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SUBJECT: NITRILE GLOVES FOR JSO AND JFRD

BID #: ITQ-9829-21 **OPEN DATE:** 01/21/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – SIX (6) MONTHS FROM DATE OF AWARD WITH TWO (2) SIX (6) MONTH RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER(S)

NUMBER OF BIDS INVITED: 33 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 1/29/21 to QuadMed, Inc. in the amount of $100,000.00 for Group 2 and $4,000.00 for Group 3.

The Procurement Division requests approval to increase the award to QuadMed, Inc. for Group 2 by $130,000.00 due to higher demand than anticipated. Revised estimated initial expenditure amount for Group 2 not-to-exceed $230,000.00. Total initial estimated expenditure amount not-to-exceed $234,000.00. Period of service will be date of award through July 28, 2021 with two (2) six (6) month renewal options.

Funding will be encumbered from various JSO and JFRD accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo; Previous Award

ANALYST: _____ DAVID KLAGES

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst DK

Date: February 18, 2021

Subject: ITQ-9829-21 Nitrile Gloves for JSO and JFRD

Subject bid was awarded on January 29, 2021 to QuadMed, Inc. in the amount of $100,000.00 for Group 2 and $4,000.00 for Group 3.

The Procurement Division requests approval to increase the award to QuadMed, Inc. for Group 2 by $130,000.00 due to higher demand than anticipated. Revised estimated initial expenditure amount for Group 2 not-to-exceed $230,000.00. Total initial estimated expenditure amount not-to-exceed $234,000.00.

Period of service will be date of award through July 28, 2021 with two (2) six (6) month renewal options.

Funding for this award will be encumbered from various JSO and JFRD accounts and executed by Purchase Orders.

Thank you for your assistance and consideration in this matter.

CC: Dustin Freeman
Manager of Purchasing Services
Procurement Division

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SUBJECT: NITRILE GLOVES FOR JSO AND JFRD

BID #: ITQ-9829-21

OPEN DATE: 01/21/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – SIX (6) MONTHS FROM DATE OF AWARD WITH TWO (2) SIX (6) MONTH RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER(S)

NUMBER OF BIDS INVITED: 33 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was issued as an informal solicitation in 1Cloud. The Procurement Division received one timely bid, from QuadMed, Inc., for Groups 2 and 3.

QuadMed, Inc. emailed the Bid Proposal Form, which contained mathematical errors but was later corrected, rather than attaching it to their bid submittal. In addition, they failed to attach Addendum 1 to their bid submittal but provided it upon request.

The Procurement Division requests approval to waive QuadMed, Inc.'s attachments as a minor irregularity and requests approval of award to QuadMed, Inc. for Groups 2 and 3 as the only responsive, responsible bidder. Estimated initial expenditure amount for Group 2 not-to-exceed $100,000.00; estimated initial expenditure amount for Group 3 not-to-exceed $4,000.00. Total initial estimated expenditure amount not-to-exceed $104,000.00. Period of service will be six (6) months from date of award with two (2) six (6) month renewal options.

Funding will be encumbered from various JSO and JFRD accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo; Bid Tabulation; Clarification Email, Terms & Conditions; Specifications

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/28/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1/29/21

APPROVED ✓ RH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02