SUBJECT: **RFQ FOR DESIGN BUILD SERVICES LASALLE STREET DRAINAGE IMPROVEMENTS**

BID # **CDB-0012-21** OPEN DATE: **2020-11-04**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: **DEPARTMENT OF PUBLIC WORKS**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 6 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City of Jacksonville received four proposals all have been reviewed and ranked. Based on the average score, the following firms listed alphabetically were determined to be the most qualified of those submitting qualifications. Listed below are the top firms with scores listed alphabetically and ranking:

3) CDM Constructors, Inc. - 91.50
2) Jacobs Project Management Company- 91.75
1) The Haskell Company-92.75

Pursuant to Section 2.6- Award of Contract of RFP, recommend approval to move forward with presentation/interviews before CSPEC at next meeting.

Attachments: Recommendation Memo, Scoring Matrix, Section 2.6, Attachment B- Evaluation Criteria

ANALYST _____
MARILYN LAIBLER

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **John P. Pappas, P.E., Director, Public Works Department**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

March 3, 2021

TO: Gregory W. Pease
Chief of Procurement

FROM: John P. Pappas, P.E.
Director

SUBJECT: CDB- 0012-21 – CSPEC-Presentation-
Design Build Services for LaSalle St. Drainage Improvements

Four submittals received from the City's Request for Qualifications (RFQ.) have been reviewed and ranked. Based on the averaged score, the following firms listed alphabetically were determined to be the most qualified of those submitting qualifications. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

3. CDM Constructors, Inc.
2. Jacobs Project Management Company
1. The Haskell Company

In accordance with the RFQ requirements, oral interviews are to take place in front of the Evaluation Committee and under the observation of CSPEC. We anticipate needing twenty minutes for each presentation.

The evaluation committee for this proposal is as follows:

William J. Joyce, P.E., Director of Operations, Department of Public Works
Robin G. Smith, P.E., Chief, Engineering and Construction Management

Accordingly, we request your approval to schedule the oral interviews for CDB-0012-21 for Design Build Services for LaSalle St. Drainage Improvements.

JPP/lw

cc: William J. Joyce, P.E., Director of Operations, Department of Public Works
Robin G. Smith, P.E., Chief, Engineering and Construction Management

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Bid: CDB-0012-21 DESIGN BUILD SERVICES- FOR LASALLE STREET DRAINAGE IMPROVEMENTS

Contractor Names		EXPERIENCE, COMPETENCE IN, AND APPROACH TO SIMILAR DESIGN BUILD PROJECTS	PAST PROFESSIONAL ACCOMPLISHMENTS AND PERFORMANCE	AVAILABILITY OF ADEQUATE PERSONNEL, EQUIPMENT AND FACILITIES	RECENT, CURRENT AND PROJECTED WORKLOAD	OVERALL WILLINGNESS TO MEET TIME AND BUDGET REQUIREMENTS FOR THE PROJECTS	FINANCIAL RESPONSIBILITY	QUALITY CONTROL PLAN (DEISIGN & CONSTRUCTION)		TOTAL POINTS	Average
JACOBS	Bill Joyce	21.5	24	15	10	9	10	5		94.5	91.75
	Robin Smith	23	20	15	8	8	10	5		89	
										0	
THE HASKELL COMPANY	Bill Joyce	21.5	24	15	10	9	10	5		94.5	92.75
	Robin Smith	22	23	13	9	10	10	4		91	
										0	
CDM CONSTRUCTORS INC	Bill Joyce	22	24	15	10	9	10	5		95	91.50
	Robin Smith	22	19	13	10	10	10	4		88	
										0	
VALLENCOURT CONSTRUCTION	Bill Joyce	20.5	24	15	10	9	10	5		93.5	87.75
	Robin Smith	21	17	13	7	10	10	4		82	
										0	

MATRIX

EVALUATION TO BE USED BY SUBCOMMITTEE

TITLE: RFQ FOR DESIGN BUILD SERVICES LASALLE STREET DRAINAGE IMPROVEMENTS

BID NO. CDB-0012-21 (PW)

OPEN DATE: NOVEMBER 4, 2020 @ 2:00 PM

SCORER NAME: ROBIN SMITH SCORER SIGNATURE: R Smith

RATING CATEGORY	A	B	C	D	E	F	G	TOTAL	
FIRM	I. COMPETENCE	II. Past and Present Record of Professional Accomplishments with City Agencies and Others.	III. AVAILABILITY OF ADEQUATE PERSONNEL	IV. CURRENT WORK LOAD	V. TIME & BUDGET	VI. FINANCIAL RESPONSIBILITY	VII. QUALITY CONTROL PLANS	OVERALL	RANKING
MAXIMUM POINTS	25	25	15	10	10	10	5	100	
JACOBS	23	20	15	8	8	10	5	89	2
THE HASKELL COMPANY	22	23	13	9	10	10	4	91	1
CDM CONSTRUCTORS INC.	22	19	13	10	10	10	4	88	3
VALLENCOURT CONSTRUCTION CO., INC.	21	17	13	7	10	10	4	82	4

Grading Matrix for CDB-0012-20 SMITH

DATE PRINTED: 2/26/2021

Laidler, Marilyn

From: Smith, Robin
Sent: Friday, February 26, 2021 11:09 AM
To: Laidler, Marilyn
Cc: Hulitt, Nekole
Subject: Scoring for CDB-0012-21
Attachments: COJ.pdf

See attached scoring.

Robin G. Smith, P.E.
City Engineer / Chief of Engineering & Construction
City of Jacksonville I Department of Public Works
214 N. Hogan Street, Jacksonville, FL 32202
904.255.8710

MATRIX

EVALUATION TO BE USED BY SUBCOMMITTEE

TITLE: RFQ FOR DESIGN BUILD SERVICES LASALLE STREET DRAINAGE IMPROVEMENTS

BID NO. CDB-0012-21 (PW)

OPEN DATE: NOVEMBER 4, 2020 @ 2:00 PM

SCORER NAME: BILL JOYCE SCORER SIGNATURE: Bill Joyce 2/25/21

RATING CATEGORY	A	B	C	D	E	F	G	TOTAL	
FIRM	I. COMPETENCE	II. Past and Present Record of Professional Accomplishments with City Agencies and Others.	III. AVAILABILITY OF ADEQUATE PERSONNEL	IV. CURRENT WORK LOAD	V. TIME & BUDGET	VI. FINANCIAL RESPONSIBILITY	VII. QUALITY CONTROL PLANS	OVERALL	RANKING
MAXIMUM POINTS	25	25	15	10	10	10	5	100	
JACOBS	21.50	24.00	15.00	10.00	9.00	10.00	5.00	94.50	2
THE HASKELL COMPANY	21.50	24.00	15.00	10.00	9.00	10.00	5.00	94.50	2
CDM CONSTRUCTORS INC.	22.00	24.00	15.00	10.00	9.00	10.00	5.00	95.00	1
VALLENCOURT CONSTRUCTION CO., INC.	20.50	24.00	15.00	10.00	9.00	10.00	5.00	93.50	4

2) Three (3) hard copies of the entire Response.

3) Two (2) digital scanned copies (in pdf format) of entire Response, on a separate CD-ROM or flash drive. Large files may be scanned as several separate PDF files.

4) One (1) REDACTED scanned copy of the Response (if necessary pursuant to Section 2.12). This copy should be marked "Confidential – Trade Secret" or something comparable to alert the reader of Bidder's claim of a public records exemption.

All copies are to be placed in a sealed package. The outside must be marked with (i) the RFQ title and number, and (ii) Bidder's name, address, contact person, and telephone number.

It is the sole responsibility of each Bidder to ensure all copies are EXACT duplicates of the original Response. Photocopies or CD copies will be used for the purpose of evaluating the Responses. Any information contained in the original Response which has not been transferred to the CDs or photocopies will NOT be considered. The original document will be used solely for official record keeping and auditing purposes.

2.5 Evaluation of Statement of Qualifications.

A. City will determine the qualifications, interest and availability of Design-Build Firms by reviewing all SOQ Responses and by conducting formal interviews of selected Design-Build Firms that are determined to be the best qualified based upon evaluation of the SOQ Responses.

B. The determination of which Design-Build Firms are "best qualified" will be based upon the evaluation criteria set forth in this RFQ on Attachment B, which criteria includes qualifications in accordance with Section 287.055, F.S. , and Part 7 of Chapter 126, Ordinance Code.

C. Before making an award, City reserves the right to seek clarifications, revisions, and information it deems necessary for the proper evaluation of the SOQ Responses. Failure to provide any requested clarifications, revisions or information may result in rejection of the SOQ Responses.

D. City reserves the right to accept or reject any and all SOQ Responses, or separable portions thereof, and to waive any minor irregularity, technicality, or omission if City determines that doing so will serve City's best interests. City may reject any Response not submitted in the manner specified by the RFQ.

2.6 Award of Design-Build Contract.

A. The process for contract award is set forth in Section 287.055, Florida Statutes, and Jacksonville Ordinance Code Chapter 126, Part 7. Generally, City will evaluate, select and rank, based on the highest to lowest evaluation score, three Design-Build Firms determined based on the evaluation to be the most qualified and advantageous to the City of Jacksonville, and conduct formal interviews with the each of the three-top ranked Firms. The relative importance (i.e., maximum scoring points) assigned to the Evaluation Criteria is set forth on Attachment B.

B. The three top-ranked Design-Build Firms will be scheduled for interviews before CSPEC, regarding their qualifications, organization, development documents, and ability to furnish the required design-build services in accordance with Section 287.055, F.S. and Chapter 126, Part 7. Once the interviews are completed, the CSPEC will forward their recommendation of rankings (first, second, and third ranked Firms) to the Mayor's Office for approval.

C. Once the City has obtained approval of the rankings, the City shall negotiate with the highest ranked Firm for professional design services pursuant to Section 287.055(5), F.S., at

Attachment B– Evaluation Criteria

General:

Upon approval of the ranking of DBF responses under each category, the City shall conduct oral interviews for the top ranked firms in accordance with Section 287.055, F.S. The QES will again serve as the selection committee under the auspices of CSPEC. Separate criteria and schedules will be provided to the top ranked firms under consideration for the interviews.

At the conclusion of the ranking process, the City intends to select the top-ranked DBF as specified within this RFQ. The City intends to contract with the top-ranked DBF.

The City reserves its right to terminate the design build solicitation for any proposed project and transfer it for execution through the design-bid-build delivery method.

A DBF selected to receive a DCP for a specific project shall be required to retain all employees, consultants, sub-consultants, contractors, sub-contractors, and suppliers necessary for the proper execution of the project as it has been listed in the DBF SOQ submitted in response to this solicitation unless otherwise agreed between the parties and approved by the City.

I. EXPERIENCE, COMPETENCE IN, AND APPROACH TO SIMILAR DESIGN-BUILD PROJECTS (ABILITY OF PROFESSIONAL PERSONNEL). (25 Point Value)

Provide concise information pertaining to professional qualifications, experience, and competence of the Design Build Team or individual firms of the Design Build Team as follows:

1. Identify the lead organization and primary members of the Design Build Team. Name the DBF with whom the City will be contracting and identify if this will be a partnership, corporation, joint venture, etc.
2. Provide an organizational chart of the DBF team describing the role and responsibilities of each team member. Identify all team members that are pre-qualified by the City as a Jacksonville Small Emerging Business.
3. Provide proof of insurance and bonding capacity adequate to complete projects.
4. Provide proof of licensing including occupational license tax for all business entities and individual professional members of the DBF team.
5. The DBF team must include at a minimum the following Key Individuals in order for the SOQ to be deemed technically responsive. Identify the Key Individuals and the business entities (firms) by which those individuals are employed. Provide a clear definition of the role and responsibility of each Key Individual relative to the member firm.
   a. Project Principal – The Project Principal (Director) shall be the primary person in charge of and responsible for delivery of the Project in accordance with the Design Build Contract requirements. The Project Principal must have full authority to make the final decisions on behalf of the DBF and have responsibility for communicating these decisions to the City of Jacksonville, Florida. The Project Principal must have at least ten (10) years of requisite experience and provide at least five representative projects.
   b. Lead Design Professional – The Lead Design Professional shall be in charge of and responsible for all aspects of the design of the Project and shall be a Florida Registered Engineer or Architect or Landscape Architect. The Lead Design Professional shall have a minimum of ten (10) years of post-registration experience in design of similar public or private facility projects, including five (5) years of supervisory experience. The Lead Design Professional shall have coordination and project management responsibilities over the Project Design Team.
   c. Specialty Design Engineer, Architect, and Landscape Architect – The Specialty Design Engineers such as Civil, Traffic, Drainage, Structural, Electrical, as well as any other necessary design professional shall comprise the Project Design Team and be responsible for preparation of construction drawings, calculations and specifications in their respective specialty. Each Specialty Engineer and other design professional shall be licensed in the State of Florida with at least five (5) years of post-registration design experience. Each design professional shall provide at least five representative projects.
   d. Construction Manager – The Construction Manager shall report directly to the Project Principal and shall be responsible for the overall coordination of projects at each location including participation in the design and primary on-site responsibility for construction. The Construction Manager shall

Item in Attach B	Item's Title	Maximum Number of Points
I	Experience, competence in and approach to the design and construction of various similar design-build projects	25
II	Past professional accomplishments and performance	25
III	Availability of adequate personnel, equipment, and facilities	15
IV	Current Workload	10
V	Overall willingness to meet time and budget requirements for the projects	10
VI	Financial responsibility	10
VII	Quality control plan (design & construction)	5
Maximum Score		**100**

IX. ORAL INTERVIEWS

The Oral Interviews will have an additional value of twenty (20) points which will be added to the DBF Score from the evaluation of the SOQ. The three top-ranked DBFs from the SOQ Evaluation Process will be provided the criteria and scheduling information for the Oral Interviews. Final Ranking of the top three firms will be based upon the combination of scores combined from the SOQ Evaluation and the Evaluation of the Oral Interviews.