2

SUBJECT: SENIOR SERVICES HOMEMAKING SERVICES

BID #: SC-0477-18 **OPEN DATE:** 06/06/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT, SENIOR SERVICES DIVISION

BASIS OF AWARD: ALL OR NONE - LOWEST, RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 24 **NUMBERS RECEIVED:** 2 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from June 6, 2022 through date of award.
Recommend approval to extend contract period until August 31, 2022 with PRAC Holdings, Inc. d/b/a Arcadia Home Care and Staffing and CDH Home Care, Inc. for the home making services while undergoing new solicitation.

Recommend approval to increase the award with PRAC Holdings, Inc. d/b/a Arcadia Home Care and Staffing in the amount of $1.82 per hourly rate (from $21.95/hour to $23.77/hour) based on price escalation and consumer price index. CDH Home Care, Inc. hourly rates will remain the same. Total estimated expenditure will remain the same and not to exceed $292,175.00. Period of service will be from date of award through August 31, 2022.

Funding to be encumbered by account 11406.162107.534100.010194.00000000.00000.0000000, to be executed by purchase order(s)

Attachments: Recommendation Memo, Vendor Letter, CPI, Previous Awards

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
RUBEN OLA GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Gloria Crawford, Chief, Senior Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7903
www.coj.net

ONE CITY. ONE JACKSONVILLE.

June 8, 2022

MEMORANDUM

TO: Gregory Pease, Chief
Procurement Division

FROM: Gloria Crawford, Chief
Senior Services Division

THRU: Daryl Joseph, Director
Parks, Recreation and Community Services

RE: **Homemaking Services Contract #SC-0477-18 Award Extension**

The Parks, Recreation and Community Services Department respectfully request approval to extend the Homemaking Services Contract #SC-0477-18, PRAC Holding (Arcadia Home Care) and CDH Home Care, Inc., through August 31, 2022. PRAC Holding (Arcadia Home Care) has requested a rate increase of $1.82. This extension will provide for the Senior Services Homemaking Program to continue providing homemaking services to Duval County seniors while new contract is being negotiated.

The annual estimated expenditure remains not to exceed $292,175.00, funding source: 11406.162107.534100.010194.00000000.00000 (RPAH1F6AS/03410/RCA029/21)

Your assistance in facilitating the request to extend this award would be greatly appreciated. If you have any questions or need additional information regarding this request, please contact Gloria Crawford at 255-5401.

Attachments: (1) PRAC Holding, Arcadia Home Care (extension) letter
(2) CDH Home Care, Inc. (extension) letter

GC/wp

cc: Rene'e Harriman, Parks, Recreation and Community Services Finance Manager

ARCADIA
Home Care & Staffing
AN ADDUS HOMECARE COMPANY

PRAC Holdings, Inc.
2300 Warrenville Rd., Suite 100
Downers Grove, IL 60515

June 1, 2022

Chris Jones, Program Manager
City of Jacksonville
Parks, Recreation and Community Services
150 E. 1st Street
Jacksonville, FL 32206

RE: Agreement to Extend FY21 Contract - Senior Services Homemaking Services

Dear Mr. Jones,

Please accept this Letter of Intent from PRAC Holdings, Inc. dba Arcadia Home Care & Staffing as our commitment to provide continued services under the 2018 Senior Services Homemaking Services Contract Bid # SC-0477-18 for the period of service of June 5, 2022 - August 31, 2022. All Homemaker Services will continue to be provided through **Arcadia Home Care & Staffing** office located at 4244 University Blvd. S., Suite 3, Jacksonville, FL 32216. The City's contact for Client services is Ms. Ellen Bissett-Kemper at 904-731-1183.

We are agreeable to continue (extend) the current contract for Homemaker Services at the increased rate of $23.77/hour. All other contractual terms and conditions would remain in place.

This rate adjustment will be used to increase the wages of the paraprofessional and administrative employees who are directly responsible for delivering homemaker services to the City of Jacksonville and to support our expanded recruitment/hiring/training efforts with the goal of increasing the roster of staff available to the eligible residents of the City of Jacksonville. Our request for a rate increase is also supported by the recent and significant changes in the Consumer Price Index.

If you have any questions or concerns, please do not hesitate to contact me at natlcontracts@addus.com or National Contracts Specialist, Jody Maxwell at (630) 296-3684 or jmaxwell@addus.com. Arcadia looks forward to continuing to provide high quality and reliable homemaker services to eligible residents of the City of Jacksonville.

Sincerely,

Darby Anderson
EVP, Chief Government Relations Officer

June 1, 2022

Mr. Christopher Jones
Program Manager
City of Jacksonville/Senior Services Division
150 East 1st Street
Jacksonville, Florida 32206

RE: Homemaking Contract Extension Request (BID #SC-0477-18}

Dear Mr. Jones,

CDH Home Care, Inc., shall accept your request for extension to continue services as outlined in Contract BID #SC-0477-18, from Thursday, June 5, 2022 through Wednesday, August 31, 2022. If approved, we will continue with the same rate of $23.00 per unit hour. We appreciate the partnership and look forward to providing exceptional services to clients.

Should you have additional questions, contact me at (904)924-9200 or via email rhaywood@cdhmedplus.com.

Sincerely,

Raymond D. Haywood

Raymond D. Haywood
Business Administrator

cc: File Copy

4738 Norwood Avenue, Jacksonville, Florida 32206-6152
904-924-9200 (Office)/904-924-9203 (Fax)

Economic News Release

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, May 2022
[1982-84=100, unless otherwise noted]

Expenditure category	Relative importance Apr. 2022	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		May 2021	Apr. 2022	May 2022	May 2021-May 2022	Apr. 2022-May 2022	Feb. 2022-Mar. 2022	Mar. 2022-Apr. 2022	Apr. 2022-May 2022
All items	100.000	269.195	289.109	292.296	8.6	1.1	1.2	0.3	1.0
Food	13.421	274.212	298.711	302.038	10.1	1.1	1.0	0.9	1.2
Food at home	8.304	255.516	282.161	285.953	11.9	1.3	1.5	1.0	1.4
Cereals and bakery products	1.052	286.649	314.787	319.930	11.6	1.6	1.5	1.1	1.5
Meats, poultry, fish, and eggs	1.899	275.776	310.399	314.929	14.2	1.5	1.0	1.4	1.1
Dairy and related products	0.773	230.380	251.030	257.678	11.8	2.6	1.2	2.5	2.9
Fruits and vegetables	1.432	315.748	339.385	341.594	8.2	0.7	1.5	-0.3	0.6
Nonalcoholic beverages and beverage materials	0.950	177.814	197.138	199.166	12.0	1.0	1.2	2.0	1.7
Other food at home	2.198	219.664	244.282	247.300	12.6	1.2	2.0	0.7	1.6
Food away from home(1)	5.117	303.481	323.559	325.952	7.4	0.7	0.3	0.6	0.7
Energy	8.255	235.339	298.469	316.761	34.6	6.1	11.0	-2.7	3.9
Energy commodities	4.862	267.532	372.220	402.040	50.3	8.0	18.1	-5.4	4.5
Fuel oil(1)	0.165	272.990	482.516	564.147	106.7	16.9	22.3	2.7	16.9
Motor fuel	4.619	264.135	365.314	393.950	49.1	7.8	18.3	-5.8	4.1
Gasoline (all types)	4.519	263.170	362.802	391.262	48.7	7.8	18.3	-6.1	4.1
Energy services	3.393	214.335	240.865	249.129	16.2	3.4	1.8	1.3	3.0
Electricity	2.521	220.948	242.778	247.461	12.0	1.9	2.2	0.7	1.3
Utility (piped) gas service	0.873	191.083	230.916	248.854	30.2	7.8	0.6	3.1	8.0
All items less food and energy	78.324	275.893	290.846	292.506	6.0	0.6	0.3	0.6	0.6
Commodities less food and energy commodities	21.403	152.217	164.520	165.140	8.5	0.4	-0.4	0.2	0.7
Apparel	2.489	120.951	127.126	126.970	5.0	-0.1	0.6	-0.8	0.7
New vehicles	4.031	152.143	169.699	171.350	12.6	1.0	0.2	1.1	1.0
Used cars and trucks	3.992	179.532	206.981	208.373	16.1	0.7	-3.8	-0.4	1.8
Medical care commodities(1)	1.492	377.191	385.307	386.273	2.4	0.3	0.2	0.1	0.3
Alcoholic beverages	0.877	261.711	271.376	272.293	4.0	0.3	0.5	0.4	0.5
Tobacco and smoking products(1)	0.515	1,240.082	1,327.276	1,338.572	7.9	0.9	0.5	0.4	0.9
Services less energy services	56.921	352.721	368.565	370.937	5.2	0.6	0.6	0.7	0.6
Shelter	32.437	332.454	348.389	350.580	5.5	0.6	0.5	0.5	0.6
Rent of primary residence	7.275	347.016	362.951	365.116	5.2	0.6	0.4	0.6	0.6
Owners' equivalent rent of residences(2)	23.782	341.095	356.439	358.469	5.1	0.6	0.4	0.5	0.6
Medical care services	6.869	571.255	591.940	594.243	4.0	0.4	0.6	0.5	0.4
Physicians' services(1)	1.842	405.744	410.830	410.249	1.1	-0.1	0.5	0.2	-0.1
Hospital services(3)	2.165	361.285	374.501	375.273	3.9	0.2	0.4	0.5	0.5
Transportation services	5.829	331.188	351.985	357.437	7.9	1.5	2.0	3.1	1.3

Footnotes
(1) Not seasonally adjusted.
(2) Indexes on a December 1982=100 base.
(3) Indexes on a December 1996=100 base.

SUBJECT: SENIOR SERVICES HOMEMAKING SERVICES

BID #: SC-0477-18

OPEN DATE: 06/06/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) –ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT, SENIOR SERVICES DIVISION

BASIS OF AWARD: ALL OR NONE - LOWEST, RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 24 **NUMBERS RECEIVED:** 2 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the contract period for the third (3) renewal options to June 6, 2021 to date of award. Recommend approval to utilize the third and final renewal option with PRAC Holdings, Inc. d/b/a Arcadia Home Care and Staffing and CDH Home Care, Inc. for the home making services.

Recommend approval to increase the award with PRAC Holdings, Inc. d/b/a Arcadia Home Care and Staffing in the amount of $142,675.00 ($21.95/hr.@6,500 hours) in order to attract and retain homemakers to service the contract. Recommend approval of award with CDH Home Care, Inc. in the amount of $149,500.00 ($23.00/hr.@6,500 hours) with the contract rates remain the same.
Total estimated annual expenditure not to exceed $292,175.00, with revised total contract expenditure not-to-exceed $1,061,450.00. Period of service will be from date of award through June 5, 2022.

Funding to be encumbered by account 11406.162107.534100.010194.00000000.00000.0000000, to be executed by purchase order(s)

Attachments: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: RUBEN OLA

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Gloria Crawford, Chief, Senior Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/1/2021

Teresa R. Eilman

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/2/21

APPROVED ✓ DISAPPROVED

OTHER

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SIGNATURE OF AUTHENTICATION

SUBJECT: SENIOR SERVICES HOMEMAKING SERVICES

BID #: SC-0477-18

OPEN DATE: 06/06/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) –ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT, SENIOR SERVICES DIVISION

BASIS OF AWARD: ALL OR NONE - LOWEST, RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 24 **NUMBERS RECEIVED:** 2 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from June 6, 2020 to date of award.
Recommend approval to utilize the second of three (3), one (1) year renewal options with PRAC Holdings, Inc. d/b/a Arcadia Home Care and Staffing and CDH Home Care, Inc. for the home making services.

Recommend approval to increase the award with PRAC Holdings, Inc. d/b/a Arcadia Home Care and Staffing in the amount of $132,275.00 ($20.35/hr.@6,500 hours) in order to attract and retain homemakers to service the contract.
Recommend approval to increase the award with CDH Home Care, Inc. in the amount of $149,500.00 ($23.00/hr.@6,500 hours) in order to attract and retain homemakers to service the contract.

Total estimated annual expenditure in the amount of $281,775.00, with revised total contract expenditure not-to-exceed $769,275.00. Period of service will be from date of award through June 5, 2021.

Funding to be encumbered by 11406.162107.534100.009140, to be executed by purchase order(s)

Attachments: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Gloria Crawford, Chief, Senior Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 7/30/20

_____ OTHER: _____
_____
_____

ACTION OF AWARDING AUTHORITY DATE 8/3/20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
~~Under Authority of:~~
Executive Order No: 2019-02

SIGNATURE OF AUTHENTICATION _____

SUBJECT: SENIOR SERVICES HOMEMAKING SERVICES

BID #: SC-0477-18

OPEN DATE: 06/06/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) --ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SENIOR SERVICES

BASIS OF AWARD: ALL OR NONE - LOWEST, RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 24 **NUMBERS RECEIVED:** 2 **OTHER** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of three (3), one (1) year renewal options with PRAC Holdings, Inc. d/b/a Arcadia Home Care and Staffing and CDH Home Care, Inc. for the home making services. Period of service will be from June 6, 2019 through June 5, 2020.

Recommend approval to increase the award with PRAC Holdings, Inc. d/b/a Arcadia Home Care and Staffing in the amount of $120,250.00 ($18.50/hr @6,500 hours) in order to attract and retain homemakers to service the contract.

Recommend approval to increase the award with CDH Home Care, Inc. in the amount of $136,500.00 ($21.00/hr @6,500 hours) in order to attract and retain homemakers to service the contract.

Total estimated annual expenditure in the amount of $256,750.00, with revised total contract expenditure not-to-exceed $487,500.00. Funding to be encumbered by RPAH1F6AS-03410-RCA029-19, to be executed by purchase order(s)

Attachments: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Gloria Crawford, Chief, Senior Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/30/19

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 5/30/19

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: SENIOR SERVICES HOMEMAKING SERVICES

BID #: SC-0477-18

OPEN DATE: 06/06/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) –ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SENIOR SERVICES

BASIS OF AWARD: ALL OR NONE - LOWEST, RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 24 NUMBERS RECEIVED: 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the two (2) lowest responsive, responsible bidders, PRAC Holdings, Inc. d/b/a Arcadia Home Care and Staffing in the amount of $113,750.00 ($17.50 per hour) and CDH Home Care, Inc. in the amount of $117,000.00 ($18.00 per hour). Period of service is for one (1) year from date of award with three (3) One (1) year renewal options. Total estimated annual expenditure in the amount of $230,750.00.

Funding Source: RPAH1F6AS-03410-RCA029-18 to be executed by Purchase Order.

Attachments: Recommendation Memo, Tabulation, Terms and Conditions.

ANALYST: Marleen Doran
MARLEEN DORAN

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Gloria Crawford, Chief, Senior Services Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/21/18

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 6/21/18

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mouser
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05