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SUBJECT: **Oil Change and Lube Services for City Vehicles - Rebid**

BID #: SC-0314-21

OPEN DATE: 2/10/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management Division

BASIS OF AWARD: By Group to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 3 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject all bids due to requirements missing in the specifications. The specifications will be revised, and the project will be rebid in the near future.

Attachments: Recommendation Memo, Tabulation and Rejection Letters

Analyst: _____
Annette Burney

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: February 17, 2021

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management

From: Erik Preacher, Fleet Financial Services Manager

Re: Request approval to reject all bids SC-0314-21 Oil Changes and Lube Services for City Vehicles

Fleet Management is requesting approval to reject all bids for SC-0314-21 with revised specifications. The revision is necessary to include a minimum requirement of number of locations per quadrants.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

Title: Oil Change and Lube Services for City Vehicles

Bid #: SC-0314-21

Bid Date: 2/10/21

Analyst: Annette Burney

No. Invited (3) No. Received (2) No Bid ( )

Recorded By: John Hernandez Announcer: Sokkhar Muon

ITEM	DESCRIPTION	EST. QTY	UNIT	Coggin Auto UNIT PRICE	Coggin Auto EXTENDED TOTAL	Team Car Care LLC dba Jiffy Lube UNIT PRICE	Team Car Care LLC dba Jiffy Lube EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
	GROUP 1: NORTHEAST QUADRANT								
1	OIL CHANGE CONVENTIONAL	1000	EA	$	$	$	$	$	$
2	OIL CHANGE DEXOS	700	EA	$	$	$	$	$	$
3	DRAIN PLUG	3	EA	$	$	$	$	$	$
4	BRAKE FLUID PER QUART	3	EA	$	$	$	$	$	$
5	ANTIFREEZE PER QUART	3	EA	$	$	$	$	$	$
6	AIR FILTER	12	EA	$	$	$	$	$	$
7	WIPER BLADES TWO (2) PER SET	15	EA	$	$	$	$	$	$
8	FUEL FILTER	12	EA	$	$	$	$	$	$
9	OIL PER QUART	50	EA	$	$	$	$	$	$
10	DEXOS PER QUART	500	EA	$	$	$	$	$	$
11	FULL SYNTHETIC OIL CHANGE	500	EA	$	$	$	$	$	$
12	FULL SYNTHETIC OIL PER QUART	1000	EA	$	$	$	$	$	$
			Total:	$		$		$	
	GROUP 2: SOUTHEAST QUADRANT								
1	OIL CHANGE CONVENTIONAL	1000	EA	$	$	$	$	$	$
2	OIL CHANGE DEXOS	700	EA	$	$	$	$	$	$
3	DRAIN PLUG	3	EA	$	$	$	$	$	$
4	BRAKE FLUID PER QUART	3	EA	$	$	$	$	$	$
5	ANTIFREEZE PER QUART	3	EA	$	$	$	$	$	$
6	AIR FILTER	12	EA	$	$	$	$	$	$
7	WIPER BLADES TWO (2) PER SET	15	EA	$	$	$	$	$	$
8	FUEL FILTER	12	EA	$	$	$	$	$	$
9	OIL PER QUART	50	EA	$	$	$	$	$	$
10	DEXOS PER QUART	500	EA	$	$	$	$	$	$
11	FULL SYNTHETIC OIL CHANGE	500	EA	$	$	$	$	$	$
12	FULL SYNTHETIC OIL PER QUART	1000	EA	$	$	$	$	$	$
			Total:	$		$		$	

GROUP 3: NORTHWEST QUADRANT									
1	OIL CHANGE CONVENTIONAL	1000	EA	$	$	$	$	$	$
2	OIL CHANGE DEXOS	700	EA	$	$	$	$	$	$
3	DRAIN PLUG	3	EA	$	$	$	$	$	$
4	BRAKE FLUID PER QUART	3	EA	$	$	$	$	$	$
5	ANTIFREEZE PER QUART	3	EA	$	$	$	$	$	$
6	AIR FILTER	12	EA	$	$	$	$	$	$
7	WIPER BLADES TWO (2) PER SET	15	EA	$	$	$	$	$	$
8	FUEL FILTER	12	EA	$	$	$	$	$	$
9	OIL PER QUART	50	EA	$	$	$	$	$	$
10	DEXOS PER QUART	500	EA	$	$	$	$	$	$
11	FULL SYNTHETIC OIL CHANGE	500	EA	$	$	$	$	$	$
12	FULL SYNTHETIC OIL PER QUART	1000	EA	$	$	$	$	$	$
			Total:	$		$		$	
GROUP 4: SOUTHWEST QUADRANT									
1	OIL CHANGE CONVENTIONAL	1000	EA	$	$	$	$	$	$
2	OIL CHANGE DEXOS	700	EA	$	$	$	$	$	$
3	DRAIN PLUG	3	EA	$	$	$	$	$	$
4	BRAKE FLUID PER QUART	3	EA	$	$	$	$	$	$
5	ANTIFREEZE PER QUART	3	EA	$	$	$	$	$	$
6	AIR FILTER	12	EA	$	$	$	$	$	$
7	WIPER BLADES TWO (2) PER SET	15	EA	$	$	$	$	$	$
8	FUEL FILTER	12	EA	$	$	$	$	$	$
9	OIL PER QUART	50	EA	$	$	$	$	$	$
10	DEXOS PER QUART	500	EA	$	$	$	$	$	$
11	FULL SYNTHETIC OIL CHANGE	500	EA	$	$	$	$	$	$
12	FULL SYNTHETIC OIL PER QUART	1000	EA	$	$	$	$	$	$
			Total:	$		$		$	
			Grand Total (Groups 1-4):	$		$		$	
			TERMS:	N/S		N/S			
			DELIVERY (Business Days):	N/S		N/S			
			CONFLICT OF INTEREST:	Y		N			
			ADDENDUM(i):	N/A		N/A			

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

February 22, 2021

9650 Atlantic Blvd.
Jacksonville, FL 32257

NOTIFICATION OF FORMAL BID REJECTION

BIDDER'S NAME: Coggin Ford Jacksonville

CONTACT NAME: Ronald Messinetti

BID NUMBER: SC-0314-21

NAME OF BID: Oil Change and Lube Services – Rebid

DATE OPENED: 2/10/21

REASON FOR REJECTION:
Agency recommends rejecting all bids due to requirements missing in the specifications. The specifications will be revised, and the project will be rebid. **All bidders will be notified once the new bid is posted.**

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
Annette L. Burney

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Monday, February 22, 2021 1:12 PM
To: rmessinetti@cogginauto.com
Cc: Freeman, Dustin
Subject: REJECTION NOTICE - SC-0314-21 OIL CHANGE AND LUBE SERVICES - REBID
Attachments: REJECTION LETTERS - COGGIN.pdf

Ronald:
Please find the attached rejection notice for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

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-----Original Message-----
From: P0697@coj.net <P0697@coj.net>
Sent: Monday, February 22, 2021 1:05 PM
To: Leslie-Burney, Annette <ABurney@coj.net>
Subject: REJECTION LETTERS - COGGIN

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

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ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

February 22, 2021

105 Decker CT Suite 900
Irving, TX 76052

NOTIFICATION OF FORMAL BID REJECTION

BIDDER'S NAME: Team Car Care LLC dba Jiffy Lube

CONTACT NAME: Pam Helm

BID NUMBER: SC-0314-21

NAME OF BID: Oil Change and Lube Services – Rebid

DATE OPENED: 2/10/21

REASON FOR REJECTION:
Agency recommends rejecting all bids due to requirements missing in the specifications. The specifications will be revised, and the project will be rebid. **All bidders will be notified once the new bid is posted.**

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
Annette L. Burney

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Monday, February 22, 2021 1:14 PM
To: pam.helm@jiffyworld.com
Cc: Freeman, Dustin
Subject: REJECTION NOTICE - SC-0314-21 OIL CHANGE AND LUBE SERVICES - REBID
Attachments: REJECTION LETTERS - JIFFY LUBE.pdf

Pam:
Please find the attached rejection notice for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

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-----Original Message-----
From: P0697@coj.net <P0697@coj.net>
Sent: Monday, February 22, 2021 1:06 PM
To: Leslie-Burney, Annette <ABurney@coj.net>
Subject: REJECTION LETTERS - JIFFY LUBE

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

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