SUBJECT: **DESIGN BUILD SERVICES FOR POLICE MEMORIAL BUILDING STANDBY GENERATOR REPLACEMENT AND ELECTRICAL INFRASTRUCTURE UPGRADE PROJECT**

BID # **CDB-0321-21** OPEN DATE: **2021-02-24**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: **DEPARTMENT OF PUBLIC WORKS**

BASIS OF AWARD: **EVALUATION CRITERIA**

NUMBER OF BIDS INVITED: 4 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Brooks Building Solutions for failure to meet the minimum requirement per the RFP, and is deemed non-responsive.

Recommend approval to proceed with evaluation of the one proposal that has meet the minimum requirements which was received from Miller Electric Company. Due to contractual time constraints no advantage would be gained by the re-solicitation of this bid.

Attachments: Recommendation Memo, Bid Rejection/Email Confirmation

ANALYST _____ MARILYN LAIDLER

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE.

March 2, 2021

TO: Gregory W. Pease
Chief of Procurement

THRU: John P. Pappas, P.E.
Director

FROM: Roy Birbal CFM
Chief, Public Buildings

SUBJECT: Request to Proceed with CSPEC Evaluation of two RFP submittals for the CDB-0321-21 DB Services, Commercial Standby Electrical Power Generation System for the Police Memorial Building.

Only two RFP submittals were received from the solicitation of the CDB-0321-21 DB RFP - Design Build Services for the Commercial Standby Electrical Power Generation System located at the Police Memorial Building. The Public Buildings Division respectfully requests authorization to proceed with the evaluation of the two responders RFP submissions. Because of contractual time constraints no advantage would be gained by the re-solicitation of this bid.

Should you have any questions, please give me a call at 255-4331.

RB/gtt

cc: Gene Trevail, Facility Manager
Steve Schlessinger, Public Works Contracts and Finance Manager
Marilyn Laidler, Purchasing Analyst

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PQ- VERTICAL OR MECHANICAL CATEGORY

TITLE:	DESIGN BUILD SERVICES FOR POLICE MEMORIAL BUILDING STANDBY GENERATOR REPLACEMENT AND ELECTRICAL INFRASTRUCTURE UPGRADE PROJECT		MILLER ELECTRIC COMPANY	BROOKS BUILDING SOLUTIONS**DOES NOT MEET MINIMUM REQUIREMENTS**
BID NO.	CDB-0321-21 (PB)			
OPEN DATE:	FEBRUARY 24, 2021 @ 2:00 PM			
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST			
No. Invited: (4)	No. Received (2) No Bids: (0)			
ITEM	DESCRIPTION	QTY		
	MINIMUM REQUIREMENTS			
1	THE CONTRACTOR SHALL PROVIDE CURRENT PROOF OF ALL BUSINESS LICENSES REQUIRED BY LOCAL, STATE, AND FEDERAL LAW AS APPLICABLE		YES	NOT PROVIDED
2	PROPOSERS ARE REQUIRED TO BE PRE-QUALIFIED WITH THE CITY OF JACKSONVILLE IN THE VERTICAL OR MECHANICAL CATEGORIES WHICH IS REQUIRED FOR THE PROJECT. PROPOSERS ARE REQUIRED TO MEET THE PROVISIONS CONTAINED WITHIN FLORIDA STATUES 287.055 TO BE CLASSIFIED AS A DESIGN-BUILD FIRM.		YES	NOT PREQUALIFIED
3	THE CONTRACTOR MUST HAVE THE ABILITY TO OBTAIN AND MAINTAIN LIABILITY INSURANCE AS REQUIRED BY THE CITY OF JACKSONVILLE AND MUST SUBMIT WITH THEIR RESPONSE, THE INSURANCE AGENT ACKNOWLEGEMENT-FORM 6.		YES	YES
4	BIDDERS MUST POSSESS A LOCAL BUSINESS TAX CERTIFICATE, IF APPLICABLE.		YES	NOT PROVIDED
5	THE CONTRACTOR PARTICIPATING IN THE DESIGN-BUILD TEAM MUST HAVE COMPLETED THREE ELECTRICAL INFRASTRUCTURE UPGRADE PROJECTS IN MULTI-STORY COMMERICAL BUILDINGS WITH A MINIMUM COST OF $500,000.00 WITH THE STATE OF FLORIDA IN THE LAST FIVE (5) YEARS.		YES	NOT PROOF PROVIDED
	CONFLICT OF INTEREST:		YES	YES
	ADDENDUM(S) (1)		YES	NOT ACKNOWLEDGED

Laidler, Marilyn

From: Keith Murphy <kmurphy@brookssolutions.net>
Sent: Thursday, March 4, 2021 2:36 PM
To: Laidler, Marilyn
Subject: Read: CDB-0321-21 Design Build Services for Police Memorial Bldg. Standby Generator
Attachments: Read: CDB-0321-21 Design Build Services for Police Memorial Bldg. Standby Generator

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Thursday, March 4, 2021 1:46 PM
To: Keith Murphy
Cc: Freeman, Dustin (DustinF@coj.net); Pease, Gregory
Subject: CDB-0321-21 Design Build Services for Police Memorial Bldg. Standby Generator
Attachments: CDB-0321-21 BROOKS BUILDING SOLUTIONS BID REJECTION LETTER.pdf

Hello
Attached is the bid rejection letter for the referenced project this email will serve as notification of receipt.

Thank you

Marilyn Laidler
Asst. Manager, Purchasing Services
Finance and Administration Department
Procurement Division
(904) 255-8804- phone
(904) 255-8837- fax
mlaidler@coj.net

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*** *Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure.* ***

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

NOTIFICATION OF RECOMMENDED BID REJECTION

March 4, 2021

Brooks Building Solutions
4501 Beverly Avenue
Jacksonville, Florida 32210

BID# CDB-00321-21

DATE OPENED: 2021-02-24

TITLE: DESIGN BUILD SERVICES FOR POLICE MEMORIAL BUILDING STANDBY GENERATOR REPLACEMENT AND ELECTRICAL INFRASTRUCTURE UPGRADE PROJECT

REASON FOR RECOMMENDED REJECTION:
Brooks Building Solutions is being rejected and considered non-responsive due company did not meet the minimum requirements per Section 1.5 of the RFP, which are item(s) 1, 2, 4 and 5.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 03/11/21 AT 1:00 PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Rauch

In the event of conflicting provisions, the following sections of this RFP will have priority in the order listed: Section 1, Section 4, Section 2, Attachment I, all other Attachments, and the Forms.

1.2 Purpose of RFP; Estimated Budget.

The Purpose of this RFP is to solicit Statements of Qualification from design-build firms to enable the City to enter into a design-build contract in accordance with Section 287.055, Florida Statutes ("Consultants' Competitive Negotiation Act" or "CCNA"), Chapter 126, Part 7, Ordinance Code, and this RFP, to provide design, permitting and construction services for the public construction project described herein (the "Project"). The Project consists of the completion of the design (30% to Construction plans), permitting, and construction of the facility described in Section 1.3 below.

This project has both FEMA Mitigation Grant Funding and CDBG Funding established for $1,094,463.00.

1.3 Description of Services.

The City intends to select a design-build firm to provide the following services: the design, permitting, and construction for a standby generator replacement and electrical infrastructure upgrade project at the Police Memorial Building 501 E Bay Street Jacksonville, FL 32202. for the City of Jacksonville Public Works Department, Public Buildings Division.

The scope of work required of the selected Design-Build Firm for this design-build project shall include, but it shall not be limited to, the design, permitting, and construction elements necessary to complete the standby generator replacement and electrical infrastructure upgrade project and all associated miscellaneous work. This category shall include all design, permitting, and construction effort necessary for the turnkey completion of this project and in accordance with the requirements specified in the Design Criteria Package prepared by the City.

"Please see Section 4 and the DCP for a full description of the services and deliverables required under this RFP."

1.4 Term of Agreement.

The term of agreement will commence upon execution of the design-build contract ("Contract") and will continue until completion. However, the City reserves the right to terminate this solicitation according to the contract termination provisions within this RFP section 3.23.

Number of Calendar Days within which the Contractors will complete the project. Shall not exceed 9 Months (270 days) – 2 months for completion of the design and permits (60 days) and 7 months for Construction (210 days).

1.5 Minimum Requirements for Bidders.

Design-build firms responding to this RFP ("Bidders") must satisfy the following mandatory minimum requirements in order to have its Response evaluated. By submitting a Response, Bidder warrants and represents that it satisfies these requirements. **Failure to meet these requirements will result in the Response not being evaluated and being rejected as non-responsive:**

1. The Contractor shall provide current proof of all business licenses required by local, state, and federal law as applicable.

2. Proposers are required to be pre-qualified with the City in the Vertical and or Mechanical Categories which is required for the Project. Proposers are required to meet the provisions contained within Florida Statute 287.055 to be classified as a Design-Build Firm and be authorized to enter into a Design- Build Contract in the State of Florida. The Technical qualification requirements of Florida Administrative Code (F.A.C.) Chapter 14-75 and all qualification requirements of F.A.C.

Chapter 14-22, based on the applicable category of the Project, must be satisfied.

3. The Contractor must have the ability to obtain and maintain liability insurance as required by the City of Jacksonville and must submit with their response, Form 6 - Insurance Agent Acknowledgement, completed and signed by their insurance agent.

4. Bidder must possess a Local Business Tax Certificate, if applicable.

5. The Contractor participating in the Design-Build team must have completed three Electrical Infrastructure Upgrade Projects in Multi Story Commercial Buildings with a minimum cost of $500,000.00 within the State of Florida in the last five (5) years.

1.6 **Documents Available for Inspection**

During preparation of a response to this RFP, the following material is available for review by Bidders: Design Criteria Package Included in These RFP Documents.

1.7 **Federal Funds.**

This Project will be funded partly or in total by the Federal Government. Therefore, the DB Firm must comply with Title VI of the Civil Rights Act of 1964 (24 CFR, Parts 1 & 2); Title VIII of the Civil Rights Act of 1968 (24 CFR, Part 115); Federal Labor Standards Provisions (HUD 4010); the Davis-Bacon Act; the Anti-Kickback Act; and the Contract Work Hours and Safety Standards Act. Please be advised to refer to the Federal Regulations, of these specifications for more information.

1.8 **Pre-Bid Meeting.**

Attendance at the pre-proposal meeting on February 5, 2021 at 10:00 AM., 555 W. 44TH Street, Public Works Public Buildings, Conference Room, and Jacksonville, FL 32208 is Mandatory. The purpose of this meeting is to provide a forum for the City to discuss with all concerned parties the proposed Project Types, instructions for submitting proposals, and other relevant issues. In the event that any discussions at the pre-proposal meeting require, in City's opinion, official additions, deletions, or clarifications of the Request for Qualifications, or any other document, the City will issue a written addendum to this Request for Qualifications as the City determines is appropriate. No oral representations or discussions which take place at the pre-proposal meeting will be binding on the City. Bidders shall direct all questions to the City.

During and after the meeting, it is the responsibility of the Project Manager/Contracting Unit to ensure that each Bidder develops its proposal with the same information. If a Bidder receives information from the City relating to this RFP, the City will ensure that all Bidders receive the same information in a timely fashion.

1.9 **Response Due Date.**

The deadline for submitting responses to this RFP is 0/24/21 at 2:00 p.m. ET.
Please see Sections 2.3 and 2.4 for more details.

1.10 **Response Delivery Location.**

Responses must be delivered to the following location:
City of Jacksonville Procurement
Division
214 N. Hogan Street, Room 105
Jacksonville, Florida 32202