SUBJECT: Spay/Neuter Program for Cats in Duval County

BID #: SC-0236-20

OPEN DATE: 9/25/19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2019 through September 30, 2020

AGENCY: Animal Care and Protective Services

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with First Coast No More Homeless Pets, Inc. by $74,160.00 to cover spay and neuter services for cats for the period ending September 30, 2020. Total revised estimated expenditure amount is $200,000.00.

Funding Source: ERAC1H2ACSN-03410 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo and Previous Award

Analyst: _____
Annette Burney

RESPECTFULLY SUBMITTED: _____
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Bryan Mosier, Director, Neighborhoods Department

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Neighborhoods Department
Ed Ball Building
214 N. Hogan Street
7th Floor Ed Ball
Jacksonville, FL 32202
(904) 255-7099

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

DATE: **December 10, 2019**

TO: **Gregory Pease, Chief, Procurement Division**
Finance Department

12/12/19 15:33:06
Procurement Division

THROUGH: **Bryan Mosier, Director**
Neighborhoods Department

FROM: **Daniel Nasr, Finance Manager**
Neighborhoods Department

SUBJECT: **Animal Care and Protective Services**
Request to Increase Administrative Award SC-0236-20
And Amend Source of Funding

The Neighborhoods Department, on behalf of Animal Care and Protective Services, respectfully request an increase of $74,160.00 to Administrative Award SC-0236-20. The increase will raise the Administrative Award from $125,840.00 to **$200,000.00**. The period of service remains unchanged, October 1, 2019 to September 30, 2020. Source of funds to be amended from ERAC011-03410 to **ERAC1H2ACSN - 03410**, Project NBPSNR in accordance with the City Council's Approved Budget.

First Coast No More Homeless Pets, FCNMHP, provides spay/neuter services to cats in the Duval County area through the City of Jacksonville's Duval Cat Fix Spay/Neuter Program. The program seeks to offer residents assistance and relief by performing spay and neuter surgeries to reduce and control the cat population in Duval County.

FCNMHP used an estimated 2,860 cats on their bid for a total bid of $125,840.00. Based on an analysis of services provided in FY19, the program funds were insufficient to provide services for the entire of the fiscal year. The program was fully expended in March of 2019. The program remained unfunded from April to September 2019. For this reason, additional funds will have a greater impact on the community and the cat population of Duval County.

Due to the program's success in the past three years, we fully expect to utilize all the funds allocated by the City Council's approved budget.

Duval Cat Fix Totals FY 18-19		FY18-19 Pricing		$ 44.00		$ 68.00
Month	Invoice Amt	Total Surgeries	Cat Neuter	Cat Neuter$	Cat Spay	Cat Spay$
October						
November	13,572.00	242	103	4,532.00	139	9,452.00
December	29,356.00	533	246	10,824.00	287	19,516.00
January	39,544.00	710	312	13,728.00	398	27,064.00
February	39,732.00	721	332	14,608.00	389	26,452.00
March	35,260.00	654	329	14,476.00	325	22,100.00
April						
May						
June						
July						
August						
September						
Total	$ 157,464.00	2860	1322	$ 58,168.00	1538	$ 104,584.00
Average		572	264		308	
FY19 Budget	$ 157,500.00					
Remaining	$ 36.00					

Duval Cat Fix Est Units FY20		2,906	3,380
Duval Cat Fix Prices FY20		$ 44.00	$ 44.00
Duval Cat Fix Est Total FY20	$ 276,584.00	$ 127,864.00	$ 148,720.00

Fiscal Year	Total Surgeries	Total Spent
FY19	2,860	$ 157,464.00
FY18	2,696	$ 149,992.00
FY17	1,755	$ 92,715.00
Total FY17-FY19	7,311	$ 400,171.00
Average Annual Surgeries	2437	$ 133,390.33
Average per month	203	$ 11,115.86

QWS3270X 12/12/2019 9:31 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 12/12/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 9:28 AM

FISCAL MO/YEAR : 03 2020 CURRENCY CODE :
INDEX CODE : ERAC1H2ACSN SPAY & NEUTER REBATE TRUST-SPAY & NEUTER
SUBOBJECT : 03410 CONTRACTUAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	DEC 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	644,300.00	4,683,171.80
EXPENDITURES	.00	26,763.75	3,938,967.10
ENCUMBRANCES	.00	77,128.75	150,876.55
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	540,407.50	593,328.15

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

available

SUBJECT: Spay/Neuter Program for Cats in Duval County

BID #: SC-0236-20

OPEN DATE: 9/25/19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: October 1, 2019 through September 30, 2020

AGENCY: Animal Care and Protective Services

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2019 to date of award.

Recommend approval of award to the lowest responsive, responsible bidder, First Coast No More Homeless Pets, Inc., to provide spay and neuter services for cats in Duval County. Period of service is from date of award through September 30, 2020. Total expenditure amount not to exceed $125,840.00.

Funding Source: ERAC011-03410 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

Analyst: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Bryan Mosier, Director, Neighborhoods Department

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10-31-19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/4/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02