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SUBJECT: AVIATION FUEL

BID #: SC-0388-19 **OPEN DATE: 03/20/2019**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Supply Contract – One (1) year from date of award, with three (3) one (1) year renewal options

AGENCY: Jacksonville Sheriff's Office

BASIS OF AWARD: All or none, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from May 9, 2022 through date of award.

Recommend approval to utilize the third and final renewal option with World Fuel Services, Inc. dba Ascent Aviation Group, Inc. for the purchase of Aviation Fuel. The period of service is from date of award through May 8, 2023. The total estimated not-to-exceed expenditure amount for the renewal period is $300,000.00. The revised total not-to-exceed amount for the award is $716,000.00

Funding for this award to be encumbered by account 00111.533101.552160.000000.00000236.00000.0000000, to be executed by purchase order release(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

Analyst: _____ OLIVE WALLACE-COHEN

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: NICK BURGOS, DIRECTOR OF PATROL AND ENFORCEMENT

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

MIKE WILLIAMS, SHERIFF

Serve • Protect • Community

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget

From: Nick Burgos
Director of Patrol and Enforcement

Subject: SC-0388-19 Aviation Fuel

Date: May 12, 2022

We are recommending approval to exercise the third and final renewal option on bid SC-0388-19 with World Fuel Services, Inc., dba Ascent Aviation Group, Inc., for Aviation Fuel for the period from May 9, 2022, through May 8, 2023. The estimated not to exceed expenditure amount for the renewal period is $300,000.00. The revised estimated total not to exceed expenditure amount is $716,000.00. Attached is notification from the vendor indicating their intent to renew the award under the same terms and conditions. The funding source for this purchase is 00111.533101.552160.000000.00000236.00000.0000000. Purchases will be processed through purchase order agreement releases.

Please let me know if you need any additional information.

OFFICE OF THE SHERIFF
ORDER REQUEST FORM

Request For: Aviation Unit (Work Unit) | Patrol Support (Division) | Patrol (Dept)

Requestor: Ron Battles (Name) | 6515 (ID #) | 642-0422 (Phone) | 5/25/2022 (Date)

Deliver To Location: 855-18 St. Johns Bluff Road, Jax., FL 32225

Item No.	Description and Model No.	JSO Stock No.	QTY.	Unit Cost	Total
1	Third and Final Renewal Option on bid SC-0388-19 Aviation Fuel		1	########	$ 300,000.00
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
				TOTAL REQUEST	$ 300,000.00

Suggested Vendor: Ascent Aviation Group, Inc. DBA World Fuel Service

Vendor Phone: 1-800-272-3681

Vendor Address / E-mail:

☐ Proprietary
☐ Sole Source

If Proprietary / Sole Source, attach appropriate form and letter from vendor.

Special funding to be used for this purchase?
☐ Loan Pool / Banking Fund
☐ Grant *
☐ Trust Fund *

* Enter name and # of Grant or Trust Fund

RECEIVED
JUN -3 A 11:51

Justification / Repetitive Request Authorization / Notes:

POA-9A08098

Approvals:

1. Signature | ID # | Date
2. Signature | ID # | Date
3. Signature | ID # | Date
4. Signature | ID # | Date

Required approval level (per General Order 54):
$0 to $2,500 - Assistant Chief or higher
$2,501 to $5,000 - Chief or higher
$5,001 or more - Director or higher

Budget Office Use Only
Index | Subobject
Analyst | Date

Baines, Deidra B.

From: Lisa Earnshaw <LEarnshaw@wfscorp.com>
Sent: Tuesday, May 24, 2022 1:57 PM
To: Baines, Deidra B.
Cc: Mike Miller
Subject: RE: [EXTERNAL] RE: SC-0388-19 Aviation Fuel

******EXTERNAL EMAIL SOURCE******

This email was sent from a non-JSO account. Do not open any links or any attachments unless you trust the sender and know the content is safe.

Hi Deidra,
So sorry for the delay in responding! Yes, we would like to renew for another year! thanks, Lisa

From: Baines, Deidra B. <Deidra.Baines@jaxsheriff.org>
Sent: Tuesday, May 24, 2022 8:36 AM
To: Lisa Earnshaw <LEarnshaw@wfscorp.com>
Cc: Mike Miller <mmiller@wfscorp.com>
Subject: [EXTERNAL] RE: SC-0388-19 Aviation Fuel
Importance: High

Lisa,

Can you give me a response to my e-mail below?

Let me know if you have any questions or comments.

Thanks,

Deidra Baines, #69081
Procurement Manager
Jacksonville Sheriff's Office | Budget Division
Office: 904.630.2217 | Desk: 904.630.5970| Fax: 904.630.2772
Deidra.Baines@jaxsheriff.org

Connect with us: jaxsheriff.org or on social media
The Mission of the Jacksonville Sheriff's Office: "To Serve and Protect in Partnership with Our Community"

From: Baines, Deidra B.
Sent: Thursday, May 19, 2022 11:27 AM
To: 'LEarnshaw@wfscorp.com' <LEarnshaw@wfscorp.com>
Cc: 'mmiller@wfscorp.com' <mmiller@wfscorp.com>
Subject: SC-0388-19 Aviation Fuel
Importance: High

Lisa,

On May 9, 2019, World Fuel Services, Inc., dba Ascent Aviation Group, Inc., was awarded bid SC-0388-19 Aviation Fuel for the Jacksonville Sheriff's Office with the City of Jacksonville for a one year period beginning on May 9, 2019. The award included options for three (3) one (1) year renewals. It is now time for the 3rd renewal option to be processed. If you wish to renew the award for the Aviation Fuel with the City of Jacksonville with the same terms and conditions for the period from May 9, 2022, through May 8, 2023, please respond to this e-mail with a confirmation. I am attaching a copy of the last renewal award for your review. Please let me know if you have any questions.

Thanks,

Deidra Baines, #69081
Procurement Manager
Jacksonville Sheriff's Office | Budget Division
Office: 904.630.2217 | Desk: 904.630.5970| Fax: 904.630.2772
Deidra.Baines@jaxsheriff.org

Connect with us: jaxsheriff.org or on social media
The Mission of the Jacksonville Sheriff's Office: "To Serve and Protect in Partnership with Our Community"

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SUBJECT: AVIATION FUEL

BID #: SC-0388-19 **OPEN DATE: 03/20/2019**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Supply Contract – One (1) year from date of award, with three (3) one (1) year renewal options

AGENCY: Jacksonville Sheriff's Office

BASIS OF AWARD: All or none, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend award ending May 8, 2022 to World Fuel Services, Inc., dba Ascent Aviation Group, Inc., for the purchase of additional Aviation Fuel required for training flights on the new Bell Helicopters. Total award increase is $176,000.00. The revised total not-to-exceed award is $416,000.00.

Funding for this award to be encumbered by account 00111.533101.552160.000000.00000236.00000.0000000, to be executed by Purchase Order Release(s).

Attachments: Recommendation Memo, Previous Awards

Analyst: OLIVE WALLACE-COHEN **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: NICK BURGOS, DIRECTOR OF PATROL AND ENFORCEMENT

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/13/2022

Teresa R. Eichner

Michelle L. Reed

Jane R. McCaig

OTHER:

ACTION OF AWARDING AUTHORITY DATE 1-18-22

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-02

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SUBJECT: AVIATION FUEL

BID #: SC-0388-19 OPEN DATE: 03/20/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Supply Contract – One (1) year from date of award, with three (3) one (1) year renewal options

AGENCY: Jacksonville Sheriff's Office

BASIS OF AWARD: All or none, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to execute the second (2nd) of three (3) renewal options with World Fuel Services, Inc., dba Ascent Aviation Group, Inc. for the purchase of Aviation Fuel. The period of service is from May 9, 2021 through May 8, 2022. The total estimated not-to-exceed expenditure amount for the renewal period is $65,000.00. The revised total not-to-exceed amount for the award is $240,000.00.

Funding for this award to be encumbered by account 00111.533101.552160.000000.00000236.00000.0000000, to be executed by Purchase Order release(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award

Analyst: OLIVE WALLACE-COHEN RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: NICK BURGOS, DIRECTOR OF PATROL AND ENFORCEMENT

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 3/25/2021

OTHER

ACTION OF AWARDING AUTHORITY DATE 3/24/21

APPROVED BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No 2019-02

SUBJECT: AVIATION FUEL

BID #: SC-0388-19 OPEN DATE: 03/20/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Supply Contract – One (1) year from date of award, with three (3) one (1) year renewal options

AGENCY: Jacksonville Sheriff's Office

BASIS OF AWARD: All or none, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from May 9, 2020 to date of award

Recommend approval to execute the first (1st) of three (3) renewal options for this award with World Fuel Services, Inc., dba Ascent Aviation Group, Inc. for the purchase of Aviation Fuel. The period of service is date of award through May 8, 2021. The total estimated not-to-exceed expenditure amount for the renewal period is $65,000.00. The revised total not-to-exceed amount for the award is $175,000.00

Funding for this award to be encumbered by account 00111.533101.552160.000000.00000236.00000.0000000, to be executed by purchase order.

Attachments: Recommendation Memo, Vendor Letter, Previous Award

Analyst: TARYN MANSER

RESPECTFULLY SUBMITTED: for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: MIKE BRUNO, DIRECTOR OF PATROL AND ENFORCEMENT

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/14/20

Teresa R Eilbacher

Karen R McCain

OTHER

ACTION OF AWARDING AUTHORITY DATE 5/15/20

APPROVED BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: AVIATION FUEL

BID #: SC-0388-19

OPEN DATE: 03/20/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Supply Contract – One (1) year from date of award, with three (3) one (1) year renewal options

AGENCY: Jacksonville Sheriff's Office

BASIS OF AWARD: All or none, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 2 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Menimac Petroleum, Inc., dba Menimac Energy Group for not basing their quote on the Platt's Gulf Coast Jet 54 Previous Weeks Average Mid as stated in Addendum One (1).

Recommend approval of award to World Fuel Services, Inc., dba Ascent Aviation Group, Inc. as the lowest responsive, responsible bidder for the purchase of Aviation Fuel. Total estimated not-to-exceed expenditure amount for the initial term is $110,000.00.

Funding for this award to be encumbered by account SHP0011GAAV-05218, to be executed by purchase order.

Attachments: Recommendation Memo, Tabulation, Rejection Letter, Terms and Conditions

Analyst: TARYN MANSER

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: MIKE BRUNO, DIRECTOR OF PATROL AND ENFORCEMENT

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 5/08/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/9/19

APPROVED ✓ Sign DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-03