SUBJECT: **ANNUAL ELECTRICAL SERVICES FOR ALL CITY OWNED BUILDINGS- JSEB SET-ASIDE**

BID# JSC-0453-17 OPEN DATE: **2017-04-05**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
JSEB SET-ASIDE SERVICE BID

AGENCY: **PUB BLDGS**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **5** NUMBER RECEIVED **1** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject North Florida Electrical due to vendor not meeting or providing the required Journeyman Electrician certificate per terms and conditions (Item 16) in bid documents. The city requests to reject only response received, and project will be re-bid at a later date with revised specifications.

Attachments: Recommendation Memo, Bid Tabulation, Terms and Conditions, Bid Rejection confirmation email

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Interim Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

DEPARTMENT OF PUBLIC WORKS

Jacksonville
Where Florida Begins.

April 11, 2017

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: Roy Birbal, Interim Chief
Public Buildings Division

SUBJECT: RECOMMENDATION TO REJECT ALL BIDS

RE: Annual Electrical Services for All City Owned Buildings

Bid No.:	JSC-0453-17
Bid Date:	April 5, 2017
Award Amount:	N/A
Internal Services Account No.	PWPB011

The Department of Public Works reviewed the one (1) bid received on the referenced project for accuracy and compliance with the contract documents. The one bidder did not meet insurance requirements for their Journeymen.

We therefore recommend that all bids for Annual Electrical Services for All City Owned Buildings be rejected at this time. The City chooses to re-bid with revised specifications.

RB:ml

Attachments

cc: Bob Upson, Facility Manager
Marilyn Laidler, Purchasing Analyst

ab

BID TABULATION SHEET

TITLE:	ANNUAL ELECTRICAL SERVICES FOR ALL CITY OWNED BUILDINGS (JSEB SET-ASIDE)		NORTH FLORIDA ELECTRICAL CONTRACTORS, INC.			
BID NO.	JSC-0453-17 (PB)					
OPEN DATE:	APRIL 5, 2017 @ 2:00 PM					
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST					
No. Invited: (5)	No. Received (1) No Bids: (0)					
ITEM	DESCRIPTION	QTY	UNIT PRICE	EXTENDED TOTAL		
	ELECTRICAL JOURNEYMAN- REGULAR (HOURS)	1,264				
	ELECTRICAL APPRENTICE- REGULAR (HOURS)	632				
	ELECTRICAL JOURNEYMAN- EMERGENCY (HOURS)	250				
	ELECTRICAL APPRENTICE-EMERGENCY (HOURS)	125				
	GRAND TOTAL		$ -		$ -	$ -
	CONFLICT OF INTEREST:		YES			
	TERMS:		NET			
	DELIVERY:		30 BUSINESS DAYS			
	ADDENDUM(S) ( )					

TERMS AND CONDITIONS

ANNUAL ELECTRICAL SERVICES FOR ALL CITY OWNED BUILDINGS

1. SCOPE

The **Department of Public Works/Public Buildings Division** of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments **Annual Electrical Services for all City owned Buildings** as listed in the bid documents.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. **ALL** awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The period of service will be one (1) year from date of award with three (3) one (1) year renewal options. Renewal Options may be exercised at the sole discretion of the City based on performance and adherence to terms and conditions as set forth in the bid documents.

4. PRE-BID CONFERENCE

Not applicable

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 4/13/2017

ADDRESS: 12368 Aladdin Road
Jacksonville, FL 32223

BIDDER'S NAME: North Florida Electrical

CONTACT NAME: Gleand Hunter, President

BID# JSC-0453-17 **DATE OPENED:** 2017-04-05

REASON FOR RECOMMENDED REJECTION:

North Florida Electrical is being rejected due to vendor did not meet or provided the required Journeyman Electrician certificate per terms and conditions (Item 16) in bid documents. The city request to reject the only response received and project will be re-bid at a later date with revised specifications.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 04/20/17 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The award vendor is required to submit the certification of insurance within ten (10) days from receipt of award notification, include bid number on certificate.

16. JOURNEYMEN

The contractor shall have at the time of bid opening and throughout the term of contract no less than six (6) Journeymen on staff and available for services as requested. The City routinely has several separate orders for electrical work at any one time and in times of emergencies may require additional work.

Provide a copy of the County Journeyman Electrician Certificate for each Electrician that qualifies the Proposer to meet this requirement with their bid proposal if not provided will be grounds of bid rejection.

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Thursday, April 13, 2017 9:55 AM
To: Glenda Hunter
Cc: Pearson, Daniel; Laidler, Marilyn; Conway, Kevin; Cruz, Aileen
Subject: Bid Rejection Letter for JSC-0453-17 Annual Electricial Services for City Owned Buildings (JSEB Set-Aside)
Attachments: Bid Rejection Letter North Florida.pdf

Hello,
Attached you will find the bid rejection letter for reference project I tried to send to your fax number 904-404-8351 but it continue to fail, therefore I sending via email. Thanks

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
Phone (904) 255-8804
Fax (904) 255-8837
Rightfax (904)630-8288
Email: mlaidler@coj.net

ONE CITY ONE JACKSONVILLE!

****** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ******