SINGLE SOURCE AWARD **BID # SS-0300-20**

Subject: Operational Support for Duval's Bold City Bash Hosted During FL/GA Weekend

Department: Special Events Division

Description of Purchase: Recommend approval of single source award to Spector Management Group (SMG) to provide various services for the Florida Georgia football game weekend events, to be held November 1-2, 2019 at the TIAA Bank Field stadium complex and surrounding areas. Total award amount not-to-exceed $452,769.75.

This award to be funded by account(s): SPET01ASE1-04402/04801/04938 and PRSE134SE-04904 to be executed by Purchase Order.

Single Source Award To: Spector Management Group (SMG)

Price Justification: See Attached

Total Award: $452,769.75 **Requisition** N/A

Attachments: Single Source Request, Breakdown of Expenses

Certification as to Single Source:
Daryl Joseph, Director, Parks, Recreation and Community Services Department

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

For **Analyst:** Ruben Ola

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

SS-0300-20

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Parks, Recreation and Community Services Department, Sports & Entertainment Division

FUNDING SOURCE: SPET01ASE1-04402/04804/04938 & PRSE134SE-04904

BRIEF DESCRIPTION OF GOODS/SERVICES:

Operational support from SMG Jacksonville for Duval's Bold City Bash hosted during the Florida Georgia football game weekend.

AMOUNT OF PROJECT (attach quote): $452,769.75

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

SMG will provide housekeeping, security, technical support, ticketing, production, parking and other services for the various activations connected to Duval's Bold City Bash. Events include but are not limited to a concert featuring Brett Young, Florida vs. Georgia Baseball Exhibition Game, Fan Fare at Daily's Place and the Hall of Fame Luncheon.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

As SMG has a contractual agreement to manage and program City Owned facilities which are being used to host the weekend events, support and services from SMG is essential for operations to be appropriately executed

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

The City must procure these services from SMG as the event is within SMG managed facilities.

Submitted by: Brent Fine — Special Events Manager

(Name) (Title)

Date: 10/10/2019

Requesting Agency's Director's Signature:

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7907
www.coj.net

ONE CITY. ONE JACKSONVILLE.

10/10/2019

MEMORANDUM

TO: Greg Pease, Chief
Procurement Division

THROUGH: Daryl Joseph, Director
Ryan Ali, Chief of Sports & Entertainment

FROM: Brent Fine, Special Events Manager

RE: **2019 Florida-Georgia Weekend – SMG Jacksonville**

The Parks, Recreation and Community Services Department, Sports & Entertainment Division, Office of Special Events respectfully requests the Procurement Division grant a single source award to SMG Jacksonville to provide various services for the Florida Georgia football game weekend events, to be held November 1-2, 2019 at the TIAA Bank Field stadium complex and surrounding areas.

The 2019 Florida Georgia football game weekend will present Duval's Bold City Bash – a fan experience to include a concert, Florida vs. Georgia Exhibition Baseball Game, Fan Fare at Daily's Place, Hall of Fame Luncheon and more. As SMG has a contractual agreement to manage and program City Owned facilities which are being used to host the weekend events, support and services from SMG is essential for operations to be appropriately executed. Services needed include but are not limited to, housekeeping, security, technical support, ticketing, production and parking.

Term of award should be through November 3, 2019. Payment will be processed by Purchase Order using the following funding sources: SPET01ASE1-04402/04801/04938 and PRSE134SE-04904. Expenditures are not expected to exceed $452,769.75.

If you have any questions or if further information is required, please contact Brent Fine at 255-5416.

Attachment: Single Source Request
Quote from Vendor

cc: Rene'e Harriman, Parks, Recreation and Community Services Finance Manager
Claire Stine, Parks Project Manager
Krista Alford, Special Events Finance Manager

City of Jacksonville
Office of Special Events

Purchase Request Form

Submit Completed Form with Documentation and Signatures in Section 10 to Finance Manager

1 SMG Jacksonville
VENDOR NAME

2 $ 452,769.75
AMOUNT REQUESTED

3 [X] Purchase Order [ ] Check (Mailed) [ ] Check (On Site) [ ] P-Card [ ] Internal Service [ ] Other: _____
PAYMENT METHOD

4 Various items for Florida-Georgia produced by SMG Jacksonville
REQUESTED PURCHASE ITEMS

5 Florida/Georgia Football
EVENT NAME

Nov. 1-2, 2019
EVENT DATE

6 Items and services needed to successfully produce the Florida-Georgia Fan Events
JUSTIFICATION

PAYEE INFORMATION

7 SMG Jacksonville
PAYEE NAME

VENDOR WEBSITE

300 A. Philip Randolph Blvd.
STREET

APARTMENT/SUITE

Jacksonville
CITY

FL
STATE

32202
ZIP

Ashley Beck
CONTACT NAME

904-633-6151
TELEPHONE

bashley@asmjax.com
EMAIL

PURCHASE INFORMATION

8 List any special instructions or information regarding your order not listed on the business quote, e.g. - quantity, color, size, etc.

DOCUMENTATION

9 For reimbursements, attach official, original, detailed, itemized receipts; for purchase orders, attach official, detailed, itemized business quote; for contracts attach official, detailed contract along with any OGC or RISK forms as needed.

AUTHORIZATION

10 By signing, I indicate that the above information is true and correct to the best of my knowledge and understand that requests are to fall within specified budget lines; that available budget does not indicate approval for particular expenditures; that requests submitted after deadline may not be processed; that all expenditures are subject to Special Event Manager and Purchasing approval.

REQUESTOR SIGNATURE — DATE: 10/9/19

SUPERVISOR SIGNATURE (If Required) — DATE

Brent Fine
REQUESTOR PRINTED NAME — DATE: 10/9/19

SUPERVISOR PRINTED NAME (If Required) — DATE

OFFICE USE

APPROVE [X]
DISSAPPROVE [ ]
FINANCE MANAGER — DATE: 10-10-19

APPROVE [X]
DISSAPPROVE [ ]
SPECIAL EVENTS MANAGER — DATE: 10/9/19

[ ] Artistic Award [ ] Bid [ ] Contract [ ] Sole Source
PROCUREMENT METHOD

NOTES:
SPETOIASE1 - 04801/04462/04938

Requisition: _____ **In. Code:** SPET | PRSE | Other: _____

Subobject: _____ **Project:** _____ **Detail:** 18 **Date entered:** _____

TIAA Bank Field

10/10/2019 9:39 AM

FLGA Baseball Game & Concert Expense Estimate

EVENT: FLGA Fall Exhibition Baseball Game & Concert
VENUE: Baseball Grounds of Jacksonville
CONTACT: Brent Fine
DATE: November 1, 2019
ATTENDANCE: 7500 (estimated)
TIMES: 5:30PM Gates; 6:35PM First Pitch; 10PM Concert

ADDRESS: City of Jacksonville
Office of Special Events
Attn: Brent Fine
117 W. Duval Street, Suite 280
Jacksonville, FL 32202
PHONE: 904.630.3690
FAX:
EMAIL: bfine@coj.net

Event Expenses:	
Rent	$0.00
Grounds	$5,000.00
Technologies	$1,500.00
Facilities	$2,000.00
Operations	$4,000.00
Housekeeping	$10,000.00
Guest Services	$5,000.00
SAFE Security	$18,000.00
JSO Security	$0.00
Traffic (JSO)	$0.00
Medical (JFRD)	$0.00
Box Office	$2,500.00
Parking	$0.00
Stagehands	$0.00
Event Services	$0.00
Telephone Lines/ Service	$0.00
Internet Service	$1,050.00
Utility Service (Non-Labor)	$0.00
Production	$4,000.00
Equipment Rental	$250.00
Marketing	$0.00
External Purchases	$172,500.00
Sub Total	$225,800.00
Sales Tax	$0.00
TOTAL LICENSE FEE	$225,800.00

Event Representative

Stadium Event Manager

Stadium Director

TIAA Bank Field

10/10/2019 9:39 AM

RENT		QUANTITY	RATE	TOTAL
Building Rent				
	Baseball Grounds of Jacksonville	0.00	0.00	0.00
Parking				
	Buyout	0.00	0.00	0.00
Total - Rent:				0.00

LABOR						
FUNCTION		STAFF	DAYS	HOURS	RATE	TOTAL
Grounds						
Field Prep/ Event/Post	JS Grounds Dir.	1	1	0	75.00	0.00
Field Prep/Event/Post game	Manager/Supervisor	2	1	0	32.25	0.00
Field Prep/Event/Post game	Regular JS	4	1	0	22.25	0.00
Event/Post game	Regular ASM	7	1	0	22.25	0.00
	Sub Total					5,000.00
Technologies						
Load In/Event	Supervisor	1	1	0	46.50	0.00
Load In/Event	Technician	3	1	0	46.50	0.00
	Sub Total					1,500.00
Facilities						
Load In/Event	Electrician- FT	1	1	0	40.00	0.00
Event/Load Out	Electrician- FT	1	1	0	40.00	0.00
Event Assist (load in/event)	Electrician- PT	1	1	0	40.00	0.00
Event	Maintenance	1	1	0	40.00	0.00
Event	HVAC	1	1	0	40.00	0.00
	Sub Total					2,000.00
Operations						
setup/event/breakdown	Supervisor	2	1	0	24.50	0.00
setup/event/breakdown	Regular- FT	3	1	0	22.00	0.00
setup	Regular- PT	5	1	0	22.00	0.00
event/breakdown	Regular- PT	3	1	0	22.00	0.00
	Sub Total					4,000.00
Housekeeping						
	Pre Clean/Seat Wipe	1	1	0	2500.00	0.00
	Load In/rr post clean (Wed/Thurs)	1	1	0	22.50	0.00
	Manager	1	1	0	37.50	0.00
	Supervisor	1	1	0	28.00	0.00
	Supervisor	1	1	0	28.00	0.00
	Supervisor	3	1	0	28.00	0.00
	Day Attendant	2	1	0	22.50	0.00
	Club/ Suite Matron	3	1	0	25.00	0.00
	Regular	12	1	0	22.50	0.00
	Post Clean	1	1	0	1150.00	0.00
	Bowl Clean (based on attendance)	1	1	0	0.14	0.00
	Sub Total					10,000.00
Guest Services						
	Area Manager	0	0	0	31.00	0.00
	Supervisor	0	0	0	29.00	0.00
	Information Specialist	0	0	0	25.75	0.00
	Usher/ Ticket Taker	0	0	0	22.75	0.00
	Cost Estimate	1	1	0	0.00	0.00
	Sub Total					5,000.00
SAFE Security						
	Area Manager	0	0	0	36.50	0.00
	Supervisor	0	0	0	29.00	0.00
	Courtesy Team	0	0	0	28.50	0.00
	Guard	0	0	0	27.00	0.00
	Cost Estimate	1	0	0	0.00	0.00
	Sub Total					18,000.00
JSO Police						
	Supervisor	1	1	0	83.50	0.00
	Officer	12	1	0	64.00	0.00
	Sub Total					0.00
Traffic (JSO)						
	Supervisor	1	1	0	83.50	0.00
	Officer	4	1	0	64.00	0.00
	Sub Total					0.00
Medical (JFRD)						
	Supervisor	1	1	0	75.00	0.00
	Paramedic	6	1	0	57.50	0.00
	EMT	0	0	0	57.50	0.00

TIAA Bank Field

10/10/2019 9:39 AM

	Ambulance	0	0	0	185.00	0.00
	Sub Total					0.00
Box Office						
	Supervisor	2	1	0	31.75	0.00
	Cashiers	2	1	0	17.00	0.00
	Cashiers	15	1	0	17.00	0.00
	Receptionist	1	1	0	21.25	0.00
	Sub Total					2,500.00
Parking						
	Supervisor	4	1	0	23.50	0.00
	Attendants	2	1	0	15.25	0.00
	Attendants	8	1	0	15.25	0.00
	Sub Total					0.00
Stagehands						
	Labor	0	0	0	0.00	0.00
	Sub Total					0.00
Event Services						
	ADA Shuttle	0	0	0	23.50	0.00
	Event Assistant	0	0	0	23.50	0.00
	Communications Center	0	0	0	23.50	0.00
	Sub Total					0.00
Subtotal - Labor:						48,000.00

EQUIPMENT & SERVICES		QUANTITY	RATE	TOTAL
Internet Service				
	Dedicated Wi-Fi	3.00	350.00	1,050.00
*Subject to Communication	Wired	0.00	350.00	0.00
Service Tax	Sub Total			1,050.00
Production				
	Jumbo Shrimp Productions	1.00	4,000.00	4,000.00
	NEZ Board	0.00	1,500.00	0.00
	SEZ Board	0.00	1,500.00	0.00
	Ribbon/ Corner Boards	0.00	2,000.00	0.00
	Stadium Audio	0.00	1,500.00	0.00
	Engineering Fee	0.00	1,000.00	0.00
	Sub Total			4,000.00
Equipment Rental				
	Table and 2 Chairs	0.00	7.50	0.00
	Cones	0.00	3.00	0.00
	Bike Rack	0.00	6.25	0.00
	Speakers/ Microphone	0.00	250.00	0.00
	Wheelchairs	0.00	10.00	0.00
	Dumpster - 8yd	1.00	250.00	250.00
	Plywood	0.00	4.00	0.00
	Grass Recover	0.00	2,500.00	0.00
	Sub Total			250.00
External Purchases				
ASCAP	ASCAP/BMI/SESAC	1.00	2,000.00	2,000.00
ASM Global	Team Travel	1.00	20,000.00	20,000.00
ASM Global	Officials	1.00	2,500.00	2,500.00
ASM Global	Production Rentals & Services	1.00	33,000.00	33,000.00
ASM Global	ASM Cancellation Insurance	1.00	8,000.00	8,000.00
BPM	Production	1.00	100,000.00	100,000.00
Duval County	Permits	0.00	0.00	0.00
Portable Toilets	Arena Plaza/ Adams Street	1.00	1,000.00	1,000.00
Otis Elevator	Elevator/ Escalator On-Site Technician	12.00	250.00	3,000.00
Republic Services	Trash Removal	1.00	500.00	500.00
SGA Production	Staging	0.00	0.00	0.00
Sunbelt Rentals	Equipment Rentals	0.00	0.00	0.00
Supplyworks	Janitorial Supplies	1.00	2,500.00	2,500.00
	Sub Total			172,500.00
Subtotal - Equipment and Services:				177,800.00

Total - Expenses:		225,800.00
Sales Tax - Rent 6.8%	501c3	0.00
Sales Tax - Services 7%	501c3	0.00
Communication Service Tax 13.26%		0.00
Total License Fee:		225,800.00

TIAA Bank Field

Met Park 2 VIP Hospitality Estimate

EVENT: FLGA VIP Hospitality
VENUE: Met Park 2
CONTACT: Brent Fine
DATE: November 2, 2019
ATTENDANCE: 100
TIMES: 8AM-8:30PM

ADDRESS: City of Jacksonville
Office of Special Events
Attn. Brent Fine
117 W. Duval Street, Suite 280
Jacksonville, FL 32202
PHONE: 904.630.3696
FAX:
EMAIL: [illegible]

Event Expenses:	
Grounds	$0.00
Technologies	$0.00
Facilities	$0.00
Operations	$0.00
Housekeeping	$0.00
Guest Services	$0.00
SAFE Security	$0.00
ISO Security	$0.00
Traffic (ISO)	$0.00
Medical (JFRD)	$0.00
Box Office	$0.00
Parking	$0.00
Stagehands	$0.00
Event Services	$0.00
Telephone Lines/ Service	$0.00
Internet Service	$0.00
Utility Service (Non-Labor)	$0.00
Production	$0.00
Equipment Rental	$0.00
Marketing	$0.00
External Purchases	$3,000.00
Sub Total	$3,000.00
Sales Tax	$0.00
TOTAL LICENSE FEE	$3,000.00

Event Representative

Stadium Event Manager

Stadium Director

EQUIPMENT & SERVICES

External Purchases		QUANTITY	RATE	TOTAL
Birkin Construction	Cabana Set-Up	0.00	0.00	0.00
Brightview	Resod Flex Field Roadway	0.00	0.00	0.00
Daktronics	Pre-Production	0.00	0.00	0.00
Delaware North	Catering	0.00	0.00	0.00
Duval County	Permits	0.00	0.00	0.00
Otis Elevator	Elevator/ Escalator On-Site Technician	0.00	0.00	0.00
Republic Services	Trash Removal	0.00	0.00	0.00
SGA Production	Staging	0.00	0.00	0.00
Sunbelt Rentals	Field Protection	0.00	0.00	0.00
Supplyworks	Janitorial Supplies	0.00	0.00	0.00
Tailgate Guys	VIP Hospitality	1.00	3,000.00	3,000.00
	Sub Total			3,000.00
Subtotal - Equipment and Services:				3,000.00
Total - Expenses:				3,000.00
Sales Tax 7%	501c3			0.00
Communication Service Tax 13.26%				0.00
Total License Fee:				3,000.00

TIAA Bank Field

SMG JACKSONVILLE

Expense Estimate

EVENT: FL/GA Fan Fare - Thursday — Saturday
VENUE: TIAA Bank Field - Flex Field
CONTACT: Chandler Fussell
DATE: 10/31/19 —11/2/19
ATTENDANCE: ~2000 Flow
TIMES: Thursday Move In: 8am - 5pm
Friday: Doors Open: 1:00pm; End Time: 10:00PM
Saturday: Doors Open: 10:00am; End Time: 3:30pm

City of Jacksonville
Office of Sports and Entertainment
ADDRESS: 117 W Duval St, Suite 280
Jacksonville FL, 32202
PHONE: (904) 255-5418
FAX:
EMAIL: cfussell@coj.net

Event Expenses:

Rent	$0.00
Grounds	$218.00
Technologies	$0.00
Facilities	$1,900.00
Operations	$1,027.50
Housekeeping	$2,399.25
Guest Services	$1,144.00
Security	$12,191.00
External Purchases	$73,500.00
Sub Total	$92,379.75
Sales Tax	$0.00
TOTAL LICENSE FEE	$92,379.75

Event Representative

Stadium Event Manager

Mike Kenny, Stadium Director

TIAA Bank Field

SMG JACKSONVILLE

LABOR						
FUNCTION		STAFF	DAYS	HOURS	RATE	TOTAL
Grounds						
Post Event Turf Sweep Saturday	Supervisor	2	1	2	32.25	129.00
Post Event	Regular	2	1	2	22.25	89.00
	Sub Total					218.00
Facilities						
Thursday Vendor Move In	Electrician	1	1	10	40.00	400.00
Friday Morning	Electrician	1	1	16	40.00	640.00
Saturday Event/Move Out	Electrician	1	1	8	40.00	320.00
Friday	Plumber	1	1	8	40.00	320.00
Saturday	Plumber	1	1	5.5	40.00	220.00
	Maintenance	0	0	0	40.00	0.00
Hanger Doors Open	HVAC	0	0	0	40.00	0.00
	Sub Total					1,900.00
Operations						
Set Flex Field	Supervisor	1	1	8	24.50	196.00
	Regular	2	1	8	22.00	352.00
Strike Flex Field	Supervisor	1	1	7	24.50	171.50
	Regular	2	1	7	22.00	308.00
	Sub Total					1,027.50
Housekeeping						
Thursday- Pre-Clean/Move In	Supervisor	1	1	9	28.00	252.00
	Regular	1	1	9	20.25	182.25
Friday - Move In	Regular	1	1	5	20.25	101.25
Event Attendants/Post Clean	Supervisor	1	1	11	28.00	308.00
	Regular	3	1	11	20.25	668.25
Saturday - Event & Post Clean	Supervisor	1	1	10	28.00	280.00
	Regular	3	1	10	20.25	607.50
	Sub Total					2,399.25
Guest Services						
	Area Manager	0	0	0	30.25	0.00
	Supervisor	0	1	4	28.00	0.00
	Information Specialist	0	0	0	25.00	0.00
Friday - F/B Policy in FF	Usher/ Ticket Taker	4	1	10	22.00	880.00
Saturday - F/B Policy in FF	Usher/ Ticket Taker	2	1	6	22.00	264.00
	Sub Total					1,144.00
Security						
Thursday Move In	Guard	1	1	11	26.50	291.50
Thursday Overnight	Guard	1	1	15	26.50	397.50
Friday	Supervisor	2	1	12	28.00	672.00
	Guard	20	1	12	26.50	6,360.00
Friday Overnight	Guard	1	1	12	26.50	318.00
Saturday	Supervisor	1	1	12	28.00	336.00
	Guard	12	1	12	26.50	3,816.00
	Sub Total					12,191.00
Subtotal - Labor:						18,879.75

EQUIPMENT & SERVICES				
		QUANTITY	RATE	TOTAL
External Purchases				
Liason	Contract Services for SEC Nation	1.00	2,000.00	2,000.00
Miller Electric	On-Site Technician	0.00	0.00	0.00
Money Pages	Credentials	0.00	0.00	0.00
MSA Security	Canines Gate 1, Gate 4	0.00	0.00	0.00
Next Air	CO2	0.00	0.00	0.00
Otis Elevator	Elevator/ Escalator On-Site Technician	0.00	0.00	0.00
Production	Fan Fare Entertainment	1.00	71,500.00	71,500.00
SGA Production	Staging	0.00	0.00	0.00
	Sub Total			73,500.00
Subtotal - Equipment and Services:				73,500.00

		92,379.75
Sales Tax - Rent 6.8%	501c3	0.00
Sales Tax - Services 7%	501c3	0.00
Communication Service Tax 13.26%		0.00
		92,379.75

TIAA Bank Field

Parking Services Rendered

EVENT: Florida vs Georgia Football Classic
VENUE: TIAA Bank Field
CONTACT: Brent Fine
DATE: November 2, 2019
ESTIMATED ATTENDANCE: TBD
EVENT TIMES: 1:30PM Gates; 3:30PM Kickoff

ADDRESS: City of Jacksonville
Office of Special Events
Attn: Brent Fine
117 W. Duval Street, Suite 280
Jacksonville, FL 32202
PHONE: 904.630.3690
FAX:
EMAIL: bfine@coj.net

Event Expenses:		
	Parking Passes	$6,075.00
	TOTAL DUE	$6,075.00

Event Representative

Stadium Event Manager

Stadium Director

Event Expenses

FUNCTION		QUANTITY	RATE	TOTAL
Parking Passes				
	Lot D	10.00	25.00	250.00
	Lot H	25.00	25.00	625.00
	Lot J	20.00	25.00	500.00
	Lot K	35.00	25.00	875.00
	Lot P	45.00	25.00	1,125.00
	Lot X	45.00	25.00	1,125.00
	Lot Z	11.00	25.00	275.00
	Met Park 2	50.00	25.00	1,250.00
	RV City	2.00	25.00	50.00
Total - Expenses		243.00		6,075.00

TOTAL DUE	6,075.00

TIAA Bank Field

SMG JACKSONVILLE

Expense Estimate

EVENT: FL/GA Hall of Fame Luncheon
VENUE: TIAA Bank Field - Lower West Club
CONTACT: Chandler Fussell
DATE: November 1, 2019
ATTENDANCE: ~600
TIMES: Doors Open: 11:30am; End Time: ~1:30pm

City of Jacksonville
Office of Sports and Entertainment
ADDRESS: 117 W Duval St, Suite 280
Jacksonville FL, 32202

PHONE: (904) 255-5418
FAX:
EMAIL: cfussell@coj.net

Event Expenses:

Rent	$0.00
Grounds	$0.00
Technologies	$0.00
Facilities	$0.00
Operations	$626.00
Housekeeping	$685.00
Guest Services	$352.00
Security	$642.00
Police	$0.00
Traffic	$0.00
Medical	$0.00
Box Office	$0.00
Parking	$0.00
Stagehands	$0.00
Event Services	$0.00
Telephone Lines/ Service	$0.00
Internet Service	$0.00
Utility Service (Non-Labor)	$0.00
DNC	$32,000.00
PRI Productions	$82,500.00
SMG Production	$0.00
Equipment Rental	$0.00
Marketing	$0.00
External Purchases	$0.00
Sub Total	$116,805.00
Sales Tax	$0.00
TOTAL LICENSE FEE	$116,805.00

Event Representative

Stadium Event Manager

Mike Kenny, Stadium Director

TIAA Bank Field

SMG JACKSONVILLE

RENT		QUANTITY	RATE	TOTAL
Building Rent				
	Location	0.00	0.00	0.00
	Location	0.00	0.00	0.00
Parking				
	Buyout	0.00	0.00	0.00
Total - Rent:				0.00

LABOR						
FUNCTION		STAFF	DAYS	HOURS	RATE	TOTAL
Operations						
Clear Game Day Set	Supervisor	1	1	2	24.50	49.00
	Regular	6	1	2	22.00	264.00
Reset Game Day Set	Supervisor	1	1	2	24.50	49.00
	Regular	6	1	2	22.00	264.00
	Sub Total					626.00
Housekeeping						
Pre-Clean	Supervisor	1	1	4	28.00	112.00
	Regular	2	1	4	20.25	162.00
Event Attendants	Supervisor	1	1	2	28.00	56.00
	Regular	2	1	2	20.25	81.00
Post Clean	Supervisor	1	1	4	28.00	112.00
	Regular	2	1	4	20.25	162.00
	Sub Total					685.00
Guest Services						
	Area Manager	0	0	0	30.25	0.00
	Supervisor	0	0	0	28.00	0.00
	Information Specialist	0	0	0	25.00	0.00
(2) Elevator (2) Escalator	Usher/ Ticket Taker	4	1	4	22.00	352.00
	Sub Total					352.00
Security						
	Area Manager	0	0	0	35.50	0.00
Supervise (9) SAFE ppl	Supervisor	1	1	4	28.00	112.00
	Courtesy Team	0	0	0	28.00	0.00
Gate, Lobby, Ramps, Patio	Guard	5	1	4	26.50	530.00
	Sub Total					642.00
Subtotal - Labor:						2,305.00

EQUIPMENT & SERVICES		QUANTITY	RATE	TOTAL
DNC				
	FLGA Hall of Fame Lunch	1.00	32,000.00	32,000.00
	Sub Total			32,000.00
PRI Productions				
	PRI Productions (all HOF Display & Presentation Needs)	1.00	42,500.00	42,500.00
	PRI Productions (Inclusive of all PRI Luncheon Services)	1.00	40,000.00	40,000.00
	Sub Total			82,500.00
Subtotal - Equipment and Services:				114,500.00

		116,805.00
Sales Tax - Rent 6.8%	501c3	0.00
Sales Tax - Services 7%	501c3	0.00
Communication Service Tax 13.26%		0.00
		116,805.00

TIAA Bank Field

Services Rendered

EVENT: FLGA HOF DreamFinder House Activation
VENUE: TIAA Bank Field
CONTACT: Brent Fine
DATE: November 2, 2019
ESTIMATED ATTENDANCE: 50
EVENT TIMES: 1:30PM Gates; 3:30PM Kickoff

City of Jacksonville
Office of Special Events
ADDRESS: 117 W. Duval St
Suite 280
Jacksonville, FL 32202
PHONE: (904) 630-3697
FAX:
EMAIL:

Services Rendered		
	Utility	$0.00
	Housekeeping	$210.00
	Security	$0.00
	Food & Beverage	$4,500.00
	Sub Total	$4,710.00
	Sales Tax	$0.00
	TOTAL LICENSE FEE	$4,710.00

Event Representative

Stadium Event Manager

Stadium Director

EXPENSES

FUNCTION		STAFF	DAYS	HOURS	RATE	TOTAL
Utility						
	Supervisor	0	0	0	24.50	0.00
	Regular	0	0	0	22.00	0.00
	Sub Total					0.00
Housekeeping						
	Supervisor	1	1	3	25.00	75.00
	Regular	2	1	3	22.50	135.00
	Sub Total					210.00
SAFE Security						
	East Club Gate	0	0	0	27.00	0.00
	Sub Total					0.00
Hospitality						
	HOF Hospitality Activation	1	1	1	4500.00	4,500.00
	Sub Total					4,500.00
Subtotal - Labor:						4,710.00
Sales Tax 7%	501c3					0.00
Total License Fee:						4,710.00

TIAA Bank Field

Marketing Estimate

EVENT: FLGA Marketing Campaign
VENUE: TIAA Bank Field
CONTACT: Brent Fine
DATE: November 2, 2019
ATTENDANCE:
TIMES:

ADDRESS: City of Jacksonville
Office of Special Events
Attn: Brent Fine
117 W. Duval Street, Suite 280
Jacksonville, FL 32202
PHONE: 904.630.3690
FAX:
EMAIL: [illegible]

Event Expenses:	
Grounds	$0.00
Technologies	$0.00
Facilities	$0.00
Operations	$0.00
Housekeeping	$0.00
Guest Services	$0.00
SAFE Security	$0.00
JSO Security	$0.00
Traffic (JSO)	$0.00
Medical (JFRD)	$0.00
Box Office	$0.00
Parking	$0.00
Stagehands	$0.00
Event Services	$0.00
Telephone Lines/ Service	$0.00
Internet Service	$0.00
Utility Service (Non-Labor)	$0.00
Production	$0.00
Equipment Rental	$0.00
Marketing	$0.00
External Purchases	$4,000.00
Sub Total	$4,000.00
Sales Tax	$0.00
TOTAL LICENSE FEE	$4,000.00

Event Representative

Stadium Event Manager

Stadium Director

EQUIPMENT & SERVICES

External Purchases		QUANTITY	RATE	TOTAL
ASM Global Marketing	Bold City Bash Marketing Effort	1.00	4,000.00	4,000.00
Birkin Construction	Cabana Set-Up	0.00	0.00	0.00
Brightview	Resod Flex Field Roadway	0.00	0.00	0.00
Daktronics	Pre-Production	0.00	0.00	0.00
Delaware North	Catering	0.00	0.00	0.00
Duval County	Permits	0.00	0.00	0.00
Otis Elevator	Elevator/ Escalator On-Site Technician	0.00	0.00	0.00
Republic Services	Trash Removal	0.00	0.00	0.00
SGA Production	Staging	0.00	0.00	0.00
Sunbelt Rentals	Field Protection	0.00	0.00	0.00
Supplyworks	Janitorial Supplies	0.00	0.00	0.00
Tailgate Guys	VIP Hospitality	0.00	0.00	0.00
	Sub Total			4,000.00
Subtotal - Equipment and Services:				4,000.00
Total - Expenses:				4,000.00
Sales Tax 7%	501c3			0.00
Communication Service Tax 13.26%				0.00
Total License Fee				4,000.00

QWS3270X 10/18/2019 9:29 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/18/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 9:28 AM

FISCAL MO/YEAR : 01 2020 CURRENCY CODE :
INDEX CODE : SPET01ASE1 FLORIDA/GEORGIA GAME
SUBOBJECT : 04402 EQUIPMENT RENTALS
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	OCT 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	2,526,816.00	2,526,816.00	2,526,816.00
EXPENDITURES	546,704.03	546,704.03	546,704.03
ENCUMBRANCES	1,860,421.75	1,860,421.75	1,860,421.75
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	119,690.22	119,690.22	119,690.22

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 10/18/2019 9:29 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/18/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 9:29 AM

FISCAL MO/YEAR : 01 2020 CURRENCY CODE :
INDEX CODE : SPET01ASE1 FLORIDA/GEORGIA GAME
SUBOBJECT : 04801 ADVERTISING AND PROMOTION
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	OCT 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	121,000.00	121,000.00	121,000.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	82,949.00	82,949.00	82,949.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	38,051.00	38,051.00	38,051.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 10/18/2019 9:29 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/18/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 9:29 AM

FISCAL MO/YEAR : 01 2020 CURRENCY CODE :
INDEX CODE : SPET01ASE1 FLORIDA/GEORGIA GAME
SUBOBJECT : 04938 MISCELLANEOUS SERVICES & CHARGES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	OCT 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	617,407.72	617,407.72	617,407.72
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	26,791.05	26,791.05	26,791.05
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	590,616.67	590,616.67	590,616.67

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 10/18/2019 9:29 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/18/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 9:29 AM

FISCAL MO/YEAR : 01 2020 CURRENCY CODE :
INDEX CODE : PRSE134SE SPECIAL EVENTS
SUBOBJECT : 04904 TRUST FUND AUTHORIZED EXPENDITURES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	OCT 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	.00	17,830,190.10
EXPENDITURES	622.45	622.45	16,227,028.22
ENCUMBRANCES	289,246.91	289,246.91	293,035.99
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-289,869.36	-289,869.36	1,310,125.89

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED