SUBJECT: COVERT VEHICLE LEASING

BID # ESC-0445-17 **OPEN DATE: 3/29/2017**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT

FOR: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: **19** NUMBER RECEIVED: **2** OTHER: **2**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject all bids: Acme Auto Leasing failed to submit pricing on the revised price sheet, and Vehicle Leasing Associates, LLC failed to submit required documents and to respond to evaluation criteria. Fleet Management Division is revising the specifications and will rebid at a later date.

Attachments: Recommendation Memo, Tabulation and Rejection Letters

BUYER _____ RESPECTFULLY SUBMITTED _____
ANNETTE BURNEY GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: C. J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____

DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE_____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: April 11, 2017

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Division

Re: Recommendation of award for ESC-0445-17 Covert Vehicle Leasing

Fleet Management is requesting approval to reject all bids received for the Covert Vehicle Leasing. Fleet Management Division is revising the specifications and will rebid at a later time.

BID TABULATION SHEET

TITLE: COVERT VEHICLE LELASING BID NO.: ESC-0445-17 OPEN DATE: MARCH 29, 2017 @ 2:00 P.M. BUYER: Annette Burney, Analyst No. Invited: (19) No. Received (2) No Bids: (2) Recorded By: Gail Sampson Announcer: Pearl Mitchell	Acme Auto Leasing, LLC	Vehicle Leasing Associates, LLC	
NOTES:	Reject/ No Addn or Revised Price Sheet	Reject/ Missing Required Documents, No Response to Criteria	
MINIMUM REQUIREMENTS:	N	N	
CONFLICT OF INTEREST:	Y	Y	
ADDENDUMS(1)	N	N	

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

April 17, 2017

333 South Broad Street
Meriden, CT 06450

NOTIFICATION OF FORMAL BID REJECTION

BIDDER'S NAME: Vehicle Leasing Associate, LLC

CONTACT NAME: Clemet A. Brancale

BID NUMBER: ESC-0445-17

NAME OF BID: Covert Vehicle Leasing

DATE OPENED: March 29, 2017

REASON FOR REJECTION:

Agency recommends rejecting all bidders. Vendor failed to submit required documents and to response to the evaluation criteria (Attachment B).

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
ANNETTE L. BURNEY

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Monday, April 17, 2017 11:37 AM
To: Clem Brancale (cbrancale@vlacars.com)
Cc: Freeman, Dustin
Subject: Rejection Notice: ESC-0445-17 Covert Vehicle Leasing
Attachments: COJ Procurement.pdf

Please find the attached rejection notice for the above RFP. The RFP will be rebid in the near future. Please email me if you have questions or concerns.

Annette L. Burney
Purchasing Analyst
City of Jacksonville
Procurement Division
Office: 904-255-8810
Fax: 904-360-8527

-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Monday, April 17, 2017 11:25 AM
To: Leslie-Burney, Annette
Subject: COJ Procurement

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

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PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

April 17, 2017

3000 Clarcona Road
#2908
Apopka, FL 32703

NOTIFICATION OF FORMAL BID REJECTION

BIDDER'S NAME: Acme Auto Leasing, LLC

CONTACT NAME: Bob Crowe

BID NUMBER: ESC-0445-17

NAME OF BID: Covert Vehicle Leasing

DATE OPENED: March 29, 2017

REASON FOR REJECTION:

Agency recommends rejecting all bidders. Vendor failed to return the addendum and to submit pricing on the revised price sheet.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
ANNETTE L. BURNEY

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Monday, April 17, 2017 11:35 AM
To: 'bcrowe@acmeautoleasing.com'
Cc: Freeman, Dustin
Subject: REJECTION NOTICE: ESC-0445-17 Covert Vehicle Leasing
Attachments: ACME.pdf

Please find the attached rejection notice for the above RFP. Please email me with any questions or concerns.

Annette L. Burney
Purchasing Analyst
City of Jacksonville
Procurement Division
Office: 904-255-8810
Fax: 904-360-8527

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Subject: ACME

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