)

Status: a

Compl Code:

Comment: TWR, by MLEONI

Action type: wip

Action Date: 10/04/2023 11:09:03

Estimated Completion Date: 07/31/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Customer By Portal Service Request (Terry and Loraine Drinkwater)
(09/27/2023 08:56 PM)

Theres an old rotten oak tree just past 4584 Yerkes on the same side
(right) at the dead end on city property.Its pretty rotten, the city
came out a few years ago and took out one right next to it. Not sure
why they didn't take them both down. (I called about both at the
time). The one tree fell on my neighbors property. The remaining
tree is dying and just worried about kids playing out there
etc...Thanks Loraine904 7161074

Auto Note By (Administrator) (09/27/2023 08:56 PM)

Your Request has been set to: Service: Mowing & Landscaping
Service Type: Tree-Remove-

PWML
REMOVE
AND
REPLACE
EXAMPLE 2

Subject**Mowing & Landscaping - Tree - Plant New Tree****Contact Information**

Name: Justin Gearhart
Mobile:
Home:
Office:
Address: 609 St Johns Bluff Rd N
Unit or Apt:
City: Jacksonville
State: FL
Zip Code: 32225

Reference # 230601-000510**CARE #: 2023-9017896**

Service Location: 2324 Clifton St, Jacksonville, FL 32209
Unit or Apt: 2324 Clifton Street
Date Created: 06/01/2023 10:51 AM
Estimated Completion Date: 11/16/2023
Date Last Updated: 01/03/2025 08:20 AM
Status: Closed

Response By (integrationuser) (01/03/2025 08:20 AM)

Status: c
Compl Code: 31800
Comment: The status of this issue has been changed to COMP (by JGEARHART)
Action type: close
Action Date: 01/03/2025 08:18:19
Estimated Completion Date: 11/16/2023 00:00:00
Entered By: 85494
Department: Public Works
Division: Mowing & Landscape Maintenance
Auto-Response By (Administrator) (01/03/2025 08:20 AM)
Your request has been closed. Click the service request number to review updates to this request 230601-000510.

Response By (integrationuser) (01/03/2025 08:20 AM)

Status: a

Compl Code:

Comment: One American Sycamore planted by contractor, this ticket is now closed. <!-- RICH TEXT -->, by JGEARHART

Action type: wip

Action Date: 01/03/2025 08:18:13

Estimated Completion Date: 11/16/2023 00:00:00

Entered By: 85494

Department: Public Works

Division: Mowing & Landscape Maintenance

Auto-Response By (Administrator) (01/03/2025 08:20 AM)

The estimated completion date for your service request has been updated.

Customer By Phone (MyJax Agent) (01/03/2025 08:17 AM)

Removal Care# 2022-8731383

Auto-Response By (Administrator) (03/27/2024 08:17 PM)

The estimated completion date for your service request has been updated.

Response By (integrationuser) (08/07/2023 09:17 AM)

Status: a

Compl Code: 31800

Comment: The status of this issue has been changed to RECEIVED (by JGEARHART)

Action type: wip

Action Date: 08/07/2023 09:12:39

Estimated Completion Date: 11/16/2023 00:00:00

Entered By: 85494

Department: Public Works

Division: Mowing & Landscape Maintenance

Auto-Response By (Administrator) (07/13/2023 01:50 PM)

The status of your service request has changed to Open

Auto Note By (Administrator) (06/01/2023 10:51 AM)

Your Request has been set to: Service: Mowing & Landscaping

Service Type: Tree-Plant New Tree-

Customer By Phone (MyJax Agent) (06/01/2023 10:51 AM)

One sycamore was removed at 2324 Clifton Street as part of remove and replace. One tree will be planted as replacement.

Subject**Mowing & Landscaping - Tree - Remove****Contact Information**

Name: Tamesia Millit
Mobile: 9045109864
Home:
Office:
Address: 2434 Susan Badger Cir
Unit or Apt:
City: Jacksonville
State: FL
Zip Code: 32209

Reference # 220720-001238**CARE #: 2022-8731383**

Service Location: 2324 Clifton St, Jacksonville, FL 32209
Unit or Apt: 2434 Susan Badger Cir, Jacksonville, FL 32209
Date Created: 07/20/2022 04:51 PM
Estimated Completion Date: 05/09/2023
Date Last Updated: 09/30/2023 03:05 AM
Status: Closed

Response By (integrationuser) (09/30/2023 03:04 AM)

Status: c
Compl Code: 31666
Comment: The status of this issue has been changed to CLOSE (by MAXADMIN)
Action type: close
Action Date: 09/30/2023 03:00:54
Estimated Completion Date: 05/09/2023 00:00:00
Entered By: 0
Department: Public Works
Division: Mowing & Landscape Maintenance

Response By (integrationuser) (06/01/2023 09:26 AM)

Status: c
Compl Code: 31666
Comment: The status of this issue has been changed to COMP (by AROMAN)
Action type: close
Action Date: 06/01/2023 09:26:19

Estimated Completion Date: 05/09/2023 00:00:00

Entered By: 85888

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (06/01/2023 09:26 AM)

Status: a

Compl Code:

Comment: Work completed by contractor. <!-- RICH TEXT -->, by AROMAN

Action type: wip

Action Date: 06/01/2023 09:26:16

Estimated Completion Date: 05/09/2023 00:00:00

Entered By: 85888

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (08/30/2022 07:51 AM)

Status: a

Compl Code: 31666

Comment: The status of this issue has been changed to INPRG (by TLITTLE)

Action type: wip

Action Date: 08/30/2022 07:51:17

Estimated Completion Date: 05/09/2023 00:00:00

Entered By: 82231

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (08/30/2022 07:51 AM)

Status: a

Compl Code:

Comment: Assigning contractor to remove dying 28" sycamore with extensive root rot, basal rot, and internal decay. Will also remove small dying oak tree. Both to be replaced at later date.<!-- RICH TEXT -->, by TLITTLE

Action type: wip

Action Date: 08/30/2022 07:51:13

Estimated Completion Date: 05/09/2023 00:00:00

Entered By: 82231

Department: Public Works

Division: Mowing & Landscape Maintenance

Auto Note By (Administrator) (07/20/2022 04:51 PM)

Your Request has been set to: Service: Mowing & Landscaping

Service Type: Tree-Remove-

Customer By Phone (Joyce) (07/20/2022 04:51 PM)

Trees on city property need to be cut down. Limbs have fallen from the trees and the trees look dead.

Tree Information

Is this a tree, branch or limb?

Limb

Where is the tree, limb or branch?

Road or Right of Way

What is wrong with the tree?

Dead, Damaged, Remove

Your request has been logged and assigned for resolution.

Thank you!

File Attachments

Name	Size	Content Type
• 1.jpg	1.37m	image/pjpeg
• 2.jpg	1001.91k	image/pjpeg
• 3.jpg	928.91k	image/pjpeg
• 4.jpg	1.04m	image/pjpeg
• 5.jpg	1.01m	image/pjpeg

**PWML
REMOVE
AND
REPLACE
EXAMPLE 3**

Subject

Mowing & Landscaping - Tree - Plant New Tree

Contact Information

Name: Justin Gearhart
Mobile:
Home:
Office:
Address: 609 St Johns Bluff Rd N
Unit or Apt:
City: Jacksonville
State: FL
Zip Code: 32225

Reference # 231102-000843

CARE #: 2024-9167033

Service Location: 2549 Post St, Jacksonville, FL 32204
Unit or Apt:
Date Created: 11/02/2023 02:51 PM
Estimated Completion Date: 04/30/2024
Date Last Updated: 01/02/2025 03:30 PM
Status: Closed

Response By (integrationuser) (01/02/2025 03:30 PM)
Status: c Compl Code: 31800 Comment: The status of this issue has been changed to COMP (by JGEARHART) Action type: close Action Date: 01/02/2025 15:25:19 Estimated Completion Date: 04/30/2024 00:00:00 Entered By: 85494 Department: Public Works Division: Mowing & Landscape Maintenance
Response By (integrationuser) (01/02/2025 03:25 PM)
Status: a Compl Code: Comment: One Yaupon Holly planted by contractor, this ticket is now closed. <!-- RICH TEXT -->, by JGEARHART

Action type: wip
Action Date: 01/02/2025 15:25:09
Estimated Completion Date: 04/30/2024 00:00:00
Entered By: 85494
Department: Public Works
Division: Mowing & Landscape Maintenance
Response By (integrationuser) (11/03/2023 07:05 AM)

Status: a
Compl Code: 31800
Comment: The status of this issue has been changed to RECEIVED
(by JGEARHART)
Action type: wip
Action Date: 11/03/2023 07:04:13
Estimated Completion Date: 04/30/2024 00:00:00
Entered By: 85494
Department: Public Works
Division: Mowing & Landscape Maintenance
Auto Note By (Administrator) (11/02/2023 02:51 PM)
Your Request has been set to: Service: Mowing & Landscaping
Service Type: Tree-Plant New Tree-
Customer By Phone (MyJax Agent) (11/02/2023 02:51 PM)
One date palm removed using remove and replace (Care#2023-9131052), one tree to be planted.

Subject**Mowing & Landscaping - Tree - Remove****Contact Information**

Name: Brian Buschow
Mobile: 9044224117
Home:
Office:
Address: 2549 Post St
Unit or Apt:
City: Jacksonville
State: FL
Zip Code: 32204

Reference # 230923-000054**CARE #: 2023-9131052**

Service Location: 2549 Post St, Jacksonville, FL 32204
Unit or Apt:
Date Created: 09/23/2023 09:42 AM
Estimated Completion Date: 07/26/2024
Date Last Updated: 02/25/2024 03:05 AM
Status: Closed

Response By (integrationuser) (02/25/2024 03:00 AM)

Status: c
Compl Code: 31666
Comment: The status of this issue has been changed to CLOSE (by MAXADMIN)
Action type: close
Action Date: 02/25/2024 03:00:19
Estimated Completion Date: 07/26/2024 00:00:00
Entered By: 0
Department: Public Works
Division: Mowing & Landscape Maintenance
Response By (integrationuser) (10/27/2023 08:05 AM)

Status: c
Compl Code: 31666
Comment: The status of this issue has been changed to COMP (by MLEONI)

Action type: close

Action Date: 10/27/2023 08:03:48

Estimated Completion Date: 07/26/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (10/27/2023 08:05 AM)

Status: a

Compl Code:

Comment: NWR Completed by contractor.<!-- RICH TEXT -->, by MLEONI

Action type: wip

Action Date: 10/27/2023 08:03:40

Estimated Completion Date: 07/26/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (10/27/2023 08:05 AM)

Status: a

Compl Code:

Comment: NWR, by MLEONI

Action type: wip

Action Date: 10/27/2023 08:03:39

Estimated Completion Date: 07/26/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (09/28/2023 08:39 AM)

Status: a

Compl Code: 31666

Comment: The status of this issue has been changed to INPRG (by JGEARHART)

Action type: wip

Action Date: 09/28/2023 08:39:02

Estimated Completion Date: 07/26/2024 00:00:00

Entered By: 85494

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (09/28/2023 08:39 AM)

Status: a

Compl Code:

Comment: Remove and Replace<!-- RICH TEXT -->, by JGEARHART

Action type: wip

Action Date: 09/28/2023 08:38:57

Estimated Completion Date: 07/26/2024 00:00:00

Entered By: 85494

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (09/28/2023 08:39 AM)

Status: a

Compl Code:

Comment: Assigned to contractor. <!-- RICH TEXT -->, by
JGEARHART

Action type: wip

Action Date: 09/28/2023 08:38:32

Estimated Completion Date: 07/26/2024 00:00:00

Entered By: 85494

Department: Public Works

Division: Mowing & Landscape Maintenance

Auto-Response By (Administrator) (09/23/2023 09:42 AM)

The status of your service request has changed to Open

Auto Note By (Administrator) (09/23/2023 09:42 AM)

Your Request has been set to: Service: Mowing & Landscaping
Service Type: Tree-Remove-

Customer By Phone (Valerie) (09/23/2023 09:42 AM)

Caller says there is a dead tall palm tree on the corner by his home.
The palm tree is cracking. The tree is located by Post St & Barrs St.

Tree Information

Is this a tree, branch or limb? Tree

Did you want to request new trees to be planted? No

Where is the tree, limb or branch? Road or Right of Way

What is wrong with the tree? Dead, Damaged, Remove

**Your request has been logged and assigned for resolution.
Thank you!**

**PWML
REMOVE
AND
REPLACE
EXAMPLE 4**

Subject

Mowing & Landscaping - Tree - Plant New Tree

Contact Information

Name: Justin Gearhart
Mobile:
Home:
Office:
Address: 609 St Johns Bluff Rd N
Unit or Apt:
City: Jacksonville
State: FL
Zip Code: 32225

Reference # 231102-000837

CARE #: 2024-9167021

Service Location: 5905 Ensenada Rd, Jacksonville, FL 32244
Unit or Apt:
Date Created: 11/02/2023 02:46 PM
Estimated Completion Date: 04/30/2024
Date Last Updated: 01/02/2025 03:30 PM
Status: Closed

Response By (integrationuser) (01/02/2025 03:25 PM)
Status: c Compl Code: 31800 Comment: The status of this issue has been changed to COMP (by JGEARHART) Action type: close Action Date: 01/02/2025 15:23:48 Estimated Completion Date: 04/30/2024 00:00:00 Entered By: 85494 Department: Public Works Division: Mowing & Landscape Maintenance
Response By (integrationuser) (01/02/2025 03:25 PM)
Status: a Compl Code: Comment: One Live oak planted by contractor, this ticket is now closed. <!-- RICH TEXT -->, by JGEARHART

Action type: wip

Action Date: 01/02/2025 15:23:43

Estimated Completion Date: 04/30/2024 00:00:00

Entered By: 85494

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (11/02/2023 03:15 PM)

Status: a

Compl Code: 31800

Comment: The status of this issue has been changed to RECEIVED
(by JGEARHART)

Action type: wip

Action Date: 11/02/2023 15:13:17

Estimated Completion Date: 04/30/2024 00:00:00

Entered By: 85494

Department: Public Works

Division: Mowing & Landscape Maintenance

Auto Note By (Administrator) (11/02/2023 02:46 PM)

Your Request has been set to: Service: Mowing & Landscaping

Service Type: Tree-Plant New Tree-

Customer By Phone (MyJax Agent) (11/02/2023 02:46 PM)

One tree removed using remove and replace (Care#2023-9106623),
one tree to be replaced.

Subject**Mowing & Landscaping - Tree - Remove****Contact Information**

Name: Racquel Gordon
Mobile: 9044287516
Home:
Office:
Address: 5905 Ensenada Rd
Unit or Apt:
City: Jacksonville
State: FL
Zip Code: 32244

Reference # 230828-001629**CARE #: 2023-9106623**

Service Location: 5905 Ensenada Rd, Jacksonville, FL 32244
Unit or Apt:
Date Created: 08/28/2023 04:35 PM
Estimated Completion Date: 07/01/2024
Date Last Updated: 02/25/2024 03:05 AM
Status: Closed

Response By (integrationuser) (02/25/2024 03:00 AM)

Status: c
Compl Code: 31666
Comment: The status of this issue has been changed to CLOSE (by MAXADMIN)
Action type: close
Action Date: 02/25/2024 03:00:17
Estimated Completion Date: 07/01/2024 00:00:00
Entered By: 0
Department: Public Works
Division: Mowing & Landscape Maintenance
Response By (integrationuser) (10/27/2023 08:10 AM)

Status: c
Compl Code: 31666
Comment: The status of this issue has been changed to COMP (by MLEONI)

Action type: close

Action Date: 10/27/2023 08:06:03

Estimated Completion Date: 07/01/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Auto-Response By (Administrator) (10/27/2023 08:10 AM)

Your request has been closed. Click the service request number to review updates to this request 230828-001629.

Response By (integrationuser) (10/27/2023 08:10 AM)

Status: a

Compl Code:

Comment: NWR Completed by contractor.<!-- RICH TEXT -->, by MLEONI

Action type: wip

Action Date: 10/27/2023 08:05:54

Estimated Completion Date: 07/01/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (10/27/2023 08:10 AM)

Status: a

Compl Code:

Comment: NWR, by MLEONI

Action type: wip

Action Date: 10/27/2023 08:05:53

Estimated Completion Date: 07/01/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (09/28/2023 07:09 AM)

Status: a

Compl Code:

Comment: TWR Assigning to contractor. Remove & Replace.<!-- RICH TEXT -->, by MLEONI

Action type: wip

Action Date: 09/28/2023 07:08:54

Estimated Completion Date: 07/01/2024 00:00:00

Entered By: 87407

Department: Public Works

Division: Mowing & Landscape Maintenance

Response By (integrationuser) (09/28/2023 07:09 AM)

Status: a
Compl Code:
Comment: TWR, by MLEONI
Action type: wip
Action Date: 09/28/2023 07:08:53
Estimated Completion Date: 07/01/2024 00:00:00
Entered By: 87407
Department: Public Works
Division: Mowing & Landscape Maintenance
Response By (integrationuser) (09/27/2023 01:09 PM)

Status: a
Compl Code: 31666
Comment: The status of this issue has been changed to INPRG (by MLEONI)
Action type: wip
Action Date: 09/27/2023 13:06:00
Estimated Completion Date: 07/01/2024 00:00:00
Entered By: 87407
Department: Public Works
Division: Mowing & Landscape Maintenance
Response By (integrationuser) (09/27/2023 01:09 PM)

Status: a
Compl Code:
Comment: TWR <p class="MsoNormal" style="margin-bottom:0in">
<span style="font-size:12.0pt;
line-height:107%;font-family:"Times New
Roman",serif;color:black">Assigning
contractor to remove.
<o:p></o:p></p><!-- RICH TEXT -->, by MLEONI
Action type: wip
Action Date: 09/27/2023 13:05:54
Estimated Completion Date: 07/01/2024 00:00:00
Entered By: 87407
Department: Public Works
Division: Mowing & Landscape Maintenance
Response By (integrationuser) (09/27/2023 01:09 PM)

Status: a
Compl Code:
Comment: TWR, by MLEONI
Action type: wip
Action Date: 09/27/2023 13:05:53
Estimated Completion Date: 07/01/2024 00:00:00
Entered By: 87407
Department: Public Works
Division: Mowing & Landscape Maintenance

Customer By Email Service Request (Racquel Gordon) (08/28/2023 10:37 PM)

- Rotten tree that's keeps breaking. Dangerous



Sent from AOL on Android

===== image File Attachment
===== 20230806_155718.jpg, 8671889
bytes, discarded: maximum attachment size exceeded
===== image File Attachment
===== 20230806_155726.jpg, 8466740
bytes, discarded: maximum attachment size exceeded

Auto-Response By (Administrator) (08/28/2023 04:35 PM)

The status of your service request has changed to Open

Auto Note By (Administrator) (08/28/2023 04:35 PM)

Your Request has been set to: Service: Mowing & Landscaping
Service Type: Tree-Remove-

Customer By Phone (Schameika) (08/28/2023 04:35 PM)

Dead tree on COJ property.

Tree Information

Is this a tree, branch or limb? Tree





Did you want to request new trees to be planted? No

Where is the tree, limb or branch? Road or Right of Way

What is wrong with the tree? Dead, Damaged, Remove

**Your request has been logged and assigned for resolution.
Thank you!**

Parks Remove/Replace Program Examples

	San Mateo Park		In Progress
1	24" DBH dead/dying hazardous Laurel Oak* Adjacent to sidewalk		# Replacement Live Oak 3" Cal. Assigned with Round 9 (In Progress)
	Windy Hills Park	R/R	Complete
1	15" DBH Pine – dead* Adjacent to Playground		# 241218-000022 Replacement Live Oak 3" Cal. Assigned with Round 9 (In Progress)
	Ortega Hills Park	R/R	Assigned
1	15-18" DBH Dead Laurel Oak* Adjacent to sign; marked		# 250226-001149 Replacement to be determined; input requested from local residents
	Edgewood Park 2 – Edgewood Rd.	R/R	Assigned
1	12" DBH Dead Pine* North side of Park		250220-000393 Replacement to be determined; possible input from adjacent residents