

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES for Thursday, June 15, 2023, 10:00 a.m.

**Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202**

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The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City's intended decision for all recommended actions above the formal threshold. Please refer to 126.106(e) if you wish to protest any of these items.

Committee Members: ✓ Robert Waremburg, Chairman
✓ Brennan Merrell, Treasury
✓ James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>BID/RFP #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRACT EXP</i>	<i>OUTCOME</i>
Guy Parola ✓ Renee Hunter	1	P-58-16 AD#4	Contract Amendment No. 5 Real Estate Consultant Services Department of Public Works/Real Estate Division & Downtown Investment Authority(DIA)	That Contract No. 10282 between the City of Jacksonville and CBRE, Inc., utilizing State Contract No. DMS-12-13-007A for Real Estate Consultant Services is amended to incorporate the attached Scope of Services identified as Exhibit 'D' and increase the maximum indebtedness by \$92,630.00 to a new not-to-exceed total maximum of \$192,630.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures, and applicable federal and state laws.	04/08/24	Approved 4-0
Paul Crawford ✓ Wendy Khan	2	P-13-23	Subcommittee Report Contracts Management, Maintenance, and Caretaker Support for Cecil Commerce Center / Alliance Florida Office of Economic Development	It is the consensus of the committee that the one proposal received in response to the Request for Proposals was found to be responsive, interested, qualified and available to provide the required services and that company is: 1) VT Griffin Services, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>VT Griffin Services, Inc.</u> , the number one (1) ranked firm.		Approved 4-0
Barbara Holton ✓ Tracy Flynn Bibenia Centino ✓	3	P-12-23	Fee & Contract Negotiations Workers Compensation Managed Care Services Division of Insurance and Risk Management	That the City of Jacksonville enter into a Contract with Rising Medical Solutions, to provide the Workers Compensation Managed Care Services by incorporating the attached Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; the period of services shall be from October 1, 2023, thru September 30, 2024, with four (4) one-year renewal options available at terms mutually agreeable; the maximum indebtedness will be a not-to-exceed amount of \$376,250.00. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 5-0
Andre Ayoub April Mitchell Keith Powers ✓	4	P-09-21	Contract Amendment No. 2 Disaster Recovery & Mitigation Consulting Services for Incidents & Events JFRD/Division of Emergency Preparedness	That Contract No. 71181-21 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery and Mitigation Consulting Services for Incidents and Events, be amended to add \$400,000.00 to the following Disaster Recovery Accounts: Hurricane Dorian; Hurricane Ian; and Hurricane Nicole; thereby increasing the not-to-exceed maximum indebtedness by \$400,000.00, to a new not-to-exceed total maximum of \$2,000,000.00. All other terms and conditions shall remain unchanged.	09/27/23	Approved 4-0
Keith Powers ✓ April Mitchell	5	P-49-20	Contract Amendment No. 5 Disaster Recovery Consulting Services Jacksonville Fire and Rescue Department	That Contract No. 70930-21 between the City of Jacksonville and Wheeler Emergency Management Consulting, LLC for Disaster Recovery Consulting Services be amended to increase the maximum indebtedness by \$500,000.00 to a new not-to-exceed total maximum of \$9,600,000.00. All other terms and conditions shall remain the same.	03/21/24	Approved 4-0

Sheliah Brown✓ LaRoy Covington	6	P-22-23	Subcommittee Report Bonding Enhancement Program Consultant EBO/JSEB Office	It is the consensus of the committee that of the three (3) proposals received in response to the Request for Proposals all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these firms to perform the services and alphabetically they are: 3) Deborah K. Thompson, Consultants 2) National Insurance Consultants, Inc. 1) RL Engineering and Tech Solutions We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>RL Engineering and Tech Solutions</u> , the number one (1) ranked firm.		Approved 4-0
Will Williams Robin Smith✓	7	P-15-19	Contract Amendment No. 2 Professional Engineering Services for Moderate to Large Drainage Improvements - Annual Contract Department of Public Works/Engineering & Construction Management Division	That Contract No. 70029-20, originally executed April 2, 2020, between the City of Jacksonville and England Thims & Miller, Inc., for Professional Engineering Services for Moderate to Large Drainage Improvements Annual Contract, be amended to incorporate the contract Fee sheet requesting a rate increase, identified as Exhibit 'C'; all other terms and conditions shall remain the same.	03/31/24	Approved 4-0
Robin Smith✓ Thomas McKnight	8	P-43-22	Fee & Contract Negotiations CEI Services for 8 Bridge Projects Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with Eisman & Russo, Inc. for CEI for 8 Bridge Projects that incorporates the attached Scope of Services identified as Exhibit 'A' and Rate Schedules, identified as Exhibit 'B'; Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$5,000,000.00; the period of service will be from execution of the contract to Project Completion. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 4-0
Robin Smith✓ Nikita Reed	9	P-04-19	Contract Amendment No. 3 Professional Design Services for McCoy's Creek Restoration Department of Public Works/Engineering & Construction Management Division	That Contract No. 10654-01, originally executed August 7, 2019, between the City and Wood Environment & Infrastructure Solutions, Inc., for Professional Design Services for McCoy's Creek Restoration, be amended to change the vendor's name to WSP USA Environment & Infrastructure Solutions, Inc. (WSP USA E&I, Inc.), add Black & Veatch Corp as a subconsultant, Increase their rates as noted in Exhibit D and increase the maximum indebtedness by \$1,000,000.00 to a new maximum of \$8,000,000.00, with all other terms and conditions of the agreement remaining unchanged.	<i>To Project Completion</i>	Approved 4-0
Daryl Weinstein Aaron Heric Robin Smith ✓	10	P-44-22	Fee & Contract Negotiations CEI Services For 8 Roadway and Drainage Projects Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with RS&H, Inc., for CEI Services for 8 Roadway and Drainage Projects that incorporates the attached Scope of Services identified as Exhibit 'A' and Rate Schedule identified as Exhibit 'B'; each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to exceed cost applicable thereto; the maximum indebtedness of the City pursuant to this agreement is \$5,000,000.00; the period of service will be from execution of the contract to Project Completion. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 4-0
Meeting Adjourned: <u>10:12 A.M.</u>						

"The next PSEC meeting is scheduled to be held on Thursday, June 29, 2023."