SUBJECT: **DESIGN BUILD SERVICES RFQ FOR COMMERCIAL STANDBY ELECTRICAL POWER GENERATION SYSTEM AND ELECTRICAL POWER DISTRIBUTION NETWORK UPGRADE PROJECT**

BID # **CDB-0652-19** OPEN DATE: **2019-09-25**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: **DEPARTMENT OF PUBLIC WORKS**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 3 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was approved on 10/10/19 to proceed with evaluation of one response received from Miller Electric Company.

The one proposal received for evaluation was found to be responsive, interested, qualified and available to provide the services required by the RFP.

1) Miller Electric Company- 94.00

Pursuant to Section 2.6- Award of Contract of RFP, recommend approval to move forward to presentation/interviews before CSPEC.

Attachments: Recommendation Memo, Scoring Matrix, Bid Tabulation, Section 2.6, Previous Award

ANALYST Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, CFM, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE

DATE: **October 16, 2019**

TO: **Gregory W. Pease, Chief**
Procurement Division

THRU: **John P. Pappas, P.E., Director**

FROM: **Roy Birbal, CFM, Chief**

SUBJECT: **CDB-0652-19 Design Build Services for Commercial Standby Electrical Power System-CSPEC-Presentation**

One submittal was received from the City of Jacksonville's request for Proposals (RFP). Per the attached permission to proceed with the evaluation of the proposal received, DB Services submittal has been reviewed and ranked. Based on the average score, Miller Electric, Inc., is deemed to be responsive.

In accordance with the RFP requirements, oral interviews are to take place in front of the Evaluation Committee and under the observation of CSPEC. We anticipate needing twenty minutes for DB Services' presentation.

The evaluation committee for this proposal is as follows:

Gene Trevail, Facility Manager, Public Buildings Division
Robert Upson, Facility Manager, Public Buildings Division
Jeremy Wright, Public Works Compliance Manager, Public Buildings Division
James Lange, Contract Administration Coordinator, Public Buildings Division

Accordingly, we request your approval to schedule the oral interview for Miller Electric, Inc.

Please contact me for any questions.

JPP/ml

Bid: CDB-0652-19 DESIGN BUILD SERVICES- COMMERCIAL STANDBY ELECTRICAL POWER GENERATION SYSTEMS

Contractor Names		EXPERIENCE, COMPETENCE IN APPROACH TO DESIGN AND CONSTRUCTION OF SIMILAR DB PROJECTS	PAST PROFESSIONAL ACCOMPLISHMENTS AND PERFORMANCE	AVAILABILITY OF ADEQUATE PERSONNEL, EQUIPMENT AND FACILITIES	RECENT, CURRENT AND PROJECTED WORKLOAD	OVERALL WILLINGNESS TO MEET TIME AND BUDGET REQUIREMENTS FOR THE PROJECTS	THE VOLUME OF CURRENT AND PRIOR WORK PERFORMED FOR USING AGENCIES SHALL BE CONSIDERED A MINUS FACTOR	FINANCIAL RESPONSIBILITY	LOCATION	QUALITY CONTROL PLAN (DESIGN & CONSTRUCTION)		TOTAL POINTS	Average
	Reviewer 1	30	20	10	5	10	5	10	5	5		100	94.00
	Reviewer 2	30	15	8	5	8	5	10	5	5		91	
	Reviewer 3	30	18	10	5	9	4	9	5	5		95	
	Reviewer 4	25	20	8	5	9	4	10	5	4		90	
	Reviewer 1											0	#DIV/0!
	Reviewer 2											0	
	Reviewer 1											0	#DIV/0!
	Reviewer 2											0	

MANDATORY PRE-BID CONFERENCE: SEPTEMBER 13, 2019 PRE-QUAL: VERTICAL

TITLE:	DESIGN BUILD SERVICES- COMMERCIAL STANDBY ELECTRICAL POWER GENERATION SYSTEMS AND COMMERCIAL ELECTRICAL POWER DISTRIBUTION NETWORK UPGRADE PROJECT	MILLER ELECTRIC COMPANY	
BID NO.	CDB-0652-19 (PW)		
OPEN DATE:	SEPTEMBER 25, 2019 @ 2:00 PM		
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST		
No. Invited: (3)	No. Received (1) No Bids: (0)		
ITEM	DESCRIPTION		
	MINIMUM REQUIREMENTS		
1	THE DESIGN BUILD FIRM SHALL BE ON THE CITY'S PRE-QUALIFIED CONTRACTORS LIST UNDER THE VERTICAL CATEGORY AT TIME OF SUBMITTING RFQ	YES	
2	THE RESPONDER SHALL PROVIDE CURRENT PROOF OF ALL BUSINESS LICENSES REQUIRED BY LOCAL, STATE AND FEDERAL AS APPLICABLE	YES	
3	RESPONDERS ARE REQUIRED TO MEET THE PROVISIONS CONTAINED WITH FLORIDA STATUTE 287.055 TO BE CLASSIFIED AS A DESIGN-BUILD FIRM AND BE AUTHORIZED TO ENTER INTO A DESIGN-BUILD CONTRACT IN THE STATE OF FLORIDA.	YES	
4	BIDDER MUST POSSESS A LOCAL BUSINESS TAX CERTIFICATE, IF APPLICABLE	YES	
5	RESPONDER MUST HAVE AN OFFICE LOCATED WITHIN DUVAL COUNTY FOR 5 YEARS PRIOR TO THE SOLICIATION OF THIS RFQ.	YES	
6	THE CONTRACTOR DB TEAM MUST HAVE COMPLETED 3 SIMILAR COMMERCIAL STANDBY POWER GENERATION UPGRADE PROJECTS WITH A MINIMUM COST OF $2,000,000.00 WITHIN THE STATE OF FLORIDA IN THE LAST FIVE (5) YEARS	YES	
	CONFLICT OF INTEREST:	YES	
	JSEB PARTICIPATION:	YES	
	ADDENDUM(S) (1)	YES	

2.6 **Award of Design-Build Contract.**

A. The process for contract award is set forth in Section 287.055, Florida Statutes, and Jacksonville Ordinance Code Chapter 126, Part 7. Generally, City will evaluate, select and rank, based on the highest to lowest evaluation score, Design-Build Firms determined based on the evaluation to the most qualified and advantageous to the City. Interviews will be conducted as part of the evaluation process as set forth in the evaluation criteria. The relative importance (i.e., maximum scoring points) assigned to the Evaluation Criteria is set forth on Attachment B.

B. Once the rankings are completed, the CSPEC will forward their recommendation of rankings (first, second, and third ranked DB Firms) to the Mayor's Office for approval.

C. The City may make an award within sixty (60) days after the date of the Responses are due, during which period the Responses shall remain firm and shall not be withdrawn. Any Response that expresses a shorter duration may, in City's sole discretion, be accepted or rejected. If award is not made within sixty (60) days, the Response shall remain firm until either the Contract is awarded or City receives from Contractor written notice that the Response is withdrawn. [Note: Withdrawal of a Response may be requested within 72 hours (excluding State holidays, Saturdays and Sundays) after the date and time Responses are due. City will not accept an amended Response after the date and time Responses are due.]

D. Except as may otherwise be expressly set forth in the RFQ, City intends to award one contract, but reserves the right to enter into a contract with multiple Contractors or to reject all Responses.

E. Based on the evaluation results, City shall electronically post a notice of intended award at City's website. Please contact the Contact Person if you are uncertain of City's website address or if you experience problems accessing it. Any person who is adversely affected by the decision shall file with City a notice of protest in accordance with the Protest provisions of the RFQ. City does not intend to provide tabulations or notices of award by telephone.

2.7 **Terms of Agreement.** After award to the successful Contractor, City and Contractor will promptly enter into a written agreement (the "Contract") incorporating the terms of the RFQ, the successful Response, and other terms and conditions as may be agreed to between the parties. To the extent the Response contains exceptions to or modifications of the RFQ, such exceptions or modifications are stricken unless City affirmatively accepts the exceptions or modifications in the Contract. The Contract will be substantially in the form set forth in Form 5 to the RFQ, subject to additional modifications required by the City's Office of General Counsel to further the City's purpose of this RFQ. City will not be obligated to pay Contractor for the RFQ services until the Contract is signed by both parties. City retains the right to reject all bids and/or amend its notice of award at any time prior to the full execution of the Contract.

If Design-Builder fails to perform the Services as agreed, City reserves the right to (i) issue a new solicitation for the Services; (ii) reopen the RFQ for the purpose of awarding a second contract to another Bidder in accordance with the criteria and processes set forth herein; and/or (iii) take such other actions permitted by law.

2.8 **Public Meetings and Special Accommodations.** Any meetings of the RFQ evaluation committee (i.e., the Competitive Sealed Proposal Evaluation Committee or Technical Review Committee) shall be noticed on City's website and shall comply with Florida's Open Meetings Laws. Please contact the Contact Person if you are uncertain of City's website address or if you experience problems accessing it. Persons requiring a special accommodation because of a disability should contact the Contact Person identified in Section 1 at least forty-eight (48) hours prior to the meeting.

2.9 **Ex-Parte Communications.** Communications regarding the RFQ by a potential vendor, service provider, bidder, lobbyist or consultant to city employees, staff, or hired consultants are prohibited.

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BID # **CDB-0652-19**

OPEN DATE: **2019-09-25**

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KIND AND BASIS OF CONTRACT:
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AGENCY: **DEPARTMENT OF PUBLIC WORKS**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 3 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to proceed with evaluation of the one proposal received from Miller Electric Company. No advantage would be gained by the re-solicitation of this bid.

Attachments: Recommendation Memo(s)

ANALYST Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Gary Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, CFM, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/10/19

OTHER

ACTION OF AWARDING AUTHORITY DATE 10/10/19

APPROVED ✓ BH DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02