SINGLE SOURCE AWARD **BID # SS-0283-20**

Subject: Annual Maintenance for Installed Security Systems

Department: Sheriff's Office

Description of Purchase:

Recommend approval to ratify the award from October 1, 2019 to date of award.

Recommend approval of a single source award to Stanley Convergent Security Solutions for the annual maintenance for the installed security systems at the Jacksonville Sheriff's Office facilities for FY 2020. The period of service is date of award through September 30, 2020. Total not to exceed expenditure in the amount of $89,958.00.

Funding Source: SHPS011SSAD-04603 To be executed by Purchase Order

Single Source Award To: Stanley Convergent Security Solutions

Price Justification: See attachment

Total Award: $89,958.00 **Requisition #:** N/A

Attachments: Single Source Form, Vendor Quote and Previous Award

Certification as to Single Source: Tony Davis, Director of Police Services

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Taryn Manser

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street
Jacksonville, FL 32202

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget

From: Tony Davis
Director of Police Services

Subject: Single Source Award – Stanley Convergent Security Solutions

Date: September 20, 2019

The Jacksonville Sheriff's Office is requesting a single source award with Stanley Convergent Security Solutions for Annual Maintenance for the Installed Security Systems at the Jacksonville Sheriff's Office Facilities for 2020. The period of service is from October 1, 2019, through September 30, 2020. The not to exceed expenditure amount for the period is ~~$92,662.00~~ $89,958.00. The funding source is SHPS011SSAD - 04603. Attached is the single source request and their proposal. The request will be processed through a purchase order.

Please let me know if you need any additional information.

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Jacksonville Sheriff's Office

FUNDING SOURCE: SHPS011SSAD - 04603

BRIEF DESCRIPTION OF GOODS/SERVICES:
Annual Maintenance for the installed security systems at JSO Facilities.

AMOUNT OF PROJECT (attach quote): ~~$92,662.00~~ $89,958.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Maintenance for the security systems at JSO Facilities to include prox door, gate readers, operators, A1 Controllers and software

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
Stanley Convergent Security Solutions, Inc., has technicians who are Pro Watch Certified by Honeywell. They hold the annual maintenance agreement for all security systems at JSO and currently access our security software

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

We have researched the industry and Stanley Convergent Security Solutions, Inc., is able to provide the equipment, certified installation of equipment and programming of the security software and they are able to ensure each location meets JSO security standards.

Submitted by: Deidra Baines (Name) — Procurement Manager (Title)

Date:

Requesting Agency's Director's Signature: Pit. J. R. I Day 1/8/17

Procurement Division ____

March, 2017

STANLEY
Security

Michael Capra-Regional Sales Manager

STANLEY Convergent Security Solutions
8301 Cypress Plaza Drive, Suite 121,
Jacksonville, FL, 32256
T (904) 414-8928 **C** (904) 248 0452

October 9, 2019

Jacksonville Sheriff's Office
501 East Bay St.
Jacksonville, Fl. 32202

Re: ProWatch access Service Agreement October 1, 2019 through September 30, 2020

Police Memorial Building – 501 East Bay St. Includes ProWatch panels and devices (with last year's additions), with 4 Hysecurity gate operators and 2 Federal barrier arm operators.

Property and Evidence Warehouse – 829 Haines St. includes one Elite Gate Chain Operator.

Aviation Building at Craig Field – 855-18 St. John's Bluff Rd. Includes one Elite Slide Gate Chain Operator.

Facilities/Special Operations - 711 Liberty St. Includes one Hysecurity gate operator and DKS chain operator.

Veterans Memorial – 300 A. Philip Randolph Blvd. Includes ProWatch access control.

Marine Operations Facility – 4301 Richard D. Gatlin Rd. Includes all ProWatch access control panels, modules and devices, video intercom, and 2 motorized gates.

Substation Zone 1 – 5258-13 Norwood Av. – Includes ProWatch access control panels and devices.

Substation Zone 2 – 9501 Arlington Exp. – Includes ProWatch access control panels and devices.

Substation Zone 3 – 8875 Liberty Ridge Dr. - Includes ProWatch access control panels and devices.

Substation Zone 4 – 3726 Blanding Blvd. – Includes ProWatch access control panels and devices.

Substation Zone 5 – 1658 Kings Rd. – Includes ProWatch access control panels and devices.

Substation Zone 6 – 936 Dunn Av. – Includes ProWatch access control panels and devices.

Montgomery Correctional Center – 4727 Lannie Rd. Includes ProWatch panels and devices, video intercom, 8 motorized gates with surge protection. Includes last year's additions.

Pre-trial Detention Center – 500 East Adams St. Includes ProWatch panels and devices.

Duval County Courthouse – 501 West Adams St. Includes ProWatch Server, 34 controllers, 500 dual reader modules, around 1000 proximity readers, 988 locks, 138 intercom master stations, pedestrian and motorized gates.(Includes last year's additions).

Offender Tracking Unit – 1024 Superior St. – Includes ProWatch panels and devices.

ICAT – 1736 University Blvd. – Includes front door electric strike, remote release, door bell and associated hardware.

Community Transition – 451 Catherine Dr. – Includes ProWatch controller and prox readers, locks and associated hardware – includes
last year's additions.

STANLEY Security

Michael Capra-Regional Sales Manager

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8301 Cypress Plaza Drive, Suite 121,
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T (904) 414-8928 **C** (904) 248 0452

DCCH: $43494.00
Includes additions, a 3% COLA and price adjustment*from last year.
Includes 2019 to 2020 Honeywell ProWatch SSA

MCC: $6852.00
Includes additions, a 3% COLA from last year and the SSA

Other Facilities: $39612.00
Includes additions, a 3% COLA and the SAA.

TOTAL FOR FISCAL YEAR = 89958.00

It has been noted by our gate vendors that several of the JSO gates do not meet UL 325 guidelines. This service agreement is limited to $12,000 per annum (that Stanley pays to gate contractors) and does not include the cost of bringing the gates up to that (non-mandatory) code. Any reader or board work performed by Stanley techs though is not included in that $12,000 limit.
*The yearly service rates for most of the locations have remained fairly static. Our vast exposure with the nearly 1000 access controlled doors at the court house though, has made it necessary for Stanley to adjust the rates for that one location closer to what they should be.

R. Michael Capra
Regional Sales Manager
Stanley Security

Approved to proceed

Manser, Taryn

From: Pease, Gregory
Sent: Tuesday, October 15, 2019 3:57 PM
To: Manser, Taryn
Subject: Re: Single Source Award Stanley Convergent

Thanks Taryn, please proceed.

Gregory W. Pease
Chief of Procurement
Finance and Administration Department
Procurement Division
City of Jacksonville
214 N. Hogan St.
Jacksonville, FL. 32202
Ph. 904.255.8801

On Oct 15, 2019, at 3:40 PM, Manser, Taryn <TManser@coj.net> wrote:

Greg,

This was the single source request for which you did not want the COLA increase and you needed to understand why another vendor could not perform this service (and if so, why it would be detrimental to JSO). The vendor has reduced their quote by $2,704. The below email from Deidra explains the security concerns of having another vendor do this work. Please see the below email and let me know if we need more information to approve this request.

Original quote:	$92,662.00
New quote:	$89,958.00
Difference:	$2,704.00

Thank you,

Taryn Manser
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan St., Suite 800
Jacksonville, FL 32202
904-255-8806
tmanser@coj.net
<image002.jpg>

From: Baines, Deidra B. [mailto:Deidra.Baines@jaxsheriff.org]
Sent: Tuesday, October 15, 2019 2:41 PM
To: Manser, Taryn
Subject: RE: Single Source Award Stanley Convergent

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Taryn,

Stanley convergent agreed to lower their price on the quote. I am attaching a copy of the new quote to this e-mail. We are requesting the single source award with Stanley Convergent Security Solutions because we need a vendor who is a certified by Honeywell as a Pro Watch Technician. Due to the security aspect of the Jacksonville Sheriff's Office we cannot have different vendors programming and making changes to our security software at all of our locations.

Let me know if you have any questions.

Thanks,

Deidra Baines, #69081
Procurement Manager
Jacksonville Sheriff's Office | Budget Division
Office: 904.630.2217 | Desk: 904.630.5970| Fax: 904.630.2772
Deidra.Baines@jaxsheriff.org

Connect with us: jaxsheriff.org or on social media
The Mission of the Jacksonville Sheriff's Office: "To Serve and Protect in Partnership with Our Community"

From: Manser, Taryn [mailto:TManser@coj.net]
Sent: Tuesday, October 01, 2019 10:30 AM
To: Baines, Deidra B.
Subject: FW: Single Source Award Stanley Convergent

******EXTERNAL EMAIL SOURCE******

This email was sent from a non-JSO account. Do not open any links or any attachments unless you trust the sender and know the content is safe.

Deidra,

Please see below from Greg. I do not see a letter from Stanley Convergent Security Solutions stating that they are the only company authorized to perform this service here. Do you have one?

If this is the only company that can perform this service, would they accept an increase based on the CPI instead of the 4% COLA?

Thank you,

Taryn Manser
Purchasing Analyst
City of Jacksonville, Procurement Division
214 N. Hogan St., Suite 800
Jacksonville, FL 32202
904-255-8806
tmanser@coj.net
<image002.jpg>

From: Pease, Gregory
Sent: Tuesday, October 01, 2019 10:12 AM
To: Manser, Taryn
Subject: RE: Single Source Award Stanley Convergent

Taryn,

I'd like to know if any other vendor can perform this service. If so, why would that be detrimental to JSO if at all. Also, I'm not in agreement with a 4% COLA increase. Have they attempted to negotiate that down. Typically we look at CPI for price increases.

Thanks,
Greg

Gregory W. Pease
Chief of Procurement
Finance and Administration Department
Procurement Division
City of Jacksonville
214 N. Hogan St
Jacksonville, FL 32202
Ph. 904.255.8801
Fax 904.255.8838
<image003.jpg>

****** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ******

From: Manser, Taryn
Sent: Monday, September 30, 2019 5:00 PM
To: Pease, Gregory
Subject: FW: Single Source Award Stanley Convergent

Hi Greg,

One more...do you approve this single source for advertising?

Taryn Manser
Purchasing Analyst
<image002.jpg>

From: Baines, Deidra B. [mailto:Deidra.Baines@jaxsheriff.org]
Sent: Monday, September 30, 2019 1:48 PM
To: Manser, Taryn
Subject: Single Source Award Stanley Convergent

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Taryn,

Attached is a single source request for Stanly Convergent.

Thanks,

Deidra Baines, #69081
Procurement Manager
Jacksonville Sheriff's Office | Budget Division
Office: 904.630.2217 | Desk: 904.630.5970| Fax: 904.630.2772
Deidra.Baines@jaxsheriff.org

Connect with us: jaxsheriff.org or on social media
The Mission of the Jacksonville Sheriff's Office: "To Serve and Protect in Partnership with Our Community"

<JSO 2019-2220 RMC.PDF><Single Source Stanley Convergent.pdf>

SINGLE SOURCE AWARD **BID # SS-0272-19**

Subject: Annual Maintenance for Installed Security Systems

Department: Jacksonville Sheriff's Office

Description of Purchase: Recommend approval of Single Source award to Stanley Convergent Security Solutions for Annual Maintenance for the Installed Security Systems at the Jacksonville Sheriff's Office Facilities for 2019. We are requesting that the Stanley Convergent Security Solutions, Inc., purchase order addendum be processed through the Office of General Counsel.

Recommend approval to ratify the period of service from the date of execution of agreement through September 30, 2019. Total amount of expenditure not to exceed $83,980.00.

Funding Source: SHPS011SSAD-04603 To be executed by Purchase Order.

Single Source Award To: Stanley Convergent Security Solutions

Price Justification: See Attached

Total Award: $83,980.00 **Requisition #:** N/A

Attachments: Single Source Form, Recommendation Memo, Vendor Letter, Vendor Quote

Certification as to Single Source: Tony Davis, Director of Police Services

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Marleen Doran
Analyst: Marleen Doran

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eubanks
CHAIRMAN

10/25/18
DATE

ACTION OF AWARDING AUTHORITY DATE: 10/26/18

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-113, Revised 12/2007

QWS3270X 10/15/2019 4:23 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/15/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 4:18 PM

FISCAL MO/YEAR : 01 2020 CURRENCY CODE :
INDEX CODE : SHPS011SSAD SUPPORT ADMINISTRATIVE/FLEET MANAGEMENT
SUBOBJECT : 04603 REPAIRS AND MAINTENANCE
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	OCT 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	396,900.00	396,900.00	396,900.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	77,164.12	77,164.12	77,164.12
PRE-ENCUMBRANCES	25,400.00	25,400.00	25,400.00
REMAINING BALANCE	294,335.88	294,335.88	294,335.88

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND