SUBJECT: OPERATION MANAGEMENT OF JACKSONVILLE BEACH PIER

BID #: ESC-0437-22 **OPEN DATE: 2022-09-14**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMPETITIVE SEALED PROPOSAL SUPPLY CONTRACT – PERIOD OF SERVICE WILL BE FIVE (5) YEARS FROM DATE OF CONTRACT EXECUTION, WITH ONE (1) FIVE (5) YEAR RENEWAL OPTION

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 25 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to highest scoring responsive, responsible bidder Beach Life Rentals, LLC for OPERATION MANAGEMENT OF JACKSONVILLE BEACH PIER. Period of service will be five (5) years from date of contract execution, with one (1) five (5) year renewal option. This is City revenue generating. Estimated annual revenue is $84,000.00 or 10% of gross revenue whichever is higher.
Below are the bidders with the following scoring points ranking:

Beach Life Rentals, LLC	68.00 points
Dania Pier Management Corp	57.50 points
Tides Fishing Company, LLC	56.00 points

Funding Source: 00111.161111.551010.000000.00000000.00000.0000000
To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Bid Tabulation Sheet and Scoring Matrix, Terms & Conditions, Specifications

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, ACTING CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7903
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 26, 2022

MEMORANDUM

TO: Gregory Pease, Chief
Procurement Division

FROM: Jill Enz, Chief
Natural and Marine Resources

RE: **ESC-0437-22- OPERATION MANAGEMENT OF JACKSONVILLE BEACH PIER - Award Recommendation**

In response to the solicitation for bids for ESC-0437-22 Operation Management of Jacksonville Beach Pier, the Procurement Division received responses from three (3) bids and forwarded the results to the Parks, Recreation and Community Services Department to review for a recommendation of award.

Vendor	Score
Beach Life Rentals, LLC	68
Dania Pier Management Corp	57.5
Tides Fishing Company, LLC	56

After reviewing the bid as documented on their attached Bid Proposal Forms, Parks, Recreation and Community Services respectfully recommends highest ranked evaluated bidder, Beach Life Rentals, LLC.

The award will be for five (5) years, with one (1), five(5) year renewal options.

Annual revenue fee will be $84,000.00 or 10% of gross revenue whichever is higher.

Your assistance in concurring with this recommendation for the respective award would be appreciated.

If you have questions or need additional information regarding this request, please contact Amy Honey at 255-7909.

JE/ah

Attachment: Bid Tab

BID TABULATION SHEET

TITLE: OPERATION MANAGEMENT OF JACKSONVILLE BEACH PIER BID NO: ESC-0437-22 OPEN DATE: 09/14/2022 PURCHASING ANALYST: RUBEN OLA NO. INVITED: (25) No. Received: (3) No Bids: (0) RECORDED BY: M. SPITLER, BID ANNOUNCER: J. HERNANDEZ			DANIA PIER MANAGEMENT CORP	TIDES FISHING COMPANY, LLC	BEACH LIFE RENTALS, LLC		
ITEM #1 QUOTATION OF RATES, FEES OR CHARGES AND OTHER COSTS. The current admission fees for the pier are $1.00 for spectators and $4.00 fishing. The City desires to continue charging an admission fee as a means to generate revenue for structural repairs and to control crowds. Please submit the proposed fee structure for admissions and all other services proposed.			$66,000/YEAR	$66,000 + 10% Total Sales/YEAR	$84,000 or 10% of Gross Revenue whichever is higher/YEAR		
		TOTAL PRICE	$66,000.00	$66,000.00 +	$84,000.00		
ITEM NO.	DESCRIPTION	POINTS					
1	COMPETENCE, INCLUDING TECHNICAL EDUCATION AND TRAINING, RELEVANT APPLICABLE EXPERIENCE, AVAILABILITY OF ADEQUATE PERSONNEL, EQUIPMENT AND INVENTORY	10	9.00	8.00	10.00		
2	FINANCIAL RESPONSIBILITY	10	7.50	6.50	9.50		
3	PAST RECORD OF PROFESSIONAL ACCOMPLISHMENTS	10	8.00	7.00	9.50		
4	PROXIMITY TO THE PROJECT INVOLVED	10	10.00	10.00	10.00		
5	FACILITY MAINTENANCE AND OPERATION	10	7.50	8.50	10.00		
6	QUOTATION OF RATES, FEES OR CHARGES AND OTHER COSTS	10	6.00	8.00	9.50		
7	THE VOLUME OF CURRENT AND PRIOR WORK PERFORMED FOR USING AGENCIES SHALL BE CONSIDERED A MINUS FACTOR (Form 3 – Project References)	10	9.50	8.00	9.50		
	Total Points	70	57.50	56.00	68.00		
		Business/Corporate References:	✓		✓		
		Conflict of Interest:	✓	✓	✓		
		Addendums (1):	✓	✓	✓		
		COMMENTS:					

SCORING MATRIX ESC-0437-22

OPERATION MANAGEMENT OF JACKSONVILLE BEACH PIER

Total Points	10 Points	10 Points	10 Points	10 Points	10 Points	10 Points	10 Points	OVERALL	Rank
Criteria	COMPETENCE, INCLUDING TECHNICAL EDUCATION AND TRAINING, RELEVANT APPLICABLE EXPERIENCE, AVAILABILITY OF ADEQUATE PERSONNEL, EQUIPMENT AND INVENTORY	FINANCIAL RESPONSIBILITY	PAST RECORD OF PROFESSIONAL ACCOMPLISHMENTS	PROXIMITY TO THE PROJECT INVOLVED	FACILITY MAINTENANCE AND OPERATION	QUOTATION OF RATES, FEES OR CHARGES AND OTHER COSTS	THE VOLUME OF CURRENT AND PRIOR WORK PERFORMED FOR USING AGENCIES SHALL BE CONSIDERED A MINUS FACTOR (Form 3 – Project References)	Total Points (70)	
DANIA PIER MANAGEMENT CORP									2
Reviewer 1 (Jill Enz)	8.00	7.00	7.00	10.00	8.00	6.00	10.00	56.00	
Reviewer 2 (Keith Meyerl)	10.00	8.00	9.00	10.00	7.00	6.00	9.00	59.00	
Average	9.00	7.50	8.00	10.00	7.50	6.00	9.50	57.50	
TIDES FISHING COMPANY, LLC									3
Reviewer 1 (Jill Enz)	8.00	7.00	7.00	10.00	9.00	8.00	10.00	59.00	
Reviewer 2 (Keith Meyerl)	8.00	6.00	7.00	10.00	8.00	8.00	6.00	53.00	
Average	8.00	6.50	7.00	10.00	8.50	8.00	8.00	56.00	
BEACH LIFE RENTALS, LLC									1
Reviewer 1 (Jill Enz)	10.00	9.00	9.00	10.00	10.00	10.00	10.00	68.00	
Reviewer 2 (Keith Meyerl)	10.00	10.00	10.00	10.00	10.00	9.00	9.00	68.00	
Average	10.00	9.50	9.50	10.00	10.00	9.50	9.50	68.00	

REQUEST FOR PROPOSAL

OPERATION MANAGEMENT OF JACKSONVILLE BEACH PIER

For

City of Jacksonville, Florida

SECTION 1
(Specific Information Regarding this RFP)

1.1 Introduction

The City of Jacksonville ("**Buyer**") intends to hire one or more firms (**Bidders**) to provide the services described in Section 1.2 of this Request for Proposal ("**RFP**"). Persons interested in submitting a response to this RFP (a "**Response**") should carefully review this RFP for instructions on how to respond and for the applicable contractual terms. This RFP is divided into the following sections:

Section 1	Specific Information Regarding This RFP
Section 2	General Instructions
Section 3	General Terms and Conditions of Agreement
Section 4	Description of Services and Deliverables
Section 5	Program Requirements
Section 6	General Terms and Conditions
Section 7	Instructions for responding to the RFP
Attachment A	Response Format
Attachment B	Evaluation Criteria
Attachment C	Equal Business Opportunity Program (Encouragement Plan)
Attachment D	Service Contract
Attachment E	Disqualified/Probationary Suppliers List
Attachment F	Indemnification
Attachment G	Insurance Requirements
Attachment H	Protest Procedures
Form 1	Price Sheet
Form 2	Conflict of Interest Certificate
Form 3	Project References
Form 4	No Bid Form
Exhibit A	Interlocal Agreement

In the event of conflicting provisions, the following sections of this RFP will have priority in the order listed: Section 1, Section 4, Section 2, Section 3, the Attachments, and the Forms.

1.2 Scope of Services.

The services sought under this RFP are generally described as follows: The City of Jacksonville, PARKS, RECREATION AND COMMUNITY SERVICES DIVISION/NATURAL AND MARINE RESOURCES is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for OPERATION MANAGEMENT OF JACKSONVILLE BEACH PIER as listed in the RFP, see Section 4.

1.3 Term of Agreement.

The term of this agreement will be five (5) years from date of contract execution with one (1) five (5) year renewal option. The contract is subject to early termination as set forth elsewhere in this RFP.

All copies are to be placed in a sealed package. The outside must be marked with (i) the RFP title and number, and (ii) Contractor's name, address, contact person, and telephone number.

It is the sole responsibility of each Contractor to assure all copies are EXACT duplicates of the original Response. Photocopies or CD copies will be used for the purpose of evaluating the Responses. Any information contained in the original Response which has not been transferred to the CDs or photocopies will NOT be considered. The original document will be used solely for official record keeping and auditing purposes.

2.5 Evaluation of Responses.

A. Buyer will determine the qualifications, interest and availability of Contractors by reviewing all Responses and, when deemed necessary in the sole discretion of Buyer, by conducting formal interviews of selected Contractors.

B. Before making an award, Buyer reserves the right to seek clarifications, revisions, and information it deems necessary for the proper evaluation of Responses. Failure to provide any requested clarifications, revisions or information may result in rejection of the Response.

C. Buyer reserves the right to accept or reject any and all Responses, or separable portions thereof, and to waive any minor irregularity, technicality, or omission if Buyer determines that doing so will serve Buyer's best interests. Buyer may reject any Response not submitted in the manner specified by the RFP.

2.6 Award of Contract.

A. The process for contract award is set forth in Jacksonville Ordinance Code Sections 126.204. Generally, Buyer will award the Contract to the responsible and responsive proposer whose Response is determined in writing to be the most advantageous to the City of Jacksonville, based solely on the relative importance assigned to price and of the criteria set forth in Attachment B. The award may be contingent on the outcome of direct negotiations under Section 126.201(d)(4) and 126.201(n), *Ordinance Code.* If an agreement cannot be reached with the highest ranked Contractor, Buyer reserves the right to make an award to the next highest ranked Contractor or subsequent Contractor(s) until an agreement is reached. Buyer reserves the right to award to multiple Contractor if advantageous to the City

B. Buyer may make an award within sixty (60) days after the date of the Responses are due, during which period the Responses shall remain firm and shall not be withdrawn. Any Response that expresses a shorter duration may, in Buyer's sole discretion, be accepted or rejected. If award is not made within sixty (60) days, the Response shall remain firm until either the Contract is awarded or Buyer receives from Contractor written notice that the Response is withdrawn. [Note: Withdrawal of a Response may be requested within 72 hours (excluding State holidays, Saturdays and Sundays) after the date and time Responses are due. Buyer will not accept an amended Response after the date and time Responses are due.]

C. Except as may otherwise be expressly set forth in the RFP, Buyer intends to award one contract, but reserves the right to enter into a contract with multiple Contractors or to reject all Responses.

D. Based on the evaluation results, Buyer shall electronically post a notice of intended award at Buyer's website. Please contact the Contact Person if you are uncertain of Buyer's website address or if you experience problems accessing it. Any person who is adversely affected by the decision shall file with Buyer a notice of protest in accordance with the Protest provisions of the RFP. Buyer does not intend to provide tabulations or notices of award by telephone.

2.7 Terms of Agreement. After award to the successful Contractor, Buyer and Contractor will promptly enter into a written agreement (the "Contract") incorporating the terms of the RFP, the successful Response, and other terms and conditions as may be agreed to between the parties. To the extent the Response contains

exceptions to or modifications of the RFP, such exceptions or modifications are stricken unless Buyer affirmatively accepts the exceptions or modifications in the Contract. The Contract will be substantially in the form set forth in an attachment to the RFP. Buyer will not be obligated to pay Contractor for the RFP services until the Contract is signed by both parties. Buyer retains the right to reject all bids and/or amend its notice of award at any time prior to the full execution of the Contract.

If the successful Contractor fails to perform the Services as agreed, Buyer reserves the right to (i) issue a new solicitation for the Services; (ii) reopen the RFP for the purpose of awarding a second contract to another Contractor in accordance with the criteria and processes set forth herein; and/or (iii) take such other actions permitted by law.

2.8 **Public Meetings and Special Accommodations.** Any meetings of the RFP evaluation committee (i.e., the Competitive Sealed Proposal Evaluation Committee), shall be noticed on Buyer's website and shall comply with Florida's Open Meetings Laws. Please contact the Contact Person if you are uncertain of Buyer's website address or if you experience problems accessing it. Persons requiring a special accommodation because of a disability should contact the Contact Person identified in Section 1 at least forty-eight (48) hours prior to the meeting.

2.9 **Ex-Parte Communications.** Communications regarding the RFP by a potential vendor, service provider, bidder, lobbyist or consultant to city employees, staff, or hired consultants are prohibited. This prohibition includes communications with the Buyer's Office of General Counsel unless the Contact Person has authorized those communications in advance. Violations may result in the rejection/disqualification of a Response.

These prohibitions on ex-parte communications do not apply to the following:

- communications regarding the RFP to the Chief of the Procurement Division or the Contact Person, provided the communication is limited strictly to matters of process or procedure already contained in the RFP.
- communications with the city employee responsible for administering the Jacksonville Small Emerging Business Program, provided the communication is limited strictly to matters of programmatic process or procedures.
- communications at any pre-proposal conferences.
- communications with the Office of Inspector General and his/her staff regarding any perceived inefficiency, misconduct or abuse by City employees.
- presentations before publicly noticed committee meetings.
- contract negotiations during any duly noticed public meeting.
- any duly noticed site visits to determine competency of contractors during the period between RFP opening and issuance of the Chief of Procurement Division's written recommendation.
- communications that are necessary for, and solely related to, the ordinary course of business concerning Buyer's existing contract(s) for the materials or services addressed in the RFP.

The period for these prohibitions commences upon the advertisement of the RFP and terminates after the Chief of the Procurement Division issues a written recommendation to the corresponding awarding committee. If the awarding committee refers the Chief's recommendation back for further review, the prohibitions shall be reinstated until such time as the Chief issues a subsequent recommendation.

2.10 **Cost of Developing RFP Response.** All costs related to the preparation of Responses and any related activities are the sole responsibility of Contractor. Buyer assumes no liability for any costs incurred by Contractors throughout the entire selection process.

2.11 **Response Ownership.** All Responses, including attachments, supplementary materials, addenda, etc., shall become property of Buyer and shall not be returned to Contractor. Buyer will have the right to use any and all ideas or adaptation of ideas presented in any Response. Acceptance or rejection of a Response shall not affect this right.

Section 4
Description of Services and Deliverables

I. SCOPE OF WORK:

The City of Jacksonville, PARKS, RECREATION AND COMMUNITY SERVICES DIVISION/NATURAL AND MARINE RESOURCES is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for OPERATION MANAGEMENT OF JACKSONVILLE BEACH PIER as listed in the RFP.

II. PURPOSE:

The primary goal of this Request for Proposals (RFP) is to select a qualified firm to enter into a management agreement to collect admission fees from the public for Pier access, operate a retail shop on the Pier, and provide daily maintenance/janitorial and security services on the entire Pier under a management agreement with the City of Jacksonville in general accordance with the following:

A. The City desires the Pier to be a symbol of civic pride for the entire First Coast by providing a fun, safe, friendly and clean environment conducive to families, fishermen, strollers and sightseers.

B. The City desires the Pier to be attractive to all citizens of and visitors to, the First Coast, regardless of age, race, gender, ethnic group or physical ability.

C. The City desires the Pier to be an attraction and shall provide as a minimum, a retail concession including bait and tackle shop, souvenirs and fishing license applications, regular educational programming to include at a minimum quarterly fishing clinics and accommodate special events. Additional amenities, programs and special events are encouraged to further attract visitors to the Pier.

D. The City envisions entering into a management agreement with the Pier Operator, whereby the Pier Operator pays the City a percentage of gross revenue for the use of the Pier. The City expects the Pier Operator to generate revenues and maximize profits.

E. The agreement will be for an initial term of five (5) years, with one additional five (5) year renewal option. The Pier Operator shall provide start-up funding for the retail concession facility and shall supply and manage all necessary inventory.

F. The Pier must be operated in strict accordance with the provisions of the attached Interlocal Agreement (Exhibit "A").

III. SERVICES TO BE PROVIDED BY PIER OPERATOR:

A. Start-up and Operation of an On-Pier Retail Concession:
The Pier Operator must start-up and operate an on-pier retail concession, and offer bait and tackle, souvenirs and fishing license applications therein. The retail concession shall be operated so that it is profitable. The Pier Operator must fund all start-up and inventory costs for the retail concession, including any necessary installation of furniture, fixtures and equipment. Hours of operation, merchandise and prices must be as proposed by the Operator, and as approved by the City.

B. Provision of Maintenance/Janitorial Services on the Entire Pier (East of the Seawall other than trash dumpster):
The Pier must be clean, sanitary, and appealing to the eye always. The Pier Operator must be responsible for litter removal, emptying of waste receptacles, debris and spill removal, waste removal, removal of bird droppings, pressure washing and surface disinfection, all in accordance with federal, state and local pollution prevention regulations. The Pier Operator must also perform all maintenance required on the Pier, excluding structural repairs. The selected Pier Operator must submit an annual maintenance plan to

the City for approval and shall maintain an insect/vermin certificate throughout the length of the agreement. The methods to accomplish these shall be as proposed by the Operator, and as approved by the City.

All costs of repair, maintenance and replacement of fixtures, equipment and furnishings shall be done at the sole expense of the Operator and must be accomplished within 48 hours after the need for repairs and/or maintenance becomes apparent.

The Operator must, at all times, keep the Pier free and clear of objects, impediments and trash. The Operator is solely responsible for the cleaning of the concessions building, public restrooms, interior offices, storage room and fish cleaning tables. In addition to such cleaning, the Operator must be responsible for the repair of all interior equipment, cash registers, tanks, pumps and any other equipment used in the operation of the Pier or concessions.

The Operator must develop a maintenance plan, which will include cleaning schedules and frequencies for Pier associated operations.

C. Provision of Security Services on the Entire Piers (East of Seawall):
The entire Pier must be safe and secure at all times. The Pier Operator shall be responsible for the safety and security of Pier visitors during published hours of operations, and for protection of Pier property 24 hours per day. The methods to accomplish this shall be as proposed by the Operator, and as approved by the City.

D. Proposition of Operating Profit Generating Amenities, Activities or Attractions on/or Adjacent to the Pier:
The Pier must be an attraction to as many diverse crowds as possible. As such, the Operator should propose additional activities, amenities, and facilities that would attract visitors to the Pier and generate profits. The methods to accomplish this shall be as proposed by the Operator, and as approved by the City. The Operator should be prepared to allow the City of Jacksonville and/or the City of Jax Beach to hold up to four (4) annual events without incurring any event fees.

E. Compliance with Interlocal Agreement:
The Pier must be operated in accordance with the Interlocal Agreement between the Cities of Jacksonville and Jacksonville Beach. The Operator must acknowledge this requirement in its response to this Request for Proposals.

F. Reoccurring Reports to the City
The Pier Operator must submit a written monthly report to the City summarizing the previous month's operations including revenues, number of visitors, maintenance, and any other significant or special activities. The Pier Operator must submit a quarterly inventory of items for sale with quarter defined as the months end for March, June, September, December. The City shall have the right to conduct annual audits of operators' books and records.

G. Develop Hurricane Preparation Plan:
Within 90 days after contracting with the City, the Pier Operator must submit a Hurricane Preparation Plan to the City for its review. The Hurricane Preparation Plan must address the security of the Pier and protection of property (either City-owned ore Pier Operator owned).

H. Staffing Requirements:
The Operator must at all times, maintain an adequate number of competently trained paid staff to provide operational coverage on a full-time basis during all operating hours of the pier.

Operator's employees must be uniformed and have photo I.D badges so that the general public may identify those employees associated with the Pier operation.

I. Hour of Operation:
The fishing pier facilities operating hours must be open to negotiation. However, the Mayor or his/her designee, shall order the closing of the Pier as deemed necessary in his/her sole discretion for safety **or other** reasons.

J. Utilities:
The Operator must pay for all utilities including, but not limited to water, electrical, sewer, telephone, and sanitation services used or consumed in or on the premises of the Pier and concession building/restroom(s). Utilities must be serviced through meters separate from those of the City.

K. Capital Improvements:
All capital improvements must meet all federal, state and local requirements including the American's with Disability Act and must be approved in writing by the City of Jacksonville. The Operator is responsible for developing, and funding, the capital improvement plan. All capital improvement projects become the property of the City of Jacksonville and may not be removed upon termination of the contract.

IV. CITY OF JACKSONVILLE PROJECT MANAGER:

Natural and Marine Resources Division Chief
214 Hogan Street N.
Jacksonville, FL 32202

V. FURNISHED DOCUMENTS/INFORMATION:

During preparation of a response to this Request for Proposals, the following material is available for review by prospective BIDDERs in various office of the City. A copy of such documents will be furnished to the selected BIDDER if so requested.

1. Pier Design
2. For bidder's information, admission fees on to the Jacksonville Beach Piers are currently $4.00 fishing admissions and $1.00 sightseeing admissions. The breakdown of previous fees is not known.
3. Any other information the City has available, upon request.

The BIDDER accepts the responsibility for the accuracy of any information furnished and ultimately incorporated into its services.

PROCUREMENT DIVISION

ONE CITY. ONE JACKSONVILLE

ADDENDUM NO.	**ONE (1)**
BID NUMBER	**ESC-0437-22**
TITLE OF BID	**OPERATION MANAGEMENT OF JACKSONVILLE BEACH PIER**
OPENING TIME AND DATE	**2:00 P.M.; SEPT. 14, 2022**

THIS ADDENDUM IS ISSUED FOR THE INFORMATION OF BIDDERS ON THE ABOVE TITLED PROJECT AND WILL BE PART OF THE CONTRACT.

THE PURPOSE OF THIS ADDENDUM IS TO NOTIFY CONTRACTORS FOR THE FOLLOWING INFORMATION:

A. Below is additional information based on questions/clarification.

1. The Contractor shall pay the city during the period of this Agreement, a monthly fee equal to the agreed upon amount for its operations on the Pier. The minimum monthly fee shall be $5,000 per month. The Contractor shall remit payment of the monthly fee to the city on, or before the first (1st) day of the month for which it is due, for every month during the period of the Agreement. Payment shall be considered past due after the 1st of the current month for which payment is due and , if payment is not made within this time frame, the City shall charge a late fee of fifty dollars ($50.00). The Department may terminate the Agreement after thirty (30) days if no payment or less than full payment has been made.
2. Related business under the same ownership shall be listed completely. Multiple businesses owned by the same person may be added together to determine the total number of years in business.

DATE: AUGUST 29, 2022 BUYER: RUBEN OLA

RECEIPT ACKNOWLEDGED BY RETURN OF SIGNED COPY WITH BID.

_____
Bidder's Signature

_____
Title

_____
Company

_____
Date

3. The current building plans are attached with reference to dimensions, ADA fishing locations, electrical and plumbing. The contractor does not need to hold an electrical or plumbing contractor's license.
4. The intent of this RFP is to provide snacks, bait and tackle and other retail merchandise needed on the pier and beach. Any additional services can be proposed as outlined in Option D and will be negotiated after a contractor is chosen.
5. Contractor can submit additional information for business references in a separate extra form.

B. Attached are the requested plans/drawings of Jacksonville Beach Pier Improvements.