SUBJECT: PURCHASE OF VARIOUS MOTOR VEHICLE FUELS

BID #: SC-0301-22 **OPEN DATE:** 1/19/2022

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – FIVE (5) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS.

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 07 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject all bids. Competitive pricing was not received for all items making a complete award impossible. Motor Vehicle Fuel pricing received exceeded current award and state bid. Agency will rebid at a later time as a joint bid with JEA, DCPS, JPA, and JAA.

Attachments: Recommendation Memo and Bid Tabulation, Terms and Conditions, and Rejection Letters

Analyst: _____
Jaclyn Stamos

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Cris Tongol, Chief, Fleet Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INTRA-GOVERNMENTAL SERVICES

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: June 9, 2022

To: Greg Pease, Chief of Procurement Division

From: Erik Preacher, Fleet Administrator

Thru: Cris Tongol, Chief of Fleet Management

Re: SC-0301-22 Purchase of Various Motor Vehicle Fuels

Fleet Management is requesting to reject all bidders for Bid # SC-0301-22 Purchase of Various Motor Vehicle Fuels. Competitive pricing was not received for all items making a complete award impossible. Motor Vehicle Fuel pricing received exceeded current award and state bid.

Fleet Management re-soliciting this commodity in a joint agency bid with JEA, DCPS, JPA, and JAA to achieve competitive pricing.

Thank you for your consideration in this matter.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.387.8800 Fax: 904.381.4607 www.coj.net

TERMS AND CONDITIONS
Purchase of Various Motor Vehicle Fuels

1. **SCOPE**

The City of Jacksonville's Fleet Management Division is currently accepting bids to obtain a source of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for Commercial Fuel Credit Cards as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder(s) subject to the Buy American Preference clause described below. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

- As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States..
    - Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.
    - Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. **TERM OF AGREEMENT**

The term of this agreement is five (5) years from date of award, with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. **MINIMUM REQUIREMENTS**

Bidders should submit or comply with the following requirements: failure to submit any of these requirements may be grounds for rejection:

a. Vendor shall provide proof of applicable local business license.

5. **PRE-BID CONFERENCE**

There is not a pre-bid meeting scheduled for this bid.

6. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. The City reserves the right to add or delete items during the contract period. The City will order on an as needed basis.

8. **DELIVERY**

Delivery will be made to the locations listed in the specifications.

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

9. **ESCALATION/DE-ESCALATION**

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. **PRICES**

Each bidder must submit a Markup that will apply to the OPSI PADD 1 Rack Price for the fuel being purchased. Taxes are not to be included in the submitted price.

11. **COMPLIANCE WITH SPECIFICATIONS**

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. **INVOICING**

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net. The invoice email subject line **MUST BE**: inv_300000008806179. Invoices can also be submitted through the 1Cloud Supplier Portal.

13. **INSURANCE/INDEMNIFICATION**

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate.

14. **REPORTING**

The City may request, during the term of this bid, reports including but not limited to: usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

TITLE: Purchase of Various Motor Vehicle Fuels - Rebid

BID NO.: SC-0301-22

OPEN DATE: January 19, 2022 @ 2 p.m.

ANALYST: Annette Burney

No. Invited: (7) No. Received (2) No Bids: (0)

Recorded By: Melissa Pierce Announcer: Michelle Spitler

ITEM	DESCRIPTION	EST. QTY (GAL.)	Gate Fuel Service, Inc. MARKUP/DISCOUNT (+/-)	Gate Fuel Service, Inc. EXTENDED TOTAL	Mansfield Oil Company of Gainesville, Inc. UNIT PRICE	Mansfield Oil Company of Gainesville, Inc. EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
GROUP I: BULK DELIVERY								
1	Regular Unleaded Gasoline (87-88 Octane) Maximum 10% ethanol	3800000		$ -		$ -		$ -
2	Red Dyed Ultra Low Sulfur Diesel (Dyed for government use only, currently red)	1200000		$ -		$ -		$ -
GROUP II: (TANKWAGON DELIVERY)								
3	Regular Unleaded Gasoline (87-88 Octane) Maximum 10% ethanol	50000		$ -		$ -		$ -
4	Red Dyed Ultra Low Sulfur Diesel (Dyed for government use only, currently red)	50000		$ -		$ -		
GROUP III: SKID TANKS/TOTES								
12	Regular Unleaded Gasoline (87-88 Octane) Maximum 10% ethanol	5000		$ -				$ -
13	Regular Unleaded Gasoline (87-88 Octane) Ethanol Free	5000		$ -				$ -
	TERMS:		Net 30 Days		Net 30 Days			
	DELIVERY (Business Days):		1		1			
	CONFLICT OF INTEREST:		Y		Y			
	ADDENDUM(1):		Y		Y			

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: June 8, 2022

Via Email: mlove@gatepetro.com

Bidder's Name: Gate Fuel Services, Inc

Address: P.O Box 23627, Jacksonville, FL 32241

Contact Name: Michael Love

Bid No: SC-0301-22

Title: Purchase of Various Motor Vehicle Fuel- Rebid

Date Opened: January 19, 2022

REASON FOR RECOMMENDED BID REJECTION: There were not enough bids received to make an appropriate priced award.

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

NOTE: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending award for this bid is the General Government Awards Committee scheduled for Thursday, June 16, 2022 at 1:00 p.m.

Purchasing Analyst's Signature: _____

Jaclyn L. Stamos, Purchasing Analyst

214 N. Hogan St., Suite 800 | Jacksonville, FL 32202 | Phone: 904.255-8815 | Fax: 904.255-8837

Stamos, Jaclyn

From: Stamos, Jaclyn
Sent: Friday, June 10, 2022 9:54 AM
To: mlove@gatepetro.com
Subject: SC-0301-22 Purchase of Various Motor Vehicle Fuels - Rebid- Rejection Notice
Attachments: COJ Procurement.pdf

Good morning,
Thank you for your bid on SC-0301-22 Purchase of Various Motor Vehicle Fuels - Rebid. Please find this as a confirmation and notice of bid rejection.

v/r
Jaclyn L Stamos
Purchasing Analyst
Procurement Division
City of Jacksonville
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
(P) 904-255-8844
Email: jstamos@coj.net

-----Original Message-----
From: P0697@coj.net <P0697@coj.net>
Sent: Friday, June 10, 2022 9:53 AM
To: Stamos, Jaclyn <JStamos@coj.net>
Subject: COJ Procurement

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

For more information on Xerox products and solutions, please visit http://www.xerox.com

PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

Date: June 8, 2022

Via Email: mocbids@mansfieldoil.com

Bidder's Name: Mansfield Oil Company of Gainsville, Inc

Address: 1025 Airport Parkway SW, Gainsville, GA 30501

Contact Name: Brad Puryear

Bid No: SC-0301-22

Title: Purchase of Various Motor Vehicle Fuel- Rebid

Date Opened: January 19, 2022

REASON FOR RECOMMENDED BID REJECTION: There were not enough bids received to make an appropriate priced award.

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Purchasing Analyst's Signature: _____

Jaclyn L. Stamos, Purchasing Analyst

214 N. Hogan St., Suite 800 | Jacksonville, FL 32202 | Phone: 904.255-8815 | Fax: 904.255-8837

Stamos, Jaclyn

From: Stamos, Jaclyn
Sent: Friday, June 10, 2022 9:59 AM
To: 'mocbids@mansfieldoil.com'
Subject: SC-0301-22 Purchase of Various Motor Vehicle Fuels - Rebid- Rejection Notice
Attachments: COJ Procurement.pdf

Good morning,

Thank you for your bid on SC-0301-22 Purchase of Various Motor Vehicle Fuels - Rebid. Please find this as a confirmation and notice of bid rejection.

v/r

Jaclyn L Stamos
Purchasing Analyst
Procurement Division
City of Jacksonville
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
(P) 904-255-8844
Email: jstamos@coj.net