Downtown Investment Authority

MEMORANDUM

DATE: September 23, 2020

TO: Greg Pease, Chief of Procurement Division

FROM: Guy Parola, Operations Manager GP

RE: P-37-20 Update of the Northbank Downtown & Southside Community Redevelopment Area Plans and the Business Investment & Development Strategy

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The subcommittee received five (5) responses to the Update of the Northbank Downtown & Southside Community Redevelopment Area Plans and the Business Investment & Development Strategy Request for Proposal ("RFP"), and found all proposals to be responsive, interested, qualified and available to provide the services required by the Request for Proposal.

The subcommittee reviewed the written responses, which were evaluated using the selection criteria outlined in the Purchasing Code as augmented by the RFP. Based on the written responses, the subcommittee ranked the responding firms first through fifth designating the qualification of these firms to perform the required services. The firms are arranged alphabetically with their respective subcommittee rankings to the left of their firm name.

(2) CHW
(1) Community Solutions Group
(4) MKSK / HR&A
(3) POND & SCAPE
(5) TPUDC & Gensler

The subcommittee requests through the Professional Services Evaluation Committee to begin negotiations with the number one ranked firm, Community Solutions Group.

Attachment(s): Scoring Matrix (Average)
Scoring Matrix (Subcommittee Member)
Scoring Matrix (Subcommittee Member)

EVALUATION MATRIX

GRADING COMMITTEE MEMBER:
SUBCOMMITTEE AVERAGE

PROJECT NO. **P-37-20**

QUALIFIED EXTREMELY QUALIFIED

PROJECT TITLE: **Northbank Downtown & Southside Community Redevelopment Area Plans and the Business Investment & Development Strategy**

RATING CATEGORY

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PAST AND PRESENT RECORD OF PROFESSIONAL ACCOMPLISHMENTS WITH CITY AGENCIES AND OTHERS	PROXIMITY TO PROJECT	PAST & PRESENT DEMONSTRATED COMMITMENT TO SMALL & MINORITY BUSINESS & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	OVERALL WILLINGNESS TO MEET TIME AND BUDGET REQUIREMENTS (MAXIMUM 10 POINTS)	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL	RANKING
Total Points Assessed	**15**	**10**	**10**	**15**	**10**	**5**	**5**	**15**	**10**	**5**	**100**	
CHW	11.5	8.0	9.0	11.0	7.5	3.0	3.0	10.0	9.5	5.5	**78.0**	(2)
COMMUNITY SOLUTIONS GROUP	13.5	9.0	9.5	12.5	8.0	4.0	4.5	12.5	7.0	1.5	**82.0**	(1)
MKSK / HR&A	12.0	7.0	8.5	8.0	8.0	1.5	2.5	7.5	7.5	5.0	**67.5**	(4)
POND & SCAPE	10.5	8.5	9.5	10.5	8.0	4.0	3.5	9.5	8.5	1.5	**74.0**	(3)
TPUDC / GENSLER	9.5	6.5	7.0	8.0	6.0	2.0	1.0	7.0	8.0	5.0	**60.0**	(5)

EVALUATION MATRIX

GRADING COMMITTEE MEMBER:
SUBCOMMITTEE AVERAGE

PROJECT NO. P-37-20

PROJECT TITLE: Northbank Downtown & Southside Community Redevelopment Area Plans and the Business Investment & Development Strategy

QUALIFIED EXTREMELY QUALIFIED

RATING CATEGORY

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PAST AND PRESENT RECORD OF PROFESSIONAL ACCOMPLISHMENTS WITH CITY AGENCIES AND OTHERS	PROXIMITY TO PROJECT	PAST & PRESENT DEMONSTRATED COMMITMENT TO SMALL & MINORITY BUSINESS & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	OVERALL WILLINGNESS TO MEET TIME AND BUDGET REQUIREMENTS (MAXIMUM 10 POINTS)	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL	
Total Points Assessed	15	10	10	15	10	5	5	15	10	5	100	
CHW	12 ~~0.0~~	9 ~~0.0~~	9 ~~0.0~~	13 ~~0.0~~	8 ~~0.0~~	3 ~~0.0~~	3 ~~0.0~~	12 ~~0.0~~	10 ~~0.0~~	4 ~~0.0~~	~~0.0~~	83
COMMUNITY SOLUTIONS GROUP	14 ~~0.0~~	10 ~~0.0~~	10 ~~0.0~~	13 ~~0.0~~	8 ~~0.0~~	4 ~~0.0~~	5 ~~0.0~~	14 ~~0.0~~	7 ~~0.0~~	1 ~~0.0~~	~~0.0~~	86
MKSK / HR&A	12 ~~0.0~~	7 ~~0.0~~	8 ~~0.0~~	8 ~~0.0~~	9 ~~0.0~~	1 ~~0.0~~	3 ~~0.0~~	8 ~~0.0~~	9 ~~0.0~~	5 ~~0.0~~	~~0.0~~	70
POND & SCAPE	10 ~~0.0~~	9 ~~0.0~~	9 ~~0.0~~	12 ~~0.0~~	8 ~~0.0~~	4 ~~0.0~~	4 ~~0.0~~	11 ~~0.0~~	9 ~~0.0~~	2 ~~0.0~~	~~0.0~~	78
TPUDC / GENSLER	9 ~~0.0~~	7 ~~0.0~~	7 ~~0.0~~	8 ~~0.0~~	6 ~~0.0~~	1 ~~0.0~~	1 ~~0.0~~	8 ~~0.0~~	9 ~~0.0~~	5 ~~0.0~~	~~0.0~~	61

Completed by Ron Moody, Chair DIA
9/23/2020

EVALUATION MATRIX

GRADING COMMITTEE MEMBER:
Lori Boyer, CEO

PROJECT NO. P-37-20

PROJECT TITLE: Northbank Downtown & Southside Community Redevelopment Area Plans and the Business Investment & Development Strategy

QUALIFIED EXTREMELY QUALIFIED

RATING CATEGORY

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PAST AND PRESENT RECORD OF PROFESSIONAL ACCOMPLISHMENTS WITH CITY AGENCIES AND OTHERS	PROXIMITY TO PROJECT	PAST & PRESENT DEMONSTRATED COMMITMENT TO SMALL & MINORITY BUSINESS & CONTRIBUTIONS TOWARD A DIVERSE MARKET PLACE	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	OVERALL WILLINGNESS TO MEET TIME AND BUDGET REQUIREMENTS (MAXIMUM 10 POINTS)	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL	
Total Points Assessed	15	10	10	15	10	5	5	15	10	5	100	
CHW	11	7	9	9	7	3	3	8	9	4	~~0.0~~	70
COMMUNITY SOLUTIONS GROUP	13	8	9	12	8	4	4	11	7	2	~~0.0~~	78
MKSK / HR&A	12	7	9	8	7	2	2	7	6	5	~~0.0~~	65
POND & SCAPE	11	8	10	9	8	4	3	8	8	1	~~0.0~~	70
TPUDC / GENSLER	10	6	7	8	6	3	1	6	7	5	~~0.0~~	59

Lori Boyer
SIGNATURE

9/22/2020
DATE