

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES for Thursday, January 25, 2024, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

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The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the city's intended decision for all recommended actions above the formal threshold. Please refer to 126.106 (e) if you wish to protest any of these items.

Committee Members: Robert Waremburg, Chairman
 Brennan Merrell, Treasury
 James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>BID/RFP #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRACT EXP</i>	<i>OUTCOME</i>
Christol Burges Daniel Pearson ✓ Hector Vasquez ✓	1	P-30-23	Approval to Reject All Bids/Withdraw RFP JFRD Medical Collection Services Jacksonville Fire & Rescue Department	That the Committee approve the Rejection of all BIDS and the withdrawal of the Request for Proposal P-30-23 according to Section 126.302 (f) of the Purchasing Code.		Approved 5-0
Robin Smith Thomas McKnight David Hahn ✓	2	P-14-21	Contract Amendment No. 1 CEI Services for LaSalle Drainage Design Build Project Department of Public Works/Engineering & Construction Management Division	That Contract No. 71674-22, originally executed May 5, 2022, between the City of Jacksonville and AE Engineering, Inc., for CEI Services for LaSalle Drainage Design Build Project be amended to incorporate the attached Fee Summary, identified as Exhibit 'C' to increase the not-to-exceed limit for Construction Engineering and Inspection Services by \$2,785,101.00 to a new limit of \$3,587,177.07, thereby increasing the maximum indebtedness by \$2,785,101.00 to a new maximum amount of \$3,587,177.07. All other terms and conditions remains the same.		Approved 4-0
Robin Smith Thomas McKnight David Hahn ✓	3	P-12-21	Contract Amendment No. 1 CEI Services on Moderate to Large City Projects Department of Public Works/Engineering & Construction Management Division	That Contract 71564-22, originally executed February 10, 2022, between the City of Jacksonville and VIA Consulting Services, Inc., for Construction Engineering and Inspection Services on Moderate to Large City Projects, be amended to increase the rates as requested in Exhibit 'C' and to increase the upset limit by \$3,000,000.00 to a new limit of \$6,000,000.00 and exercise the first renewal option extending the period of service from February 10, 2024 thru February 10, 2026, with one(1) renewal option remaining. All other terms and conditions shall remain unchanged.		Approved 4-0
Robin Smith Thomas McKnight David Hahn ✓	4	P-43-20	Contract Amendment No. 2 Construction Engineering and Inspection Services for the Emerald Trail Tier 1 Projects Department of Public Works/Engineering & Construction Management Division	That Contract No. 71149-21, originally executed August 25, 2021, between the City and Meskel & Associates Engineering, PLLC for Construction Engineering and Inspection Services for the Emerald Trail Tier 1 Projects be amended to incorporate the attached Scope of Services identified as Exhibit 'E' and Contract Fee; Summary identified as Exhibit 'F'; to increase the not-to-exceed limit for Construction Engineering and Inspection Services by \$369,995.15 to a new limit of \$1,333,765.05; thereby, increasing the maximum indebtedness to the City by \$369,995.15, to a new not-to-exceed maximum indebtedness of \$1,333,765.05. All other terms and conditions shall remain unchanged.		Approved 4-0
Robin Smith Jonathan Page	5	P-04-23	Fee & Contract Negotiations Construction Engineering and Inspection Services for 4 Downtown Roadway Projects	That the City of Jacksonville enter into a contract with AE Engineering, Inc., for Construction Engineering, Inc. for Construction Engineering and Inspection Services for 4 Downtown Roadway Projects that includes the attached Scope of		Approved 4-0

David Hahn ✓			Department of Public Works/Engineering & Construction Management Division	Services identified as Exhibit 'A' and Rate Schedules identified as Exhibit 'B' Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$3,000,000.00. The Period of Service will be from Execution of the Contract to Project Completion. All other terms and conditions are per the RFP and the City's standard contract language.		
Meeting Adjourned: _____ 10:06 A.M. _____						

"The next PSEC meeting is scheduled to be held on Thursday, February 8, 2024"