SUBJECT: MULCH AND PLAYGROUND SURFACING FOR PARKS 16/17

BID #: SC-0553-16 **OPEN DATE: 2016-09-22**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third and final renewal option with Cour Valant, LLC., d/b/a First Coast Mulch, for Mulch and Playground Surfacing for Parks. Period of service will be from October 1, 2019 through September 30, 2020. Total annual expenditure not-to-exceed $300,000.00, with revised total award amount not-to-exceed $1,155,000.00.

Funding for this award to be encumbered by the following accounts and executed by purchase order(s).
RPCM011PG-04603 - $50,000.00
RPCM011PG-03410 - $150,000.00
PWML011-03410 - $100,000.00

Attachments: Recommendation Memo, Terms and Conditions, Previous Awards

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief of Recreation and Community Programming Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 24, 2019

09/24/19 14:47:17
Procurement Division

MEMORANDUM

TO: Greg Pease, Chief
Procurement Division

FROM: Keith Meyerl, Chief
Community and Recreational Programming Division

RE: **SC-0553-16 Mulch and Playground Surfacing - Third Renewal Recommendation**

The Parks, Recreation and Community Services Department respectfully requests approval to utilize the third and final renewal option with Cour Valant d/b/a First Coast Mulch to provide mulch and playground surfacing for various City locations.

The total annual expenditure not-to-exceed $300,000.00, for a total award not-to-exceed $1,155,000.00.

Parks, Recreation and Community Services Department	**RPCM011PG**	**04603**	**$ 50,000.00**
Parks, Recreation and Community Services Department	**RPCM011PG**	**03410**	**$150,000.00**
PW/Mowing and Landscape Division	**PWML011**	**03410**	**$100,000.00**

The funds will be encumbered by individual purchase orders under the master blanket 7A00772.

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have any questions or need additional information regarding this request, please contact Renée Harriman at 255-8294.

KM/rlh

Attachment: Last Award Copy
Vendor Letter

Harriman, Rene'e

From: Bobby Kapuschansky <BobbyK@firstcoastmulch.com>
Sent: Wednesday, September 11, 2019 11:43 AM
To: Jones, Wendy
Cc: Harriman, Rene'e; Tomlinson, Lauren; Meyerl, Keith; Robert Kapuschansky; David Robinson
Subject: Re: Contract Renewal - Cour Valant, LLC, First Coast Mulch

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

First Coast Mulch
4672 Race Track Rd
St Johns FL 32259
904-254-1987

City of Jacksonville
214 N. Hogan St
Jacksonville Fl 32202

As per your request:

Please be informed that First Coast Mulch would like to use the 3rd renewal options on the award. Under the same terms and conditions.
Oct 1, 2019 to September 30, 2020.

On behalf of, David, Robert and myself, Thank you for the opportunity.

Please confirm receipt of this E-mail

Kind Regards

Bobby Kapuschansky
First Coast Mulch
90-254-1987

On Sep 9, 2019, at 4:20 PM, Jones, Wendy <WendyH@coj.net> wrote:

Bobby

There is one more renewal on the current award. Please send a memo on letterhead that would like to use the 3rd renewal option on the award. Under same terms and conditions.

Once we have this, they will be able to move forward with the award for October 1, 2019 to September 30, 2020.

Thank you,

Wendy L. Jones
Executive Assistant to Director
City of Jacksonville|Parks, Recreation and Community Services Department
214 N. Hogan Street, 4th Floor
Jacksonville, FL 32202
Office: (904) 255-7907
www.coj.net

ONE CITY. ONE JACKSONVILLE.

-----Original Message-----
From: Bobby Kapuschansky [mailto:BobbyK@firstcoastmulch.com]
Sent: Monday, September 09, 2019 4:02 PM
To: Jones, Wendy
Subject: Contract Renewal

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Wendy

Hope all is well, just a quick note, I have not been notified about the contract renewal, Is there anything I should be doing ?

Thanks

Bobby K

SUBJECT: MULCH AND PLAYGROUND SURFACING FOR PARKS 16/17

BID #: SC-0553-16 **OPEN DATE: 2016-09-22**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Cour Valant, LLC., d/b/a First Coast Mulch, in the amount of $60,000.00 for Mulch and Playground Surfacing for Parks. The revised total annual expenditure will be $310,000.00, with total revised award expenditure not-to-exceed $855,000.00.

Funding for this award to be encumbered by the following accounts and executed by purchase order(s).
RPCM011PG-04603 - $15,000.00
RPCM011PG-03410 - $45,000.00

Attachments: Recommendation Memo, Terms and Conditions, Previous Awards

ANALYST: RUBEN OLA **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief of Recreation and Community Programming Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/21/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/24/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: MULCH AND PLAYGROUND SURFACING FOR PARKS 16/17

BID #: SC-0553-16 **OPEN DATE: 2016-09-22**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was administratively awarded on 09/29/2016 to Cour Valant, LLC., d/b/a First Coast Mulch in the amount of $60,000.00; increased on 07/06/2017 in the amount of $250,000.00; first renewal option utilized on 09/29/2017 in the amount of $180,000.00; increased on 03/08/18 in the amount of $75,000.00.

Recommend approval to utilize the second (2) of three (3) renewal options with Cour Valant, LLC., d/b/a First Coast Mulch, in the annual expenditure amount of $250,000.00. The period of service will be from October 1, 2018 through September 30, 2019. The total revised award expenditure not-to-exceed $795,000.00.

Funding for this award to be encumbered by the following accounts and executed by purchase order(s).
RPCM011PG-04603 - $30,000.00
RPCM011PG-03410 - $120,000.00
PWML011-03410 - $100,000.00

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Bid Tabulation Sheet, Terms and Conditions, Previous Awards

ANALYST: CHELSEY FLEMING **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief of Recreation and Community Programming Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/23/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/23/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: MULCH AND PLAYGROUND SURFACING FOR PARKS 16/17

BID #: SC-0553-16 OPEN DATE: 2016-09-22

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was administratively awarded on 09/29/2016 to Cour Valant, LLC., d/b/a First Coast Mulch in the amount of $80,000.00; increased on 07/06/2017 in the amount of $250,000.00; first renewal option utilized on 09/29/2017 in the amount of $160,000.00.

Recommend approval to increase the award to Cour Valant, LLC., d/b/a First Coast Mulch, in the amount of $75,000.00, for the purchase of additional mulch and playground surfacing through September 30, 2018. The total revised annual expenditure not-to-exceed $235,000.00, for a total award not-to-exceed $545,000.00.

Funding for this award to be encumbered by account RPCM011PG-04603, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Previous Awards

ANALYST: CHELSEY FLEMING RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief of Recreation and Community Programming Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/08/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/08/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: MULCH AND PLAYGROUND SURFACING FOR PARKS 16/17

BID #: SC-0553-16 OPEN DATE: 2016-09-22

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was administratively awarded on 9/29/2016 to Cour Valani, LLC., d/b/a First Coast Mulch in the amount of $60,000.00; increased on 07/06/17 in the amount of $250,000.00.

Recommend approval to utilize the first renewal option with Cour Valani, LLC., d/b/a First Coast Mulch, period of service will be from October 1, 2017 through September 30, 2018, with two (2) one (1) year renewal options remaining. Total revised estimated annual expenditure in the amount of $160,000.00, for a not-to-exceed expenditure amount of $470,000.00.

This award is to be funded by account(s): RPCM011PG-03410- $60,000.00; FWML011-03410- $100,000.00 to be executed by purchase order(s).

Attachments: Recommendation Memo, Vendor Renewal email, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief of Recreation and Community Programming Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/28/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/29/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: MULCH AND PLAYGROUND SURFACING FOR PARKS 16/17

BID #: SC-0553-1X

OPEN DATE: 2016-09-22

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 10 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was administratively awarded on 9/29/2016 to Cour Valant, LLC., d/b/a First Coast Mulch in the amount of $50,000.00.

Recommend approval to increase the award to Cour Valant, LLC., d/b/a First Coast Mulch, in the amount of $250,000.00, to be utilized by the Mowing and Landscape Division through September 30, 2017. The total revised annual expenditure not-to-exceed $310,000.00.

Funding for this award to be encumbered by account PWML01 1-03410, to be executed by purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Mayard, Chief of Recreation and Community Programming Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7-6-17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/06/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

ADMINISTRATIVE AWARD
BID No.: SC-6553-16

DESCRIPTION OF GOODS/SERVICES: Recommend approval of award to Cour Valant LLC d/b/a/ First Coast Mulch, for mulch and playground surfacing. Period of service is October 1, 2016 thru September 30, 2017 with three (3) one (1) year renewal options, as a Master Blanket. Total annual not to exceed Award amount is $60,000.00.

Funding for this award will be encumbered by account #: RPCM011PG 03410

FOR AGENCY/DEPARTMENT: Recreation and Community Services Division

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 10 NUMBER FIRMS BIDDING: 1

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: Cour Valant LLC d/b/a/ First Coast Mulch

CONCURRENCE BY: Keith Meyerl, Chief, Recreation and Community Programming Div.

PRICE: $60,000.00 TERMS: NET 30

REASON FOR NOT ACCEPTING LOW BID: N/A

Buyer
9/29/2016
Date

Asst. Manager of Purchasing Services
9-29-2016
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division Date

	COUR VALANT DBA FIRST COAST MULCH	
SC-0553-16		
9/29/2016	$60,000.00	Award
7/6/2017	$250,000.00	Increase
9/29/2017	$160,000.00	1st Renewal Option
3/8/2018	$75,000.00	Increase #2
8/23/2018	$250,000.00	2nd Renewal
3/24/2019	$60,000.00	Increase
Pending	$300,000.00	3rd and Final Renewal
	$1,155,000.00	**Total Award**